

Village of Monroe Board of Trustees Meeting Tuesday, April 21, 2026

**VILLAGE OF MONROE
BOARD OF TRUSTEES MEETING
TUESDAY, APRIL 21, 2026
(www.villageofmonroe.org)**

The second of the bi-monthly meetings of the Board of Trustees was held on Tuesday, April 21, 2026 at 7:00 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, New York. Mayor Alex Melchiorre called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

Present: Mayor Melchiorre, Trustees Behringer, Karl, Mancuso and Peifer
Also present: Attorney Conway and Clerk Zahra

**PUBLIC HEARING 04.21.2026 – 7:00 PM
TENTATIVE BUDGET FY2026/2027**

A Public Hearing was held on Tuesday, April 7, 2026 in the boardroom of the Village Hall, 7 Stage Road, Monroe, NY at 7:00 PM to hear comment on the proposed tentative budget for fiscal year 2026/2027 (06/01/2026 – 05/31/2027). At the conclusion of the hearing, it was announced that the public comment period would remain open for an additional ten (10) days for written comments only. The Public Hearing was closed on April 17, 2026, following the expiration of the written comment period. The tentative budget includes maximum compensation for the Mayor of \$84,000.00 per annum and for the Trustees \$16,222.50 per annum each. The budget is summarized as follows:

**GENERAL FUND: \$ 13,446,856
WATER FUND: \$ 3,035,922**

The proposed tax rate per thousand of assessed valuation is \$47.56. A tax rate increase of 0.57%. The increase from last year on a \$50,000 home valuation \$13.50 and for \$100,000 home valuation \$27.00.

Trustee Karl stated that he received the updated budget with corrected figures earlier in the evening. He noted that there had been modifications made without prior explanation and expressed concern that, after only one workshop, he felt there had not been sufficient opportunity for input. He questioned why certain figures had been changed.

It was explained that adjustments were necessary due to updated retirement and health insurance cost calculations.

Mayor Melchiorre further commented that previous budgeting practices under the prior board had resulted in overspending, including but not limited to streetlights, pond dredging, tents, trailers, Airplane Park, a traffic signal installation project, bonds, bands, parking kiosks (now covered in black garbage bags) and the purchasing of property. He expressed his concern that prior expenditures were not always aligned with completed audits and again noted that the Village is currently significantly behind on required audit completion.

MINUTE APPROVAL: APRIL 7, 2026 ORGANIZATIONAL MEETING:

On a motion by Trustee Behringer, seconded by Trustee Karl, the Minutes of the April 7, 2026 Organizational Meeting were approved.

Ayes: Trustees Behringer, Karl, Mancuso and Peifer
Nays: None

MINUTE APPROVAL: APRIL 7, 2026 BOARD MEETING:

On a motion by Trustee Karl, seconded by Trustee Mancuso the Minutes of the April 7, 2026 Board Meeting were approved.

Trustee Karl stated that he had not intended to vote “aye” on one of the resolutions during the April 3, 2026 Special Board of Trustees meeting. Approval of meeting minutes is solely for confirming their accuracy and is not a mechanism for substantively changing a vote from a prior meeting.

Ayes: Trustees Behringer, Mancuso and Peifer

Nays: Trustee Karl

REAPPOINTMENT – ZONING BOARD OF APPEALS (ZBA) MEMBER – ELIZABETH DOHERTY:

RESOLVED, the Board of Trustees accepts the recommendation of Zoning Board of Appeals Chairman and reappoints Elizabeth Doherty to Zoning Board of Appeals member with a term commencing April 1, 2026, and expiring March 31, 2031.

On a motion by Trustee Karl, seconded by Trustee Mancuso

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

APPOINTMENT – SEASONAL LABORER – DPW - MICHAEL ZAHRA:
(Minutes April 3, 2026)

RESOLVED, the Board of Trustees hereby approves the appointment of Michael Zahra, a Village resident, to the position of Seasonal Laborer. Michael has been preapproved from the Orange County Department of Human Resources and completed a background investigation, with an effective date of May 4, 2026, at a rate of \$25.00 per hour; and be it further noted that Mr. Zahra previously worked with the Department of Public Works during the last season and holds a Class A Commercial Driver’s License.

On a motion by Trustee Karl, seconded by Trustee Peifer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

RESIGNATION – P/T DISPATCHER – THOMAS IAZZETTI:

RESOLVED, the Board of Trustees accepts the resignation of Thomas Iazzetti, Part-Time Dispatcher, effective April 26, 2026. The Board wishes him well in his future endeavors.

On a motion by Trustee Behringer, seconded by Trustee Peifer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

RESIGNATION – PLANNING BOARD MEMBER – KEITH ALLEN:

RESOLVED, the Board of Trustees accepts the resignation of Keith Allen, Planning Board member, effective April 14, 2026. The Board wishes him well in his future endeavors.

On a motion by Trustee Mancuso, seconded by Trustee Peifer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

APPOINTMENT – LABOR ATTORNEY - GOLDBERGER AND KREMER ATTORNEYS AND COUNSELORS AT LAW:

RESOLVED, the Board of Trustees designate the law firm of Goldberger & Kremer, 50 Beaver Street, Suite 204, Albany, New York 12207, to the contractual position of Labor & Employment Counsel for fiscal year 2026-2027.

On a motion by Trustee Behringer, seconded by Trustee Karl

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

RESOLUTION ESTABLISHING VILLAGE OF MONROE MEETING RULES:
(Tabled Minutes 04-07-2026)

WHEREAS, New York State Village Law § 4-412 authorizes a Village Board to enact rules and regulations regarding the conduct of public meetings and public hearings conducted by the Village Board, and

WHEREAS, a Village Board may determine that public comment shall be included as part of Village Board meetings and may establish rules for public comment to ensure that attendees are afforded an opportunity to participate in a public hearing, may reasonably limit the length of public comments on the subject of the public hearing so that the Village Board can consider various points of view; and

WHEREAS, in allowing public comment periods during regular Village Board meetings, the Village Board may limit other comments from the public and Village Board members at Village Board meetings and set a reasonable time limit and other reasonable time, place and manner restrictions in order to effectuate the efficient progress of such meetings.

NOW, THEREFORE BE IT RESOLVED, that:

1. The above “WHEREAS” clauses are incorporated by reference as if set forth fully herein
2. The Village Board of the Village of Monroe hereby adopts the following rules of for all meetings of the Village Board and for public participation at any such meetings of the Village Board. Such rules shall be referred to as “Village of Monroe Meeting Rules.”
3. The Village Board hereby reaffirms its prior adoption of Robert’s Rules of Order, but specifically determines that the governing edition of Robert’s Rules shall be Robert’s Rules of Order, Newly Revised, 11th Edition (2011), as the rules governing the Village Board. Such Rules are referred to herein as “Robert’s Rules.”
4. In the event of a conflict or inconsistency between Robert’s Rules and the Village of Monroe Meeting Rules and/or State statutes and and/or applicable State regulations, such Village of Monroe Meeting Rules, statutes and/or regulations shall control and govern in place of the provisions of Robert’s Rules of Order. Any provision of the Robert’s Rules requiring a two-thirds vote shall, for the purposes of Village Board Rules, require only a majority vote of the Village Board, defined as at least three Village Board members, regardless of the number of Village Board members actually present.
5. The Village of Monroe Village Board is a “Small Board” within the meaning of Robert’s Rules and accordingly, as set forth in Rule 49, the Village Board recognizes that “some of the formality that is necessary in a large assembly would hinder business” of the Village Board.

VILLAGE OF MONROE MEETING RULES

1. PUBLIC COMMENT PERIODS

1.1 Public Participation Period. Although not required by any statute or law, the Village Board shall include at least one public participation period on the Agenda for regular Village Board meetings. However, nothing shall prohibit the Village Board, by majority vote, from suspending public comment or otherwise limiting public during a regular Village Board meetings where such limitations are determined to be necessary or otherwise conducive to accomplishing the business presently before the Village Board.

1.2. Time Limit/Written Submissions. Public comment during the public participation period of regular Village Board meetings shall be limited to three (3) minutes per speaker and shall be limited

to matters of Village business on the meeting agenda. Yielding time or otherwise giving time to a speaker to extend the three (3) minute period by another person shall not be permitted. No persons may speak a second time during public comment unless approved by the Presiding Officer. Written comments may be submitted to the Village Clerk in lieu of, or in addition to, a person's oral statement during any public comment period. Such minutes shall become a Village record and the brief nature of the submitted writing may be included in Village Board minutes. However, the full text of such submissions shall not be incorporated into Village Board minutes, unless expressly authorized by resolution of the Village Board.

1.3. Sign-Up. Any person wishing to speak at a regular public meeting during the public comment period or at a public hearing, must sign the sign-in sheet maintained by the Village Clerk for such purpose prior to the commencement of the Public Hearing or public comment period. Where a public hearing and public comment period will occur during the same Village Board meeting, a person may sign up to speak on the topic of each and every public hearing and for public comment period consistent with the applicable time limits set forth above. For example, a speaker could speak for five (5) minutes during a public hearing and three (3) minutes during public comment at the same Village Board meeting. However, such person may not use the public hearing time to speak on matters not relevant to the public hearing. Any comments made by a person made during public comment that relates to the subject of a public hearing, shall not be considered by the Village Board as part of such public hearing nor made part of the public hearing record. The only public comment to be accepted by the Village Board outside of a public hearing shall be written comments received during the time period set by the Village Board for such purpose.

1.4 Recognition of no Sign Up. If a sign-in sheet is not available, a person may raise his/her hand to speak during the public participation period and/or public hearing and may speak during such public comment period/public hearing upon recognition of the Mayor or Presiding Officer.

1.5 Public Speakers. Any person speaking during public comment or a public hearing, when recognized by the Presiding Officer, shall approach the podium for such purpose and state his or her name, the street and municipality where he/she resides, and if applicable, his/her group or entity affiliation.

1.6 Village Board Response to Comment. Village Board members shall not respond to a person speaking during the public comment period unless and until all persons desiring to speak during the Public comment period have finished speaking. At such time as all speakers have finished speaking during such public comment period, each Village Board member shall be allotted up to three (3) minutes in total to respond to any questions posed or to provide relevant information in response to the collective comments and questions of the public comment speakers. Village Board members shall not attempt to answer questions during the time that a speaker is presenting during public comment. Village Board members will note any questions asked and may respond to the speaker at the conclusion of the speaker's public comments.

2. PUBLIC HEARINGS

2.1 Time Limit. Public comment during a Public Hearing shall be limited to five (5) minutes per speaker. In the event that a speaker is the subject of the Public Hearing or has a significant interest in the matter different from that of the general public, such speaker shall, upon approval of the Village Board, be allowed up to the (10) minutes during a public hearing. Yielding time, banking time, or otherwise giving time to a speaker to extend their permissible time limit shall not be permitted.

2.2 Removal/Disciplinary Hearings. Members of the public, other than those called as witnesses by the parties, shall not be permitted to speak during public hearings concerning the removal/discipline of a Village Officer or employee as such hearings shall be limited to presentation of evidence and related submissions by Village representatives and the Village Officer or employee subject to removal/discipline. Time limits during a public hearing concerning the removal/discipline of a Village Officer or employee shall not be applicable as such proceeding shall follow any applicable statute, rule or regulation and shall otherwise be overseen by the hearing officer or presiding officer.

2.3 Board Member Comments. In the case of a public hearing, prior to the close or continuation of the public hearing, Village Board members may be allotted up to five (5) minutes each to respond to questions or otherwise provide relevant information in response to specific comments made by speakers during that session of the public hearing. Further, prior to the final closing of the public portion of the public hearing, each Village Board member may be allotted up to five (5) additional minutes to speak on the issue that is the subject of the Public hearing. However, where the public hearing concerns removal of a Village Officer or employee, Village Board members, if the body making a determination, shall not speak regarding the merits of the proceedings until after the close

of the public hearing when deliberations on removal/discipline have commenced.

2.4 Written Submissions. Written submissions related to public hearings must be made before the close of the public hearing as such time is set by the Village Board.

3. GENERAL RULES APPLICABLE TO ALL PUBLIC MEETINGS AND HEARINGS

3.1 Timekeeper. The Village Clerk shall act as the timekeeper or the Village Board may designate another person to be the timekeeper.

3.2 Decorum. Members of the Village Board, speakers and audience members must observe proper decorum at all times. Any statements made during any part of the meeting or during a public hearing by the Mayor, members of the Village Board, Village officials or employees, or members of the general public shall not involve personal, impertinent, or slanderous attacks on individuals, regardless of whether the individual so attacked is an elected official, a Village official or employee, or a member of the general public, except that nothing herein shall be construed to restrict comments of a member of the public directed at a Village official concerning their official capacity or duties. Neither speakers, nor Village Board members shall use public comment periods or other time during such meeting for political campaigning purposes, including promoting their candidacy or speaking out against another candidate. However, nothing shall prohibit a candidate from speaking on an Village-related issue merely because he or she is a candidate for political office.

3.4 Removal of Attendees by Presiding Officer. Pursuant to New York State Village Law, the Village Mayor or Presiding Officer shall control the Village Board meeting. The use of threatening abusive language or racial or ethnic slurs directed at the Mayor, members of the Village Board, meeting attendees shall not be tolerated and the Village Mayor shall address any such incidents. Further, any statements, regardless of the nature of the statement, made by a person attending the meeting which is not made during such person's authorized speaking time shall not be tolerated and the Village Mayor shall address any such incidents. The Village Board has a right to protect itself from disturbance from attendees at a meeting and may order, by majority vote, removal of an attendee, or the Presiding Officer direct removal of an attendee on his own. Removal at the direction of the Presiding Officer is subject to appeal of another Village Board member, but not to appeal of the attendee. Such appeal is not debatable and shall be voted on if appealed.

3.5 Removal of Presiding Officer. In circumstances where the Mayor/Presiding Officer is not attempting to exert control over the meeting, is temporarily absent, or is the source of the present disorder at the meeting and is failing to preside over the meeting, such Mayor/Presiding Officer may then be deemed absent as the Presiding Officer by approval of a majority of the Village Board. In such case, a Village Board member may make a motion to suspend the Rules and appoint the Deputy Mayor (or other Trustee in the Deputy Mayor's absence) to take over the role of Presiding Officer until such time as the Mayor or original Presiding Officer is able to properly return to performing his/her role as Presiding Officer. If the Deputy Mayor or presiding Trustee is determined to be absent for presiding purposes, the Village Board member making such motion shall propose another Village Board member to act as the Presiding Officer during the absence of the Mayor/original Presiding Officer.

3.6 Comments to be Directed to Village Board. Comments by speakers must be addressed to the Village Board and shall not be addressed to the audience. Further, attendees may not address the Village Board unless first recognized by the Mayor or Presiding Officer.

3.7 Public Debate. Discussion and exchanges between active speakers and attendees/audience members of the public meeting or hearing are prohibited, unless specifically approved by the Village Board. A speaker may, however, when properly recognized, state agreement or disagreement with the views of prior speakers in his/her comments directed to the Village Board.

3.8 Banners and Signs. Banners or other signs are not permitted in the Village Board meeting room nor shall distribution of flyers within the meeting room be permitted. Nothing shall prohibit a person from holding a lawful sign or handing out flyers outside of the meeting location in a public forum.

3.9 Enforcement of Rules. If the Mayor or Presiding Officer fails to enforce the rules set forth herein, any member of the Village Board may move to require him or her to do so, and an affirmative vote of the majority of the Village Board shall require him or her to do so. Any decision by the Presiding Officer relating to enforcement of the rules set forth herein may be appealed and subsequently overturned by a vote of the majority of Village Board members. Such appeal may be raised by a Village Board member or the affected attendee if properly recognized.

3.10 Disturbance of Meeting. Any person who disregards the directives of the Mayor or the Presiding Officer in enforcing the rules or who generally conducts himself or herself in a boisterous or inappropriate manner while addressing the Village Board thereby disturbs the peace at a such meeting and will be barred from further participation and shall forfeit any balance of time remaining for his or her comments.

3.11 Removal of Persons/ Disorderly Conduct. If a speaker who has violated these rules refuses to step down or to refrain from committing/ continuing such violation(s), the Mayor or the Presiding Officer may direct the individual to leave the meeting room. If the individual declines and/or refuses to leave the meeting room, the Mayor or Presiding Officer may request the individual to be removed from the meeting room and charged with Disorderly Conduct as per the New York State Penal Law. The Mayor's determination is subject to the appeal provisions set forth above as well as the absence of the Mayor/Presiding Officer provisions of these rules. The Village Board may, by resolution, designate the person who will sign the supporting deposition and/or Court Information document charging the removed person with Disorderly Conduct.

3.12 Robert's Rules/Small Boards: The following provisions, as modified herein, of Rule 49 of Robert's Rules concerning "Small Boards" shall apply to the Village Board of the Village of Monroe:

- a. Members may raise a hand or asked to be recognized, instead of standing when seeking to obtain the floor and may remain seated when making motions or speaking.
- b. The Presiding Officer need not rise while putting questions to a vote.
- c. The Presiding Officer may without leaving the chair speak in informal discussions and in debate and may vote on all questions as provided for by Code or law.

3.13 Meeting Agendas. While there is no statute or applicable regulation that requires an Meeting Agenda to be prepared for Village Board meetings, the Village Board desires to have an Agendas prepared and distributed prior to Village Board meetings. The order of business at regular Village Board meetings shall be as follows:

1. Call to Order; Pledge of Allegiance
2. Roll Call
3. Departmental Reports
4. Approval of Minutes
5. Resolutions
6. Old Business
7. New Business
8. Mayor's Report
9. Public Comment
10. Executive Session (If necessary)
11. Next Meeting Date
12. Adjournment

3.14 Amendment of Agenda. A Board member seeking to take up a matter out of order on the agenda or to introduce a new item of business may request such change on consent of the Village Board, or may (if consent is denied or the member expects the matter to be contested make a motion to suspend the rules for such purpose, identifying the requested change to the Agenda or the new business to be raised. Upon approval of the majority of the Village Board, such business may be taken up immediately by the Village Board.

3.15 Distribution of Agenda. The Presiding Officer shall prepare and cause to be distributed, Village Board meeting Agendas, in conformance with the Order of Business, as applicable. Pursuant to Robert's Rules, the Agenda distributed in advance to the Village Board is not binding on the Village Board, except as to the Order of Business set forth above. However, as set forth above, the Meeting Agenda, including the Order of Business and specific Agenda items may be modified upon approval of a majority of the Village Board.

3.16 Announcement of Agenda Items. The Presiding Officer will announce each Agenda item as it is reached on the Agenda (or amended Agenda). Prior to the business being taken up, a member may move to to lay the matter on the table, postpone the matter or refer it to a committee.

3.17 Recesses. Recesses may be taken for a stated period of time either upon consent, without objection, or upon approval of a motion by a Village Board member.

3.18 Amendment of Village Board Rules. These Village Board Rules may be amended by a Resolution of the Village Board approved by a majority of the Village Board.

3.19 Effective Date of Amendment. The above rules shall take effect at the next ensuing meeting of the Village Board following the adoption of these rules, unless the Village Board approval specifies otherwise.

3.20 Interpretation. The Presiding Officer, or any Village Board member may request an interpretation of these Rules from the Village Attorney.

3.21 Suspension of Rules. The Village Board may suspend these Rules when determined necessary to efficiently carry out Village business.

3.22 Minutes. The Village Clerk shall determine the nature and content of Village Board minutes consistent with the New York State Open Meetings Law (NYS Public Officers Law), but upon motion of the Village Board, shall include items as directed by the Village Board.

A current copy of these Village of Monroe Meeting Rules shall be maintained by the Village Clerk and be made available to the public.

4. This Resolution shall be effective immediately.

On a motion by Trustee Mancuso, seconded by Trustee Behringer

**Ayes: Trustees Behringer, Mancuso, and Peifer
Nays: Trustee Karl**

BUDGET ADOPTION FY2026/2027:

RESOLVED, the Board of Trustees adopts the Budget for Fiscal Year 2026/2027 as follows:

General Fund: \$13,568,699	Water Fund: \$3,110,565
Amount to be raised by Taxes: \$8,289,277	
Tax Rate per thousand of assessed valuation: \$47.88	
Increase \$29.50 on a \$50,000 assessed valuation and on a \$100,000 assessed valuation \$59.00	
Tax Rate increase rate: 1.25%	
Revenues: \$4,929,422	
Appropriated Fund Balance: \$350,000	

On a motion by Trustee Behringer, seconded by Trustee Peifer

**Ayes: Trustees Behringer, Mancuso, and Peifer
Nays: Trustee Karl**

UNPAID CHARGES LEVIED TO THE FY 2026/2027 TAX ROLL:

RESOLVED, per the requirement of Orange County Real Property Tax Service, the preparer of the June Village Tax Bills, the Board of Trustees authorizes the Village Clerk to forward the following amounts to be levied to fiscal year 2026/2027 June Village Tax:

Amount to be raised by taxes	\$8,289,277.00
Unpaid Water Charges (WR010)	\$ 478,523.52
Other Charges – Unpaid Fire Inspections (OC10)	\$ 620.00
Property Maintenance Charges (DM001)	\$ 8,858.01

The unpaid property maintenance charges (DM001) and unpaid fire inspections (OC10) listed pertain to the following properties:

Relevy	SBL	Amount
DM001	205-4-101	\$ 483.02
OC10	207-1-17	\$ 80.00
OC10	207-1-21	\$ 80.00
DM001	207-3-15	\$ 215.30
DM001	211-1-1	\$ 2,282.36
DM001	211-2-3	\$ 169.34
DM001	212-2-2	\$ 1,324.72
OC10	212-6-4	\$ 80.00
DM001	212-6-11.1	\$ 508.02
DM001	213-1-22	\$ 3,536.57
OC10	215-1-11	\$ 80.00
DM001	218-1-16	\$ 169.34
OC10	220-4-5	\$ 300.00
DM001	228-2-17	\$ 169.34

On a motion by Trustee Karl, seconded by Trustee Mancuso

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer
Nays: None

PROPOSAL – REMOTE LIVE STREAM MANAGEMENT – ANDREW RUIZ:

RESOLVED, the Board of Trustees hereby accepts the proposal for remote live-stream management services for up to seven (7) Village of Monroe public meetings per month, including remote monitoring, digital publishing and archiving, and post-meeting editing, at a cost of \$800.00 per month, to be allocated from budget line A.1989.4500, General Government Support Contractual.

On a motion by Trustee Karl, seconded by Trustee Mancuso

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer
Nays: None

DISCUSSION – GROUNDSKEEPER FOR CRANE PARK:

Trustee Mancuso discussed this matter with Aldo at the Highway Department. To better address ongoing park maintenance needs, Trustee Mancuso proposed hiring a full-time employee with experience in turf management, grooming, flowers, plant care, trash removal, light trimming, and geese management. During the winter season, this individual would be available to assist with general laborer duties.

Trustee Mancuso strongly believes that park facilities benefit from having a dedicated staff member who takes pride in their appearance and assumes ownership of their upkeep. Recent concerns regarding the condition of the 9/11 Pavilion highlight the need for more consistent oversight, something a dedicated parks employee would provide, particularly with the addition of the new playground.

Trustee Mancuso reviewed the applicable civil service title with Aldo, and the responsibilities align well with the scope of work required. This is a non-competitive title.

The proposed role can be funded within the existing parks budget, which allocates \$142,000 for the 2026–2027 fiscal year. No additional expenditures for equipment, tools, or a trailer are anticipated. The Highway Department may also be able to provide a truck as part of its normal replacement cycle.

As this would be a non-union position, the employee cannot be based out of the Highway Department due to its status as a closed IBEW shop. We have identified the old ambulance building on Carpenter Place as a potential base of operations.

He believes that hiring this position, along with a seasonal worker, will allow the Highway Department to focus more effectively on highway and water infrastructure work.

Trustee Karl has expressed that the Village should prioritize hiring a new supervisor before moving forward with this position. Additionally, he noted the importance of establishing a clear plan for oversight and supervision of the groundskeeper, given that this role would not fall under the Department of Public Works. He also questioned the funding structure, noting that historically park-related expenses have been incorporated into DPW payroll, and requested clarification on how this position would be funded moving forward.

Trustee Mancuso respectfully requests that the Board consider these perspectives and, if appropriate, authorize advertising for the position promptly, as the season is already underway. He recommends a salary range of \$25 to \$30 per hour, depending on experience.

AUTHORIZATION TO ADVERTISE FOR GROUNDSKEEPER POSITION (CRANE PARK):

RESOLVED, the Board of Trustees hereby authorizes and directs the Village Clerk to advertise for the position of Groundskeeper for Crane Park, in order to ensure the proper maintenance, safety, and upkeep of said park, and that such advertisement shall include the necessary job description, qualifications, and application procedure with a salary range of \$25.00 to \$30.00 per hour.

On a motion by Trustee Mancuso, seconded by Trustee Peifer

Ayes: Trustees Behringer, Mancuso, and Peifer

Nays: Trustee Karl

DISCUSSION – FORMATION OF CODE OF ETHICS BOARD:

Trustee Mancuso requested a discussion regarding a potential revision to the Village's Code of Ethics.

At present, individuals are required to bring ethics complaints directly before the Village Board. He proposed the creation of a separate, impartial Ethics Review Board composed of Village residents to evaluate such complaints in accordance with the Code of Ethics.

This independent board would serve as a neutral body, helping to ensure fairness and objectivity in the review process. The board would convene on an as-needed basis, depending on whether complaints are filed.

Establishing this board would require authorization from the Village Board to solicit interest from residents willing to serve. Additionally, as noted by Attorney Conway, the formation of such a body would necessitate an amendment to the local law.

During the discussion, Trustee Karl raised the question of whether the Village could instead utilize the Orange County Board of Ethics.

AUTHORIZATION TO ADVERTISE FOR THE CODE OF ETHICS BOARD:

RESOLVED, the Board of Trustees hereby authorizes the Village Clerk to advertise for qualified applicants to fill a vacancy on the Village's Code of Ethics Board, and that interested residents of the Village of Monroe shall submit a letter of interest and resume to the Village Clerk. This shall be a volunteer position.

On a motion by Trustee Behringer, seconded by Trustee Peifer

Ayes: Trustees Behringer, Mancuso, and Peifer

Nays: Trustee Karl

AUTHORIZATION TO ADVERTISE – INVITATION TO BID – BLENDED PHOSPHATE SOLUTION (ORTHO-PHOSPHATE):

RESOLVED, the Board of Trustees hereby authorizes the publication of a legal notice in the Times Herald Record soliciting bids for a blended phosphate solution (ortho-phosphate) to be used at the Water Treatment Facility, with said bids to be opened on Tuesday, May 19, 2026 at 10:00AM at Village Hall, 7 Stage Road, Monroe, New York.

On a motion by Trustee Karl, seconded by Trustee Behringer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

AUTHORIZATION TO ADVERTISE – INVITATION TO BID – SODIUM HYPOCHLORITE (LIQUID CHLORINE):

RESOLVED, the Board of Trustees hereby authorizes the publication of a legal notice in the Times Herald Record soliciting bids for sodium hypochlorite (liquid chlorine) to be used at the Water Treatment Facility, with said bids to be opened on Tuesday, May 19, 2026 at 10:15AM at Village Hall, 7 Stage Road, Monroe, New York.

On a motion by Trustee Karl, seconded by Trustee Mancuso

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

AUTHORIZATION TO ADVERTISE – INVITATION TO BID – POLY ALUMINUM CHLORIDE (PAX-XL8):

RESOLVED, the Board of Trustees hereby authorizes the publication of a legal notice in the Times Herald Record soliciting bids for poly aluminum chloride (PAX-XL8) to be used at the Water Treatment Facility, with said bids to be opened on Tuesday, May 19, 2026 at 10:30AM at Village Hall, 7 Stage Road, Monroe, New York.

On a motion by Trustee Karl, seconded by Trustee Mancuso

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

REFUND REQUEST – BUILDING DEPARTMENT – 20 MOULTON CIRCLE - SBL: 219-3-49:

RESOLVED, the Board of Trustees approves the refund of the \$150.00 building permit fee to the property owner of 20 Moulton Circle, as the fee was paid for the repair of a front step for which a permit was not required to be allocated from budget line A.2555, Building Dept Fees.

On a motion by Trustee Karl, seconded by Trustee Behringer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

HUDSON VALLEY CEO EDUCATIONAL CONFERENCE – BUILDING DEPARTMENT – ROBERT WALLNER AND BRYAN BERBERENA:

RESOLVED, the Board of Trustees approves the attendance of Robert Wallner and Bryan Berberena at the Hudson Valley CEO Educational Conference to be held on April 21, 22, and 23, 2026, beginning at 8:00 AM, at Novella's in New Paltz, New York. The cost of the conference, in the amount of \$385 per person, shall be charged to Budget Line A.3620.4720, Building Inspector Education. A Village vehicle is authorized for use by the attendees for transportation to and from the conference. Attendance at this conference will provide the required 24 Continuing Education Credits.

On a motion by Trustee Karl, seconded by Trustee Behringer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer
Nays: None

PAYMENT AUTHORIZATION #8 – VAN KEUREN BOOSTER PUMP STATION PROJECT – ELECTRIC CONSTRUCTION:

RESOLVED, the Board of Trustees accepts the recommendation of Village Engineer, David Higgins P.E., and approves Payment No. 8 submitted by TAM Enterprises, Inc., for the Van Keuren Booster Pump Station project, electric construction, in the amount of \$24,526.15, to be allocated from budget line F.8340.4500, Distribution Contractual. All documentation has been reviewed and found complete. Mayor Melchiorre is hereby authorized to sign the voucher for payment.

On a motion by Trustee Karl, seconded by Trustee Mancuso

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer
Nays: None

EVENT APPLICATION – CUB SCOUTS - FISHING DERBY – MAY 3, 2026:

RESOLVED, the Board of Trustees approves the event application submitted by the Cub Scouts to host a fishing derby on the south side of Crane Park on Sunday, May 3, 2026 from 2PM to 4PM. The application has been reviewed and approved by the Building Department, the DPW, and Police Department. The Monroe Police Department will monitor the area and provide assistance as needed at no additional cost. Monroe Fire District and Monroe Volunteer Ambulance will be notified.

On a motion by Trustee Mancuso, seconded by Trustee Karl

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer
Nays: None

RESOLVED, the Board of Trustees waives the event application fee due to the Cub Scouts being a non-profit organization.

On a motion by Trustee Behringer, seconded by Trustee Peifer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer
Nays: None

AUTHORIZATION – PROSPERITY MARKETING, LLC – EDISON GUZMAN:

RESOLVED, the Board of Trustees accepts the proposal from Prosperity Marketing, LLC, represented by Edison Guzman, for marketing and social media services at \$500.00 per month, charged to Account A.1620.4500, Village Hall Contractual. Two proposals were received; Prosperity Marketing, LLC submitted the most cost-effective proposal.

On a motion by Trustee Mancuso, seconded by Trustee Peifer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer
Nays: None

PUBLIC HEARING SCHEDULING: OC COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FUNDING APPLICATION 2027:

RESOLVED, the Board of Trustees authorized a Public Hearing to be scheduled on Tuesday, May 5, 2026 at 7:00 PM to invite public comment and suggestions regarding projects to be considered for funding under the Orange County Community Development Program.

On a motion by Trustee Mancuso, seconded by Trustee Behringer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer
Nays: None

INDEPENDENT CONSULTANT – MARILYN KARLICH – TREASURER TRAINING AND SUPPORT:

RESOLVED, the Board of Trustees hereby authorizes Mayor Melchiorre to retain Marilyn Karlich as an independent consultant to assist with training and support related to Treasurer duties, including but not limited to guidance on financial processes, review of records, assistance with reporting requirements, and any other tasks reasonably related to the effective performance of Treasurer responsibilities. Marilyn Karlich shall be compensated at a rate of Fifty Dollars (\$50.00) per hour for services rendered, to be allocated from budget line A.1325.4500, Treasurer Contractual.

On a motion by Trustee Behringer, seconded by Trustee Peifer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer
Nays: None

MAYOR & TRUSTEE’S REPORT:

Trustee Karl reminded the public about the Firework and Drone Show scheduled for July 3rd, which will include vendors and a performance by the Mighty Spectrum Band. Vendors are still encouraged to participate in the celebration.

Trustee Behringer reminded everyone about the upcoming Clean Sweep event scheduled for Saturday, May 2nd, from 8:00 AM to 12:00 PM. The event will begin at St. Anastasia Church. She noted that it’s always a great day and encouraged members of the Board to participate.

Trustee Peifer shared that several board members attended the grand reopening of Dunkin Donuts. She noted it was a well-attended event and that they made a substantial donation to the YMCA.

Mayor Melchiorre announced that the Village of Monroe Memorial Day Parade will take place on Sunday, May 24th, with step-off at 1:30 PM. The parade will begin at Smith’s Clove Park and proceed to Monroe Cemetery. He is seeking participation from organizations, musical groups, and military vehicles.

He also mentioned interest in hosting a community day, possibly including a golf outing, which led into discussion about the Cheese Festival. The Village will have to look into whether Mary Collura would be willing to assist again this year.

Additionally, Trustee Karl brought up the idea of reviving the community BBQ that the village previously hosted on the final day of the concert series. All of these ideas were noted for further exploration.

ATTORNEY REPORT:

Nothing to report.

PUBLIC COMMENT: # PRESENT 6 TIME: 7:55 PM

Abraham Cohn of Spring Street congratulated the incoming Board. He also requested more consideration in scheduling community events, noting that holding events such as the Independence Day celebration on Friday evenings prevents members of the Jewish community from attending. In addition, he raised concerns about traffic congestion near his home, particularly during the spring and summer months and on weekends. He noted that traffic frequently backs up around Mapes Place and Spring Street. To address this, he suggested adding a turning lane or installing a traffic signal, specifically near Smith Clove Park for traffic heading toward North Main Street.

EXECUTIVE SESSION:

On a motion by Trustee Behringer, seconded by Trustee Karl, and carried, following a 5-minute recess, the Board convened in Executive Session at 8:00 PM for discussion of Personnel and litigation.

OPEN SESSION:

On a motion by Trustee Behringer, seconded by Trustee Peifer and carried, the Open Meeting resumed at 9:08 PM.

ADJOURNMENT:

On a motion by Trustee Mancuso, seconded by Trustee Karl and carried, no further business, the meeting was adjourned at 9:10 PM.

MONTHLY REPORTS:

On a motion by Trustee Behringer, seconded by Trustee Peifer, with all in favor, the department monthly reports were accepted and filed.

Respectfully submitted,

Kimberly Zahra
Village Clerk

MARCH 2026 VILLAGE CLERK'S REPORT SUBMITTED BY KIMBERLY ZAHRA, VILLAGE CLERK:

1. Minutes prepared, processed associated correspondence and Legal Notices completed for the March 3rd and March 17th Board of Trustee meetings.
2. Permits issued: Handicap Parking: 14 Garage Sale: 0 Solicitor/Peddling: 0
Road Opening: 1 Blasting Permit: 0 Liquor License: 0 Towing Permits: 0
3. Processed 2 Event Application.
4. Public Hearings Held: 0 Due Process Hearing: 0
5. Bi-Weekly payroll worksheets completed and submitted.
6. Bi-Weekly payroll worksheets for Highway and Water Departments completed and submitted.
7. Collected February water rents.
8. Required paperwork filed with O.C. Department of Human Resources.
9. Processed FOIL requests.
10. Provided Notary Services.
11. Oversee updates and maintenance, of Village Website, Social-Media and Constant Contact.
12. Daily retrieval of messages left during the day and after hours. Forwarded messages and responded as required.
13. Vouchers completed as required. Transmittal of money collected completed and bank deposits done.
14. Scan and email pertinent information to Board and Attorney.
15. Scan documents into DOCUWARE.
16. Maintain calendar for Mayor Dwyer.
17. Closed out mailing machine for month 03/31/2026
18. Village Election – March 18, 2026

MARCH 2026 JUSTICE COURT REPORT:

Total Fines: \$29,611.0 Total Surcharges: \$6,997.00 Total Parking: \$2,815.00
Total Civil Fees: \$3,306.00 Bail Poundage Collected: \$00.00
Total Bail Forfeited: \$00.00
Total for March: \$42,729.00

Vehicle & Traffic Tickets: 479 Disposed: 355
Criminal Cases: 27 Disposed: 35 Civil Cases: 4 Disposed: 1
Paid Parking Tickets: 51 Dismissed Traffic Tickets: 71

**MARCH 2026 POLICE DEPARTMENT REPORT SUBMITTED BY DARWIN
GUZMAN, CHIEF:**

CALLS FOR SERVICE
TOTAL CALLS – 1,278
ARRESTS – 54

TRAFFIC REPORT
TRAFFIC TICKETS - 402
PARKING TICKETS – 63
GAS – \$3,274.05 / 1,330 GALLONS
MVA’S - 24

TRAINING

Sgt. Berke – K9 Training
Romer – NYS Tactical Leadership

Rooney & K9 Roscoe – K9 Patrol School
Minutolo, Luisi, & Padilla – Defensive Tactics
SRO’s & detectives – Less Lethal
Grosso, Romer, Rooney, Eighmey, Parada, Padilla – Less Lethal
Sgt. Beach & Romer – TRU Training
Chief Guzman – NYS Intelligence Summit
Chief Guzman & Lt Young – AI & Law Enforcement
Gayler & Mahoney – Oriskany: Active Shooter

**MARCH 2026 FILTRATION PLANT REPORT SUBMITTED BY WILL OSTROWSKI,
WATER TREATMENT PLANT OPERATOR:**

Production: Lake Mombasha:	32,887,853	30,427,859 Gallons LY 2025
Well #4:	4,513,257	4,156,146 Gallons LY 2025

Consumption: 37,401,110 Gallons / 34,584,005 Gallons LY 2025
Water Samples / Testing: Passed
Rainfall: 5.66”
Reservoir: Full

Miscellaneous:
2 Reservoir Inspections
Final Water Reads
Mark Outs
12 Water Meters Changed
Rapid Pump Re-Installed Lift Pump #3
Rebuilt CL2 at Well #4
PAX-XL8 Bulk Tank Back in Service with New Chemical Lines Since Being Cleaned
Watermain Break at 2 Forestdale Avenue
Rebuilt CL2 Pump Filter Plant
Peak Power Performed Annual Service for all Back UP Power Generators
Water Service Line Leak Repair at 845 NY St Rt 17M
1 North Main Street Watermain Repair

MARCH 2026 DPW SUBMITTED BY ALDO CHIAPPETTA, WORKING LEADER:

Repaired Basins along Village roads

Maintain Village equipment

Check and clean Basins

Picked garbage throughout Crane Park

Maintain Lake View property

Street sweeping throughout Village

Work on MS4 report

Maintain all Village owned property

Change out garbage cans around park area

Blacktop patches

Removed dead, dangerous trees on Forshee Street

Started picking garbage along the Village streets

3 Snow / Ice events using approx. 250 tons salt/sand mix

Snow removal throughout Village streets

Assisted with two water mains and repair black to

**MARCH 2026 BUILDING / CODE ENFORCEMENT DEPARTMENT SUBMITTED BY
ROBERT J. WALLNER, BUILDING INSPECTOR:**

Parks Contractual	\$	5,501
Zoning Legal	\$	5,413
Purification Chemical	\$	10,476
Distribution Contractual	\$	85,903
Distribution Equipment Rental	\$	7,050
Distribution Radio Reads	\$	38,048
Health Insurance		
General Fund	\$	193,099
Water Fund	\$	16,439
	\$	209,538
Workers Comp		
General Fund	\$	2,396
Water Fund	\$	2,831
	\$	5,227
Liability Insurance		
General Fund	\$	41,426
Water Fund	\$	11,643
	\$	53,068
<u>STATUS OF FY2026 CONTINGENCY ACCOUNTS</u>		CURRENT BALANCE
General Fund Appropriation -budgeted \$160,000	\$	537,225
Water Fund Appropriation -budgeted \$51,500	\$	978,050
<u>COMMENTS:</u>		
We have completed 10 months of the fiscal year and expenses should be at 83.3%. The General fund has expended 83.8% and the Water fund has expended 65% inclusive of any budget adjustments made by the board.		
Respectfully submitted,		
Elizabeth Doherty		
Treasurer		

