

Village of Monroe Board of Trustees Meeting – Tuesday, February 4, 2025

**VILLAGE OF MONROE
BOARD OF TRUSTEES MEETING
TUESDAY, FEBRUARY 4, 2025
(www.villageofmonroe.org)**

The first of the bi-monthly meetings of the Board of Trustees was held on Tuesday, February 4, 2025 at 7:00 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, New York. Mayor Neil Dwyer called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

Present: Mayor Dwyer; Trustees Behringer, Ferraro, Karl, and O'Connor
Also present: Attorney Terhune and Clerk Zahra

MINUTE APPROVAL – JANUARY 21, 2025 BOARD MEETING:

On a motion by Trustee Karl seconded by Trustee O'Connor, the Minutes of the January 21, 2025 Board Meeting were approved.

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor
Nays: None

RESIGNATION – POLICE DEPARTMENT - D. SHERMAN – P/T DISPATCHER:

RESOLVED, the Board of Trustees accepts the resignation of Derek Sherman, Part-Time Dispatcher, from the Police Department, effective January 24, 2025. The Board wishes Derek all the best in his future endeavors.

On a motion by Trustee Behringer, seconded by Trustee Karl

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor
Nays: None

RESIGNATION – CODE ENFORCEMENT / BUILDING DEPARTMENT – B. BERBERENA – P/T ASSISTANT BUILDING INSPECTOR III:

RESOLVED, the Board of Trustees accepts the resignation of Bryan Berberena, Part-Time Assistant Building Inspector III, from Code Enforcement / Building Department, effective February 7, 2025. Bryan will be our provisional Full-Time Assistant Building Inspector III. We wish him well with this new position.

On a motion by Trustee Behringer, seconded by Trustee Ferraro

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor
Nays: None

APPOINTMENT – BUILDING DEPARTMENT – B. BERBERENA - PROVISIONAL F/T ASSISTANT BUILDING INSPECTOR III:

RESOLVED, the Board of Trustees appoints Bryan Berberena to the position of provisional full-time Assistant Building Inspector III, effective February 10, 2025 with a salary of \$45,000.00. The necessary MSD 426-B will be submitted to Orange County Department of Human Resources.

On a motion by Trustee O'Connor, seconded by Trustee Behringer

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor
Nays: None

APPOINTMENT – CODE ENFORCEMENT DEPARTMENT – E. PEREZ – P/T ASSISTANT BUILDING INSPECTOR III:

RESOLVED, the Board of Trustees appoints Edlyn Perez to the position of part-time Assistant Building Inspector III for the Code Enforcement Department, effective February 10, 2025 with a salary of \$25.00/hr. The necessary MSD-426-B will be submitted to Orange County Department of Human Resources.

On a motion by Trustee O'Connor, seconded by Trustee Behringer

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

COMPLETION OF PROBATION – DPW – W. DEANGELIS – AUTOMOTIVE MECHANIC:

RESOLVED, the following employee hereby completes their probationary period:

William DeAngelis, Automotive Mechanic – effective February 4, 2025

The necessary MSD-426B will be submitted to OC Department of Human Resources.

On a motion by Trustee Behringer, seconded by Trustee O'Connor

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

AUTHORIZATION – INSTALLATION OF NEW UTILITY BODY – DPW – WATER:

(Tabled - Minutes 01/21/2025)

RESOLVED, the Board of Trustees authorizes the Village of Monroe Water Department to use Robert Green Truck Division, Rock Hill, New York off the Onondaga County Police and Administrative Vehicle contract #0010808, for the installation of a new truck utility body and repainting on the 2017 Chevrolet 2500HD in the amount of \$12,006.00, allocated from budget line F.8340.2300, Distribution Motor Vehicle.

On a motion by Trustee Behringer, seconded by Trustee Ferraro

Ayes: Trustees Behringer, Ferraro, and O'Connor

Nays: Trustee Karl

AUTHORIZATION – INSTALLATION OF NEW UTILITY BODY – DPW – HIGHWAY:

(Tabled - Minutes 01/21/2025)

RESOLVED, the Board of Trustees authorizes the Village of Monroe Highway Department to use Robert Green Truck Division, Rock Hill, New York off the Onondaga County Police and Administrative Vehicle contract #0010808, for the installation of a new truck utility body on the 2015 Ford F250 in the amount of \$8,206.00, allocated from budget line A.5110.2500, Street Maintenance Other Equipment.

On a motion by Trustee Ferraro, seconded by Trustee O'Connor

Ayes: Trustees Behringer, Ferraro, and O'Connor

Nays: Trustee Karl

AUTHORIZATION TO PURCHASE – KONE INC – HACKER RESISTANT ADA ELEVATOR PHONE:

(Tabled - Minutes 01/21/2025)

RESOLVED, the Board of Trustees authorize Mayor Dwyer to sign the proposal to furnish and install a new Hack -Free Master Station, a hacker resistant ADA elevator phone, including the labor, materials, tools, and supervision to perform the work from KONE Inc., in the amount of \$3,402.00, allocated from budget line A.1620.4530, VH Equipment Maintenance.

On a motion by Trustee O'Connor, seconded by Trustee Ferraro

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

AGREEMENT – SOLITUDE LAKE MANAGEMENT – MOMBASHA RESERVOIR:

Tabled for further review.

AUTHORIZATION TO SIGN 2025 ACE TENT AMUSEMENT CORP AGREEMENT / VILLAGE OF MONROE SUMMER CARNIVAL 2025 – JULY 24, 2025 TO JULY 27, 2025:

The Board of Trustees has been presented with a contract from Ace Tent Amusement Corp., 59 W. Moreland Drive Yonkers, NY 10704, for the Village's annual 2025 Carnival. The dates of the event are Thursday, July 24, 2025 through Sunday, July 27, 2025. The agreement states that there will be 14-16 rides furnished by Ace Tent Amusement, with ticket prices ranging as follows: \$2.00 per ticket, 20 tickets for \$25.00, 45 tickets for \$50.00, \$30.00 per band per night for unlimited rides. Ace Tent Amusement will supply 100 posters promoting the event as well as 2 banners. Additionally, there will be \$100.00 per game donated to the Village of Monroe and Ace Tent Amusement will supply the Village of Monroe with 40% of gross receipts. Ace Tent Amusements also will include the following food trailers: cotton candy, ice cream (sweet trailer), funnel cake and zeppoles, hot dogs, hamburgers and sausage and peppers. Ace Tent Amusements will also provide a \$5 million insurance policy naming Village of Monroe as additionally insured as well as a copy of proof of workman's compensation. Ace Tent Amusements will also provide the portosans and dumpster, as well as contribute \$4,900.00 towards security for the event. This contract is a two-year contract for the years 2024 and 2025.

RESOLVED, the Board of Trustees approves the 2025 contract and agreement provided by Ace Tent Amusements for the annual Village of Monroe Carnival to be held in Crane Park July 24, 2025 through July 27, 2025. Mayor Dwyer is authorized to sign the contract.

On a motion by Trustee Ferraro, seconded by Trustee O'Connor

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

WATER PAYMENT PLAN REQUEST – TOWN ACCOUNT #10164:

The Water Department received a letter from Town Water Customer #10164. The property owner is requesting a 12-month payment plan, for his tenant, for the delinquent Town water account totaling \$1,214.63 due to her financial hardships.

RESOLVED, the Board of Trustees denies the payment plan for Town Water Account #10164, giving them the opportunity to pay their outstanding balance of \$1,214.63 over a period of 12 months, with equal monthly payments of \$101.22 due on the last day of each month, with the balance to be paid in full by January 31, 2026. The regular, quarterly bill must also be paid by its due date, otherwise the installment agreement will be in default and the full payment, plus all ceased penalties will be due at that time and water service will be terminated immediately.

On a motion by Trustee Karl, seconded by Trustee Behringer

Ayes: Trustees Ferraro, Karl and O'Connor

Nays: Trustee Behringer

AUTHORIZATION – KONE INC – REPLACE AND UPGRADE EXISTING DOOR OPERATOR WITH NEW:

RESOLVED, the Board of Trustees authorize Mayor Dwyer to sign the proposal to replace and upgrade existing door operator with new for the elevator, including the labor, materials, tools, and supervision to perform the work from KONE Inc., in the amount of \$9,711.58, allocated from budget line A.1620.4530, VH Equipment Maintenance.

On a motion by Trustee O'Connor, seconded by Trustee Behringer

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

AUTHORIZATION TO PURCHASE – WATER DEPARTMENT – 2025 SILVERADO 3500 – HEALEY BROTHERS CHEVROLET:

RESOLVED, the Board of Trustees authorizes the Village of Monroe Water Department to purchase a 2025 Silverado 3500 with a service body installed from Healey Brothers Chevrolet, off State Bid NYS OGS contract #PC69421, in the amount of \$65,888.00, to be allocated from budget line F.8340.4500, Distribution Contractual.

On a motion by Trustee Karl, seconded by Trustee Behringer

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

MAYOR & TRUSTEE'S REPORT:

Trustee Behringer complimented our DPW on a great job of keeping our roads clear. She said we are very lucky to have such a great DPW and Water Department.

Trustee Karl wanted an update on the streetlight upgrade. Mayor Dwyer said he received a letter with a timeline of an additional six to nine months more before completed. Mayor Dwyer has spoken to Senator Skoufis and there is a conversation to be had with the utility company in regards to the streetlights. Trustee Karl also inquired as to whether or not we were going to apply for the NY Forward Downtown Revitalization Initiative (DRI). He thinks the Somni parking lot and facades on the buildings would be a good thing to go for. Trustee Karl also feels that a conversation needs to be had with the garbage company about leaving garbage pails in the street after pick-up.

ATTORNEY'S REPORT:

Nothing to report.

PUBLIC COMMENT: **# PRESENT 4** **TIME: 7:30PM**

Amanda Primiano, Monroe Free Library, said there has been 31 additional complaints about the metered parking spots in front of the library. She suggested two spots to be designated for free 30-minute parking. Trustee Behringer would like to see that. The Board expressed concerns that patrons will take advantage of the free spots and park longer than the 30-minute time. We don't have enough manpower to patrol this parking area. Amanda feels that it is a disservice to the community not offering the 30-minute free parking. Mayor Dwyer reminded everyone that there are 47 safe and free parking spaces available on Smithfield Court. Amanda also said another challenge has come about since the sidewalks and curbs were placed on Smithfield Court, the library driveway exit is now difficult to exit due to people parking too close to the driveway. Amanda asked if a box could be drawn indicating a driveway. Trustee Karl said it is too cold for painting, cones will be placed temporarily until the warmer weather when all striping can be done.

Alex Melchiorre, Village resident, felt that the Board should have taken the advice of Trustee Karl, as he is knowledgeable on DPW vehicles, and voted against the utility bodies for the DPW and Water Department trucks.

EXECUTIVE SESSION:

On a motion by Trustee Ferraro, seconded by Trustee Behringer, and carried, following a 5-minute recess, the Board convened in Executive Session at 7:40 PM for discussion of Attorney / Client.

OPEN SESSION:

On a motion by Trustee Ferraro, seconded by Trustee Karl, and carried, the Open Meeting resumed at 8:40PM.

ADJOURNMENT:

On a motion by Trustee Ferraro, seconded by Trustee Karl and carried, no further business, the meeting was adjourned at 8:40PM.

Respectfully Submitted,

Kimberly Zahra
Village Clerk