

Village of Monroe Board of Trustees Meeting – April 2, 2024

**VILLAGE OF MONROE
BOARD OF TRUSTEES MEETING
TUESDAY, APRIL 2, 2024
(www.villageofmonroe.org)**

The first of the bi-monthly meetings of the Board of Trustees was held on Tuesday, April 2, 2024 at 7:00 PM immediately following the Organizational Meeting in the Boardroom of the Village Hall, 7 Stage Road, Monroe, New York. Mayor Neil Dwyer called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

Present: Mayor Dwyer; Trustees Behringer, Ferraro, Karl, and O'Connor
Also present: Attorney Terhune and Clerk Zahra

MINUTE APPROVAL – MARCH 18, 2024 BOARD MEETING:

On a motion by Trustee Karl seconded by Trustee O'Connor, the Minutes of the March 18, 2024 Board Meeting were approved.

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor
Nays: None

REAPPOINTMENT – J. LANARI – ZONING BOARD OF APPEALS (ZBA) MEMBER:

RESOLVED, the Board of Trustees accepts the recommendation of Zoning Board of Appeals Chairman Paul Baum and reappoints James Lanari, 22 Cunningham Drive, Monroe, NY to Zoning Board of Appeals Member with a term expiring 3/31/2029.

On a motion by Trustee O'Connor, seconded by Trustee Karl

Ayes: Mayor Dwyer, Trustees Ferraro, and O'Connor
Nays: None

REAPPOINTMENT – K. ALLEN – PLANNING BOARD MEMBER:

RESOLVED, the Board of Trustees accepts the recommendation of Planning Board Chairman Jeff Boucher and reappoints Keith Allen, 12 Callaway Drive, Monroe, NY to Planning Board Member with a term expiring 3/31/2029.

On a motion by Trustee O'Connor, seconded by Trustee Behringer

Ayes: Mayor Dwyer, Trustees Ferraro, and O'Connor
Nays: None

REAPPOINTMENT – B. IANNUCCI – PLANNING BOARD MEMBER:

RESOLVED, the Board of Trustees accepts the recommendation of Planning Board Chairman Jeff Boucher and reappoints Barbara Iannucci, 227 Spring Street, Monroe, NY to Planning Board Member with a term expiring 3/31/2029.

On a motion by Trustee O'Connor, seconded by Trustee Karl

Ayes: Mayor Dwyer, Trustees Ferraro, and O'Connor
Nays: None

RETIREMENT – W. WALTER JR. – DPW HEAVY EQUIPMENT OPERATOR:

The Village of Monroe has received notification from the New York State and Local Retirement System that William Walter Jr. has applied for retirement after 27 years of dedicated service to the Village's Department of Public Works. Mr. Walter's last day of employment is May 1, 2024.

RESOLVED, the Board of Trustees acknowledge Mr. Walter's notice of retirement, and do thank him for his service to the community and wish him good luck in his retirement.

On a motion by Trustee Ferraro, seconded by Trustee Karl

Ayes: Mayor Dwyer, Trustees Ferraro, and O’Connor
Nays: None

DISCUSSION -STAGE ROAD FROM ORANGE TURNPIKE TO STATE ROUTE 17M - VEHICLE WEIGHT LIMITS:
(Minutes 3/18/2024)

The Board of Trustees discussed traffic regulations (Village Code 43-4) concerning weight limits on Schunnemunk Street, Forest Avenue, Franklin Avenue, North Main Street, and the addition of Stage Road from Orange Turnpike to State Route 17M. Attorney Terhune will draft a local law, for unification on such streets, all trucks and commercial vehicles having a gross vehicle weight rating in excess of 23,000 pounds and all tractors, tractor-trailer combinations, tractor-semitrailer combinations, and tractor-trailer-semitrailer combinations shall not be allowed in the Village of Monroe unless there is a local delivery to be made.

REQUEST TO TRAVEL – NYCOM ANNUAL MEETING / MAYOR DWYER:

RESOLVED, the Board of Trustees approves the attendance of Mayor Neil Dwyer at the New York Conference of Mayors and Municipal Officials Annual Meeting at Bolton Landing, NY, from May 15th through May 17th, 2024. Approximate total cost for the conference, including program fees and hotel stay is \$1,266.20 and shall be allocated from budget line A.1210.4100, Mayor General Expense. A personal vehicle will be used and a voucher will be submitted for mileage reimbursement.

On a motion by Trustee Behringer, seconded by Trustee Ferraro

Ayes: Trustees Behringer, Ferraro, Karl, and O’Connor
Nays: None

AGREEMENT - WILDLIFE SERVICES FOR MANAGEMENT OF CANADIAN GEESE:

RESOLVED, the Board of Trustees accepts an agreement from USDA-APHIS – Wildlife Services, 572 Third Avenue Extension, Suite 2, Rensselaer, NY 12144 to cooperate in a wildlife damage management project for the Canadian Geese in Crane Park in an amount not to exceed \$6,489.00, allocated from budget line A.7110.450, Park Contractual.

BE IT FURTHER RESOLVED, Mayor Dwyer is hereby authorized to sign the cooperative service agreement.

On a motion by Trustee Ferraro, seconded by Trustee Karl

Ayes: Trustees Behringer, Ferraro, Karl, and O’Connor
Nays: None

EVENT APPLICATION – SACRED HEART EUCHARISTIC PROCESSION:

RESOLVED, the Board of Trustees approves the application submitted by Sacred Heart Church to host a Eucharistic Procession on Saturday, June 1, 2024 from 1:30pm to 3:30pm. The procession will proceed east to Stage Road from Sacred Heart Chapel toward Maple Avenue, making a right turn and proceeding south to Mill Pond Parkway. It will then proceed west on Mill Pond Parkway to Lakes Road, making a left turn and proceeding to 17M where it will make a left turn and proceed east to Maple Avenue, then left returning to Stage Road where it will make a left and return to Sacred Heart Chapel, where the procession ends. Sign-off on the event application has been made by the Building Department, Highway Department, and Police Department. There is no additional cost for Police Protection. The Monroe Police Department will provide officers to assist with pedestrian traffic during the procession. Proof of Liability insurance has been provided.

On a motion by Trustee Behringer, seconded by Trustee Ferraro

Ayes: Trustees Behringer, Ferraro, Karl, and O’Connor
Nays: None

BE IT FURTHER RESOLVED, the Board of Trustees waives the application fee as Sacred Heart Church is a non-profit organization.

On a motion by Trustee Karl, seconded by Trustee Ferraro

Ayes: Trustees Behringer, Ferraro, Karl, and O’Connor
Nays: None

SET PUBLIC HEARING BUDGET FY 2024/2025:

RESOLVED, the Board of Trustees authorize a Public Hearing to be scheduled on April 16, 2024 at 7:00PM on the proposed June 1, 2024 to May 31, 2025 Tentative Budget.

On a motion by Trustee Behringer, seconded by Trustee Karl

Ayes: Mayor Dwyer, Trustees Ferraro and O’Connor
Nays: None

LEEDS (MID-ATLANTIC LAW ENFORCEMENT EXECUTIVE DEVELOPMENT SEMINAR) – PD:

RESOLVED, the Board of Trustees approves Sergeant Anthony Grosso to attend the Mid-Atlantic Law Enforcement Executive Development Seminar (LEEDS) that will be held June 9, 2024 through June 14, 2024 in Princeton, New Jersey. The seminar registration is \$850.00, and five-night’s accommodations at a cost of \$780.00 (\$156 per night), for a total cost of \$1630.00, to be allocated from budget line A.3120.472, Education.

On a motion by Trustee Behringer seconded by Trustee Ferraro

Ayes: Trustees Behringer, Ferraro, Karl, and O’Connor
Nays: None

NEW YORK STATE POLICE – 36TH ANNUAL INTERNATIONAL HOMICIDE SEMINAR - PD:

RESOLVED, the Board of Trustees approves Detective Payton to attend the New York State Police 36th Annual International Homicide Seminar that will be held September 22, 2024 through September 27, 2024 in Albany, New York. The seminar registration including a five-night hotel accommodation is \$1,050.00, to be allocated from budget line A.3120.472, Education.

On a motion by Trustee Behringer seconded by Trustee Karl

Ayes: Trustees Behringer, Ferraro, Karl, and O’Connor
Nays: None

RESOLUTION AUTHORIZING INVESTMENT IN THE NYCLASS MUNICIPAL COOPERATION AGREEMENT AMENDED AND RESTATED AS OF MARCH 28, 2019:

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o (Section 119-o) empowers municipal corporations, [defined in Article 5-G, Section 119-n to include school districts, boards of cooperative educational services, cities, towns and villages, and districts] such as the Village of Monroe, to enter into agreements for the performance of their respective functions, powers and duties on a cooperative or contract basis, with other municipal corporations: and

WHEREAS, the Village of Monroe wishes to invest portions of its available investment funds in cooperation with other corporations and/or districts pursuant to the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 28, 2019:

WHEREAS, the Village of Monroe wishes to satisfy the safety and liquidity needs of their funds;

NOW, THEREFORE, IT IS HEREBY RESOLVED as follows;

That Neil Dwyer, Mayor of the Village of Monroe is hereby authorized to participate in the NYCLASS program under the terms of the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 28, 2019.

On a motion by Trustee Behringer seconded by Trustee Ferraro

Ayes: Trustees Behringer, Ferraro, Karl, and O’Connor
Nays: None

DISCUSSION – UPDATED FEE SCHEDULE AMENDMENTS:

Attorney Terhune confirmed updates and the development of fees can be done by resolution. The Board agreed a memo should be sent to the Planning Board, Zoning Board of Appeals, Building Department, Department of Public Works, Water Department and Clerk’s Department for their most current fees, known to be, and any recommendations for additional or changes to fees. The information will then be reviewed and an updated fee schedule will be adopted by resolution.

DPW SURPLUS – AUCTIONS INTERNATIONAL:

WHEREAS, State Law requires equipment no longer needed by a municipality be sold at fair market value after declaring it surplus and no longer needed.

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees accepts the recommendation of DPW Working Leader, Aldo Chiappetta and declares the following equipment surplus to the needs of the Village and authorizes it to be auctioned through Auctions International, to the highest bidder. The equipment is as follows:

Scag Walk Behind Mower – Serial #19160128

On a motion by Trustee Behringer, seconded by Trustee Ferraro

Ayes: Trustees Behringer, Ferraro, Karl and O’Connor
Nays: None

MAYOR & TRUSTEE’S REPORT:

Trustee Karl asked about the status of the legal notice titled, Removal of Unauthorized Structures Encroaching on Village Streets and Rights-of-Way, that went out for the required period of time, why haven’t the eruv poles and wires been removed from our Village right of ways? Mayor Dwyer said he is working with Orange & Rockland and a local religious community granting permission for the use of specific utility poles for the eruv wires. Trustee Karl expressed his concerns for the Village’s responsibility if an eruv pole and wire should fall and someone should get injured.

Trustee Karl attended a meeting for the Orange County Sewer District. They will be moving toward the expansion of the sewage plant costing a half a billion dollars. The funding for this project and how it will be paid out by residents is yet to be seen.

Trustee Karl said the Calvin Terrace Water Main Replacement project is moving along nicely, currently, 400 feet of main has been installed.

Trustee Karl asked Mayor Dwyer if the Village could send the Department of Public Works to clean the area by Fitzgerald Court to the traffic light by Stop and Shop. Clean Sweep will be on Saturday, April 20, 2024.

Trustee Karl is looking forward to another four (4) years of serving on the Board of Trustees.

ATTORNEY’S REPORT:

Nothing to report.

PUBLIC COMMENT: # PRESENT 1 TIME: 8:15PM

Michele Shenker thanked the Board for the work they are doing with Doreen Frega, Special Projects Director, Wildlife Mitigation Team, Animal Protection League of New Jersey, Bear Education and Resource of New Jersey, The League of Humane Voters of New Jersey.

EXECUTIVE SESSION:

On a motion by Trustee Behringer, seconded by Trustee Ferraro, and carried, following a 5-minute recess, the Board convened in Executive Session at 8:15PM for discussion of Attorney Client / Pending Litigation.

OPEN SESSION:

On a motion by Trustee Behringer, seconded by Trustee Ferraro, and carried, the Open Meeting resumed at 9:50PM.

ADJOURNMENT:

On a motion by Trustee Behringer, seconded by Trustee Ferraro, and carried, no further business, the meeting was adjourned at 9:50PM.

Respectfully Submitted,

**Kimberly Zahra
Village Clerk**