

Village of Monroe Board of Trustees Meeting Tuesday, January 20, 2026

**VILLAGE OF MONROE
BOARD OF TRUSTEES MEETING
TUESDAY, JANUARY 20, 2026
(www.villageofmonroe.org)**

The second of the bi-monthly meetings of the Board of Trustees was held on Tuesday, January 20, 2026 at 7:00 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, New York. Mayor Neil Dwyer called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

**Present: Mayor Dwyer, Trustees Behringer, Ferraro, Karl, and O'Connor
Also present: Attorney Terhune and Clerk Zahra**

**PUBLIC HEARING 1.20.26 – 7:00 PM
INTRODUCTORY LOCAL LAW 1 OF 2026
“TO OVERRIDE TAX LEVY LIMIT ESTABLISHED BY GENERAL MUNICIPAL
LAW, SECTION 3-C”**

A Public Hearing was held on Tuesday, January 20, 2026 in the boardroom of the Village Hall, 7 Stage Road, Monroe, NY at 7:00 PM to review a proposed Local Law entitled, “To Override Tax Levy Limit Established by General Municipal Law, Section 3-c.” The purpose of this local law is to allow the Village of Monroe to adopt a budget for the fiscal year commencing June 1, 2026 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law, Section 3-C.

**Present: Mayor Dwyer, Trustees Behringer, Ferraro, Karl, and O'Connor
Also present: Attorney Terhune and Clerk Zahra**

On a motion by Trustee O'Connor, seconded by Trustee Ferraro, and carried, the public hearing was opened at 7:00 PM.

There were 2 people from the public present for the public hearing. There was no written correspondence received. The public hearing was left open for 5 minutes.

With no further comments or questions, on a motion by Trustee O'Connor, seconded by Trustee Ferraro and carried, the public hearing was closed at 7:05 PM.

**PUBLIC HEARING 1.20.26 – 7:00 PM
INTRODUCTORY LOCAL LAW 2 OF 2026
“AMENDMENT TO CHAPTER 135, LITTERING”**

A Public Hearing was held on Tuesday, January 20, 2026 in the boardroom of the Village Hall, 7 Stage Road, Monroe, NY at 7:00 PM to review a proposed Local Law entitled, “Amendment to Chapter 135, Littering.” The Village Board of the Village of Monroe hereby determines that garbage and refuse left at the curbside too early before garbage pickup attracts rodents and other vermin that endanger public health and safety.

**Present: Mayor Dwyer, Trustees Behringer, Ferraro, Karl, and O'Connor
Also present: Attorney Terhune and Clerk Zahra**

On a motion by Trustee Behringer, seconded by Trustee Karl, and carried, the public hearing was opened at 7:05 PM.

There were 2 people from the public present for the public hearing. There was no written correspondence received. The public hearing was left open for 5 minutes.

With no further comments or questions, on a motion by Trustee Behringer, seconded by Trustee Karl and carried, the public hearing was closed at 7:10 PM.

MINUTE APPROVAL: JANUARY 6, 2026 BOARD MEETING:

On a motion by Trustee O'Connor, seconded by Trustee Karl the Minutes of the January 6, 2026 Board Meeting were approved.

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

BUDGETARY TRANSFERS / MODIFICATIONS:

RESOLVED, the Board of Trustees authorizes the Treasurer to make the following fund transfers / modifications to balance the budget:

Budget Modifications					
From :	Description	To:	Description	Amount	Notes
A.2770	Misc Rev	A.1620.4520	VH Maint	\$ 37.43	Cintas Refund
A.2770	Misc Rev	A.7110.2010	Crane Park	\$ 260.00	Project Supply Sonotubes
A.3389	Other Public Safety	A.3120.2300	PD Motor Vehicles	\$ 59,986.96	K9 Durango
A.3389	Other Public Safety	A.3120.4100	PD General Exp	\$ 7,500.00	AKC Grant
A.3389	Other Public Safety	A.3120.4100	PD General Exp	\$ 20.00	K9 Donatioan

On a motion by Trustee Behringer, seconded by Trustee Karl

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

RESIGNATION – ANTHONY FELIZ – FULL-TIME VILLAGE TREASURER:

RESOLVED, the Board of Trustees regretfully accepts the resignation of Anthony Feliz, Full-Time Village Treasurer, effective February 2, 2026. The Board of Trustees wish Anthony all the best in his future endeavors.

On a motion by Trustee O'Connor, seconded by Trustee Behringer

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

REAPPOINTMENT – ERIKA SCHUDDE – MONROE JOINT PARKS RECREATION COMMISSION (MJPRC):

RESOLVED, the Board of Trustees reappoints resident Erika Schudde, 5 Mid Oaks Drive, Monroe, New York as a Commissioner to the Monroe Joint Parks Recreation Commission for a term of 01/01/2026 to 12/31/2031.

On a motion by Trustee Ferraro, seconded by Trustee Behringer

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

ADOPTION OF LOCAL LAW #1 OF 2026 – TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED BY GENERAL MUNICIPAL LAW, SECTION 3-C:

WHEREAS, the Village Board of the Village of Monroe, New York (“Village Board”) duly noticed a public hearing held on January 20, 2026; and

WHEREAS, the Village Board solicited public comment during said public hearing on January 20, 2026; and

WHEREAS, the purpose of this Local Law is to authorize the Village Board to override the limit on the amount of real property taxes that may be levied by the Village and to further allow the Village Board to adopt a budget for the fiscal year commencing on June 1, 2026

that requires a real property tax levy in excess of the tax levy limit in accordance with General Municipal Law § 3-C.

NOW, THEREFORE, BE IT RESOLVED that:

1. The above "WHEREAS" paragraphs are incorporated herein by reference.
2. The Local Law Authorizing A Property Tax Levy In Excess of The Limit Established in General Municipal Law § 3-C as attached hereto as Schedule "A" be and hereby is adopted as Local Law No. 1 of 2026 of the Village of Monroe on January 20, 2026.
3. The Village Board hereby directs the Village Clerk to take all steps to process and file said Local Law.
4. This Resolution shall be effective immediately.

On a motion by Trustee Karl, seconded by Trustee O'Connor

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

**A LOCAL LAW
TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED BY
GENERAL MUNICIPAL LAW, SECTION 3-C**

Section 1. Legislative Intent

It is the intent of this Local Law to allow the Village of Monroe to adopt a budget for the fiscal year commencing June 1, 2026, that requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law, Section 3-c.

Section 2. Authority

This Local Law is adopted pursuant to subdivision 5 of General Municipal Law, Section 3-c, which expressly authorizes a local government's governing body to override the property tax cap for the coming fiscal year by the adoption of a local law approved by vote of sixty percent (60%) of said governing body.

Section 3. Tax Levy Limit Override

The Board of Trustees of the Village of Monroe, County of Orange, is hereby authorized to adopt a budget for the fiscal year commencing June 1, 2026, that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law, Section 3-c.

Section 4. Severability

If a court determines that any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court's order or judgement shall not affect, impair, or invalidate the remainder of this Local Law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgement or order shall be rendered.

Section 5. Effective Date

This Local Law shall take effect immediately upon filing with the Secretary of State.

**ADOPTION OF LOCAL LAW #2 OF 2026 – AMENDMENT TO CHAPTER 135,
LITTERING:**

WHEREAS, the Village Board of the Village of Monroe, New York ("Village Board") duly noticed a public hearing held on January 20, 2026; and

WHEREAS, the Village Board solicited public comment during said public hearing on January 20, 2026; and

WHEREAS, the Village Board of the Village of Monroe hereby determines that garbage and refuse left at the curbside too early before garbage pickup attracts rodents and other vermin that endanger public health and safety.

NOW, THEREFORE, BE IT RESOLVED that:

1. The above “WHEREAS” paragraphs are incorporated herein by reference.
2. The Local Law Amending Chapter 135, Littering is hereby adopted as Local Law No. 2 of 2026 of the Village of Monroe on January 20, 2026.
3. The Village Board hereby directs the Village Clerk to take all steps to process and file said Local Law.
4. This Resolution shall be effective immediately.

On a motion by Trustee Ferraro, seconded by Trustee Behringer

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

AMENDMENT TO CHAPTER 135, LITTERING

BE IT ENACTED by the Village Board of Trustees of the Village of Monroe, County of Orange, State of New York, as follows:

Section 1. Legislative Findings, Purpose and Intent.

The Village Board of the Village of Monroe hereby determines that garbage and refuse left at the curbside too early before garbage pickup attracts rodents and other vermin that endanger public health and safety. Similarly, empty containers left at the curbside for an extended period of time after garbage pickup is unsightly and dangerous if tipped onto the sidewalk or street. Therefore, the Village Board hereby determines that regulations governing the placement of garbage and refuse, defined as “litter” in Chapter 136 of the Village of Monroe Code, will protect the public health and safety.

Section 2. Authority.

This local law is enacted by the Village Board of Trustees of the Village of Monroe pursuant to its authority to adopt local laws pursuant to the New York State Constitution and Section 10 of the Municipal Home Rule Law.

Section 3. Chapter 135, titled, “Littering,” is modified as follows.

Section § 135-5, titled, “Placement of litter in receptacles,” is amended by adding a new subsections A and B, as follows:

- A. All litter, as defined herein, shall be placed in covered containers for collection no earlier than 3:00 p.m. of the day preceding collection. Said containers shall be removed to a place invisible from the street no later than 8:00 p.m. the following day.
- B. Exceptions to the foregoing are dumpsters or containers placed inside approved screening barriers, e.g., fencing, as approved by the Planning Board or the Building Inspector.

Section § 135-20, titled, “Notice to owners to remove litter,” is amended adding the following sentence to the end of the paragraph: “Notice is permissive, not mandatory, and shall not be a prerequisite to the issuance of an appearance ticket by any authorized enforcement officer.” The modified subsection shall read:

The Village Clerk is hereby authorized and empowered to notify the owner of any open or vacant private property or commercial place

within the Village, or the agent of such owner, to properly dispose of litter located on such owner's property which is a nuisance or dangerous to public health, safety or welfare. Such notice shall be by certified mail, addressed to said owner at his last known address. Notice is permissive, not mandatory, and shall not be a prerequisite to the issuance of an appearance ticket by any authorized enforcement officer.

Section § 135-21, titled, "Appearance tickets; issuing officer," is amended by replacing "Department of Public Works Superintendent," with "Building Inspector, Code Enforcement Officer, or any other person," in the first sentence replacing "Department of Public Works Superintendent," in the second sentence with "enforcement officers." The modified subsection shall read:

~~The Department of Public Works Superintendent, Building Inspector, Code Enforcement Officer, or any other person~~ as designated by the Village Board of Trustees, shall be authorized to issue and serve appearance tickets with respect to any violation under this chapter of the Code of the Village of Monroe and any and all state laws of the State of New York, pursuant to which his powers and duties are governed. Said ~~Department of Public Works Superintendent~~ enforcement officers may issue and serve such appearance ticket or tickets upon such person or persons who have committed an offense and violation of law as hereinafter set forth.

Section 4. Supersession, of Inconsistent Laws, if any.

The Village Board of Trustees hereby declares its legislative intent to supersede any provision of any local law, rule, or regulation and any provision of the state Village Law or other special law that may be declared inconsistent or in conflict with this local law. The courts are specifically requested to take notice of this legislative intent and apply such intent in the event the Village has failed to specify any provision of law that may require supersession. The Village Board hereby declares that it would have enacted this local law and superseded such provision had it been apparent.

Section 5. Severability.

If any section, part or provision of this local law or the application thereof to any person, property or circumstance is adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the section, part, provision or application directly and expressly adjudged invalid and shall not affect or impair the validity of the remainder of this local law or the application thereof.

Section 6. Effective Date.

This local law shall take effect immediately upon filing with the Secretary of State.

DISCUSSION – MONROE PONDS TREATMENT PROPOSAL – SOLITUDE LAKE MANAGEMENT:

(Continued from January 6, 2026 Meeting)

RESOLVED, the Board of Trustees authorizes Mayor Dwyer to sign the proposal with Solitude Lake Management for sonar and algae control treatment of Monroe Ponds, with invoicing to be billed monthly from April through September in the amount of \$3,166.00, for a total cost of \$18,996.00, to be allocated from budget line A.7110.4500, Parks Contractual.

On a motion by Trustee Karl, seconded by Trustee O'Connor

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

DISCUSSION –MOMBASHA TREATMENT RESERVOIR PROPOSAL - SOLITUDE LAKE MANAGEMENT:

(Continued from January 6, 2026 Meeting)

RESOLVED, the Board of Trustees authorizes Mayor Dwyer to sign the proposal with Solitude Lake Management for ProcellaCOR treatment of 65 acres of milfoil in the Mombasha Reservoir, in a total amount of \$75,189.00, with 50% due upon execution of the agreement and the remaining 50% due upon completion of the treatment, to be allocated from budget line F.8320.4330, Source Chemicals.

On a motion by Trustee Karl, seconded by Trustee O'Connor

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

VILLAGE ELECTION MARCH 18, 2026 – ELECTION INSPECTORS /POLL WORKERS / MACHINE OPERATORS:

RESOLVED, the Board of Trustees hereby appoint the following certified County approved workers to serve as Machine Operators, and Election Inspectors / Poll Workers for the March 18, 2026 Village Election. The polls will be open from 6 AM to 9 PM. Compensation for the Chairman is \$300.00/day. Poll Workers and Machine Operators is \$275.00/day.

Machine Operators:

Lawrence Lezak, 62 Margaret Road, Monroe, NY – Chairman
Theresa Friedman, 125 Second Avenue, Monroe, NY

Election Inspectors / Poll Workers:

Giovanna Rodriguez, 20 Mine Road, Monroe, NY
Jean Strobel, 129 Cooper Street, Monroe, NY
Richard Strobel, 129 Cooper Street, Monroe, NY
Paul Egan, 156 Highland Avenue, Monroe, NY

Alternates:

Aura Chacon, 30 Pavek Circle, Monroe, NY
Brenda Conklin, 86 High Street, Monroe, NY

On a motion by Trustee O'Connor, seconded by Trustee Ferraro

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

PAYMENT AUTHORIZATION #5 – VAN KEUREN BOOSTER PUMP STATION PROJECT – ELECTRIC CONSTRUCTION:

RESOLVED, the Board of Trustees accepts the recommendation of Village Engineer, David Higgins P.E., and approves Payment No. 5 submitted by TAM Enterprises, Inc., for the Van Keuren Booster Pump Station project, electric construction, in the amount of \$7,713.53, to be allocated from budget line F.8340.4500, Distribution Contractual. All documentation has been reviewed and found complete. Mayor Dwyer is hereby authorized to sign the voucher for payment.

On a motion by Trustee Karl, seconded by Trustee Behringer

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES (DHSES) – INITIAL RESPONSE TO ACTIVE SHOOTERS – OFFICER LINDELL AND OFFICER PARADA:

RESOLVED, the Board of Trustees approves the attendance of Officer Lindell and Officer Parada to the New York State Division of Homeland and Emergency Services for Initial Response to Active Shooters course on February 1 through February 3, 2026 in Oriskany, NY. This training is designed to place officers in reality-based scenarios to prepare for an initial response to active shooter events and other types of aggressive deadly behavior. There is no cost for the training and lodging.

On a motion by Trustee Behringer, seconded by Trustee Karl

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

WATER DEPARTMENT – GENERATOR PREVENTATIVE MAINTENANCE:

RESOLVED, the Board of Trustees approves a generator maintenance agreement for the Water Department with Peak Power Systems for bi-annual service of five (5) generators in an amount not to exceed \$4,747.85, as recommended by the Water Department after review of proposals from GenServe for \$6,385.00 and Peak Power Systems for \$4,747.85, with the understanding that the Van Keuren system may be removed from the agreement due to its upcoming replacement, and authorizing payment to be allocated between Water Budget Line F.8330.4500, Purification Contractual and F.8340.4500, Distribution Contractual.

On a motion by Trustee Karl, seconded by Trustee O'Connor

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

REFUND REQUEST: PLANNING BOARD APPLICATION FEES – 10 WEBB COURT:

Resolved, the Village Board hereby authorizes the refund of Planning Board application fees in the amount of \$1,350.00 to the applicants, Lawrence and Barbara Mallory, for the property located at 10 Webb Court, Monroe, New York, upon determination that the application did not require site plan review; and be it further resolved, that this determination is based on the Building Inspector's subsequent review, which clarified that the initial interpretation requiring site plan review was made in error and that such review was not necessary.

On a motion by Trustee O'Connor, seconded by Trustee Behringer

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

AUTHORIZATION TO SIGN 2026 ACE TENT AMUSEMENT CORP AGREEMENT / VILLAGE OF MONROE SUMMER CARNIVAL 2026 – JULY 30, 2026 TO AUGUST 2, 2026:

This topic has been tabled until the February 3, 2026 meeting.

The Board of Trustees has been presented with a contract from Ace Tent Amusement Corp., 59 W. Moreland Drive Yonkers, NY 10704, for the Village's annual 2026 Carnival. The dates of the event are Thursday, July 30, 2026 through Sunday, August 2, 2026. The agreement states that there will be 14-16 rides furnished by Ace Tent Amusement, with ticket prices ranging as follows: \$2.00 per ticket, 20 tickets for \$30.00, 45 tickets for \$60.00, \$35.00 per band per night for unlimited rides. Ace Tent Amusement will supply 50 posters promoting the event as well as 2 banners and 25 lawn stakes. Additionally, there will be \$100.00 per game donated to the Village of Monroe and Ace Tent Amusement will supply the Village of Monroe with 40% of gross receipts. Ace Tent Amusements will also provide

an \$8 million insurance policy naming Village of Monroe as additionally insured as well as a copy of proof of workman's compensation. Ace Tent Amusements will also provide the portosans and dumpster, as well as contribute \$4,900.00 towards security for the event. This contract is a two-year contract for the years 2026 and 2027.

MONROE WOODBURY ISLAMIC CENTER (MWIC) – SEWER CONNECTION – VILLAGE OF MONROE RIGHT OF WAY:

Resolved, the Board of Trustees hereby approves the proposed easement in connection with the Monroe Woodbury Islamic Center, granting permission for MWIC to work within the Village's right-of-way to install and maintain a line and pump connecting to the Village's sewer system; provided, that upon installation of the sewer connection, the easement shall serve as indemnification to the Village, and that the easement shall be subject to the approval of the Village of Monroe Department of Public Works for any street openings and the Orange County Environmental Facilities for sewer connection; and the Village Board finds the easement, as reviewed by Engineer Higgins and Planning Board Attorney Elizabeth Cassidy, to be acceptable.

On a motion by Trustee O'Connor, seconded by Trustee Karl

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

RESOLUTION AUTHORIZING APPLICATION FOR RECREATIONAL TRAILS PROGRAM FUNDING (PLANNING AND DESIGN):

WHEREAS, the Village of Monroe is seeking grant funding through the New York State Office of Parks, Recreation and Historic Preservation under the Recreational Trails Program (RTP) to support planning and design activities for a trail connectivity project known as the *Millpond-Heritage Trail Connector Project*; and

WHEREAS, the Millpond-Heritage Trail Connector Project is located within the Village of Monroe, Orange County, New York, and is intended to improve pedestrian and bicycle access between key recreational, civic, and residential areas while strengthening a vital connection to the regional Heritage Trail; and

WHEREAS, the proposed scope of work for this grant application consists of planning, preliminary engineering, and final design for multi-use trail improvements within the Village's Millpond corridor, including a redesigned pedestrian crossing at Millpond Parkway and a future trail connection between Lake Street and Stage Road; and

WHEREAS, the Recreational Trails Program requires that the applicant municipality obtain approval and endorsement from its governing board to submit an application and, if awarded, to carry out the funded planning and design activities in accordance with all applicable state and federal requirements;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Monroe hereby authorizes and endorses the submission of an application to the New York State Office of Parks, Recreation and Historic Preservation for Recreational Trails Program funding to support planning and design for the *Millpond-Heritage Trail Connector Project*; and

BE IT FURTHER RESOLVED, that the Board of Trustees authorizes the Mayor or other duly authorized official to execute all applications, agreements, and related documents necessary for participation in the Recreational Trails Program; and

BE IT FURTHER RESOLVED, that the Village of Monroe acknowledges that the project may require a local share and commits to providing any required match and to administering the project in compliance with all applicable program, procurement, and regulatory requirements, subject to final project budgeting and award terms.

On a motion by Trustee Ferraro, seconded by Trustee Karl

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor
Nays: None

AGREEMENT- SOLITUDE LAKE MANAGEMENT – MOMBASHA RESERVOIR – COPPER SULFATE ALGAE CONTROL:

RESOLVED, the Board of Trustees authorizes Mayor Dwyer to sign the service contract for the Mombasha Reservoir with Solitude Lake Management in a total amount of \$14,964.00, consisting of monthly payments of \$3,741.00 for a period of four (4) months beginning May 1, 2026 through August 31, 2026, for copper sulfate treatment for reservoir algae control, with said funds to be allocated from budget line F.8320.4330, Source Chemicals.

On a motion by Trustee Karl, seconded by Trustee Behringer

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor
Nays: None

VILLAGE OF MONROE PARKING METER REASSESSMENT (PARKING KIOSKS):

The Village of Monroe Board of Trustees has decided to reassess the need for parking meters in the Village.

The use of meters has been part of the Village's parking enforcement since 1946. Their purpose was, and remains today, the need to cycle cars through the very limited downtown area of Monroe. Their implementation was part of our Downtown Revitalization Plan from the onset, which included paving and sidewalk replacement.

When COVID became a major challenge for our small businesses to conduct business, we thought it prudent not to install any meters while our businesses tried to survive. Within a year, however, we began to receive complaints that vehicles were parking downtown and remaining for the duration of the business day. We researched this issue and found that both business owners and residents in nearby apartments were parking in these spaces.

To address these concerns, we installed the meters and found that they helped improve parking availability. Businesses and shoppers, however, viewed the meters as a concern for customers and business activity. I have spoken with members of the Chamber of Commerce, as well as several business owners and property owners, and brought these concerns to the Board for discussion.

The Board has decided to shut down the meters while we bring together stakeholders, members of the community, and businesses to help us create the narrative going forward. We will advise the public when these workshops will be held and provide the agenda for our meetings. The Monroe Police Department will continue to enforce two-hour parking in the assigned areas currently in place.

We look forward to bringing this to a fruitful conclusion and giving our businesses their best opportunity to succeed and flourish.

RESOLVED, the Board of Trustees approves the temporary closure of the parking kiosks for a period of up to six months in order to conduct further research and evaluation of the kiosks.

On a motion by Trustee Ferraro, seconded by Trustee O'Connor

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor
Nays: None

MAYOR & TRUSTEE'S REPORT:

Mayor Dwyer - Moment of Silence: Joe Umberto - Passed January 12, 2026

It is with deep regret that I announce the passing of Joe Umberto who was a current and active member of our Planning Board.

Joe was a passionate man, who stood by his convictions. He was the epitome of a public servant, gave so generously over many years to serve the Village of Monroe in many capacities. He was and will remain a true example of his strong convictions on matters both personal to him, and professionally as well. The willingness to serve was undisputed and was for all the right reasons. That is a vanishing way of life throughout this country. I will always treasure our debates and respect for each other's views, I am richer for it.

We offer our deepest condolences to his family, his wife Linda, children; David and Lesley, granddaughter Chloe and their families.

The family has asked that any donations be given to St. Anastasia Church, 21 North Main Street, Harriman, NY 10926.

Moment of Silence: Elizabeth Smith (Liz)

With a heavy heart, we announce the passing of Elizabeth A. Smith (Liz) on January 16, 2026. Liz worked for the Town of Monroe for 27 years. She retired as the Secretary for the Building Department. She was also a proud member of St. Anastasia Church in Harriman, NY.

Reminder: Per Chapter 170 of the Village Code (Streets and Sidewalks), snow and ice must be removed within 24 hours after the end of a snowfall. Sidewalks in front of commercial establishments and commercial parking lots must be kept free of snow and ice at all times between 9:00 a.m. and 5:00 p.m.

Trustee Behringer said most of the sidewalks in her neighborhood were cleared after the recent snowfall. This helps children get to their buses safely and makes it easier for residents to walk their pets. She also encouraged everyone to shop local and eat local to support our Village.

ATTORNEY'S REPORT:

Nothing to report.

PUBLIC COMMENT: # PRESENT 2 TIME: 7:55 PM

No public comment.

ADJOURNMENT:

On a motion by Trustee Behringer, seconded by Trustee Karl and carried, no further business, the meeting was adjourned at 7:55 PM.

MONTHLY REPORTS:

On a motion by Trustee Ferraro, seconded by Trustee Karl, with all in favor, the department monthly reports were accepted and filed.

Respectfully submitted,

**Kimberly Zahra
Village Clerk**

DECEMBER 2025 VILLAGE CLERK'S REPORT SUBMITTED BY KIMBERLY ZAHRA, VILLAGE CLERK:

1. Minutes prepared, processed associated correspondence and Legal Notices completed for the December 16th Board of Trustee meeting and December 19th Special Board of Trustee meeting.

2. Permits issued: Handicap Parking: 8 Garage Sale: 0 Solicitor/Peddling: 0
Road Opening: 0 Blasting Permit: 0 Liquor License: 0 Towing Permits: 0
3. Processed 0 Event Application.
4. Public Hearings Held: 0 Due Process Hearing: 1
5. Bi-Weekly payroll worksheets completed and submitted.
6. Bi-Weekly payroll worksheets for Highway and Water Departments completed and submitted.
7. Collected November water rents.
8. Required paperwork filed with O.C. Department of Human Resources.
9. Processed FOIL requests.
10. Provided Notary Services.
11. Oversee updates and maintenance, of Village Website, Social-Media and Constant Contact.
12. Daily retrieval of messages left during the day and after hours. Forwarded messages and responded as required.
13. Vouchers completed as required. Transmittal of money collected completed and bank deposits done.
14. Scan and email pertinent information to Board and Attorney.
15. Scan documents into DOCUWARE.
16. Maintain calendar for Mayor Dwyer.
17. Closed out mailing machine for month 12/31/2025.
18. Processed and recorded picket fence post sales for Airplane Park.
19. Processed Snow Violations.
- 20.

DECEMBER 2025 JUSTICE COURT REPORT:

Total Fines: \$21,208.00 Total Surcharges: \$7,300.00 Total Parking: \$4,195.00

Total Civil Fees: \$2,475.000 Bail Poundage Collected: \$00.00

Total Bail Forfeited: \$00.00

Total for December: \$35,178.00

Vehicle & Traffic Tickets: 318 Disposed: 263

Criminal Cases: 33 Disposed: 47 Civil Cases: 2 Disposed: 1

Paid Parking Tickets: 74 Dismissed Traffic Tickets: 74

DECEMBER 2025 POLICE DEPARTMENT REPORT SUBMITTED BY DARWIN GUZMAN, CHIEF:

CALLS FOR SERVICE

TOTAL CALLS – 1,075

ARRESTS – 28

TRAFFIC REPORT

TRAFFIC TICKETS - 260

PARKING TICKETS – 161

GAS – \$2,763.98 / 1,205 GALLONS

MVA'S - 38

TRAINING

Sgt. Berke – K9 Training

Farningham – Explosive Detection Canine

Disp. Haley – Assisting Individuals in Crisis & Group Crisis Intervention

Chief Guzman, Lt. Young, Sgt. Malgieri, Det. Hansen – OC Wellness

Disp. Haley – OC Wellness

Lt. Young, Sgt. Berke, Det. Hansen, Lindell, Kelm – Accreditation

C.O's Issued:	13
Open, Active Building Permits (2025):	269
Municipal Searches Completed:	9
FOIL Requests	
Complaint Inspection:	20
Violations Issued:	
Rental Inspections Performed:	60
Fire Safety Inspections Performed:	7

Building Permit Fees:	\$ 2,983.00
Municipal Search Fees:	\$ 1,350.00
Fire Safety Inspection Fees:	\$ 560.00
Rental Permit Fees:	<u>\$ 750.00</u>
Total Fees Collected (Building Dept.)	\$ 5,643.00

DECEMBER 2025 TREASURER'S REPORT SUBMITTED BY ANTHONY FELIZ:

Treasurer's Report
Village of Monroe
December 2025

Planning Board Fees	23,905
Int and Earning General	20,512
Building Permits	16,590
Misc Rev Water	\$152,144

SIGNIFICANT ACTIVITY (EXPENDITURES)

Auditor Contractual	16,015
Law Contractual	\$5,393
Law Contractual Other Attorney	\$62,752
VH Contractual	\$9,994
PD Motor Vehicles	\$27,769
PD Other Equipment	\$10,512
PD Contractual	\$14,791
Street Maint. Street Signs	\$6,213
Street Maint. Gas Car & Truck	\$6,011
Street Maint. Equipment Maint.	\$13,022
Street Maint. Education	\$5,200
Snow Removal Equipment	\$7,600
Snow Removal Gen Exp Salt	\$52,434
Street Lighting Street	\$9,854
Sidewalks General Expense	\$77,348
Parks Crane Park Improvement	\$539,343
Parks Contractual	\$5,280
Celebrations General Exp	\$16,741
Planning Board Engineer Contractual	\$7,568
Judgements and Claims Water	\$6,895
Source Contractual	\$8,600
Source VOP General Exp	\$9,202
Distribution Contractual	\$ 17,151

Health Insurance - General Fund	210,262
- Water Fund	15,253
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	225,516

Workers Comp. - General Fund	2,396
- Water Fund	2,831
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	5,227

Liability Insurance - General Fund	41,426
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- Water Fund	11,643
	53,068

STATUS OF FY2026 CONTINGENCY ACCOUNTS	CURRENT BALANCE
General Fund Appropriation -budgeted \$160,000	160,000
Water Fund Appropriation -budgeted \$51,500	51,500

COMMENTS:

We have completed 7 months of the fiscal year and expenses should be at 58.3%. The General fund has expended 63.4% and the Water fund has expended 46.8% inclusive of any budget adjustments made by the board.

Respectfully submitted,
 Anthony Feliz
 Treasurer