

**FEE SCHEDULE – Chapter 98 Fees, Consultant**

**PLANNING BOARD FEES**

**FEES DUE UPON APPLICATION:**

**If you are uncertain of the exact fee for your project please contact the Planning Board Secretary 845-782-8341 ext. 145.**

**Pursuant to Chapter 98 of the Village of Monroe Code, all land use application and escrow fees may be set by resolution of the Village Board of Trustees.**

<b>Applications to the Planning Board</b>	
Informal Review/Request for Work session	\$ 250
<b>Site Plan Application</b>	
Non-Residential	\$ 250 plus \$0.10 per sq ft of building floor area
Residential	\$ 500 if less than 5 lots/dwelling units \$ 100 per lot/dwelling unit over 5 lots/dwelling units
Senior Housing (Initial Submission) - 200-63.1	\$ 500
Senior Housing (Full Submission)	\$ 500 if less than 5 lots/dwelling units \$ 100 per lot/dwelling unit over 5 lots/dwelling units
<b>Special Permit Use</b>	
New Application	\$ 300 (plus Site Plan fees, if applicable), plus \$ 25 per occupancy/dwelling unit over 2 units
Renewal	\$ 150 plus \$ 25 per occupancy/dwelling unit over 2 units
<b>Subdivision</b>	
Less than 5 lots	\$ 500
5 or more lots	\$ 100 per lot
<b>Escrow Deposit for Consultant Review</b>	
Residential Uses	\$250 per unit for the first 10 units, \$50 per unit over 10 units plus SEQR, plus SWPPP
Non-residential uses	\$1000.00, plus the greater of \$50 per acre, \$50 per lot, \$50 per unit or \$50 per 1000

	sq. feet of building floor area, plus SEQR, plus SWPPP
SEQR	\$600 - Short Environmental Assessment Form \$1200 - Long Environmental Assessment Form Environmental Impact Statement – as recommended by consultants, payable within 15 days of a positive declaration.
SWPPP (if applicable)	\$1000 for the first 1-5 acres of disturbance, plus \$250 per acre of 5 acres disturbed.
<b>Miscellaneous Planning Board Fees</b>	
Appearance Fee (for all appears after the first appearance)	\$ 100.00 per appearance.
Engineering Inspection Fees	6% of the estimate cost of public improvements as determined by the Village Engineer and approved by the Village Board
Professional Fees	As billed by Village Consultants.
Fee in Lieu of Parkland	\$ 2,500 per dwelling unit
Fee in Lieu of Parking – CB District	\$ 625 per parking space

1. All site plan, special permit, and subdivision applications shall require an escrow deposit as set forth in the fee schedule. When the required escrow deposit amount falls below 40% of the initial deposit, the applicant shall replenish the deposited amount to the full initial value prior to any further review of the application.
2. The Planning Board may, in their discretion, waive a portion of the escrow deposit for applications that do not involve any construction.
3. The Village reserves the right to require bonding or other surety to ensure that offsite or onsite improvements are constructed and maintained in accordance with approved plans. The amount of such surety is to be determined by the Village Engineer.
4. The cost of public notice shall be paid for by the applicant.

**Architectural Review Board – Application Fee \$50.00**

## **ZONING BOARD OF APPEALS FEES**

**These fees are payable to the Village Clerk at the time of application for hearing.**

- a. Appeals: \$350.00.**
- b. Interpretation: \$350.00.**
- c. Area Variance for accessory structures under 250 square feet to single-family dwellings and above-ground swimming pools: \$200.00.**
- d. All Other Area Variances: \$450.00.**
- e. Use Variance: \$500.00.**

**If an application consists of alternate requests for relief, the fee shall be the higher of the two fees.**

**Applications that are withdrawn before the date of the hearing shall receive a refund of 50% of the application fee.**

### **Zoning Change Before Village Board**

- a. Request for zoning change  
Application Fee Five Hundred (\$500) dollars**

**Architectural Appearance Review Board. The minimum fee for the Architectural Appearance Review Board is Twenty dollars (\$20) plus Five dollars (\$5) per thousand dollars (\$1,000) of estimated project cost. The maximum fee will not exceed Two hundred fifty dollars (\$250).**

## **BUILDING DEPARTMENT FEES**

### **Village of Monroe Building Department Fee Schedule** **Rev. 6/6/17**

**Effective 6/1/16**

	<b><u>Application Fee</u></b>	<b><u>Fee</u></b>
<b><u>Residential:</u></b>		
1 or 2 Family House*	\$75.00	\$1.00/sq. ft.
Additions*	\$75.00	\$0.75/sq. ft.
Alterations & Renovations*	\$75.00	\$0.75/sq. ft.
Detached Garage/Pole Barn*	\$75.00	\$0.75/sq. ft.
Sheds*	\$75.00	\$0.50/sq. ft.
Decks*	\$75.00	\$0.75/sq. ft.
In ground swimming pool*	\$75.00	\$375.00
Above ground swimming pool*	\$75.00	\$125.00
Electric extension or upgrade		\$ 75.00
Solar	\$75.00	\$ 50.00/kw
Wood Stoves/Chimneys	\$75.00	\$ 75.00
Hot Tub*	\$75.00	\$125.00
<b><u>Commercial:</u></b>		
New construction*	\$75.00	\$1.00/sq. ft.
Additions*	\$75.00	\$0.75/sq. ft.
Alterations & Renovations*	\$75.00	\$0.75/sq. ft.
Accessory Building/Structure*	\$75.00	\$0.50/sq. ft.
Electric extension or upgrade		\$75.00
Multi Family Dwellings*	\$75.00	\$1.00/sq. ft.
<b><u>General Fees:</u></b>		
Minor Renovation (no sq. ft.)		\$100.00
Fire Suppression/Alarm System*	\$75.00	\$150.00
HVAC/Generator*		\$150.00
Roof/Siding/Window		\$100.00
Fence		\$ 75.00
Demolition permit up to 150 sq. ft	\$75.00	\$ 75.00
Demolition permit over 150 sq. ft.	\$75.00	\$0.25/sq. ft.
Site work/site clearing	\$75.00	1.5% cost of
construction		
Signs – non-illuminated		\$100.00

Updated May 2024

Signs – illuminated	Electrical Permit +	\$100.00
Oil Tank Removal/Replacement		\$100.00

***Work done without a permit – 3 times the cost of the permit***

Municipal Records/Title Search - residential		\$150.00
Municipal records/Title Search – commercial units	\$150.00 +	\$ 25.00/unit over 2
Zoning Verification Letter		\$350.00
Extension of expired permit (one 6-month extension)		\$ 75.00
Application for CO – Expired Permit		\$100.00
Change of Occupancy		\$100.00
Fire Inspection – Commercial		\$ 25.00 per unit
Rental Inspection – Residential		\$ 25.00 per unit
Sidewalk Sale \$10.00 / Outdoor Café \$50.00		

\*Electrical Permit required if electric work being done.

**1. Certificate of Occupancy.**

- a. Pursuant to building permit, no charge
- b. Application for duplicate certificate of occupancy or letter stating no certificate of occupancy or street/road letter or violation search, or any combination of the above Seventy-Five (\$75) dollars.
- c. Application for a certificate of occupancy for a structure pre-existing prior to zoning: Seventy-Five (\$75) dollars.
- d. Application for permission to build in a floodway or floodway fringe under Section 19-12 (floodway damage prevention): (\$75 Seventy-Five dollars)

**2. Septic System within the Village or Watershed Area**

- A. Permit for, and engineering review of private septic system within village watershed area: \$500 (Five Hundred dollars)

### **CLERK'S FEES**

- Blasting Operations (Chapter 76)-\$150 for each 6-month period**
- Garage Sale: \$2.50 up to 3 days. Two per year allowed.**
- Peddling & Soliciting: \$500 per person, per year (permit is good for 1 year from date of issuance)**
- Records, public access: Photocopies \$.25/page not exceeding 9"x14" / Exceeding 9"x14" to be determined at time of request based on size and number of copies needed.**
- Administrative Fees / Property Maintenance: \$100.00**

### **DEPARTMENT OF PUBLIC WORKS**

- Street Opening – \$500.00 Non-refundable Application Fee**
- \$500.00 Curb Cut**
- \$2,000.00 One (1) Lane**
- \$3,000.00 Two (2) Lanes**

**WATER DEPARTMENT FEES**

<b>Frozen Meter:</b>	<b>\$150 fee and cost of a new meter</b>
<b>Final Reading:</b>	<b>\$25</b>
<b>Water Shut Off:</b>	<b>\$25</b>
<b>Meter Flow Test:</b>	<b>\$7</b>
<b>Restoration Charge for interrupted service due to nonpayment: (10/17/06)</b>	<b>\$25</b>
<b>Outside Village restoration charge for interrupted service due to non-payment (10/17/06)</b>	<b>\$25</b>
<b>*Where restoration is requested during non-business hours a fee equal to 3 hours at time and half the Water Department employee's hourly rate on weekdays and twice the hourly rate on holidays in addition to any and all other charges due for restoration.</b>	
<b>Service Fee for delinquent account re-levied to Village Tax: \$75 (10/17/06) - Revised 6/1/10 - \$10 or less – fee waived</b>	
<b>Return check fee:</b>	<b>\$30</b>
<b>Tax/Water Search Fee (2/6/07)</b>	<b>\$20</b>

**Water Rates – Quarterly Water Use – effective August 2014**

<b>Village</b>	<b>-</b>	<b>\$ 4.35 per thousand gallons</b>
<b>Town</b>	<b>-</b>	<b>\$10.88 per thousand gallons</b>
<b>Commercial-</b>		<b>\$ 6.53 per thousand gallons</b>

**Tapping Fees:**

<b><u>Inside Village</u></b>	<b><u>Outside Village</u></b>
<b>3/4" - \$200</b>	<b>\$500</b>
<b>1" - \$375</b>	<b>\$1,000</b>
<b>2" - \$3,600</b>	<b>\$10,000</b>
<b>4" - \$4,600</b>	<b>\$12,500</b>
<b>6" - \$5,400</b>	<b>\$15,000</b>
<b>8" - \$7,200</b>	<b>\$20,000</b>
<b>10"- \$9,000</b>	<b>\$25,500</b>

12"-\$10,700

\$30,500

**POLICE DEPARTMENT FEES**

**ANNUAL TOWING LICENSE FEE AND MAXIMUM TOWING AND IMPOUND RATES APPLICABLE TO ALL TOWING COMPANIES LICENSED BY THE VILLAGE OF MONROE FOR THE YEAR 2018.**

**ANNUAL TOWING LICENSE:**

The annual towing license to operate a tow truck or tow wrecker in the Village of Monroe shall be \$1,100.00. Licenses shall become effective the first day of the month following issuance. The term of the license shall be January 1 through December 31 and the fee shall be prorated depending on the month said license takes effect.

Towing/impound rates applying to all tow-call list services.

Towing businesses licensed in the Village of Monroe will be subject to the following rates:

Day rate (8am to 6pm):	\$115.00
Night rate (6pm to 8am):	\$130.00
Weekend/holiday (all hours):	\$130.00

**Road service calls (non-towing)**

Day Rate (8am to 6pm):	\$115.00
Night Rate (6pm to 8am):	\$130.00
Weekend/Holiday:	\$ 90.00

**Lock-out rate: \$ 50.00**

**Snow Ordinance Towing: \$125.00**

**Motor Vehicle Accident (including all accidents at any time of day or night, weekend or holiday): \$200.00 Flat Rate per Vehicle Towed**

**Winch-out Fees: \$100.00 first 30-minutes, \$40.00 each additional 15-minutes, \$50.00 per hour if additional truck or person is needed. (\*Winching is defined Chapter 185, Section 185-2 of the Village Code)**

**Motor Vehicle Accident Storage Fees:**

Outside:	\$50.00
Inside:	\$60.00

**All impound Storage Fees**



**Outside: \$50.00**

**Inside: \$60.00**

**Towing to other locations at customer's request at applicable rate above, plus a per mile charge agreed to by licensee and the customer before the tow is commenced.**

**\*NOTE: No storage fees will be charged for vehicles released within the first 24-hours from time of tow.**