

VILLAGE OF MONROE  
BOARD OF TRUSTEES MEETING  
TUESDAY, APRIL 7, 2026  
([www.villageofmonroe.org](http://www.villageofmonroe.org))

The first of the bi-monthly meetings of the Board of Trustees was held on Tuesday, April 7, 2026 at 7:00 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, New York. Mayor Alex Melchiorre called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

Present: Mayor Melchiorre; Trustees Behringer, Karl, Mancuso, and Peifer  
Also present: Attorney Nugent and Clerk Zahra

PUBLIC HEARING 04.07.2026 – 7:00 PM  
TENTATIVE BUDGET FY2026/2027

A Public Hearing was held on Tuesday, April 7, 2026 in the boardroom of the Village Hall, 7 Stage Road, Monroe, NY at 7:00 PM to hear comment on the proposed tentative budget for fiscal year 2026/2027 (06/01/2026 – 05/31/2027). The tentative budget includes maximum compensation for the Mayor of \$84,000.00 per annum and for the Trustees \$16,222.50 per annum each. The budget is summarized as follows:

GENERAL FUND: \$ 13,446,856  
WATER FUND: \$ 3,035,922

The proposed tax rate per thousand of assessed valuation is \$47.46. A tax rate increase of 0.57%. The increase from last year on a \$50,000 home valuation \$13.50 and for \$100,000 home valuation \$27.00.

Present: Mayor Melchiorre, Trustees Behringer, Karl, Mancuso, and Peifer  
Also present: Attorney Nugent and Clerk Zahra

On a motion by Trustee Mancuso, seconded by Trustee Behringer, and carried, the public hearing was opened at 7:25 PM.

There were 4 people from the public present for the public hearing. There was no written correspondence received. The public hearing was left open for 5 minutes.

The Board of Trustees stated that they signed their Oath of Office yesterday afternoon and have not yet had sufficient time to review the budget. Although the public hearing has been officially closed, public comments will continue to be accepted for an additional ten days.

A budget workshop has been scheduled for Friday, April 10, 2026, at 4:00 PM. The meeting will take place in the Village Hall Boardroom, located at 7 Stage Road, Monroe, New York.

With no further comments or questions, on a motion by Trustee Behringer, seconded by Trustee Peifer and carried, the public hearing was closed at 7:30 PM.

RESIGNATION – EMILY MEDINA – P/T ACCOUNT CLERK TYPIST – BUILDING / CODE ENFORCEMENT DEPARTMENT:

RESOLVED, the Board of Trustees accepts the resignation of Emily Medina, Part-Time Account Clerk Typist for the Building / Code Enforcement Department, effective April 7, 2026. The Board wishes her well in her future endeavors.

On a motion by Trustee Mancuso, seconded by Trustee Behringer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer  
Nays: None

APPOINTMENT – JOHN BENROS – ZONING BOARD OF APPEALS (ZBA) ALTERNATE TO MEMBER:

RESOLVED, the Board of Trustees hereby accepts the recommendation of the Chairman of the Zoning Board of Appeals and appoints John Benros, currently serving as an alternate member, to a full member position on the Zoning Board of Appeals to fill the vacancy created by the departure of Paul Baum, for a

term commencing April 1, 2026, and expiring March 31, 2031.

On a motion by Trustee Behringer, seconded by Trustee Peifer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

**REAPPOINTMENT – MARILYN KARLICH – PLANNING BOARD MEMBER:**

RESOLVED, the Board of Trustees accepts the recommendation of Planning Board Chairman and reappoints Marilyn Karlich to Planning Board member with a term commencing April 1, 2026, and expiring March 31, 2031.

On a motion by Trustee Mancuso, seconded by Trustee Peifer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

**APPOINTMENT – GARY PARISE – PLANNING BOARD MEMBER:**

RESOLVED, the Board of Trustees appoints Gary Parise to the position of Planning Board member with a term commencing April 7, 2026 and expiring March 31, 2031.

On a motion by Trustee Mancuso, seconded by Trustee Peifer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

**APPOINTMENT – GARY PARISE – PLANNING BOARD CHAIRMAN:**

RESOLVED, the Board of Trustees hereby appoint Gary Parise to the Chairperson of the Planning Board for a period of one year, ending March 31, 2027.

On a motion by Trustee Peifer, seconded by Trustee Mancuso

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

**APPOINTMENT – P/T DISPATCHER – ANTOINETTE EDWARDS:**

RESOLVED, the Board of Trustees appoints Antoinette Edwards, Monroe, New York, as a part-time dispatcher. All of the necessary paperwork has been completed. The required physical, drug screening, and background investigation has been completed. The effective date of hire is April 8, 2026 at an hourly rate \$25.96 per hour.

On a motion by Trustee Behringer, seconded by Trustee Peifer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

**MINUTE APPROVAL – APRIL 3, 2026 SPECIAL BOARD MEETING:**

On a motion by Trustee BLANK seconded by Trustee BLANK, the Minutes of the April 3, 2026 Special Board Meeting were approved.

See Resolution underneath in regards to the April 3, 2026 Special Board Meeting.

A Meeting of the Village Board of the Village of Monroe, New York was convened on April 7, 2026 at 7:00 p.m.

**RESOLUTION REGARDING MEETING OF APRIL 3, 2026**

WHEREAS, a majority of the former Village Board of the Village of Monroe called a special meeting on Friday, April 3, 2026, approximately 74 hours before the terms of a majority of that Village Board were to expire, in order to address routine Village business matters without any identification of urgency or the need to call such meeting; and

WHEREAS, prior decisional law in New York State has determined that has found that whether abbreviated notice of a public meeting is appropriate in a given case depends on the necessity for the meeting and that special municipal meetings called without urgency are improper and contrary to the provisions of the NYS Open Meetings Law; See Matter of Previdi v Hirsch, 138 Misc. 2d 436 [Sup. Ct. West. Co. 1988] and White v. Battaglia, 79 AD2d 880 [4th Dept. 1980]; and

WHEREAS, in the interest of ensuring compliance with the Open Meetings Law, the current Village Mayor sent correspondence to the former Mayor and Village Board prior to the special meeting, advising the former Village Board of the improper nature of the special meeting called on April 3, 2026 and requesting that the Village Board cancel such meeting; and

WHEREAS, the Village did not respond to such communication from then Mayor-Elect, nor did the outgoing majority indicate any reason why the matters on the special meeting agenda needed to be addressed approximately seventy-four hours before the majority of the prior Village Board was leaving office; and

WHEREAS, at the meeting of April 3, 2026, the Village Board did not, during such meeting, state or otherwise indicate any urgency or necessity for conducting the special meeting on abbreviated notice to the public, nor do the minutes of said special meeting indicate that any urgency or necessity arose; and

WHEREAS, the Village Board desires to ensure that improper actions that were contrary to the Open Meetings Law are not given validity; and

WHEREAS, the Village Board desires to properly approve matters that the current Village Board desires to approve and to nullify and reject actions taken on April 3, 2026 that the Village Board does not desire to approve.

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. The above “WHEREAS” paragraphs are incorporated herein by reference.

Section 2. The Village Board hereby approves the following actions:

1. The Village Board hereby authorizes Elizabeth Doherty to be added as a signatory on Village accounts at Webster Bank.
2. The Village Board approves a 30-day waiver regarding the State Liquor Authority application of Mal Vir Inc. d/b/a Scalia and Co Craft Kitchen and Bar.
3. The Village authorizes the Mayor to sign documents related to the Orange County Municipal Legislative Grant Program 2026.

Section 3. The Village hereby nullifies the following actions purported to be taken by the former Village Board on April 3, 2026 and authorizes the Mayor and any officer, employee or consultant, as directed by the Mayor, to take any and all actions necessary to effectuate the nullification of such items:

1. The Village Board determines that due to the meeting of April 3, 2026 being improperly called, the resolution approving the minutes of March 17, 2026 was improper. The Village Board hereby authorizes the Clerk to deem such minutes of March 17, 2026 as final, subject to her review and approval of the content of the minutes consistent with her duties to keep and maintain a record of Village Board proceeding.
2. The Resolution Designating the Property Located at 150 Franklin Avenue in the Village of Monroe a Public Park;
3. The Resolution establishing the Standard Workday and Reporting Resolution for Elected and Appointed Officials (NYSLRS);
4. The Resolution purporting to merge 8 Reilly Road (SBL 41-2-22.22) and 2 Reilly Road (SBL 41-2-23.22).

Section 4. Following nullification of the above resolutions by adoption of this resolution, the Village Board will further review these last-minute actions taken by the outgoing board, adopted at an improperly held meeting and the current Village Board shall make an informed decision as to whether to pursue approval of such actions in the future.

Section 5. The Mayor, and any other Village officer, employee or consultant, as directed by the Mayor, shall take any and all actions necessary to carry out the provisions of this Resolution, including but not limited to revoking any communications, filings or other actions taken subsequent to the meeting to effectuate such resolutions.

Section 6. This Resolution shall be effective immediately.

On a motion by Trustee Mancuso, seconded by Trustee Peifer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

**REQUEST TO DEDICATE ORANGE TURNPIKE / STILL ROAD AS BRIAN C. MULKEEN MEMORIAL WAY:**

RESOLVED, the Board of Trustees hereby approves the installation of a dedication sign reading “Brian C. Mulkeen Memorial Way” at the intersection of Orange Turnpike / Still Road, in recognition of Officer Brian C. Mulkeen, who lost his life in the line of duty after courageously pursuing an armed suspect and acting to protect fellow officers and the community. This sign shall serve as a lasting tribute to his bravery, service, and sacrifice, ensuring that his memory lives on.

On a motion by Trustee Behringer, seconded by Trustee Peifer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

**WEBSTER BANK – SIGNATURE AUTHORIZATION – REMOVE – NEIL DWYER:**

RESOLVED, the Board of Trustees authorize the change of signatories and maintenance of on-line banking on the Webster Bank account numbers removing Neil Dwyer, Mayor, effective date is April 5, 2026.

On a motion by Trustee Behringer, seconded by Trustee Mancuso

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

**WEBSTER BANK – SIGNATURE AUTHORIZATION – ADD – ALEX MELCHIORRE:**

RESOLVED, the Board of Trustees authorize the change of signatories and maintenance of on-line banking on the Webster Bank account numbers adding Alex Melchiorre, Mayor, effective date is April 6, 2026.

On a motion by Trustee Behringer, seconded by Trustee Mancuso

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

**PAYMENT AUTHORIZATION #5 – VAN KEUREN BOOSTER PUMP STATION PROJECT – GENERAL CONSTRUCTION:**

RESOLVED, the Board of Trustees accepts the recommendation of Village Engineer, David Higgins P.E., and approves Payment No. 5 submitted by TAM Enterprises, Inc., for the Van Keuren Booster Pump Station project, general construction, in the amount of \$42,215.44, to be allocated from budget line F.8340.4500, Distribution Contractual. All documentation has been reviewed and found complete. Mayor Melchiorre is hereby authorized to sign the voucher for payment.

On a motion by Trustee Karl, seconded by Trustee Behringer

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

**EVENT APPLICATION – VILLAGE OF MONROE FARMERS’ MARKET 2026:**

RESOLVED, the Board of Trustees approves the event application for the Village of Monroe Farmers' Market. The Market will begin on Sunday, June 7, 2026 and conclude on Sunday, October 25, 2026. The Market will be open on Sundays from 9:00 AM to 1:00 PM. The application has been reviewed and approved by the Building Department, the DPW and the Police Department. There are no additional costs for police protection or DPW services. The Police Department will set up Do Not Enter signs and cones will be set up and taken down by officers that are working on their assigned shifts. Marshall & Sterling Insurance, Monroe Fire District, and Monroe Volunteer Ambulance Corp will be notified of the event when the approval letter is sent.

On a motion by Trustee Karl, seconded by Trustee Mancuso

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

**ORANGE COUNTY STOP DWI / TRAFFIC SAFETY PROGRAM:**

RESOLVED, the Board of Trustees approves an agreement with the County of Orange that authorizes the Village of Monroe Police Department to participate in the STOP DWI Traffic Safety Program for an enforcement period of March 11, 2026 through January 1, 2027, in an amount not to exceed \$3,000.00.

On a motion by Trustee Behringer, seconded by Trustee Mancuso

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

**REQUEST TO TRAVEL – NYS CHIEFS OF POLICE ASSOCIATION ANNUAL CONFERENCE:**

RESOLVED, the Board of Trustees approves the attendance of Chief Guzman for the New York State Chiefs of Police annual conference that will be held May 18, 2026 through May 21, 2026 at the Olympic Conference Center in Lake Placid, New York. Conference registration is \$325.00 and three-nights' accommodations is \$438.00, for a total of \$763.00. These expenses will be charged to budget line A.3120.4720, Education.

On a motion by Trustee Behringer, seconded by Trustee Karl

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

**WATER PAYMENT PLAN REQUEST – TOWN WATER CUSTOMER ACCOUNT #10025:**

The Water Department received a request for Town Water Customer #10025. The property owner is requesting a 6-month payment plan for his Town water account totaling \$2,262.00 due to a leak in the pool house. The monthly payment will be \$377.00.

RESOLVED, the Board of Trustees hereby denies the payment plan for Town Water Customer Account #10025 for a period of six (6) months.

On a motion by Trustee Karl, seconded by Trustee Mancuso

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

**EVENT APPLICATION – MEMORIAL DAY PARADE 2026 – SUNDAY, MAY 24, 2026:**

RESOLVED, the Board of Trustees approves the following parade route for the annual Memorial Day Parade on Sunday, May 24, 2026. Formation will start at Smith's Clove Park beginning at 12:15 PM. Step off at 1:30 PM. Parade will proceed onto Spring St. turning left onto Mapes Place through the underpass to the Monroe Volunteer Ambulance Corps Memorial. The Color Guard will present arms, and wreaths shall be placed. Parade will make a right turn at Carpenter Place through downtown Lakes Street. From there the parade will turn left onto Route 17M, and proceed to Veterans Memorial Park. From there proceed to the Monroe Cemetery for formal dedication and disbanding. Approval will be contingent upon permission being granted from the NYS DOT (33c) to use Rt. 17M for the Memorial Day Parade. Sign-off on the event application has been made by the DPW, Building Department, and Police Department. The Police Department will provide police officers to assist with set up prior to the event,

traffic control during the event and breakdown after the event. Marshall & Sterling Insurance as well as Emergency Services will be notified on the approval letter to notify all parties of the road closures.

On a motion by Trustee Behringer, seconded by Trustee Karl

Ayes: Trustees Behringer, Karl, Mancuso, and Peifer

Nays: None

**RESOLUTION ESTABLISHING VILLAGE OF MONROE MEETING RULES:**

This topic has been tabled.

**MAYOR & TRUSTEE'S REPORT:**

Trustee Behringer welcomed the new members of the Board of Trustees and expressed that she looks forward to working with them.

Trustee Karl also welcomed the new members to the Board. He raised concerns about the green, corroded USPS mailboxes located throughout the Village and requested that the Clerk resend the request for their removal.

Trustee Karl reminded the public about the Firework Drone Show scheduled for July 3rd, which will include vendors and a performance by the Mighty Spectrum Band. Vendors are still encouraged to participate in the celebration of the 250th birthday of the United States.

Additionally, he commented on a pole that fell on the softball field at Smith's Clove Park. He suggested that the poles be reviewed with the Park Commission, noting that the Village holds liability insurance for the park.

**ATTORNEY'S REPORT:**

Nothing to report.

**PUBLIC COMMENT:** \_\_\_\_\_ **# PRESENT 4** \_\_\_\_\_ **TIME: 8:10 PM**

No public comment.

**ADJOURNMENT:**

On a motion by Trustee Behringer, seconded by Trustee Peifer and carried, no further business, the meeting was adjourned at 8:10 PM.

Respectfully Submitted,

Kimberly Zahra  
Village Clerk

**SPECIAL MEETING  
BOARD OF TRUSTEES MEETING  
FRIDAY, APRIL 3, 2026  
([www.villageofmonroe.org](http://www.villageofmonroe.org))**

The Special Meeting of the Board of Trustees was held on Friday, April 3, 2026 at 10:00 AM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, New York. Mayor Dwyer called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

**Present:** Mayor Dwyer, Trustees Ferraro, Karl and O'Connor (O'Connor at 10:07AM)  
**Also present:** Attorney Terhune and Clerk Zahra  
**Absent:** Trustee Behringer

**MINUTE APPROVAL – MARCH 17, 2026 BOARD MEETING:**

On a motion by Trustee Ferraro seconded by Trustee Karl, the Minutes of the March 17, 2026 Board Meeting were approved.

**Ayes:** Mayor Dwyer, Trustees Ferraro and Karl  
**Nays:** None

**APPOINTMENT – SEASONAL LABORER – DPW - MICHAEL ZAHRA:**

This has been tabled until further notice.

**WEBSTER BANK – SIGNATURE AUTHORIZATION – ADD ELIZABETH DOHERTY:**

RESOLVED, the Board of Trustees authorize the change of signatories and maintenance of on-line banking on the Webster Bank account numbers adding Elizabeth Doherty, Village Treasurer, effective date is April 1, 2026.

On a motion by Trustee Karl, seconded by Trustee Ferraro

**Ayes:** Mayor Dwyer, Trustees Ferraro and Karl  
**Nays:** None

**MAL VIR INC. D/B/A SCALIA & CO CRAFT KITCHEN & BAR STATE LIQUOR AUTHORITY 30 DAY WAIVER REQUEST:**

WHEREAS, Mal Vir Inc. dba Scalia & Co Craft Kitchen & Bar, located at 785 Route 17M, Suite 2, Monroe, NY, has applied for their Liquor License with the New York State Liquor Authority as required by law; and

**WHEREAS, the Board of Trustees of the Village of Monroe takes no exception to the approval of the Liquor License and hereby waives its right to a thirty (30) day hold on the license application for Mal Vir Inc. dba Scalia & Co Craft Kitchen & Bar;**

**NOW THEREFORE BE IT RESOLVED, the Board of Trustees waive its right to require a thirty (30) day hold on the Mal Vir Inc. dba Scalia & Co Craft Kitchen & Bar license application.**

**On a motion by Trustee Ferraro, seconded by Trustee Karl**

**Ayes: Mayor Dwyer, Trustees Ferraro and Karl**

**Nays: None**

**REQUEST TO DEDICATE ORANGE TURNPIKE / STILL ROAD AS BRIAN C. MULKEEN MEMORIAL WAY:**

**RESOLVED, the Board of Trustees hereby approves the installation of a dedication sign reading “*Brian C. Mulkeen Memorial Way*” at the intersection of Orange Turnpike / Still Road, in recognition of Officer Brian C. Mulkeen, who lost his life in the line of duty after courageously pursuing an armed suspect and acting to protect fellow officers and the community. This sign shall serve as a lasting tribute to his bravery, service, and sacrifice, ensuring that his memory lives on.**

**On a motion by Trustee Ferraro, seconded by Trustee Karl**

**Ayes: Trustees Ferraro, Karl, and O’Connor**

**Nays: None**

**AUTHORIZATION TO SIGN – ORANGE COUNTY MUNICIPAL LEGISLATIVE GRANT PROGRAM 2026:**

**RESOLVED, the Board of Trustees hereby authorizes Mayor Dwyer to execute the 2026 Orange County Municipal Legislative Grant application, as submitted by Peter Tuohy, in the amount of \$4,999.00, to provide financial resources for community enhancements, specifically to assist with seating for Phase 1 of the Millpond Parkway Sidewalk Improvement Project.**

**On a motion by Trustee Karl, seconded by Trustee O’Connor**

**Ayes: Trustees Ferraro, Karl and O’Connor**

**Nays: None**

**RESOLUTION DESIGNATING THE PROPERTY LOCATED AT 150 FRANKLIN AVENUE IN THE VILLAGE OF MONROE A PUBLIC PARK FOR THE PURPOSE OF PROTECTING WELL NUMBER 4, A PUBLIC WATER SOURCE,**

**AND PROVIDING PUBLIC ACCESS TO THE ARCHIVES OF THE VILLAGE OF MONROE'S HISTORICAL SOCIETY:**

WHEREAS, the Village of Monroe is the owner of real property at 150 Franklin Avenue property located in the Village of Monroe, County of Orange, State of New York, identified on the Monroe Tax Map as Section 204, Block 4, Lot 1 (the "Property"); and

WHEREAS, the Property adjoins a portion of Smiths Clove Park that contains Well No. 4, a source of drinking water for the Village of Monroe; and

WHEREAS, Property was purchased as a buffer to insure that the Property was not overdeveloped or used in any way that could be harmful to Well No. 4; and

WHEREAS, the Property also protects and buffers Smiths Clove Park from surrounding development; and

WHEREAS, the existing historical house located on the property is over 200 years old and was originally built and owned by the prominent Mapes family; and

WHEREAS, since its purchase by the Village of Monroe the Property and the house have been used as home to the Village of Monroe Historical Society, which Society preserves and safeguards historical documents and other materials and objects that are important to the story of the Village of Monroe; and

WHEREAS, the public has shown strong interest in having access to the Village of Monroe's archival history and the Property provides a natural link between Smiths Clove Park and the Historical Society; and

WHEREAS, by declaring the Property a public park, the Board of Trustees has identified a significant public need and opportunity to:

1. Protect a public water source for stormwater runoff or contamination from overdevelopment.
2. Preserve, protect, and secure historical documents, records, photographs, maps, artifacts, and other archival materials that reflect the history, heritage, culture, governance, and development of the Village of Monroe and its surrounding community (collectively, "Village Historical Documents");
3. Make such Village Historical Documents accessible to the public for educational, research, cultural, and civic purposes, in a manner and under conditions that safeguard the integrity and longevity of the materials; and
4. Provide a central, permanent, and publicly recognizable location within the Village, adjacent to Smiths Clove Park, where such materials can be collected, curated, displayed, and interpreted for residents, visitors, scholars, and future generations.

NOW. THEREFORE, BE IT RESOLVED, that the Board of Trustees declares the real property commonly known as 150 Franklin Avenue, Village of Monroe, County of Orange, State of New York (the "Property"), and any buildings and improvements thereon, has been identified by the Board of Trustees as suitable for use as a public facility dedicated to the protection of Well No. 4, a Village water source, and the preservation, housing, and public display of historical documents and materials relating to the history, heritage, and governance of the Village of Monroe.

BE IT FURTHER RESOLVED, that the Property is adjacent to Smiths Clove Park, an existing public park owned and operated by or on behalf of the Village, thus creating an opportunity for coordinated public use, access, and enjoyment and for the development of a contiguous or complementary public park complex, whose recreational activities do not pose a threat to Well No. 4.

BE IT FURTHER RESOLVED, that the Board has further determined that dedicating the Property as a public park for the express and primary purpose of protecting Well No. 4 and housing Village Historical Documents, and making such materials available to the public under appropriate policies and procedures, constitutes a valid and important public purpose that:

1. Protects the public health by buffering Well No. 4 from over use or overdevelopment of the Property;
2. Promotes civic education and engagement;
3. Preserves the Villages cultural and governmental heritage;
4. Enhances the Villages public amenities, including in conjunction with Smiths Clove Park; and
5. Serves the general welfare of the Village and its inhabitants.

BE IT FURTHER RESOLVED, the Board finds and determines that:

1. The proximity of the Property to Well No. 4 and to Smiths Clove Park presents a unique and beneficial opportunity to integrate historical, educational, cultural, and recreational uses for the benefit of the Village;
2. The designation of the Property as a public park will complement and enhance the use of Smiths Clove Park by expanding the range of public amenities available to Village residents and visitors; and
3. The co-location of vital water protection areas and cultural and recreational facilities supports efficient use of municipal resources, coordinated management, and increased public visibility and utilization.

BE IT FURTHER RESOLVED, the Board finds it necessary, appropriate, and in the public interest to adopt a formal resolution:

1. Designating the Property as a public park of the Village of Monroe;
2. Stating that the primary public purpose of such park shall be the protection of Well No. 4, and the housing, preservation, curation, and public access to Village Historical Documents and related historical materials;

3. Providing for the management, operation, and maintenance of the Property in a manner consistent with its status as water source protection, parkland and its specialized archival function; and;
4. Authorizing Village officers, employees, and agents to take all actions necessary or appropriate to implement such designation and purpose.

BE IT FURTHER RESOLVED, that the Board hereby directs the Village Clerk to record a copy of this Resolution with the Orange County Clerk’s Office and proof of filing shall be kept in the Village files.

**On a motion by Trustee Karl, seconded by Trustee Ferraro**

**Ayes: Trustees Ferraro, Karl and O’Connor**

**Nays: None**

**STANDARD WORKDAY AND REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS (NYSLRS):**

**WHEREAS, the New York State and Local Retirement System requires municipalities to establish a standard workday for elected and appointed officials for reporting purposes; and**

**WHEREAS, the Board of Trustees of the Village of Monroe must determine the standard workday and reporting requirements for such officials;**

**NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Monroe hereby establishes the following as standard workdays for elected and appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the record of activities maintained and submitted to the Treasurer:**

**ELECTED OFFICIALS**

<b><u>TITLE</u></b>	<b><u>STANDARD WORKDAY</u></b>
Mayor	6
Trustees	6

**APPOINTED OFFICIALS**

<b><u>TITLE</u></b>	<b><u>STANDARD WORKDAY</u></b>
Village Clerk (FT)	7
Deputy Village Clerk (FT)	7
Treasurer (FT)	7
Deputy Treasurer (FT)	7

<b>Deputy Treasurer (PT)</b>	<b>6</b>
<b>Billing Control Clerk (PT)</b>	<b>6</b>
<b>Account Clerk Typist (PT)</b>	<b>6</b>
<b>Assistant Building Inspector III (FT)</b>	<b>7</b>
<b>Assistant Building Inspector III (PT)</b>	<b>6</b>
<b>Building Inspector III (FT)</b>	<b>7</b>
<b>Clerk to Village Justice (FT)</b>	<b>7</b>
<b>Clerk to Village Justice (PT)</b>	<b>6</b>
<b>Parking Enforcement Officer (FT)</b>	<b>7</b>
<b>Parking Enforcement Officer (PT)</b>	<b>6</b>
<b>Secretary to Police Chief (FT)</b>	<b>7</b>
<b>Dispatcher (FT)</b>	<b>8</b>
<b>Dispatcher (PT)</b>	<b>6</b>
<b>DPW Employees (FT)</b>	<b>8</b>
<b>Police Officers (FT)</b>	<b>8</b>

**BE IT FURTHER RESOLVED, that the Treasurer is hereby authorized to maintain records of activities submitted by elected and appointed officials and to report such information to the New York State and Local Retirement System from the years 2010 to the current year 2026.**

**On a motion by Trustee O'Connor, seconded by Trustee Karl**

**Ayes: Trustees Ferraro, Karl and O'Connor**

**Nays: None**

**RESOLUTION RATIFYING THE MERGER OF 2 REILLY ROAD AND 8 REILLY ROAD:**

WHEREAS, the Village of Monroe is the owner of real property known as 2 Reilly Road (SBL 41-2-23.22) and 8 Reilly Road (SBL 41-2-22.22); and

WHEREAS, 2 Reilly Road contains the Village's gate house and is fronts Mombasha Lake; and

WHEREAS, 8 Reilly Road adjoins 2 Reilly Road and also fronts Mombasha Lake; and

WHEREAS, the Village purchased 8 Reilly Road for the purpose of enlarging the gate house property, limiting any further development next to its gate house, resolving an encroachment on 2 Reilly and further protecting the Village watershed.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby ratifies the merger of 8 Reilly Road (SBL 41-2-22.22) with 2 Reilly Road (SBL 41-2-23.22) to form one lot.

**On a motion by Trustee Karl, seconded by Trustee O'Connor**

**Ayes: Trustees Ferraro, Karl and O'Connor**  
**Nays: None**

**MAYOR & TRUSTEE REPORT:**

**Trustee Ferraro commented that summer is here, Airplane Park is open and pickets are still available for purchase.**

**Trustee Karl reminded the public about the Firework Drone Show scheduled for July 3rd, which will feature vendors and a performance by the Mighty Spectrum Band. Vendors are still invited to participate in celebrating the 250th birthday of the United States.**

**He also extended his best wishes to Mayor Dwyer and Trustees Ferraro and O'Connor as they move on to their next chapter. He noted that while they may have disagreed at times, they have always remained friends, and he hopes they will stay in touch.**

**Trustee O'Connor said it has been a pleasure serving the community.**

**Mayor Dwyer said it has been an honor to serve the Village. He thanked the Board and Village Attorney for their hard work and support, as well as all of the Village departments for their dedication. He concluded by saying, "God bless Monroe and this country."**

**PUBLIC COMMENT: #PRESENT 1 TIME: 10:25 AM**

**Dan Burke, Rye Hill Road, thanked the Board for all of their accomplishments and for protecting our water supply.**

**ADJOURNMENT:**

**On a motion by Trustee Ferraro, seconded by Trustee O'Connor and carried, no further business, the meeting was adjourned at 10:30 AM.**

**Respectfully Submitted,**

**Kimberly Zahra**  
**Village Clerk**

**Mayor-Elect Alex Melchiorre**  
VILLAGE OF MONROE  
usamexny@gmail.com

**April 2, 2026**

**Via Email**

Village of Monroe Board of Trustees  
c/o Village Clerk, Kimberly Zahra (clerk@villageofmonroe.org)  
Village Hall, 7 Stage Road  
Monroe, New York 10950

**RE: Formal Objection to “Eleventh-Hour” Special Meeting Scheduled for Friday, April 3, 2026 at 10:00 a.m.**

Dear Mayor Neil S. Dwyer and Members of the Board:

I write as Mayor-Elect of the Village of Monroe to formally object to the outgoing Board majority’s decision to call a Special Meeting for Friday, April 3, 2026 at 10:00 a.m. at Village Hall. The notice, dated March 30, 2026 and issued by the Village Clerk, lists a wide-ranging agenda that includes, among other items: approvals of minutes; seasonal DPW appointments; bank signature authorization; a liquor authority waiver request; a memorial roadway dedication request; authorization to sign a municipal legislative grant submission; a resolution designating 150 Franklin Avenue as a public park; a “standard work day and reporting resolution” for elected and appointed officials; and a property merger item, followed by “Discussion – Memorandum – Status of Litigation,” reports, and public comment.

**1) No urgency justifies an “abbreviated” special-meeting schedule here**

The Open Meetings Law requires that notice of meetings scheduled less than one week in advance be given “to the extent practicable” to the news media and be conspicuously posted in designated public locations “at a reasonable time prior” to the meeting. Public Officers Law § 104(2).

Critically, the courts have made clear that whether abbreviated notice is “practicable” or “reasonable” depends on necessity, i.e., urgency. In Previdi v. Hirsch, the Supreme Court (Westchester County) held that shortened notice was inadequate where the public body “virtually concede[d] a lack of urgency” and where the session “could easily have been scheduled for another date with only minimal delay,” which would have permitted more robust notice. The Court emphasized that “only respondents’ choice in scheduling prevented” compliance with the more extensive notice that would have applied had they not chosen an unnecessarily rushed timeline.

That same principle applies here. The published agenda items are routine, administrative, and forward-looking, and, on their face, do not demonstrate an exigency requiring Board action before the start of the new Village official year and the incoming Board’s first scheduled meeting on Tuesday, April 7, 2026 (identified as the “Next Meeting” in the notice). Where there is no

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demonstrated necessity for a rushed special meeting, Previdi holds that using an “abbreviated” schedule is improper and inconsistent with the Open Meetings Law’s goal of maximizing public awareness and participation.

**2) “Eleventh-hour” actions by outgoing officials undermine public awareness and confidence**

The timing and scope of this special meeting is particularly troubling because the outgoing majority will be out of office effective Monday, April 6, 2026 at noon, when the new Village official year begins and newly elected officials assume office. Calling a special meeting 74 hours before the end of the terms of a current majority of the Village Board without articulating urgency creates the unmistakable appearance of an “eleventh-hour” attempt to take actions that can and should be addressed by the duly seated incoming Village Board at its first meeting. Further, the Village Board is well aware that the meeting is being called on Good Friday immediately prior to Easter weekend, decreasing the likelihood of persons attending the meeting, further exacerbating the violation of the Open Meetings Law.

Courts have condemned comparable approaches that minimize public awareness of politically significant decisions. In Matter of White v. Battaglia, a court invalidated actions taken at a specially called meeting where public notice was effectively minimized, noting the public-interest significance of decisions made by officials nearing the end of their terms. Previdi likewise stressed that public awareness “should be fostered through compliance with the Open Meetings Law.”

**3) Notice compliance cannot be “waived,” and necessity matters**

The New York Committee on Open Government has also explained that the Open Meetings Law does not permit a public body to waive notice requirements, and it reiterates the Previdi rule that the propriety of scheduling on abbreviated notice turns on actual need. When there is no real urgency, the public body should not compress the timeline in a manner that predictably reduces public participation.

**4) Demand: Rescind or defer the special meeting to April 7, 2026**

Accordingly, I respectfully demand that the Board majority withdraw, rescind, or adjourn the April 3, 2026 special meeting and place any legitimate business items on the agenda for the April 7, 2026 regular meeting identified in the notice. This approach honors the Open Meetings Law’s purpose, preserves public trust, and avoids the appearance (and legal risk) inherent in an unnecessary, last-minute meeting.

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**5) Preservation of rights; Incoming Board review and challenge of improper actions**

If the outgoing Board nonetheless proceeds with the improperly scheduled April 3<sup>rd</sup> meeting, please be advised that the incoming administration and Board will preserve all rights and remedies under the Open Meetings Law, including but not limited to seeking appropriate relief under Public Officers Law § 107, if necessary, or nullifying actions taken at an unlawfully called meeting. Previdi confirms that courts may declare actions void when Open Meetings Law violations are shown, particularly where conduct appears calculated to minimize public awareness. I am also aware of no prohibition on the incoming Village Board declaring actions taken at an unlawfully scheduled meeting a nullity.

Therefore, any resolutions or actions adopted at the April 3, 2026 special meeting, especially those not compelled by true urgency, will be formally reviewed immediately by the incoming Board and, to the extent they are found to have been adopted in violation of the Open Meetings Law, will be treated as subject to rescission.

**6) Request for written response**

Please provide a written response by return email confirming whether the April 3, 2026 special meeting will be rescinded, adjourned, or deferred to April 7, 2026.

It is my hope that the current Village Board members will appropriately recognize the blatant and transparent attempt being made here to take actions that are contrary to law and will support the rescission of the meeting or in the alternative, decline to attend this unlawfully scheduled meeting.

Respectfully submitted,

***Alex Melchiorre***

Mayor-Elect, Village of Monroe

cc: Village Attorney, Alyse Terhune (via e-mail - alyse@aterhunelaw.com)  
cc: Mayor Neil Dwyer (via e-mail - mayor@villageofmonroe.org)  
cc: Trustee Debra Behringer (via e-mail - trustee.behringer@villageofmonroe.org)  
cc: Trustee Andrew Ferraro (via e-mail - trustee.ferraro@villageofmonroe.org)  
cc: Trustee John Karl III (via e-mail - trustee.karl@villageofmonroe.org)  
cc: Trustee Martin O'Connor (via e-mail - trustee.o'connor@villageofmonroe.org)