

**Village of Monroe Board of Trustees Meeting November 18, 2025**

**DUE PROCESS HEARING 11.18.2025 – 7:00PM  
CODE VIOLATIONS AGAINST THE VILLAGE OF MONROE’S PROPERTY  
MAINTENANCE LAW – 111 HIGH STREET – SBL #206-3-11**

**A Due Process Hearing was held on Monday, November 18, 2025 at 7:00PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, NY. The hearing was held to review the violation issued by the Village of Monroe Code Enforcement Officer, Ron Svrcek on the following property within the Village of Monroe: 111 High Street (TM# 206-3-11), as per Village Code Section 155A-6F – General Requirements. No motor vehicle of any kind as defined herein may be parked or stored on any front, rear or side yard of the property located in a residential zoning district except as permitted in Section 200-44 of the zoning code. The specific violation is a motor vehicle parked on the front lawn.**

**Present: Mayor Dwyer, Trustees Behringer, Ferraro, Karl, and O’Connor  
Also present: Attorney Terhune and Clerk Zahra**

**On a motion by Trustee Karl, seconded by Trustee Ferraro, and carried, the hearing was opened at 7:00PM.**

**The reason for the “due process” hearing is that only the owner of the property that has been issued this violation is allowed to speak. No public comment is allowed.**

**The owner of the property, Colleen Annunziata, has appeared to speak. She does not deny that the car was parked on the lawn. However, in this particular instance on October 12th, the day of her daughter’s wedding, it was only for eight minutes, as she has proof from her Ring camera.**

**Her 80-year-old mother-in-law, who has a handicap parking permit, parks on the front lawn in order to access the house because parking further up the long driveway is difficult for her.**

**Ms. Annunziata noted that these violations are issued only on Sundays. She questioned why her village tax dollars are being used to pay employee overtime on weekends. Mayor Dwyer explained that the village uses part-time employees who work weekends in code enforcement.**

**Ms. Annunziata has owned the property since 2008 and takes pride in maintaining it. Given the more serious issues occurring within the community, she is having difficulty understanding why she is receiving this violation.**

**With no further comments or questions, on a motion by Trustee Ferraro, seconded by Trustee Karl and carried, the due process hearing was closed at 7:16PM.**

**VILLAGE OF MONROE  
BOARD OF TRUSTEES MEETING  
TUESDAY, NOVEMBER 18, 2025  
([www.villageofmonroe.org](http://www.villageofmonroe.org))**

**The second of the bi-monthly meetings of the Board of Trustees was held on Tuesday, October 21, 2025 at 7:00 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, New York. Mayor Neil Dwyer called the meeting to order and led in the pledge to the flag. Emergency exits were announced.**

**Present: Mayor Dwyer, Trustees Behringer, Ferraro, Karl, and O’Connor  
Also present: Attorney Terhune and Clerk Zahra**

**MINUTE APPROVAL: NOVEMBER 3, 2025 BOARD MEETING:**

**On a motion by Trustee Behringer, seconded by Trustee Karl, the Minutes of the November 3, 2025 Board Meeting were approved.**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**  
**Nays: None**

**BUDGETARY TRANSFERS / MODIFICATIONS:**

**RESOLVED**, the Board of Trustees authorizes the Treasurer to make the following fund transfers / modifications to balance the budget:

**From: A.3389, Other Public Safety**  
**To: A.3120.1350, PD Grant Overtime**  
**Amount: \$2,300.22, Raise Revenue and Expense Accounts Re: PTS Overtime**

**On a motion by Trustee O'Connor, seconded by Trustee Karl**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**  
**Nays: None**

**POLICE PROMOTION – BRYAN BEACH – POLICE SERGEANT:**

**RESOLVED**, the Board of Trustees approves the appointment of Police Officer Bryan Beach to the position of Police Sergeant with an effective date of November 19, 2025 at the salary of \$125,880.00. All requirements have been fulfilled in accordance with the Orange County Department of Human Resources Certification of Eligibles for Exam #7000987, Police Sergeant.

**On a motion by Trustee Behringer, seconded by Trustee O'Connor**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**  
**Nays: None**

**APPOINTMENT – MARGARET O'CONNOR - P/T ACCOUNT CLERK TYPIST – BUILDING / CODE ENFORCEMENT:**

**RESOLVED**, the Board of Trustees accepts the recommendation of Mayor Dwyer and appoints Margaret O'Connor, Monroe, New York, to the position of P/T Account Clerk Typist effective November 24, 2025 at an hourly rate of \$25.00/hour from budget line A.3620.1700, Bldg Inspector Clerical.

**On a motion by Trustee O'Connor, seconded by Trustee Karl**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**  
**Nays: None**

**VILLAGE OF MONROE BOARD OF TRUSTEES RESOLUTION CONCERNING VIOLATION OF PROPERTY MAINTENANCE – 111 HIGH STREET SBL #206-3-11:**

**Tabled until the December 2, 2025 meeting.**

**WATER DEPARTMENT – INVENTORY SURPLUS / WATER METERS – REQUEST TO DISPOSE/ SCRAP:**

**RESOLVED**, the Board of Trustees declares the following Water Department non-working water meters surplus and of no value and authorize its removal from inventory to be scrapped.

Meter # 1481522674 Serial # 85633293	Meter #1000719975 Serial # 45851660
Meter # 1000720622 Serial # 45851646	Meter # 1000720781 Serial # 75648951
Meter # 1000721751 Serial # 73468406	Meter # 1400098802 Serial # 45851673
Meter # 1400205174 Serial # 45851651	Meter # 1400212044 Serial # 25613379

Meter # 1461261514	Serial # 31619289	Meter # 1000721752	Serial # 45851643
Meter # 1420249154	Serial # 27839623	Meter # 1400212136	Serial # 75533617
Meter # 1400205226	Serial # 45851708	Meter # 1400212306	Serial # 28293690
Meter # 1400213018	Serial # 45851699	Meter # 1400212090	Serial # 73488421
Meter # 1400213068	Serial # 75533616	Meter # 1400213104	Serial # 37735680
Meter # 1420248740	Serial # 45851680	Meter # 1420249206	Serial # 45851704
Meter # 1480158020	Serial # 85633330	Meter # 1420249260	Serial # 45851606
Meter # 1000720624	Serial # 45851650	Meter # 1481526794	Serial # 85633611
Meter # 1420280578	Serial # 45851653	Meter # 1420280670	Serial # 45051642
Meter # 1400213028	Serial # 25613393	Meter # 1460317122	Serial # 73488439
Meter # 1400205114	Serial # 25646381	Meter # 1420272234	Serial # 75533628
Meter # 1420285862	Serial # 75533614	Meter # 1420293934	Serial # 45851683
Meter # 1420249226	Serial # 27839632	Meter # 1000721203	Serial # 45851658
Meter # 1420295032	Serial # 75648946	Meter # 1420293682	Serial # 45851666
Meter # 1420280558	Serial # 45651644	Meter # 1420260376	Serial # 29053719
Meter # 1420249352	Serial # 45851681	Meter # 1420280674	Serial # 27543820
Meter # 1420285506	Serial # 45851665	Meter # 1400055368	Serial # 73488444
Meter # 1440072484	Serial # 43376874	Meter # 1850298956	Serial # 89429999
Meter # 1420293538	Serial # NA	Meter # 1440102022	Serial # 39451559
Meter # 1480159116	Serial # 10340147	Meter # 1480195120	Serial # 85633630
Meter # 1481538496	Serial # 85633573	Meter # 1481465750	Serial # 85633629
Meter # 1440650172	Serial # 45851510	Meter # 1460109588	Serial # 29970109
Meter # 1420280582	Serial # 27543815	Meter # 1852708149	Serial # 67713005
Meter # 1481538114	Serial # 85633292	Meter # 1831072142	Serial # 89374505

**On a motion by Trustee Karl, seconded by Trustee O'Connor**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**AGREEMENT – O.C. TOWN & VILLAGES DRUG AND ALCOHOL TESTING 2026 – PARTNERS IN SAFETY:**

**RESOLVED**, the Board of Trustees approves the Drug & Alcohol renewal agreement for 2026, Town and Villages of Orange County whereby Partner's in Safety under the terms and conditions of the agreement shall provide to the Village of Monroe with drug testing that meets the compliance of the of the US Department of Transportation, requiring alcohol and drug testing of safety sensitive employees. Complete DOT random testing program is \$58/test. Pre-employment, post-accident, reasonable cause or follow-up testing performed during business hours at the rates quoted in the agreement. It is further:

**RESOLVED**, the Board of Trustees authorize Mayor Dwyer to sign the agreement with Partner's in Safety.

**On a motion by Trustee Behringer, seconded by Trustee Karl**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**PROPOSAL – ENGINEERING SERVICES FOR SMITH'S CLOVE PARK  
EMBANKMENT RESTORATION:**

**RESOLVED**, the Board of Trustees approves the proposal for as-needed professional environmental and engineering services related to the removal of imported fill material and associated site restoration work at Smith's Clove Park from Barton & Loguidice Environmental Engineering & Geology, P.L.L.C., in an amount not to exceed \$10,000.00, allocated from budget line A.1440.4520, Engineer Study Contractual according to 2025 billing rates on file in the Clerk's office.

**On a motion by Trustee Ferraro, seconded by Trustee Karl**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**ORANGE COUNTY STOP DWI / TRAFFIC SAFETY PROGRAMS:**

**RESOLVED**, the Board of Trustees approves an agreement with the County of Orange that authorizes the Village of Monroe Police Department to participate in the STOP DWI Traffic Safety Program for an enforcement period of November 26, 2025 through September 30, 2026, which includes Thanksgiving, Holiday Season, Super Bowl, St. Patrick's Day, 4/20 Drug Day, Memorial Day Holiday Weekend, July 4<sup>th</sup>, and Labor Day in an amount not to exceed \$2,000.00.

**On a motion by Trustee Behringer, seconded by Trustee Ferraro**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**DPW PURCHASE – AVANT - PRESSURE WASHER ATTACHMENT – ADVANTAGE  
EQUIPMENT RENTAL:**

**RESOLVED**, the Board of Trustees approves the purchase of a pressure washer attachment for the Avant from Advantage Equipment Rental, Longmont, Colorado, at a cost of \$7,000.00, plus a shipping charge of \$541.00 from Freight Center, for a total expenditure of \$7,541.00, to be allocated from budget line A.7110.2010, Parks Crane Park Improvements.

**On a motion by Trustee Karl, seconded by Trustee O'Connor**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**PAYMENT AUTHORIZATION #3 – VAN KEUREN BOOSTER PUMP STATION  
PROJECT – GENERAL CONSTRUCTION:**

**RESOLVED**, the Board of Trustees accepts the recommendation of Village Engineer, David Higgins P.E., and approves Payment No. 3 submitted by TAM Enterprises, Inc., for the Van Keuren Booster Pump Station project, general construction, in the amount of \$76,193.66, to be allocated from budget line F.8340.4500, Distribution Contractual. All documentation has been reviewed and found complete. Mayor Dwyer is hereby authorized to sign the voucher for payment.

**On a motion by Trustee Karl, seconded by Trustee Behringer**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

## **MAYOR & TRUSTEE'S REPORT:**

Trustee Behringer talked about the upcoming Village of Monroe Winter Fest.

 **Village of Monroe Winter Fest**  
**Sunday, November 30, 2025 – 3:00 PM to 6:00 PM**  
**Join us in the heart of the village as we welcome the winter season with music, food, activities, and holiday cheer. Winter Fest is one of Monroe's favorite traditions, and we look forward to celebrating with you.**

Mayor Dwyer shared several events as we enter into this holiday season.

 **Smith's Clove Park Turkey Trot**  
**Sunday, November 23rd at 9:00 AM**  
**Kick off Thanksgiving week with friends, family, and neighbors at our annual Turkey Trot. Whether you run, walk, or cheer from the sidelines, it's a great way to start the holiday with health, happiness, and community.**

 **Monroe Historical Society Holiday Open House**  
**Saturday, December 13th – 12:00 PM to 2:00 PM**  
**150 Franklin Avenue**  
**Our Historical Society invites all residents to a festive afternoon honoring Monroe's rich heritage. Your support helps preserve our history and funds educational programs, community events, and historical exhibits that keep our story alive for future generations.**

Mayor Dywer encourages everyone to come out, participate, and enjoy these wonderful community gatherings. Wishing all our residents a very Happy Thanksgiving and a warm, joyful holiday season.

Trustee Karl spoke about the Orange County Sewer Meeting and noted that funding opportunities have been submitted. The Harriman sewer plant qualifies for \$25 million at 0% interest. If awarded, grant funding from the DEC, State, and Federal government will help lessen the burden on homeowners.

Trustee Karl is already looking into the July 4th fireworks show and also exploring the possibility of adding a drone show from Star Flight at a cost of \$6,500 for the 250th anniversary of the United States.

The Board of Trustees wishes everyone a Happy Thanksgiving!

## **ATTORNEY'S REPORT:**

Nothing to report.

**PUBLIC COMMENT:** **# PRESENT 1** **TIME: 7:44 PM**

Avraham Flohr thanked the Board and Mayor Dwyer, wished them a Happy Thanksgiving, and raised concerns about people waiting outside for court during winter and any inclement weather. Mayor Dwyer agreed and said he is working on a solution.

## **EXECUTIVE SESSION:**

On a motion by Trustee Behringer, seconded by Trustee Karl, and carried, following a 5-minute recess, the Board convened in Executive Session at 7:50 PM for discussion of pending litigation and personnel.

## **OPEN SESSION:**

On a motion by Trustee Karl, seconded by Trustee Ferraro and carried, the Open Meeting resumed at 9:20 PM.

**APPOINTMENT – F/T BUILDING INSPECTOR III / CODE ENFORCEMENT OFFICER – ROBERT WALLNER:**

**RESOLVED**, the Board of Trustees approves the appointment of Robert Wallner, Wallkill, New York, to the position of Full-Time Building Inspector III / Code Enforcement Officer, from the Orange County Certification of Eligibles, Exam #6000242, tentatively the start date will be December 11, 2025, at a salary of \$90,000.00 per year.

On a motion by Trustee Karl, seconded by Trustee Ferraro

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

**ADJOURNMENT:**

On a motion by Trustee Karl, seconded by Trustee Ferraro and carried, no further business, the meeting was adjourned at 9:20 PM.

**MONTHLY REPORTS:**

On a motion by Trustee Karl, seconded by Trustee O'Connor, with all in favor, the department monthly reports were accepted and filed.

Respectfully submitted,

Kimberly Zahra  
Village Clerk

**OCTOBER 2025 VILLAGE CLERK'S REPORT SUBMITTED BY KIMBERLY ZAHRA, VILLAGE CLERK:**

1. Minutes prepared, processed associated correspondence and Legal Notices completed for the October 7<sup>th</sup> and October 21<sup>st</sup> Board of Trustee meetings.
2. Permits issued: Handicap Parking: 19 Garage Sale: 7 Solicitor/Peddling: 0 Road Opening: 0 Blasting Permit: 0 Liquor License: 0 Towing Permits: 0
3. Processed 2 Event Applications.
4. Public Hearings Held: 0 Due Process Hearing: 0
5. Bi-Weekly payroll worksheets completed and submitted.
6. Bi-Weekly payroll worksheets for Highway and Water Departments completed and submitted.
7. Collected August water rents.
8. Required paperwork filed with O.C. Department of Human Resources.
9. Processed FOIL requests.
10. Provided Notary Services.
11. Oversee updates and maintenance, of Village Website, Social-Media and Constant Contact.
12. Daily retrieval of messages left during the day and after hours. Forwarded messages and responded as required.
13. Vouchers completed as required. Transmittal of money collected completed and bank deposits done.
14. Scan and email pertinent information to Board and Attorney.
15. Scan documents into DOCUWARE.
16. Maintain calendar for Mayor Dwyer.
17. Closed out mailing machine for month 10/31/2025.
18. Processed Village Tax Payments FY2025/2026.
19. Processed and recorded picket fence post sales for Airplane Park.
20. Attended Catalis meeting at Village Hall. (Credit Card Processing)

**OCTOBER 2025 JUSTICE COURT REPORT:**

**Total Fines: \$24,401.00 Total Surcharges: \$4,916.00 Total Parking: \$3,750.00**

**Total Civil Fees: \$2,085.000 Bail Poundage Collected: \$00.00**

**Total Bail Forfeited: \$00.00**

**Total for October: \$35,152.00**

**Vehicle & Traffic Tickets: 352 Disposed: 234**

**Criminal Cases: 31 Disposed: 49 Civil Cases: 5 Disposed: 1**

**Paid Parking Tickets: 69 Dismissed Traffic Tickets: 60**

**OCTOBER 2025 POLICE DEPARTMENT REPORT SUBMITTED BY DARWIN**

**GUZMAN, CHIEF:**

**CALLS FOR SERVICE**

**TOTAL CALLS – 1,269**

**ARRESTS – 30**

**TRAFFIC REPORT**

**TRAFFIC TICKETS - 327**

**PARKING TICKETS – 124**

**GAS – \$3,173.80 / 1,246 GALLONS**

**MVA'S - 41**

**TRAINING**

**RANGE – DEPARTMENT WIDE**

**ROMER – TRU**

**BEACH – TRU**

**FARNINGHAM – EXPLOSIVE DETECTION K9 SCHOOL**

**DET. PAYTON – PROVERTY TRAINING – OCPA**

**BEACH – FBI BASIC PHOTOGRAPHY**

**SGT. BERKE – K9**

**SGT. MALGIERI – NICHE PROPERTY**

**DET. HANSEN – DCJS BASIC CRIMINAL INVESTIGATION**

**OCTOBER 2025 FILTRATION PLANT REPORT SUBMITTED BY WILL**

**OSTROWSKI, WATER TREATMENT PLANT OPERATOR:**

<b>Production: Lake Mombasha:</b>	<b>35,039,489</b>	<b>31,232,132 Gallons LY 2024</b>
<b>Well #4:</b>	<b>3,217,717</b>	<b>3,131,369 Gallons LY 2024</b>

**Consumption: 38,257,206 Gallons / 34,363,501 Gallons LY 2024**

**Water Samples / Testing: Passed**

**Rainfall: 4.80"**

**Reservoir: -19"**

**Miscellaneous:**

**2 Reservoir Inspections**

**Final Water Reads**

**Mark Outs**

**Finished Painting and Installing Marker Flags on all Fire Hydrants**

**Service Line Leak Repair at 831 St Rt 17M (Burger King)**

**Bypass for VanKueren Pump Station Upgrade Installed**

**Rebuilt CL2 Pump and Injector Quill at Well #4**

**Bypass for Freeland Street Valve Replacement and Installation Completed**

**New CL2 Injector Quill Installed at Water Treatment Plant**

**Fire Hydrant Flushing for Entire Distribution System**

**Quarterly Meter Reading for Water Billing Completed**

## Watermain Break Repair at 27 Cunningham Drive

### OCTOBER 2025 DPW SUBMITTED BY ALDO CHIAPPETTA, WORKING LEADER:

Repaired Basins along Village roads  
Maintain Village equipment  
Check and clean basins  
Picked garbage throughout Crane Park  
Maintain Lake View property  
Street sweeping throughout Village  
Work on ms4 report  
Maintain all Village owned property  
Change out garbage cans around park area  
Begin leafing along Village streets  
Blacktop repairs  
Worked at Airplane Park  
Mowing of retention ponds  
Assisted with water main installation on Freeland Street  
Brought out snow/ice equipment  
Installed field goal post at North Main Elementary School  
Lines painted throughout Village

### OCTOBER 2025 BUILDING / CODE ENFORCEMENT DEPARTMENT SUBMITTED BY RONALD SVRCHEK, CODE ENFORCEMENT OFFICER:

Building Permits Issued:	10
Title Searches Completed:	6
Building Permit Inspections performed:	66
C.O's Issued:	0
Complaint Inspection	110
Violations Found	152
Rental Inspection	59
Fire Inspection	1
Open, active building permits	562

FOIL Requests	2
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Building Permit Fees:	\$10,873.25
Title Search Fees	\$ 900.00
Fire Inspections	\$ 0.00
Rental Permit	<u>\$ 5,625.00</u>

Total Fees Collected (Building Dept.)	\$17,398.25
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Monthly mailing for expired permits and rentals  
Attended 1 Court Session, 1 Planning Board Meeting  
Supply Emergency Services with Emergency Contacts updates and Building Safety reports

**OCTOBER 2025 TREASURER'S REPORT SUBMITTED BY ANTHONY FELIZ:**

Treasurer's Report  
Village of Monroe  
October 2025

Real Property Taxes	34,011
Planning Board Fees	7,235
Building Permits	\$16,780
Gifts & Donations	\$7,500
Misc. Rev	\$7,980

**SIGNIFICANT ACTIVITY (EXPENDITURES)**

Law Contractual	\$5,380
Law Contractual Other Attorney	\$12,737
VH Contractual	\$37,434
PD General Expense	\$11,453
PD Contractual	\$5,807
Snow Removal Equipment Maint.	\$9,678
Street Lighting Street	\$36,531
Off Street Parking Striping	\$19,692
Planning Board Engineer Contractual	\$10,072
Source Chemicals	\$8,668
Source VOP General Expense	\$7,270
Purification Building Maint.	\$12,068
Distribution General Expense	\$7,780
Distribution Contractual	\$64,585
Health Insurance - General Fund	173,684
- Water Fund	13,839
	187,522
Workers Comp. - General Fund	38,477
- Water Fund	9,391
	47,869
Liability Insurance - General Fund	41,426
- Water Fund	11,643
	53,068

**STATUS OF FY2024 CONTINGENCY ACCOUNTS****CURRENT BALANCE**

General Fund Appropriation -budgeted	\$160,000	160,000
Water Fund Appropriation -budgeted	\$51,500	51,500

**COMMENTS:**

We have completed 5 months of the fiscal year and expenses should be at 41.7%. The General fund has expended 40.3% and the Water fund has expended 34.2% inclusive of any budget adjustments made by the board.

Respectfully submitted,  
Anthony Feliz  
Treasurer