

**Village of Monroe Board of Trustees Meeting December 16, 2025**

**VILLAGE OF MONROE  
BOARD OF TRUSTEES MEETING  
TUESDAY, DECEMBER 16, 2025  
([www.villageofmonroe.org](http://www.villageofmonroe.org))**

The second of the bi-monthly meetings of the Board of Trustees was held on Tuesday, December 16, 2025 at 7:00 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, New York. Mayor Neil Dwyer called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

**Present: Mayor Dwyer, Trustees Behringer, Ferraro, Karl, and O'Connor  
Also present: Attorney Terhune and Clerk Zahra**

**MINUTE APPROVAL – NOVEMBER 18, 2025 BOARD MEETING:**

**On a motion by Trustee Karl seconded by Trustee Ferraro, the Minutes of the November 18, 2025 Board Meeting were approved.**

**Ayes: Trustees Behringer, Ferraro, Karl, and O'Connor**

**Nays: None**

**BUDGETARY TRANSFERS / MODIFICATIONS:**

**RESOLVED, the Board of Trustees authorizes the Treasurer to make the following fund transfers / modifications to balance the budget:**

<b>Budget Modifications</b>					
<b>From :</b>	<b>Description</b>	<b>To:</b>	<b>Description</b>	<b>Amount</b>	<b>Notes</b>
A.3389	Other Public Safety	A.3120.1350	PD Grant Overtime	\$ 2,300.22	Raise Revenue and Expense accounts RE: PTS Overtime
A.2770	Misc Rev	A.3120.4530	PD Auto Maint.	\$ 603.82	Pro billing refund for duplicate payment
A.3389	Other Public Safety	A.3120.4500	PD Contractual	\$ 207.00	Travellers refund on Overpayment
A.3389	Other Public Safety	A.3120.1350	PD Grant Overtime	\$ 4,083.91	Stop DWI reimbursement from OC

**On a motion by Trustee Karl, seconded by Trustee Behringer**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**APPOINTMENT – JUAN ZUNIGA - P/T ASSISTANT BUILDING INSPECTOR III –  
BUILDING / CODE ENFORCEMENT DEPARTMENT:**

**RESOLVED, the Board of Trustees hereby appoints Juan Zuniga of Warwick, New York to the position of Part-Time Assistant Building Inspector III, effective December 17, 2025, at an hourly rate of \$25.00. Mr. Zuniga currently serves as a Part-Time Account Clerk Typist, and pre-approval for the Part-Time Assistant Building Inspector title has been granted by the Orange County Department of Human Resources.**

**On a motion by Trustee O'Connor, seconded by Trustee Karl**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**APPOINTMENT – JACOB CASTANA - VILLAGE HALL SEASONAL INTERN:**

**RESOLVED, the Board of Trustees approves the appointment of Jacob Castana, Monroe, New York, to the position of seasonal intern. Pre-approval has been received from the Orange County Department of Civil Service. Mr. Castana will be paid at an hourly rate of \$19.00/hour.**

**On a motion by Trustee O'Connor, seconded by Trustee Karl**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**APPOINTMENT – YESID PINO – PROVISIONAL FULL-TIME PARKING  
ENFORCEMENT OFFICER – POLICE DEPARTMENT:**

**RESOLVED**, the Board of Trustees appoints Yesid Pino to the position of provisional full-time Parking Enforcement Officer, effective December 17, 2025, at an hourly rate of \$25.96 per hour. The necessary MSD 426-B will be submitted to Orange County Department of Human Resources.

**On a motion by Trustee Behringer, seconded by Trustee O'Connor**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**VILLAGE OF MONROE BOARD OF TRUSTEES RESOLUTION CONCERNING  
VIOLATION OF PROPERTY MAINTENANCE – 111 HIGH STREET SBL #206-3-11:**

(Tabled from November 18, 2025 Meeting)

**Property Location: 111 High Street / SBL #206-3-11 / Monroe, NY 10950**

As per Village Code Article 1, Section 155A-6F, no motor vehicle of any kind as defined herein may be parked or stored on any front, rear or side yard of the property located in a residential zoning district except as permitted in Section 200-44 of the zoning code. The specific violation is a motor vehicle parked on the front lawn. There has been failure to remedy.

WHEREAS, long standing violations of the Village's Property Maintenance Law, Chapter 155A-6F of the Village of Monroe Code, have existed at 111 High Street, Village of Monroe, 10950, designated as Tax Map No. SBL 206-3-11; and

WHEREAS, the property owner has been given proper and lawful notice of said violation and have been directed to correct the violation; and

WHEREAS, the property owner was given due notice of a due-process hearing to be held by the Board of Trustees on November 18, 2025, at 7:00PM; and

WHEREAS, the owner did appear and offered testimony and evidence that only her handicapped and elderly mother parks on the lawn to avoid walking up the long driveway and further testified that she or her husband has in the past and will in the future immediately remove the car from the front lawn; and

WHEREAS, the Board of Trustees is authorized pursuant to Section 155-6F of the Property Maintenance Law to authorize that the Village undertake to remedy such violation at the property owner's cost and expense; and

WHEREAS, in this instance the Board of Trustees has heard from the owner and is satisfied that the violations will be remedied forthwith.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees has determined that no further action is required, being satisfied that the owner has remedied the violation and will continue to abide by the standards of the Property Maintenance Law.

**BE IT FURTHER RESOLVED**, that the owner, like all residents of the Village, remains responsible for any other or further violations that would be issued by the Code Enforcement Officer or Building Inspector and that any future violations shall be subject to the procedures for remedy.

**BE IT FURTHER RESOLVED**, that the Village Clerk mail a certified copy of this

resolution be mailed to the property owner via certified mail.

**On a motion by Trustee Karl seconded by Trustee Ferraro**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**DISCUSSION CONTINUED: GARBAGE PAILS IN RESIDENTIAL AREAS:**

(November 3, 2025 Minutes)

The objective of this discussion is to ensure that garbage and recycling pails are placed, stored, and collected in a manner that keeps streets, sidewalks, and public spaces safe, accessible, and visually appealing. We are faced with ongoing challenges with garbage pails being left on sidewalks or in the street before and after collection. This interferes with street cleaning, snow removal, and traffic flow, obstruct pedestrian access, and create visual clutter and contribute to littering or pest problems.

The Board discussed the schedule for placing garbage pails curbside for collection. It was agreed that pails may be placed out as early as 6:00 PM the night before pickup and must be removed by 8:00 PM the following evening after collection. The Village Attorney will incorporate this schedule into the local law for review.

Additionally, it was decided that in January, a meeting should be held with the refuse vendor, the Town of Monroe, the Village of Harriman, and the Village of Monroe to discuss any potential changes to the garbage collection process.

**CHANUKAH MENORAH DISPLAY AT CRANE PARK:**

**RESOLVED**, the Board of Trustees approves the request of Chabad of Orange County to provide a Chanukah Menorah display in Crane Park for Chanukah from December 14<sup>th</sup> to December 22<sup>nd</sup>. Set up will be coordinated with the DPW. Proof of certificate of liability insurance has been provided.

**On a motion by Trustee Behringer, seconded by Trustee Karl**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**PAYMENT AUTHORIZATION #1 – MILLPOND PARKWAY SIDEWALK IMPROVEMENT PROJECT – SCAPE TECH LANDSCAPE TECHNOLOGY:**

**RESOLVED**, the Board of Trustees approves Payment No. 1 submitted by Scape Tech Landscape Technology, for the Millpond Parkway Sidewalk Improvement project in the amount of \$503,191.25, to be allocated from budget line A.7110.2010, Parks Crane Park Improvements. All documentation has been reviewed and found complete. Mayor Dwyer is hereby authorized to sign the voucher for payment.

**On a motion by Trustee Ferraro, seconded by Trustee Karl**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**REQUEST TO PURCHASE – DPW – AVANT SNOW PLOW:**

**RESOLVED**, the Board of Trustees approves the purchase of a new Avant Snow Plow in the amount of \$4,811.20 from Westchester Tractor, Inc., Brewster, New York, pursuant to Sourcewell Contract #020223-AVT. This purchase will be charged to budget line A.5110.2400, Street Maintenance Highway Equipment.

**On a motion by Trustee Karl, seconded by Trustee Ferraro**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**AUTHORIZATION TO SIGN - 2026 INDEPENDENCE DAY – GARDEN STATE FIREWORKS:**

**RESOLVED**, the Board of Trustees approve a contract with Garden State Fireworks, Millington, New Jersey for furnishing and conducting a firework display on Friday, July 3, 2026 (rain date of Friday, July 10<sup>th</sup>) in the amount \$25,000.00, 50% Deposit of \$12,500.00 due at signing of contract. \$12,500.00 due immediately following the display. It is further:

**RESOLVED**, Mayor Dwyer is authorized to sign the contract agreement with Garden State Fireworks.

**On a motion by Trustee Karl, seconded by Trustee Ferraro**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**CRANE PARK STREETSCAPE IMPROVEMENT PROJECT -KIMLEY HORN – CONSTRUCTION PHASE SERVICE AMENDMENT:**

**RESOLVED**, the Board of Trustees authorize Mayor Dwyer to sign the revised contract with Kimley Horn that includes additional services in an amount not to exceed \$5,500.00, to be allocated from budget line A.1440.4510, Crane Park, Engineer Contractual.

**On a motion by Trustee Behringer, seconded by Trustee Karl**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**PAYMENT AUTHORIZATION #4 – VAN KEUREN BOOSTER PUMP STATION PROJECT – ELECTRIC CONSTRUCTION:**

**RESOLVED**, the Board of Trustees accepts the recommendation of Village Engineer, David Higgins P.E., and approves Payment No. 4 submitted by TAM Enterprises, Inc., for the Van Keuren Booster Pump Station project, electric construction, in the amount of \$14,930.68, to be allocated from budget line F.8340.4500, Distribution Contractual. All documentation has been reviewed and found complete. Mayor Dwyer is hereby authorized to sign the voucher for payment.

**On a motion by Trustee Karl, seconded by Trustee O'Connor**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**MAYOR & TRUSTEE'S REPORT:**

Trustee Behringer applauded the Village Department of Public Works for their hard work and dedication during the recent water main break and snowstorm.

Officer Farningham and K9 Roscoe will be graduating from Explosives Detection Canine School this coming Friday. The Board congratulated them on this achievement.

Trustee Ferraro thanked the Lions Club for their contributions to the Village of Monroe Winter Fest held on Sunday, November 30th. The event was a great success, and fun was had by all.

Mayor Dwyer agreed with Trustee Ferraro and shared that he enjoyed chatting with community members while attending the event, thanks to the Lions Club serving cookies and hot cocoa.

**Despite freezing temperatures, the tree lighting ceremony at Smith's Clove Park on Friday, December 6th was a wonderful event, featuring performances by the Monroe-Woodbury High School Choir.**

**The Board thanked Senator Skoufis and his staff for hosting the holiday stuffed animal giveaway at Village Hall. The stuffed animals were generously donated by PetSmart. Residents are encouraged to stop by Village Hall to receive one.**

**Board members enjoyed participating in the Pine Tree Elementary School Read-A-Thon this past Friday. Mayor Dwyer had the honor of reading to Mrs. Romano's 5th-grade class.**

**Trustee Ferraro and Trustee Karl attended the Community Lego Menorah Lighting Celebration at the Chabad House, located at 94 Gilbert Street. It was a great community event, featuring a menorah built entirely out of Legos.**

**Reminder: Per Chapter 170 of the Village Code (Streets and Sidewalks), snow and ice must be removed within 24 hours after the end of a snowfall. Sidewalks in front of commercial establishments and commercial parking lots must be kept free of snow and ice at all times between 9:00 a.m. and 5:00 p.m.**

**Trustee Karl requested clarification regarding the dumpster located across the street and asked whether any conversations had taken place about having it moved.**

**He also discussed the possibility of adding a drone show to the Fourth of July fireworks celebration. He received a quote of \$9,975.00 for a 12–18 minute show. Trustee Karl noted that this would be an especially meaningful year to introduce the drone show, as it marks the 250th birthday of the United States of America.**

**Additionally, Trustee Karl attended the Historical House Christmas Open House and inquired whether the necessary paperwork has been submitted to remove the property from the tax roll, as it is open to and used by the community.**

**Trustee Karl also reported that the boiler at the Sacred Heart Parish Outreach Center has failed. This boiler heats the building that houses the food pantry, Sonshine Boutique, Our Mother's Cupboard program, as well as Bible studies, the young adult group, women's group, and multiple prayer groups. The parish is seeking donations to assist with the \$30,000.00 cost of repairing the boiler.**

**The Board wished everyone a Happy Chanukkah, Merry Christmas, and a joyful, healthy, and prosperous New Year.**

**ATTORNEY'S REPORT:**

**Nothing to report.**

**PUBLIC COMMENT: # PRESENT 12 TIME: 7:40PM**

Carol Sotiropoulos spoke and has shared her comments below:

Five months ago, on July 15<sup>th</sup>, I came before you to talk about the fears spreading through the Monroe immigrant community. I came at that time because the outsized budget for ICE that had just passed Congress--the ICE budget being greater than the entire military budget of Italy--could mean very tempting funding offered to counties and localities that would agree to cooperate with ICE.

I simply wanted to bring awareness and emphasize that we should not enter into any such agreements. Imagine, that at that time the center of attention was on ICE actions in Los Angeles. It seemed so far away, the hideous Home Depot and farmland roundups that appeared on our TV screens, roundups that rob victims of their rights to due process, roundups that land all too many in detention centers and deportation planes, roundups

that have less to do with arresting, imprisoning, deporting criminals than with meeting an arbitrary quota.

At that time, you assured me that the Village would not enter into any such cooperating agreement with ICE. You also informed me at that time about the Hispanic Outreach initiative here. And Police Chief Guzman informed me about the protocols set forth by the NY Attorney General, protocols that his department follows. The Monroe Police never ask anyone for their immigration status. This is to be applauded. And he told me about the resolve taken long ago to have bilingual officers in the department, four at the present time.

Since July I've learned that Chief Guzman has met with the Hispanic community at St Anastasia church three times and is doing everything humanly possible to get the word out: if you fear someone you do not know who is at your door, you may contact the police and someone will come to check that person's identity. As always, the chief's stated mission is community safety, which includes, in his book, doing what it takes to build trust and help the community to feel safe.

And since then, I've learned much from Mayor Dwyer of the efforts to make immigrants comfortable here. He has been candid and gracious. And he reminded me that "immigrants" does not refer only to Latinos, but to many other new immigrants in Monroe as well. The commitment to advancing family stability, including the need to deal with serious housing issues, is palpable. Truthfully, in many ways the Village of Monroe is a model for how best to show support for our immigrant neighbors.

I'm here today on behalf of a loosely-formed non-partisan Monroe-based group, HandsOff Hudson Valley. Immigrant rights and protections are one of several initiatives we work on. Right now, this issue is of the utmost urgency and this is why we are here. You may not have had time to look over the documents we submitted to you regarding a request. What do we seek?

We are asking you, the Board of Trustees, to consider adopting resolutions pertaining to two proposed bills before our state Senate and Assembly. We've submitted drafts of such resolutions and summary information about these two bills. One is the MELT Act, standing for Mandatory End to Lawless Tactics---a rather clumsy name for what amounts to emphasis on existing laws that require all policing agents, aside from SWAT teams, to be clearly identified, with the added prohibition on being masked. Even the FBI favors this, as cases of ICE agent imposters is on the rise.

The second proposed resolution concerns the New York for All Act, which would prohibit state and local police officers from: (1) collaborating with ICE to enforce federal immigration laws; (2) from funneling people into ICE custody; and (3) from sharing sensitive information with ICE. It would prohibit ICE agents from entering non-public areas of state and local property without a judicial warrant and would ensure that people in custody are given notice of their rights before being interviewed by ICE.

These resolutions would be sent to our state senator, our assemblypersons, the speaker of the assembly, the senate president, the lieutenant governor and the governor. The resolutions would be a lateral enhancement to what the Village already stands for. Mayor Dwyer asked if other towns around have done this---exactly the question I would have asked had someone appeared before me with such a proposal. The answer is honestly, I don't know. We have put the question to organizations that follow this kind of thing and await answers. What I can tell you is that an online search has turned up resolutions from the town of Hudson, from NYC, from Oneonta and Cooperstown. And now I cannot help but return to our understanding of Monroe as a model. Your adoption of these resolutions would open the pathway for organizations in surrounding communities, especially communities with a strong immigrant demographic, to approach

their boards. Of course, you need time to review and consider these resolutions. We would appreciate knowing the process, timeline, and optimal way for us to follow up with you.

Now, I keep thinking about what Mayor Dwyer explained as his priority, in all matters—and with lots of colorful anecdotal evidence: that is, the people of Monroe. So, we have to ask, Do the Board and the Police Dept need such legislation in order to continue to perform their outstanding good works on behalf of our immigrant neighbors? No, not really. But will our immigrant neighbors benefit from the added protections and, most importantly, we cannot stress this enough, from a lessening of the fears that have increased exponentially since that warm and sunny day in July when I last came before you. We hope you see this, as we do, as a win-win situation for everyone.

Thank you.

**Nora Stefanol, organizer of Hands-Off Hudson Valley, holds rallies every 2nd and 4th Saturday of the month in the Village of Monroe. The group focuses on concerns regarding the presence and activities of Immigration and Customs Enforcement (ICE) in local communities. As part of their efforts, Hands-Off Hudson Valley has created solidarity signs and engaged with small businesses throughout the Village to help immigrants feel safer and more welcomed.**

**EXECUTIVE SESSION:**

**On a motion by Trustee Behringer, seconded by Trustee Karl, and carried, following a 5-minute recess, the Board convened in Executive Session at 7:55 PM for discussion of advice of counsel.**

**OPEN SESSION:**

**On a motion by Trustee Ferraro, seconded by Trustee O'Connor and carried, the Open Meeting resumed at 9:15 PM.**

**AUTHORIZATION – USE OF VILLAGE OWNED VEHICLE – BUILDING INSPECTOR III / CODE ENFORCEMENT OFFICER:**

**RESOLVED**, the Village Board of Trustees of the Village of Monroe hereby authorizes Robert Wallner, in his capacity as Building Inspector III / Code Enforcement Officer, to use a Village-owned vehicle solely for travel to and from work, with no personal use permitted, and such use shall be subject to all applicable Village policies and may be revoked at any time by the Village Board.

**On a motion by Trustee Ferraro, seconded by Trustee O'Connor**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**ADJOURNMENT:**

**On a motion by Trustee Ferraro, seconded by Trustee O'Connor and carried, no further business, the meeting was adjourned at 9:15 PM.**

**MONTHLY REPORTS:**

**RESOLVED**, the Board of Trustees accepts all monthly reports, with the exception of the Justice Court report, which is withheld due to a clerical error and will be reviewed.

**On a motion by Trustee Behringer, seconded by Trustee Karl**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

Respectfully submitted,

**Kimberly Zahra**  
Village Clerk

**NOVEMBER 2025 VILLAGE CLERK'S REPORT SUBMITTED BY KIMBERLY ZAHRA, VILLAGE CLERK:**

1. Minutes prepared, processed associated correspondence and Legal Notices completed for the November 4<sup>th</sup> and November 18<sup>th</sup> Board of Trustee meetings.
2. Permits issued: Handicap Parking: 6 Garage Sale: 1 Solicitor/Peddling: 0  
Road Opening: 0 Blasting Permit: 0 Liquor License: 0 Towing Permits: 0
3. Processed 1 Event Application.
4. Public Hearings Held: 0 Due Process Hearing: 1
5. Bi-Weekly payroll worksheets completed and submitted.
6. Bi-Weekly payroll worksheets for Highway and Water Departments completed and submitted.
7. Collected November water rents.
8. Required paperwork filed with O.C. Department of Human Resources.
9. Processed FOIL requests.
10. Provided Notary Services.
11. Oversee updates and maintenance, of Village Website, Social-Media and Constant Contact.
12. Daily retrieval of messages left during the day and after hours. Forwarded messages and responded as required.
13. Vouchers completed as required. Transmittal of money collected completed and bank deposits done.
14. Scan and email pertinent information to Board and Attorney.
15. Scan documents into DOCUWARE.
16. Maintain calendar for Mayor Dwyer.
17. Closed out mailing machine for month 11/26/2025.
18. NYCOM Election Webinars (Part 1 & 2)
19. Processed and recorded picket fence post sales for Airplane Park.
20. Unpaid Tax Certification to County.
21. Lawn Maintenance – Property Maintenance Violation processing.

**NOVEMBER 2025 POLICE DEPARTMENT REPORT SUBMITTED BY DARWIN GUZMAN, CHIEF:**

**CALLS FOR SERVICE**

TOTAL CALLS – 1,056

ARRESTS – 46

**TRAFFIC REPORT**

TRAFFIC TICKETS - 277

PARKING TICKETS – 97

GAS – \$2,341.80 / 1,047 GALLONS

MVA'S - 36

**TRAINING**

Farningham – Explosive Detection Canine

Lindell – Field Training Officer

Haley, Housekeeper, Balseca – Active Shooter

Padilla – Radar

Chief Guzman & Lt. Young – Range

Sgt. Berke – K9 Training

Lt. Young, Sgt. Grosso, Sgt. Berke – Bulletproof Minds  
Sgt. Berke – Advanced PIO  
Sgt. Beach & Romer – TRU

**NOVEMBER 2025 FILTRATION PLANT REPORT SUBMITTED BY WILL  
OSTROWSKI, WATER TREATMENT PLANT OPERATOR:**

<b>Production:</b> Lake Mombasha:	<b>31,752,438</b>	<b>30,653,112 Gallons LY 2024</b>
Well #4:	3,702,441	<b>3,011,770 Gallons LY 2024</b>

**Consumption:** 35,454,879 Gallons / 33,664,882 Gallons LY 2024

**Water Samples / Testing:** Passed

**Rainfall:** 1.73"

**Reservoir:** -23"

**Miscellaneous:**

**2 Reservoir Inspections**

**Final Water Reads**

**Mark Outs**

**Cleaned Lagoon Discharge from Brush and Bushes**

**Finished Fall Clean-Ups at all Properties**

**117 Stage Road Service Line Repair / Replacement**

**Leak Detection Audit with Upstate Leak Detection**

**Bypass for Freeland Street Valve Replacement Installed**

**Rebuilt CL2 Injector Quill Installed at Water Treatment Plant**

**Rebuilt C12 Pump at Well #4**

**New CL2 Injector Quill Installed at Water Treatment Plant**

**Finished Fire Hydrant Rebuilding Project for Entire Distribution System**

**11 Water Meters Changed**

**NOVEMBER 2025 DPW SUBMITTED BY ALDO CHIAPPETTA, WORKING LEADER:**

Repaired basins along Village roads

Maintain Village equipment

Check and clean basins

Picked garbage throughout Crane Park

Maintain Lake View property

Street sweeping throughout Village

Work on MS4 Report

Maintain all Village owned property

Change out garbage cans around park area

Leafing along Village streets

Blacktop repairs

Prepped and paved Smithfield

Installed light poles on Smithfield and Stage Road

Assisted with watermain installation on Freeland Street

Brought out Snow/ice equipment

Line painted throughout Village

Cleaned out flower baskets

Removed Military Banners from Village

Set up Christmas decorations

Set up Winter Festival

Put away summer equipment

**NOVEMBER 2025 BUILDING / CODE ENFORCEMENT DEPARTMENT SUBMITTED  
BY RONALD SVRCHEK, CODE ENFORCEMENT OFFICER:**

Building Permits Issued:	08
Title Searches Completed:	10
Building Permit Inspections performed:	49
C.O's Issued:	0
Complaint Inspection	25
Violations Found	16
Rental Inspection	54
Fire Inspection	0
Open, active building permits	605
FOIL Requests	0
Building Permit Fees:	\$ 6,111.00
Title Search Fees	\$ 1,200.00
Fire Inspections	\$ 0.00
Rental Permit	<u>\$ 3,750.00</u>
Total Fees Collected (Building Dept.)	\$11,061.00

Monthly mailing for expired permits and rentals  
Attended 1 Court Session, 2 Planning Board Meeting  
Supply Emergency Services with Emergency Contacts updates and Building Safety reports

**NOVEMBER 2025 TREASURER'S REPORT SUBMITTED BY ANTHONY FELIZ:**

Treasurer's Report Village of Monroe November 2025	
Real Property Taxes	8,513
Franchises	23,277
Planning Board Fees	11,860
Building Permits	\$11,829
Misc Rev Water	\$152,144
<b><u>SIGNIFICANT ACTIVITY (EXPENDITURES)</u></b>	
Law Contractual	\$12,504
Law Contractual Other Attorney	\$17,405
VH Contractual	\$11,698
Unallocated Insurance	\$15,638
PD Insurance	\$19,731
Traffic Control General Expense	\$25,000
Street Maint. Asphalt	\$38,933
Street Maint. Insurance	\$13,154
Street Maint. Building Maint.	\$27,835
Street Maint. Equipment Maint.	\$5,862
Street Lighting Street	\$18,661
Sidewalks General Expense	\$77,348
Parks Crane Park Improvement	\$14,808
Parks Contractual	\$5,591
Planning Board Engineer Contractual	\$6,111
Admin Contractual	\$5,724
Purification Chemicals	\$ 11,748

Purification Building Maint.	\$	9,774
Purification Equipment Maint.	\$	6,181
Distribution Insurance	\$	14,470
Distribution Contractual	\$	103,652
Health Insurance - General Fund		132,113
- Water Fund		13,839
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		145,951
Workers Comp. - General Fund		38,477
- Water Fund		2,831
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		41,308
Liability Insurance - General Fund		41,426
- Water Fund		11,643
	<hr/>	<hr/>
		53,068

**STATUS OF FY2024 CONTINGENCY ACCOUNTS**

**CURRENT BALANCE**

General Fund Appropriation -budgeted	\$160,000	160,000
Water Fund Appropriation -budgeted	\$51,500	51,500

**COMMENTS:**

We have completed 6 months of the fiscal year and expenses should be at 50%. The General fund has expended 44.2% and the Water fund has expended 40.1% inclusive of any budget adjustments made by the board.

Respectfully submitted,  
Anthony Feliz  
Treasurer