

Village of Monroe Board of Trustees Meeting Tuesday, July 21, 2026

**VILLAGE OF MONROE
BOARD OF TRUSTEES MEETING
TUESDAY, JULY 21, 2026
(www.villageofmonroe.org)**

The monthly meeting of the Board of Trustees was held on Tuesday, July 21, 2026 at 7:00 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, New York. Mayor Alex Melchiorre called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

**Present: Mayor Melchiorre, Trustees Behringer, Karl, Mancuso and Peifer
Also present: Attorney Conway and Clerk Zahra**

**CONTINUATION OF PUBLIC HEARING 07-21-2026 – 7:00 PM
PROPOSED INCREASED WATER RATES**

A Public Hearing was held on Tuesday, July 21, 2026 in the boardroom of the Village Hall, 7 Stage Road, Monroe, NY at 7:00 PM for proposed increased water rates. The purpose is to present and discuss a proposal to increase water rates for customers served by the Village water system.

**Present: Mayor Melchiorre, Trustees Behringer, Karl, Mancuso and Peifer
Also present: Attorney Conway and Clerk Zahra**

On a motion by Trustee Karl, seconded by Trustee Mancuso, and carried, the public hearing was opened at 7:00 PM.

The Village Board explained that the current rates have remained unchanged since 2013 and that an increase is being considered to address rising operating and maintenance costs, infrastructure improvements, system repairs, debt service obligations, and other expenses necessary to maintain and improve the water system.

Monroe Village Water Rate Analysis

Rate Increases to Obtain Funds For Increasing Operating Costs, Preventive Maintenance, And Debt Service By Increasing The Per Gallon Charge to All Users, And For Debt Service Via Service Charges

Overview and Purpose

The analysis models a multi-year rate increase plan for the Village of Monroe Water System. The increases are designed to achieve two primary goals:

1. Fund a 10% increase in Operations & Maintenance (O&M) expenses, addressing unexpected repairs and increased preventive maintenance (an additional \$185,000 annually).
2. Fund the debt service on a proposed \$10 million capital improvement plan, structured as four successive \$2.5 million bonds (30-year terms at 5% interest).

Current Financial Position (FY 2025)

The system appears to be operating at about a breakeven point. FY 2025 cash flow data indicates revenues of roughly \$2.41 million against expenditures of \$2.46 million, resulting in a neg income of

\$47,576. However, a substantial part of the expenditures were for capital projects and/or debt service that may not recur. Current baseline debt service stands at approximately \$602,189.

The adequacy of the rates can only be established with a detailed audit. Such analysis was not part of the assigned task.

Proposed Rate Structure Changes

To equitably recover costs—specifically those that do not vary with system usage—the Village is implementing fixed quarterly service charges for all customer classifications except Town Bulk purchasers. The rate adjustments will phase in between 2026 and 2030:

1. Volumetric Rate Increases (Per 1,000 Gallons)

The per-gallon rate will see an immediate increase in Year 1 (2026) across all classes:

- **In-Village Residential:** Increases from \$4.35 to \$4.75
- **In-Village Commercial:** Increases from \$6.53 to \$7.12
- **Out-of-Village (Town) Customers:** Increases from \$10.88 to \$11.87
- **Town Bulk Customers:** Increases from \$10.88 to \$11.87 (scaling up to \$15.80 by 2030)

2. Phased-In Quarterly Service Charges (2026 – 2030)

As the new capital improvement bonds are issued, fixed quarterly charges will be introduced and scaled up over a 5-year period to cover the resulting debt service. Typical customer rates will increase as follows:

- **In-Village Residential:** Starts at \$9.02 in 2026, peaking at \$32.63 by 2030.
- **In-Village Commercial:** Starts at \$35.34 in 2026, peaking at \$127.83 by 2030.
- **Town Customers (Direct Billed):** Starts at \$18.64 in 2026, peaking at \$67.43 by 2030.

Customer Base & Revenue Allocation

The system currently serves 3,071 total customers, generating a pro forma metered revenue of approximately \$2.03 million. The revenue burden is distributed as follows:

1. **Village Residential (2,269 accounts):** Accounts for ~40% of total system revenue.
2. **Village Commercial (462 accounts):** Accounts for ~32% of total system revenue.
3. **Town Direct & Smith Farms (336 accounts):** Accounts for ~13.5% of total system revenue.
4. **Town Bulk (4 accounts):** Accounts for ~13.2% of total system revenue.

Debt Service Projections

As the Village takes on the four \$2.5 million bonds, total annual debt service will escalate significantly. Projections show debt obligations rising from \$804,605 in FY 2027 to over \$1.33 million by FY 2031, necessitating the corresponding steady increases in the fixed service charges.

Conclusion and Recommendations

The phased introduction of fixed quarterly service charges, coupled with the initial volumetric rate adjustment, represents the most equitable strategy to achieve revenue sufficiency. By scaling the service charges over a five-year period alongside the issuance of the capital improvement bonds, the Village can successfully fund necessary infrastructure upgrades while mitigating sudden rate shock for its residential and commercial customers. We recommend moving forward with the formal adoption of this multi-year rate structure to ensure the long-term fiscal health of the water system.

Prepared and submitted by, Albert A.

Natoli

Consulting Attorney / Rate Analyst

Tel: 212 619-8087

Email: Natoli.Esq@gmail.com

Proposed Water Rate Increase									
	IN VILLAGE								
	Residential			Commercial			Town		
	Quarterly Service Charge	Rate per 1000g	Ave annual bill	Quarterly Service Charge	Rate per 1000g	Ave annual bill	Quarterly Service Charge	Rate per 1000g	Ave annual bill
2026	\$9.02	\$4.75	\$431.31	\$35.34	\$7.12	\$1,687.11	\$18.64	\$11.87	\$890.59
2027	\$11.01	\$4.75	\$439.27	\$43.12	\$7.12	\$1,718.23	\$22.74	\$11.87	\$906.99
2028	\$18.30	\$4.75	\$468.43	\$71.69	\$7.12	\$1,832.51	\$37.81	\$11.87	\$967.27
2029	\$25.37	\$4.75	\$496.71	\$99.38	\$7.12	\$1,943.27	\$52.42	\$11.87	\$1,025.71
2030	\$32.63	\$4.75	\$525.75	\$127.83	\$7.12	\$2,057.07	\$67.43	\$11.87	\$1,085.75
	Bulk Rate								
	Quarterly Service Charge	Rate per 1000g	Ave annual Bill			Projected Revenue	2026 Actual Revenue Metered sales	O/M	Debt
2026	\$0.00	\$12.96	\$79,629.23		2026	\$2,417,899.00	\$2,328,526.50		
2027	\$0.00	\$13.20	\$81,103.85		2027	\$2,462,523.00		\$1,864,677.00	\$804,000.00
2028	\$0.00	\$14.08	\$86,510.77		2028	\$2,626,215.00			
2029	\$0.00	\$14.93	\$91,733.37		2029	\$2,784,836.00			
2030	\$0.00	\$15.80	\$97,078.85		2030	\$2,947,694.00			

With no further comments or questions, a motion was made by Trustee Karl, seconded by Trustee Mancuso, and carried to close the public hearing at 7:05 PM.

MINUTE APPROVAL: JUNE 29, 2026 SPECIAL BOARD MEETING:

On a motion by Trustee Karl, seconded by Trustee Peifer the Minutes of the June 29, 2026 Special Board Meeting were approved.

Ayes: Trustees Behringer, Karl, Mancuso and Peifer
Nays: None

RESIGNATION – PART TIME ASSISTANT BUILDING INSPECTOR III – RONALD SVRCHEK:

Discussion: Trustee Karl inquired about the status of pending cases and who would be representing the Village. Attorney Conway responded that this question should be directed to the Village Prosecutor.

RESOLVED, the Board of Trustees accepts the resignation of Ronald Svrcek, Part-Time Assistant Building Inspector III, effective June 30, 2026. The Board wishes him well in his future endeavors.

On a motion by Trustee Mancuso, seconded by Trustee Behringer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer
Nays: None

BUDGET TRANSFERS / MODIFICATIONS:

RESOLVED, the Board of Trustees authorizes the Treasurer to make the following fund transfers / modifications to balance the budget:

From :	Description	To:	Description	Amount
A0.1010.4100	Trustees General Expense	A0.1010.1100	Trustees Personal Services	\$ 130.76
A0.1010.4100	Trustees General Expense	A0.1010.4310	Trustees Telephone	\$ 421.45
A0.7110.4500	Parks Contractual	A0.1110.1100	Court Judge PS	\$ 120.97
A0.1110-1040	Court Clerk PS PT	A0.1110.1120	Court Security	\$ 332.25
A0.1110-1040	Court Clerk PS PT	A0.1110.1130	Court Assoc Judge PS	\$ 139.30
A0.1110.1050	Court Sick	A0.1110.1110	Court Clerk PS F/T	\$ 646.32
A0.7110.1010	Parks Personal Services	A0.1110.1110	Court Clerk PS F/T	\$ 3,469.06
A0.1110.2100	Court Furn & Fixtures	A0.1110.4710	Court Postage	\$ 500.00
A0.1110.2200	Court Office Equipment	A0.1110.4710	Court Postage	\$ 38.87
A0.7110.4500	Parks Contractual	A0.1210.1100	Mayor Personal Services	\$ 1,408.18
A0.7110.1010	Parks Personal Services	A0.1210.4100	Mayor General Expense	\$ 2,150.41
A0.1620.4530	VH Equipment Maint	A0.1320-4500	Auditor Contractual	\$ 463.23
A0.1110.1030	Court PS Longevity	A0.1410.1010	Clerk Deputy PS	\$ 250.00
A0.1110.1040	Court PS P/T	A0.1410.1010	Clerk Deputy PS	\$ 25.43
A0.7110.4220	Parks Flowers and Trees	A0.1420.4500	Law Contractual	\$ 185.54
A0.7110.4500	Parks Contractual	A0.1440.4500	Engineering Contractual	\$ 2,952.68
A0.7110.4500	Parks Contractual	A0.1620.4100	VH General Expense	\$ 7,717.85
A0.7110.4500	Parks Contractual	A0.1620.4110	VH Office Supplies	\$ 58.14
A0.1620.4530	VH Equipment Maint	A0.1910.4400	Unallocated Insurance	\$ 30.00
A0.3620.1500	Bldg Insp PT Code Enf	A0.3620-1100	Bldg Insp Asst PS	\$ 482.22
A0.7110.4500	Parks Contractual	A0.3620-1100	Bldg Insp Asst PS	\$ 2,745.66
A0.7110.1010	Parks Personal Services	A0.3620.1700	Bldg Insp Clerical	\$ 4,107.37
A0.1010.4100	Trustees General Expense	A0.3989.2500	SRO Equipment	\$ 231.08
A0.1010.4100	Trustees General Expense	A0.3989.4120	SRO Insurance	\$ 609.60
A0.3989.4100	SRO General Expense	A0.3989.4720	SRO Education	\$ 746.00
A0.7110.4500	Parks Contractual	A0.3989.4720	SRO Education	\$ 2,928.72
A0.5010.2200	St Admin Office Equip	A0.5010.4100	St Admin Gen Exp	\$ 1,500.00
A0.5110.4010	St Maint Oiling	A0.5010.4100	St Admin Gen Exp	\$ 1,162.40
A0.5010.4310	St Admin Telephone	A0.5110.1010	St Maint PS	\$ 159.63
A0.5110.1050	St Maint Sick/Pers	A0.5110.1010	St Maint PS	\$ 428.46
A0.5110.1200	St Maint OT	A0.5110.1010	St Maint PS	\$ 17,554.34
A0.5110.2400	St Maint Hwy Equip	A0.5110.1010	St Maint PS	\$ 25,616.03
A0.5110.2500	St Maint Other Equip	A0.5110.1010	St Maint PS	\$ 1,088.63
A0.5110.2500	St Maint Other Equip	A0.5110.4020	St Maint Signs	\$ 4,217.34
A0.5110.2500	St Maint Other Equip	A0.5110.4100	St Maint Gen Expense	\$ 1,411.40
A0.5110.2500	St Maint Other Equip	A0.5110.4120	St Maint Uniforms	\$ 13.33
A0.5010.4720	St Admin Education	A0.5110.4120	St Maint Uniforms	\$ 350.00
A0.5110.4010	St Maint Oiling	A0.5110.4130	St Maint Bldg Supplies	\$ 333.20
A0.5110.4005	St Maint Asphalt	A0.5110.4150	St Maint Gas Car/Tk	\$ 6,054.63
A0.5110.4005	St Maint Asphalt	A0.5110.4300	St Maint Gas & Elec Bldgs	\$ 3,553.08
A0.5110.4010	St Maint Oiling	A0.5110.4400	St Maint Insurance	\$ 16,455.09
A0.5110.4005	St Maint Asphalt	A0.5110.4520	St. Maint Bldg Maint	\$ 16,586.18
A0.5110.4005	St Maint Asphalt	A0.5110.4530	St Maint Equip Maint	\$ 10,243.98
A0.5110.4005	St Maint Asphalt	A0.5110.4640	St. Maint Garbage Rem	\$ 5,425.30
A0.5110.4005	St Maint Asphalt	A0.5110.4650	St. Maint Tools	\$ 365.87
A0.5110.4005	St Maint Asphalt	A0.5110.4720	St. Maint Education	\$ 1,200.00
A0.5110.4005	St Maint Asphalt	A0.5142.1200	Snow Removal OT	\$ 24,074.39
A0.5112.2010	CHIPS Improvements	A0.5142.1200	Snow Removal OT	\$ 68,080.28
A0.7110.4500	Parks Contractual	A0.5142.2400	Snow Removal Equip	\$ 1,931.25
A0.5410.4100	Sidewalks General Expense	A0.5142.4100	Snow Rem Gen Exp Salt	\$ 61,056.91
A0.5410.4100	Sidewalks General Expense	A0.5142.4530	Snow Rem Equip Maint	\$ 21,579.64
A0.8170.2500	St. Cleaning Equip	A0.7110.2500	Parks Equipment	\$ 6,434.71
A0.7110.4500	Parks Contractual	A0.7110.4010	Parks Equip Maint	\$ 2,282.78
A0.5182.4410	Street Lighting Repairs	A0.7110.4300	Parks Electricity	\$ 317.48
A0.5182.4410	Street Lighting Repairs	A0.7110.4360	Parks Hol Decorations	\$ 272.33
A0.5182.4410	Street Lighting Repairs	A0.7110.4400	Parks Insurance	\$ 3,143.05
A0.8140.4100	Storm Sewers Gen Exp	A0.7145.4500	MJP Commission Cont	\$ 11,416.20
A0.8140.4100	Storm Sewers Gen Exp	A0.7550.4100	Celebrations Gen Exp	\$ 14,914.57
A0.8170.2500	St. Cleaning Equip	A0.7550.4100	Celebrations Gen Exp	\$ 1,958.79
A0.8010.4490	Zoning Legal	A0.7550.4110	Celebrations Mil Bnrs	\$ 1,537.50
A0.8170.2500	St. Cleaning Equip	A0.7550.4110	Celebrations Mil Bnrs	\$ 115.30
A0.8025.1100	Planning Board P/T PS	A0.8010.1100	Zoning PT PS Svc	\$ 1,110.00
A0.8010.4510	Zoning Advertising	A0.8010.4100	Zoning Gen Exp	\$ 401.87
A0.8170.4100	St. Cleaning Gen Exp	A0.8010.4500	Zoning Contractual	\$ 534.03
A0.8025.4720	Planning Board Education	A0.8025.4100	Planning Bd Gen Exp	\$ 3,750.00
A0.8025.4510	Planning Board Advertising	A0.8025.4100	Planning Bd Gen Exp	\$ 211.36
A0.8020.4500	Planning Contractual	A0.8025.4680	Planning Bd Law Cont	\$ 12,886.51
A0.8170.4100	St. Cleaning Gen Exp	A0.8170.1010	St Cleaning PS	\$ 566.80
A0.8989.4100	DT Revital Gen Exp	A0.8170.4530	St Cleaing Equip Maint	\$ 7,490.89
A0.9041.8000	Workers Comp	A0.9030.8000	Social Security	\$ 13,812.10
A0.9041.8000	Workers Comp	A0.9035-8000	Medicare	\$ 3,460.07
A0.9041.8000	Workers Comp	A0.9060-8000	Health Insurance	\$ 23,045.68
A0.1990-4900	Contingency	A0.9089-8000	Other Emp Benefits	\$ 2,044.06

On a motion by Trustee Behringer, seconded by Trustee Peifer

Ayes: Trustees Behringer, Mancuso and Peifer

Nays: Trustee Karl

PAYMENT AUTHORIZATION #2 – ORANGE TURNPIKE, PINE TREE, STILL ROAD, AND STAGE ROAD INTERSECTION REALIGNMENT PROJECT – AVELLO ASPHALT & CONSTRUCTION CORP.:

Discussion: Trustee Karl again inquired, as he had at previous meetings, why funding for this project was being drawn from the street lighting budget. It was explained that the previous Board had approved using this budget line for the project.

RESOLVED, the Board of Trustees accepts the recommendation of Barton & Loguidice Engineer, Peter Christiano P.E., PTOE, and approves Payment No. 2 submitted by Avello Asphalt & Construction Corp., for the Orange Turnpike, Pine Tree, Still Road, and Stage Road Intersection Realignment Project in the amount of \$31,663.50, to be allocated from budget line A.5182.4370, Street Lighting Street. All documentation has been reviewed and found complete. Mayor Melchiorre is hereby authorized to sign the voucher for payment.

On a motion by Trustee Mancuso, seconded by Trustee Peifer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

PAYMENT AUTHORIZATION #9 – VAN KEUREN BOOSTER PUMP STATION PROJECT – GENERAL CONSTRUCTION:

RESOLVED, the Board of Trustees accepts the recommendation of Village Engineer, David Higgins P.E., and approves Payment No. 9 submitted by TAM Enterprises, Inc., for the Van Keuren Booster Pump Station project, general construction, in the amount of \$16,103.21, to be allocated from budget line F.8340.4500, Distribution Contractual. All documentation has been reviewed and found complete. Mayor Melchiorre is hereby authorized to sign the voucher for payment.

On a motion by Trustee Karl, seconded by Trustee Behringer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

PAYMENT AUTHORIZATION #9 – VAN KEUREN BOOSTER PUMP STATION PROJECT – ELECTRIC CONSTRUCTION:

RESOLVED, the Board of Trustees accepts the recommendation of Village Engineer, David Higgins P.E., and approves Payment No. 9 submitted by TAM Enterprises, Inc., for the Van Keuren Booster Pump Station project, electric construction, in the amount of \$10,840.10, to be allocated from budget line F.8340.4500, Distribution Contractual. All documentation has been reviewed and found complete. Mayor Melchiorre is hereby authorized to sign the voucher for payment.

On a motion by Trustee Karl, seconded by Trustee Behringer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

APPROVAL OF CONSENT JUDGMENT FOR VILLAGE TAX MAP PARCEL 222-2-5.1:

RESOLVED, the Board of Trustees hereby approves the Consent Judgment prepared by Cronin & Cronin Law Firm, PLLC for Tax Map Parcel 222-2-5.1, reducing the assessed value from \$1,290,700.00 to \$90,000.00 for the tax years 2022 through 2026.

BE IT FURTHER RESOLVED, that the Village Treasurer is authorized to issue tax refunds in the following amounts:

- 2022/2023 – \$13,011.84
- 2023/2024 – \$13,169.32
- 2024/2025 – \$13,276.60
- 2025/2026 – \$13,718.95

for a total refund of \$53,176.71, in accordance with the executed Consent Judgment, to be allocated from budget line A.1930.4610, Judgements and Claims.

On a motion by Trustee Mancuso, seconded by Trustee Karl

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

BOND ACCEPTANCE – COST ESTIMATE – 581 ROUTE 17M – SBL #220-5-16.312:

RESOLVED, the Board of Trustees approves the bond for the cost estimate as prepared by Weinberg Lim Engineering and is found acceptable by the Village's Engineer, Lanc & Tully, P.C., David Higgins, P.E. for 30 Carpenter Place, SBL #220-5-16.312. The total estimated construction cost is \$133,601.10. It is recommended that the bond amount and corresponding 5% engineering inspection fee of \$6,680.06 be accepted by the Board.

On a motion by Trustee Mancuso, seconded by Trustee Karl

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

AUTHORIZATION - ENGAGEMENT OF DTS PROVIDENT FOR TRAFFIC ENGINEERING CONSULTING SERVICES – PLANNING BOARD:

RESOLVED, the Board of Trustees hereby authorizes the engagement of DTS Provident to provide traffic engineering consulting services in connection with the Planning Board's review of "The Q" development application, as the Planning Board is unable to utilize its current traffic consultant due to a conflict of interest, and further authorizes the engagement in accordance with the attached fee schedule submitted by DTS Provident.

On a motion by Trustee Mancuso, seconded by Trustee Peifer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

AUTHORIZATION: CHANGES TO THE WATER UTILITY BILLING FORMAT:

WHEREAS, the Water Department has reviewed billing format options and recommends transitioning from the current postcard billing format to a full-page (8½" × 11") billing format utilizing the current printing vendor, BFMC, LLC, to provide additional space and flexibility for future billing needs; and

WHEREAS, the transition will require increased printing and mailing costs, as well as software updates and billing file modifications through Catalis, the billing software provider;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby accepts the Water Department's recommendation to transition to a full-page billing format with the current printing vendor.

BE IT FURTHER RESOLVED, that the Board authorizes expenditures not to exceed \$10,750.00, to be allocated from budget line F.8310.4710, Postage and Printing, for printing, mailing, and setup costs associated with the new billing format.

BE IT FURTHER RESOLVED, that the Board authorizes expenditures not to exceed \$3,000.00, to be allocated from budget line F.8340.4500, Distribution Contractual, for software updates and billing file modifications required to implement the new format.

On a motion by Trustee Karl, seconded by Trustee Behringer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer
Nays: None

AUTHORIZATION FOR REVIEW OF THE VILLAGE CODE OF ETHICS BY VILLAGE ATTORNEY:

RESOLVED, the Board of Trustees hereby authorizes the review of the Village Code of Ethics, and further authorizes the completed draft to be submitted to the Village Attorney for legal review and recommendations prior to its consideration and adoption by the Board.

On a motion by Trustee Mancuso, seconded by Trustee Peifer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer
Nays: None

POLICE DEPARTMENT - COMMERCIAL VEHICLE SAFETY ALLIANCE (CVSA) – POLICE OFFICER AUSTEN EIGHMEY:

RESOLVED, the Board of Trustees approves the attendance of Officer Eighmey at the Commercial Vehicle Safety Alliance commercial vehicle enforcement training at the New York State Police Academy in Albany, New York, from August 3–7 and August 17–21, 2026. The training provides the knowledge and skills required to conduct commercial motor vehicle inspections under the Motor Carrier Safety Assistance Program (MCSAP). There is no cost for the training. Hotel accommodations at the Hilton Garden Inn for the two-part course total \$1,170.00 and shall be charged to budget line A.3120.4720, Education.

On a motion by Trustee Behringer, seconded by Trustee Peifer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer
Nays: None

WATER DEPARTMENT – INVENTORY SURPLUS / WATER METERS – REQUEST TO DISPOSE / SCRAP:

RESOLVED, the Board of Trustees declares the following Water Department non-working water meters surplus and of no value and authorize its removal from inventory to be scrapped.

Meter # 1480172730	Serial # 37503347	Meter # 1481464578	Serial # 41904558
Meter # 1481695398	Serial # 87544606	Meter #1830512145	Serial # 88714146
Meter# 1830422618	Serial # 87830314	Meter #1480158280	Serial # 41904547
Meter # 1420293724	Serial # 45851688	Meter # 1420275668	Serial # 33674887
Meter # 1440100152	Serial # 35335335	Meter # 1480158810	Serial # 37206348
Meter # 1420249270	Serial # 85633277	Meter # 1440101528	Serial # 29516594
Meter # 1481721598	Serial # 87544540	Meter #1830506170	Serial #88714141
Meter #1460114412	Serial #25734801	Meter #1490384418	Serial #33933369
Meter # 1541322734	Serial #69196749	Meter # 1481745066	Serial # 42512717
Meter # 1481756840	Serial #40654005	Meter # 1482502958	Serial # 82156105

Meter # 1440099646 Serial # 43376877
Meter # 1440647298 Serial #79760503
Meter # 1481535920 Serial # 87544587
Meter # 1480876984 Serial # 20170575
Meter # 1572492298 Serial # N/A
Meter # 1830515784 Serial # 88714127
Meter # 1547256404 Serial # 36502370
Meter # 1460299518 Serial # 45851679
Meter # 1481543778 Serial # 85633457
Meter # 1577001586 Serial # N/A

Meter # 1850193462 Serial # 68444114
Meter #1462206468 Serial # 82156040
Meter # 1830420004 Serial # 87830272
Meter # 1440092664 Serial # 29960423
Meter # 1481695382 Serial # 87544553
Meter # 1830735377 Serial # 88959946
Meter # 1481543802 Serial # 85633417
Meter # 1480195458 Serial # 40654001
Meter # 1461309256 Serial # 31952360

On a motion by Trustee Karl, seconded by Trustee Mancuso

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer
Nays: None

**INTRODUCTORY LOCAL LAW #3 OF 2026 – AMENDMENT TO CHAPTER 25
LOCAL LAWS, ADOPTION OF, § 25-1 PUBLIC HEARING REQUIRED; TIME AND
CONTENTS OF NOTICE & SCHEDULING OF PUBLIC HEARING:**

BE IT RESOLVED that an introductory Local Law, titled “AMENDMENT TO CHAPTER 25, LOCAL LAWS, ADOPTION OF, § 25-1 PUBLIC HEARING REQUIRED; TIME AND CONTENTS OF NOTICE” is hereby introduced by Mayor Melchiorre before the Board of Trustees of the Village of Monroe, County of Orange, State of New York; and

BE IT FURTHER RESOLVED that copies of the aforesaid proposed Local Law be laid upon the desk of each member of the Board of Trustees; and

BE IT FURTHER RESOLVED that the Board of Trustees shall hold a public hearing on said proposed local law at the Village Hall, 7 Stage Road, Monroe, New York at 7:00 PM on August 18, 2026; and

BE IT FURTHER RESOLVED that the Village Clerk shall publish or cause to be published a public notice in the official newspaper of the Village of Monroe no later than five (5) days prior thereto.

On a motion by Trustee Peifer, seconded by Trustee Behringer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer
Nays: None

**INTRODUCTORY LOCAL LAW #4 OF 2026 – AMENDMENT TO CHAPTER 195,
WATER, § 195-12 WATER RATES AND BILLING & SCHEDULING OF PUBLIC
HEARING:**

BE IT RESOLVED that an introductory Local Law, titled “AMENDMENT TO CHAPTER 195, WATER, § 195-12 WATER RATES AND BILLING” is hereby introduced by Mayor Melchiorre before the Board of Trustees of the Village of Monroe, County of Orange, State of New York; and

BE IT FURTHER RESOLVED that copies of the aforesaid proposed Local Law be laid upon the desk of each member of the Board of Trustees; and

BE IT FURTHER RESOLVED that the Board of Trustees shall hold a public hearing on said proposed local law at the Village Hall, 7 Stage Road, Monroe, New York at 7:00 PM on August 18, 2026; and

BE IT FURTHER RESOLVED that the Village Clerk shall publish or cause to be published a public notice in the official newspaper of the Village of Monroe no later than five (5) days prior thereto.

On a motion by Trustee Karl, seconded by Trustee Mancuso

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

MAYOR & TRUSTEE'S REPORT:

Trustee Peifer stated that the July 3 Independence Day Celebration was a great success and that the event turned out wonderfully.

Trustee Mancuso reported that planning for the Cheese Festival is progressing well. The committee meets every other Saturday, and they are still seeking vendors. Entertainment has been scheduled, and he encouraged everyone to come out and support the festival.

Trustee Karl expressed concerns regarding the parking lot behind Village Hall, specifically vehicles parked there without Village tags and the presence of high-top vans. He also announced that the carnival will run from July 30 through August 2.

Trustee Karl attended the Orange County Sewer District meeting, where discussions included the cost of the updated 9-million-gallon treatment plant in Harriman. He also discussed the hydrogen sulfide odor affecting Crane Park and the proposed oxygen-inducing treatment being coordinated with MOODNA and the Village of South Blooming Grove. He noted that the odor has begun affecting the Windgate Woods area.

Mayor Melchiorre stated that he would like to schedule a meeting with Bob Gray and Legislator Pete Tuohy to discuss the odor issue.

Trustee Karl provided a breakdown of the costs associated with the Independence Day Celebration and thanked the Monroe Police Department, the Department of Public Works, Peter Dawson, and the Village Clerk for their assistance in making the event a success. He also expressed appreciation to the Town of Monroe and the Village of Harriman for their contributions. Looking ahead, he noted that he would start planning for next year's celebration with the support of the Board and that he would like to secure a corporate sponsor for the drone show.

Mayor Melchiorre reported that the Spring Street and Mapes Place traffic improvement project has been completed and appears to be functioning well.

The Orange Turnpike intersection improvement project is continuing, with paving scheduled for July 30 and 31, 2026, weather permitting.

The Mayor reminded residents that a concert featuring Route 66, performing vintage rock music, will take place this Saturday at 7:00 PM.

He also encouraged the public to support the Farmers Market, held every Sunday from 9:00 AM to 1:00 PM.

The annual carnival, presented by Ace Amusements, will run from Thursday, July 30, through Sunday, August 2.

Mayor Melchiorre will be available to meet with any resident, individual, or organization to discuss concerns, answer questions, and hear feedback regarding issues affecting the Village. Members of the public are encouraged to attend and share any matters of interest or concern.

Mayor Melchiorre also reported that he has met with Chief Guzman to discuss concerns related to speeding, stop signs, buses, taxis, and reckless driving. He stated that increased

traffic enforcement and additional patrol details will be implemented, emphasizing that public safety remains a top priority.

ATTORNEY REPORT:

Nothing to report.

PUBLIC COMMENT: # PRESENT 5 TIME: 7:35 PM

Tom Lapolla, a Village resident, commented that the July 3 show was amazing. He also raised concerns about what he believes are two Flock cameras, one located at Freeland Street and Route 17M and another near Airplane Park, and questioned their constitutionality, referencing the balance between liberty and security.

Mr. Lapolla was reminded that public comments should be limited to agenda items. He was advised to submit a request to be placed on a future agenda or to schedule a meeting to discuss his concerns regarding the cameras.

Abraham Cohn, 380 Spring Street, thanked the Board for the traffic improvements at Spring Street and Mapes Place. He noted an issue with the timing of the traffic signal. It was explained that the signal is being monitored and that adjustments are still being made.

Mr. Cohn also suggested that the Independence Day fireworks not be scheduled on a Friday, as it coincides with Shabbos. He commented that this change would allow members of the Hasidic community to enjoy the fireworks display.

EXECUTIVE SESSION:

On a motion by Trustee Mancuso, seconded by Trustee Peifer, and carried, following a 5-minute recess, the Board convened in Executive Session at 7:45 PM for discussion of personnel and litigation.

On a motion by Trustee Peifer, seconded by Trustee Behringer, and carried, Treasurer Doherty entered into executive session with the Board of Trustees.

On motion by Trustee Peifer, seconded by Trustee Behringer, and carried, the Board convened into Executive Session at 8:00 PM for discussion of personnel and litigation.

OPEN SESSION:

On a motion by Trustee Mancuso, seconded by Trustee Peifer and carried, the Open Meeting resumed at 8:30 PM.

ADJOURNMENT:

On a motion by Trustee Mancuso, seconded by Trustee Peifer and carried, no further business, the meeting was adjourned at 0:00 PM.

MONTHLY REPORTS:

On a motion by Trustee Behringer seconded by Trustee Peifer, with all in favor, the department monthly reports were accepted and filed.

Respectfully submitted,

Kimberly Zahra
Village Clerk

**JUNE 2026 VILLAGE CLERK'S REPORT SUBMITTED BY KIMBERLY ZAHRA,
VILLAGE CLERK:**

1. Minutes prepared, processed associated correspondence and Legal Notices completed for the June 2nd and June 16th Board of Trustee meetings along with a Special meeting on June 29th.
2. Permits issued: Handicap Parking: 18 Garage Sale: 7 Solicitor/Peddling: 0
Road Opening: 1 Blasting Permit: 1 Liquor License: 0 Towing Permits: 0
3. Processed 1 Event Application.
4. Public Hearings Held: 1 Due Process Hearing: 0
5. Bi-Weekly payroll worksheets completed and submitted.
6. Bi-Weekly payroll worksheets for Highway and Water Departments completed and submitted.
7. Collected May water rents.
8. Required paperwork filed with O.C. Department of Human Resources.
9. Processed FOIL requests.
10. Provided Notary Services.
11. Oversee updates and maintenance, of Village Website, Social-Media and Constant Contact.
12. Daily retrieval of messages left during the day and after hours. Forwarded messages and responded as required.
13. Vouchers completed as required. Transmittal of money collected completed and bank deposits done.
14. Scan and email pertinent information to Board and Attorney.
15. Scan documents into DOCUWARE.
16. Maintain Village of Monroe calendar.
17. Closed out mailing machine for month 06/30/2026
18. Processed 2026/2027 Village Tax Payments.
19. Prepared concert contracts and vouchers for Summer Concert Series.
20. June 23, 2026 – Cybersecurity Training.

JUNE 2026 JUSTICE COURT REPORT:

Total Fines: \$25,793.00 Total Surcharges: \$6,297.00 Total Parking: \$2,270.00

Total Civil Fees: \$1,645.00 Bail Poundage Collected: \$0.00

Total Bail Forfeited: \$0.00

Total for June \$36,005.00

Vehicle & Traffic Tickets: 279 Disposed: 305

Criminal Cases: 32 Disposed: 42 Civil Cases: 2 Disposed: 2

Paid Parking Tickets: 39 Dismissed Traffic Tickets: 25

JUNE 2026 POLICE DEPARTMENT REPORT SUBMITTED BY DARWIN GUZMAN, CHIEF:

CALLS FOR SERVICE

TOTAL INCIDENTS – 1,001

ARRESTS – 41

TRAFFIC REPORT

TRAFFIC TICKETS – 235

PARKING TICKETS – 97

GAS – \$4,350.50 / 1,154 GALLONS

MVA'S – 34

TRAINING

SGT. BERKE & K9 KEEN – K9 TRAINING

ROONEY & K9 ROSCOE – K9 PATROL SCHOOL

SGT. BEACH & SGT. ROMER – TRU TRAINING

MINUTOLO – CPS CAR SEAT TECHNICIAN
SGT. BERKE – MID-ATLANTIC LAW ENFORCEMENT EXECUTIVE DEVELOPMENT
LINDELL & EIGHMEY – DEFENSIVE TACTICS
DEPARTMENT-WIDE – RANGE DAYS
DISP. HALEY – PEER SUPPORT

**JUNE 2026 FILTRATION PLANT REPORT SUBMITTED BY WILL OSTROWSKI,
WATER TREATMENT PLANT OPERATOR:**

Production: Lake Mombasha:	37,158,599	35,199,162 Gallons LY 2025
Well #4:	4,953,119	3,908,837 Gallons LY 2025

Consumption: 42,111,718 Gallons / 39,107,999 Gallons LY 2025
Water Samples / Testing: Passed
Rainfall: 3.19”
Reservoir: Full

Miscellaneous:
2 Reservoir Inspections
Final Water Reads
Mark Outs
5 Water Meters Changed
Lead and Copper Sampling Completed for the Distribution System
Annual D.E.C. SPEDES Inspection Completed
ProcellaCor Treatment Conducted by Solitude Lake Management at Mombasha Reservoir
Meetings and Discussions for Water Rate Increase
Mueller Co. Rep Assisted in Diagnosing Smithfield Court Hydrant Repair (Parts on Order)
Rebuilt CL2 Pump and Injector Quill at Well #4
First CL2 Delivery from Surpass Chemical Company since Bid Opening
111 Orchard Street Service Line Repair Completed by Contractor

JUNE 2026 DPW SUBMITTED BY ALDO CHIAPPETTA, WORKING LEADER:

- Repaired catch basins along Village roads.
- Performed routine maintenance on Village equipment.
- Inspected and cleaned catch basins.
- Collected litter throughout Crane Park.
- Maintained the Lake View property.
- Completed street sweeping throughout the village.
- Continued work on the MS4 report.
- Maintained all Village-owned properties.
- Replaced damaged garbage cans in park areas.
- Completed asphalt patching at various locations.
- Performed roadside mowing.
- Inspected all playground equipment at Airplane Park.
- Installed lighting for the waterfall.
- Repaired a signpost hole on High Street.
- Addressed a failed drainage pipe on Rye Hill Road.
- Mowed the Water Plant transmission line.
- Removed a large dead tree at the Lake View property.
- Fully restored the Timber Hills retention pond by mowing, removing trees and brush, excavating accumulated sediment, and cleaning the entire pond area.
- Collected litter along village streets as part of ongoing community cleanup efforts.

**JUNE 2026 BUILDING / CODE ENFORCEMENT DEPARTMENT SUBMITTED BY
BRYAN BERBERENA, ASSISITANT BUILDING INSPECTOR:**

Applications received:	48
Building Permits Issued:	29
Title Searches Completed:	20

Building Permit Inspections performed:	34
C.O's Issued:	8
Complaint Inspection	9
Violations Found	10
Rental Inspection	16
Fire Inspection	15
Building Permit Fees:	\$15,329.75
Title Search Fees	\$2,285.00
Fire Inspections	\$160.00
Rental Permit	<u>\$1,500.00</u>
Total Fees Collected (Building Dept.)	\$19,274.75

JUNE 2026 TREASURER’S REPORT SUBMITTED BY ELIZABETH DOHERTY, TREASURER:

Treasurer's Report Village of Monroe JUNE

Real Property Taxes	\$ 7,896,615
Payments in Lieu of Taxes	\$ 119,782
Utilities Gross Receipts	\$ 42,503
Planning Board Fees	\$ 10,405
Public Safety Services - SRO	\$ 29,418
Building Permits	\$ 18,312
Miscellaneous Revenue	\$ 5,423
Metered Water Sales	\$ 85,918

SIGNIFICANT ACTIVITY (EXPENDITURES)

Trustees Personal Services	\$ 9,651
Court Judge Personal Services	\$ 7,062
Court Clerk Personal Services F/T	\$ 15,984
Mayor Personal Services	\$ 12,268
Treasurer Personal Services	\$ 12,250
Treasurer Deputy PS	\$ 5,959
Treasurer Contractual	\$ 12,685
Clerk Personal Services	\$ 10,126
Clerk Deputy Personal Services	\$ 7,636
PD.PS Chief	\$ 28,243
PD.PS Sergeants	\$ 78,013
PD.PS Lieutenant	\$ 22,667
PD.Officers	\$ 232,036
PD Longevity	\$ 56,780
PD PEO F/T	\$ 6,922
PD OT Sergeants	\$ 10,096
PD OT Officers	\$ 19,880
PD Dispatchers	\$ 23,230
PD Dispatchers PT	\$ 11,677
SRO.PS Secretary	\$ 8,577
PD Insurance	\$ 28,516
PD Contractual	\$ 8,331
PD Education	\$ 8,022
Bldg Insp Asst PS	\$ 11,997
SRO PS	\$ 21,760
Street Maint PS	\$ 101,178
Street Maint Gas Car/Truck	\$ 5,279
Street Maint Insurance	\$ 17,921
Parks Personal Services	\$ 46,973
Celebrations Genl Exp	\$ 24,023
Street Cleaning PS	\$ 13,284
Social Security	\$ 49,336
Medicare	\$ 11,538
Purification PS	\$ 43,360

Purification OT	\$	5,522
Purification Contractual	\$	14,803
Distribution Contractual	\$	39,721
Health Insurance		
General Fund	\$	206,086
Water Fund	\$	14,650
	\$	220,736
Workers Comp		
General Fund	\$	42,012
Water Fund	\$	9,907
	\$	51,919
Liability Insurance		
General Fund	\$	20,595
Water Fund	\$	13,307
	\$	53,068

STATUS OF FY2027 CONTINGENCY ACCOUNTS

General Fund Appropriation -budgeted \$120,000
Water Fund Appropriation -budgeted \$ 51,500

COMMENTS:

We have completed one month of the fiscal year and expenses should be approximately 8.3%. The General fund has expended 9.6% and the Water fund has expended 4.7% inclusive of any budget adjustments made by the board.

Respectfully submitted,
Elizabeth Doherty
Treasurer