

**VILLAGE OF MONROE
ZONING BOARD OF APPEALS
MINUTES
December 9, 2025**

PRESENT: Chairman Paul Baum, Deputy Chairman John Gilstrap, Member Elizabeth Doherty, Alternative member Larry Hearn

ABSENT : R. Daniel Margotta, James Lanari, John Benros

ALSO PRESENT: ZBA Secretary Elena Alegria

1. CALL TO ORDER

Chairman Baum called the meeting to order at 8:00 P.M. and led the Pledge of Allegiance.

2. 15 PARK AVENUE

Applicant requested adjournment to February 10, 2026. Applicant to file revised plans by January 27, 2026. Only three members were present and eligible to vote.

Motion by Chairman Baum to adjourn to 2/10/2026; second by Member Doherty.

Vote: Carried 3-0 (Gilstrap abstained).

3. APPROVAL OF MINUTES – OCTOBER 14, 2025

Motion to approve by Chairman Baum; second by Deputy Chairman Gilstrap.

Vote: Carried 4-0

4. 123-125 ELM STREET – WRITTEN DECISION

Adoption is tabled until 2/10/2026.

5. 330 STAGE ROAD – WRITTEN DECISION

Adoption is tabled until 2/10/2026.

6. NEW BUSINESS

No new applications.

7. EDUCATION & TRAINING

Chairman Baum encouraged participation in upcoming municipal webinars.

8. 2026 ZBA MEETING CALENDAR

Motion to adopt meeting schedule for 2nd Tuesday of each month by Chairman Baum; second by Deputy Chairman Gilstrap.

Vote: Carried 4-0.

9. ADJOURNMENT

Motion to adjourn by Member Elizabeth Doherty; second by Deputy Chairman Gilstrap.

Vote: Carried 4-0.

Meeting adjourned at 8:13 P.M.