

Monroe Cheese Festival Food Vendor Application



Complete this section, and return it with your check/money order

Business Name _____

Contact: First name, Last name _____

Address _____

City State _____ Zip _____

Telephone _____ E-mail _____

Fee: **Village resident** \$175 After August 30 \$200 Total # of spaces X fee = _____

Fee: **Non-Village resident** \$200 After August 30 \$225 Total # of spaces X fee = _____

List Foods to be Sold _____

Sales Tax ID# _____

Electric yes (Amps Max 15)

2026

I Agree to the Following:

*Application deadline: Received by September 3, 2026 at Village Hall by 4pm

Action in Monroe reserves the right to limit outside food vendors with the same foods as local vendors

Failure to comply will subject me to forfeiture of space and application fee.

(Any questions regarding your merchandise, contact: cheesefestival@villageofmonroe.org)

*Set up to be completed by **9:30 AM** and must remain up until closing at **4:00pm**

* At close down, your area must be left clean.

*No refunds unless show is cancelled. *Dealer is responsible for table security.

* **Raffles** are only permitted with a game of chance number from the State Racing & Wagering Board

*Dealer is responsible for collecting and paying all taxes related to show sale

*To be permitted, LP Tanks & Electrical Equipment must be used in compliance with NFPA Code

*Notify us above if you require electric

* Action in Monroe, Inc.or The Village of Monroe is not responsible for any claim, suit or loss by exhibitor

*It is the vendor's sole responsibility to acquire all **Health Department permits** and have them day of.

I certify that I have read and understand fully the application

Signature: _____ and that I am authorized to bind the applicant to said rules

Check List (items needed to complete your application. Partial application will not be accepted)

Application: All questions must be completed and signed

Hold Harmless form must be signed and returned with application

Proof of current Liability Insurance naming the Village of Monroe and Action in Monroe as additional insured

Full Payment (check or money order. (Made to: Action in Monroe)



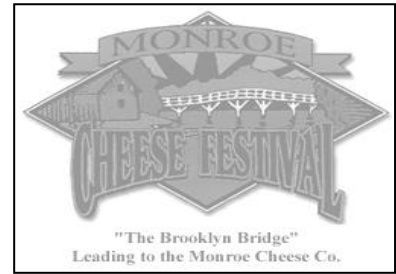
Monroe Cheese Festival Food Vendor Application

Vendor's Copy

Date of Event: 9/12/2026

Time: 10 AM through 4 PM - Set up time: 7:00 AM - 9:30 AM

Space: 10 Feet -Applicant must provide their own tables and chairs



Preference to local vendors with same types of foods

Fee: Village resident \$175 After August 30 \$200 Total # of spaces X fee = _____

Fee: Non-Village resident \$200 After August 30 \$225 Total # of spaces X fee = _____

Checks/Money Order must be made payable to: Action in Monroe

Mailed to: Action in Monroe 7 Stage Road - Monroe, NY 10950

For more information, contact: cheesefestival@villageofmonroe.org

Please Note:

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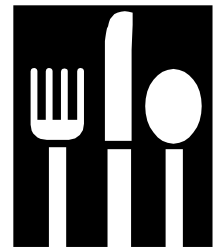
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Check List (items needed to complete your application. Partial application will not be accepted)

- Application: All questions must be completed and signed
- Hold Harmless form must be signed and returned with application
- Proof of current Liability Insurance naming the Village of Monroe and Action in Monroe as additional insured
- Full Payment (check or money order. (Made to: Action in Monroe)

2026 Village of Monroe Cheese Festival



Hold Harmless Agreement

To the fullest extent allowable by law, _____ agrees for itself and its insurers to indemnify, defend and hold harmless the Village of Monroe, NY and Action in Monroe Inc. their parent, subsidiary and affiliated companies and their respective agents, officers, directors, employees, and assigns from and against any and all liabilities, claims, losses, damages, penalties, costs, or expenses (including but not limited to court costs and reasonable attorney's fees) for damage to property of whatsoever kind of nature to persons (including, but not limited to death) arising out of or due to or claimed to have arisen out of or been due to or claimed to have arisen out of or been due to the design, manufacture, delivery, installation, use, maintenance, repair, or operation of any part or all of the goods, material and equipment, if any, supplied by subcontractor, or the performance of the work by

_____, its agents, officers, or employees, or any other operation no matter by whom performed for or on behalf of _____.

Signature _____

Title _____ Date _____

Vendors must sign and return the Hold Harmless Agreement.

Vendors are required to submit an original Certificate of Liability Insurance naming the Village of Monroe and Action in Monroe as additional insured in the amount of one million dollars (\$1,000,000) for each person and two million dollars (\$2,000,000) for each incident.

All volunteers working with a vendor must return a volunteer waiver form with this application.

NO VENDOR WILL BE PERMITTED ON SITE WITHOUT COMPLETE COMPLIANCE TO THE ITEMS LISTED ABOVE.

I, the vendor, have read and agree to abide to all of the conditions on the face of this contract.

Signature of vendor _____

Name of
Company _____

Date _____