VILLAGE OF MONROE
BOARD OF TRUSTEES MEETING
MONDAY, NOVEMBER 2, 2026
(www.villageofmonroe.org)

The first of the bi-monthly meetings of the Board of Trustees was held on Monday, November 2, 2026 at 7:00 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, New York. Deputy Mayor Joseph Mancuso called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

Present: Deputy Mayor Mancuso, Trustees Behringer, Karl, and Peifer
Also present: Attorney Conway and Clerk Zahra
Late Arrival 7:05 PM: Mayor Melchiorre

MINUTE APPROVAL – OCTOBER 20, 2026 BOARD MEETING:

On a motion by Trustee Karl, seconded by Trustee Peifer, the Minutes of the October 20, 2026 Board Meeting were approved.

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer
Nays: None

APPOINTMENT – JENNIFER HOFFMANN - P/T COURT CLERK:

RESOLVED, the Board of Trustees hereby approves the recommendation of Village Justice Strauss and appoints Jennifer Hoffmann to the position of Part-Time Court Clerk, effective November 3, 2026, at an hourly rate of $26.00, to be charged to budget line A.1110.1040, Court Clerk PS P/T. Ms. Hoffmann has received preapproval from the Orange County Department of Human Resources.

On a motion by Trustee Behringer, seconded by Trustee Peifer

Ayes: Trustees Behringer, Karl, Mancuso and Peifer
Nays: None

COMPLETION OF PROBATION – FEDERICI, O'CONNOR, AND ZUNIGA:

RESOLVED, the following employees hereby complete their probationary period:

- Vincent Federici – Public Works Maintenance Worker – Effective November 2, 2026
- Margaret O'Connor – P/T Account Clerk Typist – Effective November 2, 2026
- Juan Zuniga – P/T Assistant Building Inspector III – Effective November 2, 2026

The necessary MSD-426 will be submitted to the Orange County Department of Human Resources.

On a motion by Trustee Karl, seconded by Trustee Behringer

Ayes: Trustees Behringer, Karl, Mancuso and Peifer
Nays: None

CERTIFICATION OF UNPAID VILLAGE TAXES:

RESOLVED, the Board of Trustees is authorized to sign and certify the "Unpaid Village Tax Return" upon verification by Treasurer Doherty that the unpaid tax amount of $336,725.85 is correct. It is further;

RESOLVED, that upon verification and certification, the document is to be submitted to Orange County Department of Finance by November 15, 2026.

On a motion by Trustee Behringer, seconded by Trustee Karl

Ayes: Trustees Behringer, Karl, Mancuso and Peifer
Nays: None

A RESOLUTION OF SUPPORT FOR THE NATIONAL FITNESS CAMPAIGN:

WHEREAS, the National Fitness Campaign (NFC) is a nationwide wellness initiative that partners with communities to design, fund, and activate free, accessible outdoor Fitness Courts® to promote healthy living; and

WHEREAS, the NFC provides grant funding, planning resources, and community engagement strategies to help municipalities improve public health, encourage physical activity, and foster social connection; and

WHEREAS, the Village of Monroe recognizes the importance of promoting active lifestyles, reducing barriers to exercise, and creating inclusive spaces for residents of all ages and abilities; and

WHEREAS, participation in the National Fitness Campaign aligns with the Village's goals to enhance public amenities, improve quality of life, and invest in long-term community wellness; and

WHEREAS, the Village is willing to commit to the project and will seek to collaborate with NFC and other partners to secure funding and resources for the installation of a Fitness Court®;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Monroe hereby expresses its full support for participation in the National Fitness Campaign and authorizes Village officials to pursue grant opportunities, partnerships, and other resources necessary to bring this initiative to fruition; and

BE IT FURTHER RESOLVED, that this resolution shall be entered into the official records of The Village of Monroe and shared with the National Fitness Campaign as a formal statement of support.

On a motion by Trustee Peifer, seconded by Trustee Behringer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer
Nays: None

DISCUSSION – NUMBER OF PLANNING BOARD MEMBERS:

The Village Board received a memorandum from the Village Planning Board requesting that its membership be reduced from seven (7) members to five (5) members. The Planning Board has experienced difficulty maintaining a quorum for its meetings with a seven-member board. Reducing the membership to five members is intended to help address this issue.

Attorney Conway explained that as the terms of the next two Planning Board members expire, they will not be reappointed. The Planning Board is currently operating with one vacancy.

Following discussion, the Village Board decided to schedule a public hearing to receive comments from the public regarding the proposed amendment to Village Code, Chapter 56, to reduce the Planning Board membership from seven (7) members to five (5) members.

INTRODUCTORY LOCAL LAW #7 OF 2026 – AMENDMENT TO VILLAGE CODE, CHAPTER 56, REDUCTION OF PLANNING BOARD MEMBERS & SCHEDULING OF PUBLIC HEARING:

BE IT RESOLVED that an introductory Local Law, titled "Amendment to Village Code, Chapter 56, Reduction of Planning Board Members" is hereby introduced by Mayor Melchiorre before the Board of Trustees of the Village of Monroe, County of Orange, State of New York; and

BE IT FURTHER RESOLVED that copies of the aforesaid proposed Local Law be laid upon the desk of each member of the Board of Trustees; and

BE IT FURTHER RESOLVED that the Board of Trustees shall hold a public hearing on said proposed local law at the Village Hall, 7 Stage Road, Monroe, New York at 7:00 PM on November 17, 2026; and

BE IT FURHER RESOLVED that the Village Clerk shall publish or cause to be published a public notice in the official newspaper of the Village of Monroe no later than three (3) days prior thereto.

On a motion by Trustee Mancuso, seconded by Trustee Karl

Ayes: Trustees Behringer, Karl, Mancuso and Peifer
Nays: None

MAYOR & TRUSTEE'S REPORT:

Trustee Mancuso spoke about the upcoming Veterans Day observance. The memorial ceremony will begin at 11:00 AM at the Ambulance Building, followed by visits to the World War II Memorial on Route 17M and the Veterans Memorial in Harriman. He also reminded residents that tomorrow is Election Day and encouraged everyone to get out and vote.

Trustee Karl commented on the sidewalk and curb work at 1 Stage Road. He emphasized the importance of ensuring that the restriping work is scheduled and completed before colder weather arrives.

Trustee Peifer said it was wonderful to see the community come together and enjoy a fun evening at this weekend's Trunk or Treat event.

Trustee Behringer encouraged residents to take a moment to thank a veteran and consider making a card in appreciation of the veterans who have helped protect our lives and freedom.

Mayor Melchiorre stated that he is willing to meet with any individual or group and welcomed residents to bring recording devices to those meetings, emphasizing that he has nothing to hide. He also addressed what he described as false accusations and rumors, stating that they need to stop.

ATTORNEY'S REPORT:

Nothing to report.

PUBLIC COMMENT: # PRESENT 2 TIME: 7:20 PM

Jeremiah Lascina, Farmers Market Manager, thanked the Board for their continued support and shared what a wonderful season it had been. He looks forward to beginning plans for next year's market, with the goal of making it even bigger and better.

EXECUTIVE SESSION:

On a motion by Trustee Behringer, seconded by Trustee Peifer, and carried, following a 5-minute recess, the Board convened in Executive Session at 7:25 PM for discussion of personnel.

OPEN SESSION:

On a motion by Trustee Peifer, seconded by Trustee Behringer, and carried, the Open Meeting resumed at 7:45 PM.

ADJOURNMENT:

On a motion by Trustee Peifer, seconded by Trustee Behringer and carried, no further business, the meeting was adjourned at 7:45 PM.

Respectfully Submitted,

Kimberly Zahra
Village Clerk