

Village of Monroe Board of Trustees Meeting – Tuesday, June 2, 2026

VILLAGE OF MONROE
BOARD OF TRUSTEES MEETING
TUESDAY, JUNE 2, 2026
(www.villageofmonroe.org)

The first of the bi-monthly meetings of the Board of Trustees was held on Tuesday, June 2, 2026 at 7:00 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, New York. Mayor Alex Melchiorre called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

Present: Mayor Melchiorre; Trustees Behringer, Karl, Mancuso, and Peifer
Also present: Attorney Conway and Clerk Zahra

MINUTE APPROVAL – MAY 19, 2026 BOARD MEETING:

On a motion by Trustee Mancuso seconded by Trustee Behringer, the Minutes of the May 19, 2026 Board Meeting were approved.

Ayes: Trustees Behringer, Mancuso, and Peifer
Nays: None
Abstain: Trustee Karl

COMPLETION OF PROBATION – P/T COURT ATTENDANT – MICHAEL COHN:

RESOLVED, the following employee hereby completes their probationary period:

Michael Cohn – effective May 19, 2026

The necessary MSD-426B will be submitted to OC Department of Human Resources.

On a motion by Trustee Behringer, seconded by Trustee Karl

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer
Nays: None

RESIGNATION – P/T COURT ATTENDANT – MICHAEL COHN:

RESOLVED, the Board of Trustees accepts the resignation of Michael Cohn, Part-Time Court Attendant, effective July 2, 2026. The Board wishes him well in his future endeavors.

On a motion by Trustee Mancuso, seconded by Trustee Karl

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer
Nays: None

APPOINTMENT – SEASONAL LABORER – ALAN PRINCE - WATER DEPT:

RESOLVED, the Board of Trustees approves the appointment of Alan Prince to the position of Seasonal Laborer. Mr. Prince is being appointed for the purposes of running one of the Village's weed harvesters on Mombasha Reservoir or in Crane Park to assist in eradicating the weeds in these two locations. Pre-approval of his appointment has been received from Orange County Department of Civil Service effective June 3, 2026 at a rate of \$28.00/hour.

On a motion by Trustee Karl, seconded by Trustee Mancuso

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer
Nays: None

APPOINTMENT – P/T DISPATCHER – JONATHAN SUBOCZ - POLICE DEPARTMENT:

RESOLVED, the Board of Trustees appoints Jonathan Subocz, Monroe, New York, as a part-time dispatcher. All of the necessary paperwork has been completed. The required physical, drug screening, and background investigation has been completed. The effective date of hire is June 3, 2026 at an hourly rate \$26.99 per hour.

On a motion by Trustee Behringer, seconded by Trustee Peifer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

BID AWARD – WATER DEPARTMENT CHEMICALS - BLENDED PHOSPHATE SOLUTION (ORTHO-PHOSPHATE):

WHEREAS, bids were received by the Village of Monroe and opened on May 19, 2026 at 10:00 AM for the Water Department Chemical Supply Bid for Blended Phosphate Solution (Ortho-Phosphate); and

WHEREAS, the following bids were received:

- **Slack Chemical Co., Carthage, NY — \$12.87/gallon**
- **ESC Environmental Inc., Schenectady, NY — \$13.98/gallon**
- **Shannon Chemical Corp., Malvern, PA — \$27.17/gallon**

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees hereby awards the bid to Slack Chemical Co., Carthage, New York, as the lowest responsible bidder, at a price of \$12.87 per gallon for a one-year term commencing upon contract award.

On a motion by Trustee Karl, seconded by Trustee Mancuso

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

BID AWARD – WATER DEPARTMENT CHEMICALS – SODIUM HYPOCHLORITE (LIQUID CHLORINE):

WHEREAS, bids were received by the Village of Monroe and opened on May 19, 2026 at 10:15 AM for the Water Department Chemical Supply Bid for Sodium Hypochlorite (Liquid Chlorine); and

WHEREAS, the following bids were received:

- **Surpass Chemical Co., Albany, NY - \$2.418/gallon**
- **ESC Environmental Inc., Schenectady, NY — \$2.50/gallon**
- **Slack Chemical Co., Carthage, NY — \$2.998/gallon**
- **Miracle Chemical Co., Farmingdale, NJ - \$3.25/gallon**

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees hereby awards the bid to Surpass Chemical Co., Albany, New York, as the lowest responsible bidder, at a price of \$2.418 per gallon for a one-year term commencing upon contract award.

On a motion by Trustee Karl, seconded by Trustee Behringer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

BID AWARD – WATER DEPARTMENT CHEMICALS – POLY ALUMINUM CHLORIDE (PAX-XL8):

WHEREAS, bids were received by the Village of Monroe and opened on May 19, 2026 at 10:30 AM for the Water Department Chemical Supply Bid for Poly Aluminum Chloride (PAX-XL8); and

WHEREAS, the following bids were received:

- **ESC Environmental Inc., Schenectady, NY — \$4.79/gallon**
- **Slack Chemical Co., Carthage, NY — \$5.87/gallon**

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees hereby awards the bid to ESC Environmental Inc., Glenville, New York, as the lowest responsible bidder, at a price of \$4.79 per gallon for a one-year term commencing upon contract award.

On a motion by Trustee Karl, seconded by Trustee Peifer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

BUDGET TRANSFERS / MODIFICATIONS:

(05-19-2026 Meeting)

This topic has been tabled for further review.

HUDSON VALLEY WATER WORKS CONFERENCE – WATER DEPARTMENT – JAIME PRINCE:

RESOLVED, the Board of Trustees approves the attendance of Jaime Prince to the Hudson Valley Water Works Conference held on June 18, 2026 from 8:00AM to 2:00PM at the Town of Wallkill Golf Club, Middletown, New York. The \$75.00 cost will be allocated from budget line F.8330.4720, Purification Education. Water certificates and 4.0 Department of Health contact hours are awarded upon completion. Jaime will be driving her personal vehicle.

On a motion by Trustee Karl, seconded by Trustee Mancuso

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

AUTHORIZATION – SUBMISSION OF ORANGE COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FUNDING APPLICATION 2027 (CDBG):

RESOLVED, the Board of Trustees authorizes Trustee Mancuso to submit an application for consideration under the FY-2027 Orange CDBG Urban County Consortium Community Development Program for improvements to Village Hall, including ADA and handicap accessibility upgrades consisting of the addition of two accessible handicap parking spaces with a shared access aisle in the rear parking lot, accessible signage, bathroom upgrades, ramps, and doorway improvements. Input from citizens and community groups has been received and considered, and an application has been prepared which addresses their community concerns. They further certify that they have read and understood the Orange CDBG Urban County Consortium Community Development Guidelines for the FY-2027 program year and have met all of its applicable requirements and that the information contained in the Application is accurate and true to the best of their knowledge. If awarded CDBG funds, the Village of Monroe shall implement the activities in a manner to ensure compliance with all applicable federal, state, and local laws and regulations.

On a motion by Trustee Mancuso, seconded by Trustee Behringer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

AUTHORIZATION TRAFFIC CONTROL MEASURES AT THE INTERSECTION OF SPRING STREET AND MAPES PLACE:

RESOLVED, the Board of Trustees hereby authorize the installation and implementation of a “Delayed Green” and “No Right Turn on Red” traffic sign at the intersection of Spring Street and Mapes Place, as recommended by the Department of Public Works, in order to improve pedestrian and vehicle safety, reduce turning conflicts, and enhance overall traffic operations at the intersection.

On a motion by Trustee Behringer, seconded by Trustee Peifer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

DISCUSSION – FARMERS MARKET – PROMOTIONAL PASSPORT:

This topic has been tabled.

VOICECOM PLUS – ANNUAL SERVICE AGREEMENT:

RESOLVED, the Board of Trustees authorizes Mayor Melchiorre to execute the annual service agreement with Voicecom Plus for the Village telephone system in the amount of \$1,728.00, to be allocated from budget line A.1620.4310, VH Telephone. The agreement provides coverage for all parts,

labor, and service required for repairs, as well as all remote programming services. In addition, Voicecom Plus guarantees a two-hour response time for any emergency service request.

On a motion by Trustee Peifer, seconded by Trustee Mancuso

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer
Nays: None

VOICECOM PLUS – SOFTWARE ASSURANCE COVERAGE:

RESOLVED, the Board of Trustees hereby authorizes Mayor Melchiorre to execute the annual software assurance agreement with Voicecom Plus to provide continued access to future software versions, patches, updates, and bug fixes for the Village telephone system, at a cost of \$699.00, with funds to be allocated from Budget Line A.1620.4310, VH Telephone.

On a motion by Trustee Peifer, seconded by Trustee Behringer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer
Nays: None

BID AWARD – 2025 CDBG ADA SIDEWALK IMPROVEMENTS:

Tabled for further review with Orange County and Attorney Conway.

WORKSHOP WITH HISTORIAN PAUL ELLIS GRAHAM REGARDING HISTORICAL PROGRAMMING AND AMERICA’S 250TH ANNIVERSARY:

RESOLVED, the Board of Trustees shall conduct a workshop meeting on Tuesday, June 16, 2026 at 6:30 PM in the Village Hall Boardroom with Historian Paul Ellis Graham to discuss expectations, priorities, and plans for history-related programs, presentations, exhibits, educational initiatives, and commemorative events going forward, with special emphasis on activities connected to the 250th Anniversary of the United States in 2026, and to explore opportunities for community engagement, partnerships, and public participation that will enhance appreciation of our local and national history throughout the anniversary year and beyond.

On a motion by Trustee Peifer, seconded by Trustee Behringer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer
Nays: None

AUTHORIZATION – EQUIPMENT REPLACEMENT – CROWN CASTLE CELL TOWER:

The Building Department has received a permit application from Will Stone / Crown Castle Inc., on behalf of T-Mobile, for the replacement of equipment on an existing cellular tower located on Bald Hill. Pursuant to Building Department requirements, the property owner must consent to the proposed work before a permit may be issued. As Bald Hill is owned by the Village of Monroe, authorization from the Village is required.

RESOLVED, the Board of Trustees consents to the equipment replacement needed to an existing Crown Castle cell tower located on Bald Hill and authorizes Mayor Melchiorre to sign off on the Building Department permit application.

On a motion by Trustee Behringer, seconded by Trustee Peifer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer
Nays: None

EVENT APPLICATION – VILLAGE OF MONROE CHEESE FESTIVAL 2026:

RESOLVED, the Board of Trustees approves the Special Events Permit Application submitted by Trustee Mancuso to host the Village of Monroe Cheese Festival on Saturday, September 12, 2026 from 10 AM to 4 PM. The festival will consist of vendors and music. Set-up for the event will begin at 7AM. The festival will be held throughout the downtown of the Village resulting in street closures in and around Lake Street and Millpond Parkway. This event has been reviewed and approved by the Building Department, DPW, and Police Department. Marshall & Sterling Insurance, Monroe Fire District and

Monroe Volunteer Ambulance Corp will be notified.

On a motion by Trustee Mancuso, seconded by Trustee Karl

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

MAYOR & TRUSTEE'S REPORT:

Trustee Behringer commented on the passing of a Monroe icon, Marie Hafenecker, owner of the Captain's Table, a place where so many gather. Marie was also a talented artist, and one of her paintings hangs in the Village Boardroom. Known affectionately as the "Queen of 17," she was a remarkable woman who touched many lives in the community. She will be greatly missed. The Board of Trustees extends condolences to her family and loved ones during this difficult time.

Trustee Karl reminded the public about the Firework and Drone Show scheduled for July 3rd. The event will feature vendors and a performance by the Mighty Spectrum Band. It is being sponsored by the Town of Monroe, the Village of Harriman, and the Village of Monroe. Trustee Karl also noted that he may have an additional sponsor for the drone show to announce at the next meeting.

Trustee Karl further noted that high-top commercial vans have been parking on Village property in the rear parking lot, creating a safety concern due to limited visibility when vehicles are backing up. He stated that the Village should address the situation to improve safety in the area.

Mayor Melchiorre updated the community on several upcoming events and Village initiatives. He noted that the Memorial Day Parade was canceled this year and emphasized the importance of Memorial Day as an opportunity to honor and remember the men and women who made the ultimate sacrifice in service to our nation. He stated that if a similar cancellation occurs in the future, the Village will ensure that a Memorial Day service is held so the occasion is properly observed and veterans are appropriately honored. He further suggested that the Village of Monroe work collaboratively with the Village of Woodbury, Town of Woodbury, Village of Harriman, and Town of Monroe to coordinate future Memorial Day events, including exploring the possibility of rotating responsibility for hosting the parade and related ceremonies among the participating municipalities.

Mayor Melchiorre announced that the Monroe Farmers Market will open on Sunday, June 7th, in the Commuter Lot off Millpond Parkway from 9:00 AM to 1:00 PM. A ribbon-cutting ceremony with the Chamber of Commerce will take place at 9:00 AM, and residents were encouraged to support local vendors. He also reported that the Village's Summer Concert Series will begin on Saturday, June 13th, with a performance by Ladies of the 80's featuring popular pop and rock music from the 1980s. The concert will begin at 7:00 PM between the ponds.

The Mayor advised that traffic improvement work will begin at Spring Street and Mapes Place and asked for residents' patience and cooperation during construction. He also discussed plans for a Village-Wide Yard Sale, tentatively scheduled for September, which will be open to all Monroe households. Participating homes will be included on a community map to help attract visitors throughout the Village, benefiting both residents and local businesses.

Mayor Melchiorre encouraged residents to visit the Village waterfall, which is currently illuminated in red, white, and blue. He noted that the colors will be changed throughout the year to recognize holidays, seasons, and special occasions. Finally, he provided an update on the ongoing Orange & Rockland gas main replacement project, noting that the company will continue both replacement and restoration work throughout affected areas of the Village and thanking residents for their continued patience during the infrastructure improvements.

ATTORNEY'S REPORT:

Nothing to report.

PUBLIC COMMENT: # PRESENT 2 TIME: 8:00 PM

Jeremiah Lascina, Farmers Market Manager, asked the Board to allow local students and entertainers to perform music at the Farmers Market. The Board agreed that it was a great idea, noting that the performances would be provided by volunteers and would involve no cost to the Village.

EXECUTIVE SESSION:

On a motion by Trustee Peifer, seconded by Trustee Behringer, and carried, following a 5-minute recess, the Board convened in Executive Session at 8:00 PM for discussion of litigation.

OPEN SESSION:

On a motion by Trustee Mancuso, seconded by Trustee Peifer, and carried, the Open Meeting resumed at 10:00 PM.

AGREEMENT – WILDLIFE SERVICES - INCREASED MANAGEMENT OF CANADIAN GEESE:

RESOLVED, the Board of Trustees approves the agreement with USDA-APHIS – Wildlife Services, 572 Third Avenue Extension, Suite 2, Rensselaer, NY 12144 to cooperate in the wildlife damage management control of the Canadian Geese in Crane Park. The cost of the program is \$3,605.00 allocated from budget line A.7110.4500, Park Contractual.

BE IT FURTHER RESOLVED, Mayor Melchiorre is hereby authorized to sign the cooperative service agreement.

On a motion by Trustee Mancuso, seconded by Trustee Peifer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

ADJOURNMENT:

On a motion by Trustee Mancuso, seconded by Trustee Peifer and carried, no further business, the meeting was adjourned at 10:00 PM.

Respectfully Submitted,

**Kimberly Zahra
Village Clerk**