

Village of Monroe Board of Trustees Meeting Tuesday, February 17, 2026

VILLAGE OF MONROE
BOARD OF TRUSTEES MEETING
TUESDAY, FEBRUARY 17, 2026
(www.villageofmonroe.org)

The second of the bi-monthly meetings of the Board of Trustees was held on Tuesday, February 17, 2026 at 7:00 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, New York. Mayor Neil Dwyer called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

Present: Mayor Dwyer, Trustees Ferraro, Karl, and O'Connor

Also present: Clerk Zahra

Absent: Attorney Terhune and Trustee Behringer

MINUTE APPROVAL: FEBRUARY 3, 2026 BOARD MEETING:

On a motion by Trustee O'Connor, seconded by Trustee Karl the Minutes of the February 3, 2026 Board Meeting were approved.

Ayes: Trustees Ferraro, Karl and O'Connor

Nays: None

APPOINTMENT - VILLAGE ELECTION 3/18/2026 – CERTIFIED VOTING MACHINE FIELD TECHNICIAN – GEORGE ROGERO:

RESOLVED, the Board of Trustees hereby appoints and engage the services of County Certified Voting Machine Field Technician George Rogero, 1 Innsbruck Road, Washingtonville, NY 10992 at the compensation of \$20/hour to assist with the March 18, 2026 Village Election.

On a motion by Trustee O'Connor, seconded by Trustee Karl

Ayes: Trustees Ferraro, Karl and O'Connor

Nays: None

RESIGNATION – FRANK PACE – P/T ASSISTANT BUILDING INSPECTOR III:

RESOLVED, the Board of Trustees accepts the resignation of Frank Pace, Part-Time Assistant Building Inspector III, effective February 27, 2026. The Board wishes him well in his future endeavors.

On a motion by Trustee O'Connor, seconded by Trustee Ferraro

Ayes: Trustees Ferraro, Karl and O'Connor

Nays: None

CONTINUED - AUTHORIZATION TO SIGN 2026 ACE TENT AMUSEMENT CORP AGREEMENT / VILLAGE OF MONROE SUMMER CARNIVAL 2026 – JULY 30, 2026 TO AUGUST 2, 2026:

(Meeting Minutes 1/20/2026, 02/03/2026)

The Board of Trustees has been presented with a contract from Ace Tent Amusement Corp., 59 W. Moreland Drive Yonkers, NY 10704, for the Village's annual 2026 Carnival. The dates of the event are Thursday, July 30, 2026 through Sunday, August 2, 2026. The agreement states that there will be 14-16 rides furnished by Ace Tent Amusement, with ticket prices ranging as follows: \$2.00 per ticket, 20 tickets for \$30.00, 45 tickets for \$60.00, \$35.00 per band per night for unlimited rides. Ace Tent Amusement will supply 50 posters promoting the event as well as 2 banners and 25 lawn stakes. Additionally, there will be \$100.00 per game donated to the Village of Monroe and Ace Tent Amusement will supply the Village of Monroe with 40% of gross receipts. Ace Tent Amusements will also provide

an \$8 million insurance policy naming Village of Monroe as additionally insured as well as a copy of proof of workman's compensation. Ace Tent Amusements will also provide the portosans and dumpster, as well as contribute \$4,900.00 towards security for the event.

Discussion: Rides to be provided for older youth include the Gondola Wheel, Zipper, Big Swing, Hurricane, Tornado, Zizzler, Roundup, and Skymaster. Rides for younger children include the Crazy Bus, Slide, Maze, Cars, Boat, Train, and Little Swing. Trustee Ferraro suggested that if these rides are not provided, the Village should be permitted to charge \$30.00 for wristbands. Mayor Dwyer spoke with Roseanna, the wristband price is set at \$35.00. She offered a \$500.00 credit for each ride that is not present. The aboard would really like to see all of the rides listed, especially the ones for the teenagers.

RESOLVED, the Board of Trustees approves the one-year 2026 contract and agreement provided by Ace Tent Amusements for the annual Village of Monroe Carnival to be held in Crane Park July 30, 2026 through August 2, 2026. Mayor Dwyer is authorized to sign the contract.

On a motion by Trustee Karl, seconded by Trustee O'Connor

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

MARCH 18, 2026 VILLAGE ELECTION: DATE / TIME / PLACE / OFFICES TO BE FILLED:

Note the Board is adopting this resolution. Everyone has voted to comply with the Elections Law. Simply noting these candidates have submitted acceptable petitions to be on the ballot.

Pursuant to Section 15-104, General Village Law, the Board of Trustees, at their Regular Meeting, held on February 17, 2026, unanimously adopted the following resolution: A General Election of the Village of Monroe will be held on March 18, 2026 between the hours of 6 AM to 9 PM, in the Village Hall Boardroom, 7 Stage Road, Monroe, NY.

The following candidates have submitted satisfactory petitions to the Village Clerk and will appear on the ballot:

Mayor – (1 Position) 4-year term

Alex Melchiorre, 76 Bonney Court, Monroe, NY 10950

Neil Dwyer, 29 Rye Hill Road, Monroe, NY 10950

Trustee – (2 Positions) 4-year terms

Joseph Mancuso, 68 Franklin Avenue, Monroe, NY 10950

Nancy Peifer, 7 Charlotte Place, Monroe, NY 10950

Andrew Ferraro, 225 Pine Tree Road, Monroe, NY 10950

Martin O'Connor, 69 James Road, Monroe, NY 10950

The Village of Monroe uses the Orange County Board of Election's registered voter listing. The last day individuals may register with the County Board of Elections to be eligible to vote in this election is Friday, March 6, 2026.

On a motion by Trustee Karl, seconded by Trustee O'Connor

Ayes: Trustees Ferraro, Karl and O'Connor

Nays: None

EVENT APPLICATION – EASTER SUNRISE SERVICE – FIRST PRESBYTERIAN CHURCH:

RESOLVED, the Board of Trustees approves the event application submitted the First Presbyterian Church of Monroe for their Easter Sunrise Service being held at the 911 Memorial for a short Church Service on Sunday, April 5, 2026 at 6:30 AM to 7:30 AM. Sign-off on the event application has been made by the Building Department, Highway Department, and Police Department. There is no additional cost for Police Protection. The Monroe Police Department will provide officers to assist with the event as needed.

On a motion by Trustee O'Connor, seconded by Trustee Ferraro

Ayes: Trustees Ferraro, Karl, and O'Connor

Nays: None

BE IT FURTHER RESOLVED, the Board of Trustees waives the application fee as the First Presbyterian Church is a non-profit organization.

On a motion by Trustee Ferraro, seconded by Trustee Karl

Ayes: Trustees Ferraro, Karl, and O'Connor

Nays: None

AUTHORIZATION - VILLAGE OF MONROE TO CHANGE WIRELESS SERVICE PROVIDERS – AT & T TO T-MOBILE:

WHEREAS, the Village of Monroe currently utilizes AT&T for mobile phone and iPad wireless services; and

WHEREAS, the Village Board of Trustees has determined that switching to T-Mobile will meet the Village's service needs while providing an estimated annual savings of \$2,760.96;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees of the Village of Monroe hereby approves transitioning all Village mobile phone and iPad wireless services from AT&T to T-Mobile; and

BE IT FURTHER RESOLVED, that the appropriate Village officials are authorized to execute any necessary agreements to complete this transition.

On a motion by Trustee Ferraro, seconded by Trustee Karl

Ayes: Trustees Ferraro, Karl, and O'Connor

Nays: None

NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES (DHSES) – INITIAL RESPONSE TO ACTIVE SHOOTERS – SERGEANT BERKE, OFFICERS FARNINGHAM AND ROONEY:

RESOLVED, the Board of Trustees approves the attendance of Sergeant Berke, Officer Farningham and Officer Rooney to the New York State Division of Homeland and Emergency Services for Initial Response to Active Shooters course on February 23 through February 25, 2026 in Oriskany, NY. This training is designed to place officers in reality-based scenarios to prepare for an initial response to active shooter events and other types of aggressive deadly behavior. There is no cost for the training and lodging.

On a motion by Trustee Ferraro, seconded by Trustee Karl

Ayes: Trustees Ferraro, Karl and O'Connor

Nays: None

LICENSE AGREEMENT BETWEEN THE VILLAGE OF MONROE AND LM03 REALTY LLC (SOMNI) FOR USE OF GREEN ALLEY:

WHEREAS, the Village of Monroe (the "Village") is the owner of a certain macadam driveway known as Green Alley, running between Lake Street and the Heritage Trail; and

WHEREAS, LM03 Realty LLC (“Licensee”) is the owner of premises known as 15 Lake Street, Monroe, New York (SBL 207-1-15); and

WHEREAS, Licensee owns and operates Somni Tapas Restaurant at said premises; and

WHEREAS, the Licensee has requested permission to place non-permanent outdoor seating in that portion of Green Alley abutting its property between early Spring and early Fall; and

WHEREAS, the Board of Trustees finds that permitting seasonal outdoor dining in the License Area will enhance the Village’s downtown district, promote economic activity, and benefit the local business community; and

WHEREAS, the proposed License Agreement provides for indemnification of the Village, suspension rights for municipal purposes, termination upon notice, and compliance with New York State law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Monroe hereby authorizes the Mayor to execute a License Agreement with LM03 Realty LLC in the form presented to the Board, granting a seasonal, revocable license for non-permanent outdoor seating within a designated portion of Green Alley, subject to the terms and conditions set forth therein; and

BE IT FURTHER RESOLVED, that the Mayor and Village Attorney are authorized to make non-substantive revisions to the Agreement consistent with this Resolution and in the best interests of the Village; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

On a motion by Trustee O’Connor, seconded by Trustee Karl

Ayes: Trustees Ferraro, Karl, and O’Connor

Nays: None

MAYOR & TRUSTEE’S REPORT:

Trustee Karl asked if there has been any update regarding the status of the property located at 13 Lakes Road.

He will be attending the Orange County Sewer District meeting tomorrow along with Mayor Dwyer.

Trustee Karl is also working with 23 Marketing and the Village Clerk to prepare materials for social media and constant contact for the July 3rd Independence Day Celebration, including a drone show and fireworks. Vendors will be invited to participate.

Additionally, Trustee Karl inquired whether there is a possible way to request that USPS remove the green drop boxes located throughout the Village, specifically at:

- **High Street and Swezey Place**
- **Oakland Avenue and Mill Street**
- **Spring Street and Mapes Place**
- **North Main Street (across from the Monroe Temple)**

The boxes appear to be rotting and do not seem to be in use.

PUBLIC COMMENT: # PRESENT 0 TIME: 7:25 PM

No public comment.

EXECUTIVE SESSION:

On a motion by Trustee Ferraro, seconded by Trustee O’Connor, and carried, following a

5-minute recess, the Board convened in Executive Session at 0:00 PM for discussion of personnel.

OPEN SESSION:

On a motion by Trustee Karl, seconded by Trustee O'Connor, and carried, the Open Meeting resumed at 8:30 PM.

ADJOURNMENT:

On a motion by Trustee Karl, seconded by Trustee O'Connor and carried, no further business, the meeting was adjourned at 8:30 PM.

MONTHLY REPORTS:

On a motion by Trustee Karl, seconded by Trustee Ferraro, with all in favor, the department monthly reports were accepted and filed.

Respectfully submitted,

Kimberly Zahra
Village Clerk

**JANUARY 2026 VILLAGE CLERK'S REPORT SUBMITTED BY KIMBERLY ZAHRA,
VILLAGE CLERK:**

1. Minutes prepared, processed associated correspondence and Legal Notices completed for the January 6th and January 20th Board of Trustee meetings.
2. Permits issued: Handicap Parking: 12 Garage Sale: 0 Solicitor/Peddling: 0
Road Opening: 0 Blasting Permit: 0 Liquor License: 0 Towing Permits: 7
3. Processed 0 Event Application.
4. Public Hearings Held: 2 Due Process Hearing: 0
5. Bi-Weekly payroll worksheets completed and submitted.
6. Bi-Weekly payroll worksheets for Highway and Water Departments completed and submitted.
7. Collected November water rents.
8. Required paperwork filed with O.C. Department of Human Resources.
9. Processed FOIL requests.
10. Provided Notary Services.
11. Oversee updates and maintenance, of Village Website, Social-Media and Constant Contact.
12. Daily retrieval of messages left during the day and after hours. Forwarded messages and responded as required.
13. Vouchers completed as required. Transmittal of money collected completed and bank deposits done.
14. Scan and email pertinent information to Board and Attorney.
15. Scan documents into DOCUWARE.
16. Maintain calendar for Mayor Dwyer.
17. Closed out mailing machine for month 01/30/2026.
18. Processed and recorded picket fence post sales for Airplane Park.
19. Processed Snow Violations.
20. Budget Preparations

JANUARY 2026 JUSTICE COURT REPORT:

Total Fines: \$35,021.00 Total Surcharges: \$9,714.00 Total Parking: \$4,515.00
Total Civil Fees: \$2,235.00 Bail Poundage Collected: \$22.50

Total Bail Forfeited: \$00.00

Total for January: \$51,507.50

Vehicle & Traffic Tickets: 440 Disposed: 287

Criminal Cases: 54 Disposed: 53 Civil Cases: 0 Disposed: 1

Paid Parking Tickets: 84 Dismissed Traffic Tickets: 27

**JANUARY 2026 POLICE DEPARTMENT REPORT SUBMITTED BY DARWIN
GUZMAN, CHIEF:**

CALLS FOR SERVICE

TOTAL CALLS – 1,131

ARRESTS – 36

TRAFFIC REPORT

TRAFFIC TICKETS - 292

PARKING TICKETS – 143

GAS – \$2,918.57 / 1,366 GALLONS

MVA'S - 40

TRAINING

Sgt. Berke – K9 Training

Sgt. Grosso, Sgt. Malgieri, Sgt. Berke, Sgt. Beach – In-Service / Less Lethal
Farningham, Luisi – In-Service / Less Lethal

Sgt. Berke, Sgt. Beach, Det. Payton, Farningham, SRO Malgieri – Block A

Sgt. Berke, Det. Payton, Rooney, Disp. Haley – OCES Wellness Training

Sgt. Beach, Det. Payton, Romer -TRU

**JANUARY 2026 FILTRATION PLANT REPORT SUBMITTED BY WILL
OSTROWSKI, WATER TREATMENT PLANT OPERATOR:**

Production: Lake Mombasha:	33,486,837	31,133,465 Gallons LY 2025
Well #4:	4,082,757	4,110,410 Gallons LY 2025

Consumption: 37,569,594 Gallons / 35,243,875 Gallons LY 2025

Water Samples / Testing: Passed

Rainfall: 2.07”

Reservoir: -15”

Miscellaneous:

2 Reservoir Inspections

Final Water Reads

Mark Outs

10 Water Meters Changed

Watermain Break at 5 Kit Court

**Recalibrated Limits on Rotork Actuators for Newly Installed Butterfly Valves on Filter 1
Cleaned (Pax-XL8) Bulk & Day Chemical Tanks at Filter Plant**

Snow Plowing and Snow Storm Cleanup

Read Meters for Quarterly Billing Cycle

Start-up of the New Pumps at VanKeuren Pump Station

**TAM Replaced the Finished Water Pipe Work in Pump the Galley and Installed a 16”
Valve**

Budget Preparation

JANUARY 2026 DPW SUBMITTED BY ALDO CHIAPPETTA, WORKING LEADER:

Repaired basins along Village roads

Maintain Village equipment

Check and clean basins
 Picked garbage throughout Crane Park
 Maintained Lake View property
 Street sweeping throughout Village
 Work on ms4 report
 Maintained all Village owned property
 Change out garbage cans around park area
 Black top repairs
 Installed drainage on Forshee Street
 Assisted in 2 water main repairs
 9 Snow/ice events using approx. 900-1000 tons salt
 Snow removal throughout Village

**JANUARY 2026 BUILDING / CODE ENFORCEMENT DEPARTMENT SUBMITTED
 BY ROBERT J. WALLNER, BUILDING INSPECTOR:**

Building Permits:		Fees Collected:
		\$
Applications:	32	3,225.00
		\$
BP Issued:	8	4,586.50
Rental Permits issued:	8	\$ 1,350.00
		\$
Permits Closed:	42	8,491.00
Open Permits:(Total)	104	

Violations Issued/Complaints:	
NOV/OTR	44
Stop Work Order	4
Complaints Received	17
Compl. Resulted in NOV	13

FOIL Requests

Municipal Search Reports

Notes:

Violations issued YTD: 44;

Comparison: Total violations issued 2025: ;2024: ; 2023:

Complaints Received YTD: 17; SWO Issued: 4

Comparison: Total Complaints 2025: 710; SWO Issued: 4

BP issued: YTD: 16; Fees: \$5936.5; **Comparison:** 2025: 752 Fees: \$127, 430.98

Planning Board:

Workshop (02/09/26)

105 High St. - Site Plan Review - Two Lot Minor Subdivision (206-3-10)

386 Rt. 17M (Moshees) - filling/grading/land clearing w/o permit

123-125 Elm St - Site Plan Review - Proposed 2,000 s.f. addition

ZBA:

Site visits:

37 Meribeth St.
42 Maple Ave.

Court:

59 Gilbert St. - unapproved structure
multiple rental registry violations

JANUARY 2026 TREASURER SUBMITTED BY DONNA COMBEE, DEPUTY TREASURER:

Treasurer's Report Village of Monroe January 2026

Planning Board Fees	56,798
Int and Earning General	18,027
Building Permits	6,719
Fines and Forfeited Bail	21,660
Other Public Safety	7,500

SIGNIFICANT ACTIVITY (EXPENDITURES)

Auditor Contractual		26,250
Law Contractual		\$4,958
Law Contractual Other Attorney		\$13,526
Engineering Contractual		\$7,971
VH Contractual		\$5,378
Property Taxes (General)		\$5,639
PD Contractual		\$6,830
Bldg General Expense		\$3,743
Street Maint. Equipment Maint.		\$9,431
Snow Removal Gen Exp Salt		\$28,723
Street Lighting Street		\$10,067
Parks Crane Park Improvement		\$13,034
Celebrations General Exp		\$5,813
Planning Board Engineer Contractual		\$15,986
Property Taxes (Water)		\$9,618
Source Chemicals (Reallocation)		\$28,926
Purification Chemicals (Reallocation)		\$18,896
Distribution Contractual	\$	10,859
Distribution Equipment Maintenance	\$	13,794
Health Insurance - General Fund		191,964
- Water Fund		17,395
		209,359
Workers Comp. - General Fund		2,846
- Water Fund		2,831
		5,677
Liability Insurance - General Fund		41,426
- Water Fund		11,643
		53,068

STATUS OF FY2026 CONTINGENCY ACCOUNTS

CURRENT BALANCE

General Fund Appropriation -budgeted	\$160,000	160,000
Water Fund Appropriation -budgeted	\$51,500	51,500

COMMENTS:

We have completed 8 months of the fiscal year and expenses should be at 66.7%. The General fund has expended 69.8% and the Water fund has expended 52.0% inclusive of any budget adjustments made by the board.

Respectfully submitted,
Donna Combee
Deputy Treasurer