

Board of Trustees Meeting February 20, 2024

**CONTINUATION PUBLIC HEARING 2.20.24 – 7:00 PM
INTRODUCTORY LOCAL LAW OF 2024**

“VILLAGE OF MONROE ENVIRONMENTALLY CONSTRAINED LANDS LAW”

A Public Hearing was held on Tuesday, February 20, 2024 in the boardroom of the Village Hall, 7 Stage Road, Monroe, NY at 7:00 PM to review a proposed Local Law entitled, “Village of Monroe Environmentally Constrained Lands Law.” The purpose of this local law will require all environmentally constrained lands to be deducted from the lot area for the purpose of new subdivisions and zoning.

Present: Mayor Dwyer, Trustees Behringer, Karl, and O’Connor
Also present: Attorney Terhune and Clerk Zahra
Absent: Trustee Ferraro

On a motion by Trustee Karl, seconded by Trustee O’Connor, and carried, the public hearing was opened at 7:00PM.

There were 0 people from the public present for the public hearing. There was no written correspondence received. The public hearing was left open for 2 minutes.

Attorney Terhune updated the Board after her discussion with the Planning Board in regards to the comments submitted for this local law. To hear more of this discussion, refer to the video at www.villageofmonroe.org.

With no further comments or questions, on a motion by Trustee Karl, seconded by Trustee Behringer and carried, the public hearing was closed at 7:02PM.

**PUBLIC HEARING 2.20.24 – 7:00 PM
INTRODUCTORY LOCAL LAW OF 2024**

**“AMENDING CHAPTER 180 OF THE VILLAGE CODE, TAXATION, TO PROVIDE
CERTAIN EXEMPTIONS FOR VOLUNTEER FIREFIGHTERS AND VOLUNTEER
AMBULANCE WORKERS”**

A Public Hearing was held on Tuesday, February 20, 2024 in the boardroom of the Village Hall, 7 Stage Road, Monroe, NY at 7:00 PM to review a proposed Local Law entitled, “Amending chapter 180 of the Village Code, Taxation, to Provide Certain Exemptions for Volunteer Firefighters and Volunteer Ambulance Workers.” The purpose of this local law is to incentivize residents of the Village to volunteer as local firefighters and ambulance workers by providing an exemption of 10% of assessed value of property to qualified volunteers.

Present: Mayor Dwyer, Trustees Behringer, and O’Connor
Also present: Attorney Terhune and Clerk Zahra
Abstain: Trustee Karl
Absent: Trustee Ferraro

On a motion by Trustee O’Connor, seconded by Trustee Behringer, and carried, the public hearing was opened at 7:02PM.

There were 1 person from the public present for the public hearing. There was no written correspondence received. The public hearing was left open for 3 minutes.

Trustee Karl recused himself as he is a volunteer firefighter. Attorney Terhune noted that this is a law that replaces an existing law on the books with a two (2) year, rather than five (5) year criteria.

With no further comments or questions, on a motion by Trustee O’Connor, seconded by Trustee Behringer and carried, the public hearing was closed at 7:05PM.

**DUE PROCESS HEARING 2.20.24 – 7:00PM
CODE VIOLATIONS AGAINST THE VILLAGE OF MONROE’S PROPERTY
MAINTENANCE LAW – 160 STAGE ROAD – SBL #212-6-11.1**

A Due Process Hearing was held on Tuesday, February 20, 2024 at 7:00PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, NY. The hearing was held to review the violation issued by the Village of Monroe Building Department on the following property within the Village of Monroe: 160 Stage Road (TM# 212-6-11.1), as per Village Code Section 155A-6E – General Requirements. All land must be kept free of dead or dying trees and accumulations of brush, shrubs, weeds, grass, stumps, roots, excessive and/or noxious growths, garbage, refuse, or debris which would either tend to start a fire or increase the intensity of a fire already started or cause poisoning or irritation to people or animals or cause or tend to cause or enhance an unhealthy or dangerous or obnoxious condition on said property or any adjacent or neighboring property. The specific violation is garbage and debris in driveway, vehicle tire left of driveway entrance, garbage and debris by garbage, large dead tree on property.

Present: Mayor Dwyer, Trustees Behringer, Karl, and O’Connor
Also present: Attorney Terhune and Clerk Zahra
Absent: Trustee Ferraro

On a motion by Trustee Behringer, seconded by Trustee Karl, and carried, the hearing was opened at 7:05PM.

The reason for the “due process” hearing is that only the owner of the property that has been issued this violation is allowed to speak. No public comment is allowed. No one appeared to speak on behalf of the property owner.

With no further comments or questions, on a motion by Trustee Karl, seconded by Trustee O’Connor and carried, the due process hearing was closed at 7:09PM.

**DUE PROCESS HEARING 2.20.2024 – 7:00PM
CODE VIOLATIONS AGAINST THE VILLAGE OF MONROE’S PROPERTY
MAINTENANCE LAW – 17 FREELAND STREET – SBL #214-1-45**

A Due Process Hearing was held on Tuesday, February 20, 2024 at 7:00PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, NY. The hearing was held to review the violation issued by the Village of Monroe Building Department on the following property within the Village of Monroe: 17 Freeland Street (TM# 214-1-45), as per Village Code Section 155A-6E – General Requirements. All land must be kept free of dead or dying trees and accumulations of brush, shrubs, weeds, grass, stumps, roots, excessive and/or noxious growths, garbage, refuse, or debris which would either tend to start a fire or increase the intensity of a fire already started or cause poisoning or irritation to people or animals or cause or tend to cause or enhance an unhealthy or dangerous or obnoxious condition on said property or any adjacent or neighboring property. The specific violation is garbage and debris piled up in driveway.

Present: Mayor Dwyer, Trustees Behringer, Karl, and O’Connor
Also present: Attorney Terhune and Clerk Zahra
Absent: Trustee Ferraro

On a motion by Trustee Behringer, seconded by Trustee Karl, and carried, the hearing was opened at 7:10PM.

The reason for the “due process” hearing is that only the owner of the property that has been issued this violation is allowed to speak. No public comment is allowed. No one appeared to speak on behalf of the property owner.

With no further comments or questions, on a motion by Trustee Karl, seconded by Trustee O’Connor and carried, the due process hearing was closed at 7:12PM.

**BOARD OF TRUSTEES MEETING
TUESDAY, FEBRUARY 20, 2024
(www.villageofmonroe.org)**

The second of the bi-monthly meetings of the Board of Trustees was held on Tuesday, February 20, 2024 at 7:00 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, New York. Mayor Neil Dwyer called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

Present: Mayor Dwyer, Trustees Behringer, Karl, and O'Connor
Also present: Attorney Terhune and Clerk Zahra
Absent: Trustee Ferraro

MINUTE APPROVAL: FEBRUARY 6, 2024 BOARD MEETING:

On a motion by Trustee Behringer, seconded by Trustee Karl, the Minutes of the February 6, 2024 Board Meeting were approved.

Ayes: Trustees Behringer, Karl and O'Connor
Nays: None

BUDGETARY TRANSFERS / MODIFICATIONS:

RESOLVED, the Board of Trustees authorizes the Treasurer to make the following fund transfers / modifications to balance the budget:

Budget Modifications					
From :	Description	To:	Description	Amount	Notes
A.2709	Employee Contributions	A.9060.8000	Health Insurance	\$ 100.88	Raise Rev/Exp accounts RE Debroah Proulx Health Insurance Contribution
A.0690	Overpayments	A.1110.4110	Court Office Supplies	\$ 57.77	Raise Rev/Exp accounts RE refund and reorder of item
A.3389	Other Public Safety	A.3120.1350	Grant Personnel Overtime	\$ 1,090.94	Raise Rev/Exp accounts RE STOP-DWI
A.3389	Other Public Safety	A.3120.1350	Grant Personnel Overtime	\$ 1,121.67	Raise Rev/Exp Accounts RE NYS Hi-Visibility Labor Day patrol
A.3389	Other Public Safety	A.3120.1350	Grant Personnel Overtime	\$ 4,078.26	Raise Rev/Exp accounts RE STOP-DWI

On a motion by Trustee Karl, seconded by Trustee O'Connor

Ayes: Trustees Behringer, Karl and O'Connor
Nays: None

VILLAGE OF MONROE BOARD OF TRUSTEES RESOLUTION CONCERNING VIOLATION OF PROPERTY MAINTENANCE – 160 STAGE ROAD SBL #212-6-11.1:

Property Location: 160 Stage Road / SBL #211-1-1 / Monroe, NY 10950

As per Village Code Article 1, Section 155A-6E, Failure to Control Trash and Rubbish, all land must be kept free of dead dying trees and accumulations of brush, shrubs, weeds, grass, stumps, roots, excessive and / or noxious growths, garbage, refuse or debris which would either tend to start a fire or increase the intensity of a fire already started or cause poisoning or irritation to people or animals or cause or tend to cause or enhance an unhealthy or dangerous or obnoxious condition on said property or on any adjacent or neighboring property. The specific violation is garbage and debris in driveway, vehicle tire left of driveway entrance, garbage and debris by garbage, large dead tree on property. There has been failure to remedy.

WHEREAS, long standing violations of the Village’s Property Maintenance Law, Chapter 155A-6E of the Village of Monroe Code, have existed at 160 Stage Road, Village of Monroe, 10950, designated as Tax Map No. SBL 212-6-11.1; and

WHEREAS, the property owner has been given proper and lawful notice of said violation and have been directed to correct the violation; and

WHEREAS, the property owner was given due notice of a due-process hearing to be held

by the Board of Trustees on February 20, 2024, at 7:00PM; and

WHEREAS, the owner did not appear; and

WHEREAS, the owner has not taken steps to correct the violation, and the violation still exists; and

WHEREAS, the Board of Trustees is authorized pursuant to Section 155-A8 of the Property Maintenance Law to authorize that the Village undertake to remedy such violation at the property owner's cost and expense.

BE IT FURTHER RESOLVED, that the Village Clerk mail a certified copy of this resolution be mailed to the property owner via certified mail.

BE IT FURTHER RESOLVED, any violation that remains uncorrected on the property as of today, February 20, 2024, the Board of Trustees hereby authorizes the Village, its contractors or agents to enter upon the property to correct the aforesaid violation and that all costs incurred by the Village, including administrative, legal and corrective costs, be charged to the property owner and such charge shall be added to the tax bill of the property owner if not paid within thirty (30) days of notification to the last known address of the property owner as shown on the Village tax records.

On a motion by Trustee Karl, seconded by Trustee Behringer

Ayes: Trustees Behringer, Karl and O'Connor

Nays: None

VILLAGE OF MONROE BOARD OF TRUSTEES RESOLUTION CONCERNING VIOLATION OF PROPERTY MAINTENANCE – 17 FREELAND STREET SBL #214-1-45:

Property Location: 17 Freeland Street / SBL #214-1-45 / Monroe, NY 10950

As per Village Code Article 1, Section 155A-6E, Failure to Control Trash and Rubbish, all land must be kept free of dead dying trees and accumulations of brush, shrubs, weeds, grass, stumps, roots, excessive and / or noxious growths, garbage, refuse or debris which would either tend to start a fire or increase the intensity of a fire already started or cause poisoning or irritation to people or animals or cause or tend to cause or enhance an unhealthy or dangerous or obnoxious condition on said property or on any adjacent or neighboring property. The specific violation is garbage and debris piled up in driveway. There has been failure to remedy.

WHEREAS, long standing violations of the Village's Property Maintenance Law, Chapter 155A-6E of the Village of Monroe Code, have existed at 17 Freeland Street, Village of Monroe, 10950, designated as Tax Map No. SBL 214-1-45; and

WHEREAS, the property owner has been given proper and lawful notice of said violation and have been directed to correct the violation; and

WHEREAS, the property owner was given due notice of a due-process hearing to be held by the Board of Trustees on February 20, 2024, at 7:00PM; and

WHEREAS, the owner did not appear; and

WHEREAS, the owner has not taken steps to correct the violation, and the violation still exists; and

WHEREAS, the Board of Trustees is authorized pursuant to Section 155-A8 of the Property Maintenance Law to authorize that the Village undertake to remedy such violation at the property owner's cost and expense.

BE IT FURTHER RESOLVED, that the Village Clerk mail a certified copy of this

resolution be mailed to the property owner via certified mail.

BE IT FURTHER RESOLVED, any violation that remains uncorrected on the property as of today, February 20, 2024, the Board of Trustees hereby authorizes the Village, its contractors or agents to enter upon the property to correct the aforesaid violation and that all costs incurred by the Village, including administrative, legal and corrective costs, be charged to the property owner and such charge shall be added to the tax bill of the property owner if not paid within thirty (30) days of notification to the last known address of the property owner as shown on the Village tax records.

On a motion by Trustee Karl, seconded by Trustee Behringer

Ayes: Trustees Behringer, Karl and O'Connor

Nays: None

AUTHORIZATION TO SIGN – EDMUNDS GOVTECH – GENERAL ACCOUNTING AND WATER BILLING SOFTWARE:

RESOLVED, the Board of Trustees authorize Mayor Dwyer to sign the agreement with Edmunds GovTech, for the purpose of general accounting and water billing software to be allocated evenly between budget lines A.1325.4500, Treasurer Contractual and F.8310.4500, Water Admin. Contractual in an amount not to exceed \$47,375.00 for the first- year implementation and \$21,000.00 for two additional years thereafter for the subscription to the software services.

On a motion by Trustee Karl, seconded by Trustee O'Connor

Ayes: Trustees Behringer, Karl, and O'Connor

Nays: None

MARCH 19, 2024 VILLAGE ELECTION: DATE / TIME / PLACE / OFFICES TO BE FILLED:

Note the Board is adopting this resolution. Everyone has voted to comply with the Elections Law. Simply noting these candidates have submitted acceptable petitions to be on the ballot.

Pursuant to Section 15-104, General Village Law, the Board of Trustees, at their Regular Meeting, held on February 20, 2024, unanimously adopted the following resolution: A General Election of the Village of Monroe will be held on March 19, 2024 between the hours of 9 AM to 9 PM, in the Village Hall Boardroom, 7 Stage Road, Monroe, NY.

The following candidates have submitted satisfactory petitions to the Village Clerk and will appear on the ballot:

Trustee – (2 Positions) 4-year terms

Debra E. Behringer, 5 Colony Drive, Monroe, NY 10950

John M. Karl, III, 21 Pearsall Drive, Monroe, NY 10950

Village Justice – (1 Position) 4-year term

Forrest Strauss, 18 Chatham Road, Monroe, NY 10950

The Village of Monroe uses the Orange County Board of Election's registered voter listing. The last day individuals may register with the County Board of Elections to be eligible to vote in this election is Friday, March 8, 2024.

On a motion by Trustee O'Connor, seconded by Mayor Dwyer

Ayes: Trustees Behringer, Karl and O'Connor

Nays: None

WATER PAYMENT PLAN REQUEST – TOWN ACCOUNT #10203:

The Water Department received a letter from Town Water Customer #10203. He is requesting a 12-month payment plan for the delinquent water account totaling \$2,329.67. The owner would be responsible for monthly installments of \$194.14, payable the last day of the month. RESOLVED, the Board of Trustees approves the payment plan for Town Water Account #10203, giving him the opportunity to pay his outstanding balance of \$2,329.67 over a period of 12 months, with equal monthly payments of \$194.14 due on the last day of each month, with the balance to be paid in full by March 31, 2025. The regular, quarterly bill must also be paid by its due date, otherwise the installment agreement will be in default and the full payment, plus all ceased penalties will be due at that time and water service will be terminated immediately.

On a motion by Trustee Karl, seconded by Trustee Behringer

Ayes: Trustees Behringer, Karl and O'Connor

Nays: None

PD VEHICLE SURPLUS – AUCTIONS INTERNATIONAL:

WHEREAS, State Law requires equipment no longer needed by a municipality be sold at fair market value after declaring it surplus and no longer needed.

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees accepts the recommendation of Lieutenant Young and declares the following equipment surplus to the needs of the Village and authorizes it to be auctioned through Auctions International, to the highest bidder. Vehicles to be auctioned are as follows:

Vehicle #455, 2017 Ford Explorer, VIN #1FM5K8AAR9HGA24713

Parking Enforcement Vehicle – 2013 Ford Explorer, VIN #1FM5K8AR3DGC01752

On a motion by Trustee Behringer, seconded by Trustee Karl

Ayes: Trustees Behringer, Karl and O'Connor

Nays: None

NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES (DHSES) – OFFICER SURVIVAL TACTICS – OFFICER BERKE AND OFFICER EIGHMEY:

RESOLVED, the Board of Trustees approves the attendance of Officer Berke and Officer Eighmey to the New York State Division of Homeland and Emergency Services Officer Survival Tactics Course on March 5 through March 8, 2024 in Oriskany, NY. This training is designed to place officers in reality-based scenarios to improve their overall situational awareness and survivability skills. There is no cost for the training and lodging.

On a motion by Trustee Behringer, seconded by Trustee Karl

Ayes: Trustees Behringer, Karl, and O'Connor

Nays: None

AUTHORIZATION TO SIGN – LANC & TULLY - PROPOSAL FOR SURVEYING SERVICES – THE BRIDGES AT LAKE PARC SBL #211-1-1:

RESOLVED, the Board of Trustees authorize Mayor Dwyer to sign the proposal with Lanc & Tully Engineering and Surveying, P.C. for the purpose of surveying services including a boundary survey and topographic survey for The Bridges at Lake Parc, SBL #211-1-1 in an amount not to exceed \$13,300.00, to be allocated from budget line A.1440.4530, 47 Lakes Road, ED, Engineer Contract.

On a motion by Trustee Behringer, seconded by Trustee Karl

Ayes: Trustees Behringer, Karl, and O'Connor

Nays: None

AUTHORIZATION TO SIGN – KIMLEY HORN - PROPOSAL FOR CONSTRUCTION DOCUMENTS FOR STREETScape IMPROVEMENTS AS PART OF THE CRANE PARK MASTER PLAN:

RESOLVED, the Board of Trustees authorize Mayor Dwyer to sign the proposal with Kimley Horn Engineering and Landscape Architecture of New York P.C. for the purpose of integrated architecture and engineering services related to the improvements at Crane Park for the Village of Monroe, NY in an amount not to exceed \$49,000.00, to be allocated from budget line A.1440.4510, Crane Park, Engineer Contract.

On a motion by Trustee Karl, seconded by Trustee Behringer

Ayes: Trustees Behringer, Karl and O'Connor

Nays: None

AUTHORIZATION TO SIGN – KIMLEY HORN - PROPOSAL FOR IMPROVEMENTS AT THREE (3) VILLAGE INTERSECTIONS:

RESOLVED, the Board of Trustees authorize Mayor Dwyer to sign the proposal with Kimley Horn Engineering and Landscape Architecture of New York P.C. in accordance with the terms of the Master Agreement for Continuing Professional Services dated October 19, 2021 for the purpose of improvements at three (3) Village intersections including Orange Turnpike/Still Road & Stage Road/Pine Tree Road intersection, Stage Road and Rye Hill Road intersection, and Carpenter Place with Mapes Place intersection to be allocated from budget line A.1440.4520, Intersection Study, Engineer Contract in a total amount not to exceed \$91,400.00.

On a motion by Trustee Behringer, seconded by Trustee Karl

Ayes: Trustees Behringer, Karl and O'Connor

Nays: None

ADOPTION OF LOCAL LAW #3 OF 2024 – AMENDMENT TO CHAPTER 180 OF THE VILLAGE CODE, TAXATION, TO PROVIDE CERTAIN EXEMPTIONS FOR VOLUNTEER FIREFIGHTERS AND VOLUNTEER AMBULANCE WORKERS:

Attorney Terhune noted this is a type 2 action under SEQRA.

WHEREAS, the Village Board of the Village of Monroe, New York (“Village Board”) duly noticed a public hearing held on February 20, 2024; and

WHEREAS, the Village Board solicited public comment during said public hearing on February 20, 2024; and

WHEREAS, the purpose of this local law is to incentivize residents of the Village to volunteer as local firefighters and ambulance workers by providing an exemption of 10% of assessed value of property to qualified volunteers; and

NOW, THEREFORE, BE IT RESOLVED that:

1. The above “WHEREAS” paragraphs are incorporated herein by reference.
2. The Local Law, “Amendment to Chapter 180 of the Village Code, Taxation, to provide Certain Exemptions for Volunteer Firefighters and Volunteer Ambulance Workers,” as attached is adopted as Local Law No. 3 of 2024 of the Village of Monroe on February 20, 2024.
3. The Village Board hereby directs the Village Clerk to take all steps to process and file said Local Law.
4. This Resolution shall be effective immediately upon filing with the Secretary of State.

On a motion by Trustee Behringer, seconded by Trustee O'Connor

Ayes: Mayor Dwyer, Trustees Behringer and O'Connor

Nays: None

Abstain: Trustee Karl (Volunteer Fireman)

**AMENDING CHAPTER 180 OF THE VILLAGE CODE, TAXATION, TO PROVIDE
CERTAIN EXEMPTIONS FOR VOLUNTEER FIGHTFIGHTERS AND
VOLUNTEER AMBULANCE WORKERS**

BE IT ENACTED by the Village Board of Trustees of the Village of Monroe, County of Orange, State of New York, as follows:

Section 1. Legislative Findings, Purpose and intent.

The Village Board of Trustees finds and determines that volunteer firefighters and ambulance workers provide an essential service to the Village of Monroe and that attracting volunteers is a priority to ensure the health and safety of Village residents. The Board further recognizes that the State of New York is facing a shortage of volunteers which jeopardizes the health and safety of New Yorkers, including those that live in the Village of Monroe. That crisis was recognized by the New York State Legislature when it enacted Real Property Tax Law § 466-a, providing volunteer firefighters and ambulance workers a ten percent (10%) exemption of the assessed value of their primary residence provided that the local municipal government enact a law to effectuate the reduction. The Village Board of Trustees agrees with the NYS Legislature and determines that such exemption to qualified volunteers who live in the Village is a reasonable incentive to attract volunteers.

Section 2. Authority.

This local law is enacted by the Village Board of Trustees of the Village of Monroe pursuant to its authority to adopt local laws pursuant to the New York State Constitution and Section 10 of the Municipal Home Rule Law and Real Property Tax Law § 466-a.

Section 3. Article III of Chapter 180 of the Code of the Village of Monroe is hereby deleted in its entirety and replaced as follows and all following articles and subsections are renumbered accordingly:

**Article III
Volunteer Firefighters and Ambulance Workers Exemptions**

§ 180-14 Definitions.

As used in this article, the following terms shall have the meaning indicated:

PRIMARY RESIDENCE

Primary Residence is defined as that place where a person maintains a fixed, permanent, and principal home and spends at least 184 days per year or more in that home and to which, wherever temporarily located, always intends to return.

§ 180-16 Grant of exemption.

An exemption of 10% of assessed value of property owned by an enrolled member as set forth below, or such enrolled member and their spouse, is hereby granted from taxation with respect to the real property taxes of the Village of Monroe as long as eligibility requirements are met.

§ 180-17 Eligibility requirements.

Such exemption shall be granted to an enrolled member of an incorporated volunteer fire company, fire department, fire district, or incorporated voluntary ambulance service provided that:

- A. The property is owned by the volunteer firefighter or volunteer ambulance worker;
- B. The property is the primary residence of the volunteer firefighter or volunteer ambulance worker as defined herein;
- C. The property is used exclusively for residential purposes; provided however, that in the event any portion of such property is not used exclusively for the volunteer firefighter or volunteer ambulance worker's residence but is used for other purposes, such portion shall be subject to taxation and the remaining portion only shall be entitled to the exemption provided by this section
- D. The volunteer firefighter or volunteer ambulance worker resides in the Village of Monroe and the Village of Monroe is served by such incorporated volunteer fire company or fire department, fire district, or incorporated voluntary ambulance service;
- E. The volunteer firefighter or volunteer ambulance worker is certified by the authority having jurisdiction as an enrolled member of such an incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service; and
- F. The volunteer firefighter or volunteer ambulance worker meets the minimum active service requirement established by Village of Monroe, which is hereby established as two consecutive years.

§ 180-18 Application.

A volunteer firefighter or volunteer ambulance worker must annually, on or before the applicable taxable status date, file an application for such property tax exemption with the assessor responsible for preparing the assessment roll for the Village of Monroe, on a form as prescribed by the New York State Commissioner of Taxation and Finance. The Village of Monroe must maintain written guidelines, available upon request, as to the requirements of an enrolled volunteer member relating to this exemption.

§ 180-19 Certification.

- A. The Monroe Joint Fire District Fire Chief must annually file with the assessor, prior to the applicable taxable status date, with a copy to the Village Clerk, a list of the active volunteer members who are certified to meet the minimum service requirement. Such list must provide, as of the applicable taxable status date, the number of years of service served by each such enrolled member and such enrolled member's address of residence.
- B. The President of the Village of Monroe Ambulance Corps must annually file with the assessor, prior to the applicable taxable status date, with a copy to the Village Clerk, a list of the active volunteer members who are certified to meet the minimum service requirement. Such list must provide, as of the applicable taxable status date, the number of years of service served by each such enrolled member and such enrolled member's address of residence.

§ 180-20 No diminution of benefits.

An applicant who is receiving any benefit pursuant to Article 4 of the Real Property Tax Law as of the effective date of this article shall not have any of those benefits diminished because of this article.

§ 180-21 Grant of lifetime exemption.

Any eligible enrolled member who accrues more than 20 continuous years of active volunteer service (as certified by the authority having jurisdiction) shall be granted the 10% exemption as authorized by this article for the remainder of his or her life as long as his or her primary residence is located within the Village of Monroe.

§ 180-22 Un-remarried spouse of enrolled member killed in the line of duty.

The un-remarried surviving spouse of a deceased enrolled member killed in the line of duty, as certified by the authority having jurisdiction, is qualified to continue to receive an exemption upon application as set forth herein, as long as the deceased volunteer had been an enrolled member for at least five years and had been receiving the exemption at the time of his or her death.

§ 180-23 Un-remarried spouse of deceased enrolled member.

The un-remarried surviving spouse of a deceased enrolled member, as certified by the authority having jurisdiction, is qualified to continue to receive an exemption upon application as set forth herein, as long as the deceased volunteer had been an enrolled member for at least 20 years and the deceased volunteer and un-remarried spouse had been receiving the exemption at the time of his or her death.

Section 4. Severability

If a court determines that any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court's order or judgement shall not affect, impair, or invalidate the remainder of this Local Law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgement or order shall be rendered.

Section 5. Effective Date

This Local Law shall take effect immediately upon filing with the Secretary of State.

AGREEMENT – SOLITUDE LAKE MANAGEMENT – MOMBASHA RESERVOIR:

RESOLVED, the Board of Trustees authorizes Mayor Dwyer to sign the service contract for Mombasha Reservoir with Solitude Lake Management, 2844, Crusader Circle, Suite 450, Virginia Beach, VA 23453 in the total amount of \$14,964.00, \$3,741.00 per month for a period of four (4) months beginning May 1, 2024 to August 31, 2024, to be allocated from budget line F.8320.4330, Source Chemicals.

On a motion by Trustee Karl, seconded by Trustee O'Connor

Ayes: Trustees Behringer, Karl, and O'Connor

Nays: None

DISCUSSION – SOUTH POND DREDGING PROJECT:

(Minutes 8/15/23)

Mayor Dwyer explained that the awarded bidder, Noble Environmental has backed out of the project. Due to modifications in the specifications of the bid, the project will need to be rebid. Trustee Karl inquired if the next bid could include options on ways to do the project, giving contractors choices in which option they would put their bid in for. Mayor Dwyer will reach out to the engineer, Erich Zimmerman, Cornerstone Environmental, to see if we can offer options, get the specifications together and go back out to bid.

**AUTHORIZATION – ATTORNEY TO CONTACT PLANNING BOARD
ATTORNEY – 15 LAKE STREET – SBL #207-1-12:**

RESOLVED, the Board of Trustees authorize Attorney Terhune to contact the Planning Board Attorney, Elizabeth Cassidy, to discuss the property located at 15 Lake Street, SBL #207-1-12 and prepare a letter for Mayor Dwyer to sign so that the applicant in front of the Planning Board can proceed to the Building Department for proper permitting.

On a motion by Trustee Karl, seconded by Trustee Behringer

Ayes: Trustees Behringer, Karl and O'Connor

Nays: None

MAYOR & TRUSTEE'S REPORT:

Trustee Behringer reminds everyone to support our local shops and restaurants.

Mayor Dwyer did an interview with 23 Marketing on his favorites, view in on our social media pages.

Trustee Karl said the water transmission line is winding down, he is up there daily. The Board appreciates Trustee Karl for checking on this project and keeping them up to date.

Trustee Karl inquired about the streetlights. Mayor Dwyer is waiting for information to come back, should be ready in the next couple of weeks.

Trustee Karl commented on the garbage district and the unanswered question regarding tonnage, perhaps another letter needs to be prepared. Mayor Dwyer feels that education is key to assisting with the garbage issues. The procedures for garbage should be put into multiple languages so that all can understand more clearly. Recycling and cardboard boxes need to be placed in recycling bins and loose trash bags need to be placed in two garbage pails. Trustee Karl says this is supposed to be a walkable community and he has seen issues with snow and garbage pails blocking the sidewalks for pedestrians. Please remember it's in Village Code that keeping sidewalks clear is the property owner's responsibility.

Trustee O'Connor commented on the cars he sees parked illegally from Star Liquors down to Stop & Shop. Trustee Behringer will reach out to the Police Department to remind them of the issues in this lot and other shopping plaza lots in the Village.

Mayor Dwyer also commented on the Commuter Lot on Millpond Parkway. Residents are upset that overnight parking tickets have been issued. Residents believe they can utilize this lot overnight. This parking lot has never permitted overnight parking.

ATTORNEY'S REPORT:

Nothing to report.

PUBLIC COMMENT: # PRESENT 0 TIME: 8:30PM

EXECUTIVE SESSION:

On a motion by Trustee Karl, seconded by Trustee O'Connor, and carried, following a 5-minute recess, the Board convened in Executive Session at 8:30 PM for discussion of Attorney Client.

OPEN SESSION:

On a motion by Trustee Behringer, seconded by Trustee Karl and carried, the Open Meeting resumed at 9:20 PM.

ADJOURNMENT:

On a motion by Trustee Behringer, seconded by Trustee Karl and carried, no further business, the meeting was adjourned at 9:20 PM.

MONTHLY REPORTS:

On a motion by Trustee Karl, seconded by Trustee Behringer, with all in favor, the department monthly reports were accepted and filed.

Respectfully submitted,

Kimberly Zahra
Village Clerk

**JANUARY 2024 VILLAGE CLERK'S REPORT SUBMITTED BY KIMBERLY ZAHRA,
VILLAGE CLERK:**

1. Minutes prepared, processed associated correspondence and Legal Notices completed for the January 2nd and January 16th Board of Trustee Meeting along with the Special Board of Trustee Meeting on January 5th.
2. Permits issued: Handicap Parking: 16 Garage Sale: 0 Solicitor/Peddling: 0
Road Opening: 0 Blasting Permit: 0 Liquor License: 0 Towing Permits: 6
3. Processed 0 Event Applications.
4. Public Hearings Held: 2 Due Process Hearing: 0
5. Bi-Weekly payroll worksheets completed and submitted.
6. Bi-Weekly payroll worksheets for Highway and Water Departments completed and submitted.
7. Collected November water rents.
8. Required paperwork filed with O.C. Department of Human Resources.
9. Processed FOIL requests.
10. Provided Notary Services.
11. Oversee updates and maintenance, of Village Website and Constant Contact. (13 sent)
12. Daily retrieval of messages left during the day and after hours. Forwarded messages and responded as required.
13. Vouchers completed as required. Transmittal of money collected completed and bank deposits done.
14. Scan and email pertinent information to Board and Attorney.
15. Scan documents into DOCUWARE.
16. Maintain calendar for Mayor Dwyer.
17. Closed out mailing machine for month 1/31.
18. Property Maintenance Violation processing.
19. Attended ZOOM meeting for Clerk's Association on January 17th.
20. Assisted in training of new Water Billing Control Clerk.
21. Set interviews for P/T Water Billing Clerk, P/T Planning Board Secretary, and P/T Zoning Board of Appeals Secretary.

JANUARY 2024 JUSTICE COURT REPORT:

Total Fines: \$28,931.00 Total Surcharges: \$9,588.00 Total Parking: \$6,525.00
 Total Civil Fees: \$2,260.00 Bail Poundage Collected: \$75.00 Total Bail Forfeited: \$0.00
Total for January: \$47,379.00

Vehicle & Traffic Tickets: 442 Disposed: 308
 Criminal Cases: 20 Disposed: 20 Civil Cases: 0 Disposed: 6
 Paid Parking Tickets: 89 Dismissed Traffic Tickets: 60

**JANUARY 2024 POLICE DEPARTMENT REPORT SUBMITTED BY DARWIN
 GUZMAN, CHIEF:**

CALLS FOR SERVICE

TOTAL CALLS – 2,385
 CASES/CRIMINAL OFFENSE – 114
 ARRESTS - 60

TRAFFIC REPORT

TRAFFIC TICKETS – 443
 PARKING TICKETS – 201
 GAS – N/A
 MVA'S – 31

TRAINING

TRU- Romer / Beach
 K9 – Berke

RAD – Berke
Officer Wellness – Payton / Munoz
Social media / Public Safety – Young / Farningham / Payton
Bomb Threats and Swatting Hoaxes – Young / Malgieri / Farningham / Payton
Radar / Lidar - Luisi

JANUARY 2024 FILTRATION PLANT REPORT SUBMITTED BY ERNEST MABEE,
CHIEF OPERATOR:

Production: Lake Mombasha: 27,842,298 26,169,700 Gallons LY 2023
Well #4: 5,693,347 4,478,278 Gallons LY 2023

Consumption: 33,535,645 Gallons / 30,647,978 Gallons LY 2023
Water Samples / Testing: Passed
Rainfall: 7.5”
Reservoir: full

Miscellaneous:

Mark Outs
2 Reservoir Inspections
Final Water Reads
Daily Equipment Maintenance at Plant and Well
Weekly and Monthly Water Testing to Lab, All Results Good
Updated Diamond Maps
Read Water Meters
Marked out 16-inch Header at Gatehouse
Cleaned Gutters at Well #4

JANUARY 2024 DPW SUBMITTED BY ALDO CHIAPPETTA, WORKING LEADER:

Repaired basins along Village roads

Swept Village streets

Took down holiday decorations

Cut back Forestdale Avenue drainage easement

Fixed drainage easement on Cregan Place

Cut at cleared retention pond on Fredrick Drive

Collect and chipped Christmas trees throughout Village

Had two snow/ice events- Used roughly 700 tons of salt

Haul in material for the water transmission line project

Picked garbage on Rye Hill Road, Stage Road and Reynolds Road

Salted icy spots a few mornings

Cut brush back in Mid Oaks area

Cleared area in park Avenue

Clear Stage Road ditch for drainage

Maintain Village equipment

Fixed damaged rail on Schunnemunk Road

Removed trees over hanging Lake View building

Check and clean basins

Picked garbage throughout Crane Park

Maintain Lake View property

Work on ms4 report

Change out garbage cans around park area

JANUARY 2024 BUILDING DEPARTMENT SUBMITTED BY BUILDING DEPARTMENT CLERK NINA MORRIS:

Building Permits Issued:	22
Rental Inspections Completed:	14
Title Searches Completed:	19
Violations Issued:	38
Building Permit Inspections Performed:	41
C.O's Issued:	11
Complaint Inspections:	45
Fire Inspections:	15

Open, active building permits:	383
FOIL Requests:	4

Building Permit Fees:	\$ 6,436.25
Rental Permit Fees:	350.00
Fire Inspection Fees:	50.00
Title Search Fees:	<u>1,950.00</u>
Total Collected Fees:	\$ 8,785.25

Monthly Assessor's Report
Daily cash deposits to Clerk
Bi Monthly mailing for expired permits

JANUARY 2024 TREASURER'S REPORT SUBMITTED BY ANTHONY FELIZ:

Treasurer's Report Village of Monroe January 2024

SIGNIFICANT ACTIVITY (REVENUES)

Bus \$ OCC Licenses – Towing Permits & Garage Sales	5,513
Insurance Recoveries - Guardrail	10,000
Int Penalty Water Rents	24,457

SIGNIFICANT ACTIVITY (EXPENDITURES)

Law Code Publications	5,031
Law Contractual/Other Atty	55,333
VH Contractual	\$5,256
Purchase of Land	\$27,500
PD Motor Vehicles	\$29,500
PD Gas & Oil Vehicle	\$6,300
PD Contractual	\$6,068
St. Maint. Gas Car&Truck	\$6,559
St. Maint. Equipment Maint.	\$6,992
Street Lighting Street	\$7,363
Planning Board Engineer Contractual	29,774
Planning Law Contractual	6,653
Purification Chemicals	8,284
Distribution Contractual Transmission	651,131
Distribution Transmission Engineering	\$40,677
Distribution Contractual	\$ 332,764

Health Insurance - General Fund	166,628
- Water Fund	18,015
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	184,644
Workers Comp. - General Fund	6,370
- Water Fund	4,481
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	10,850
Liability Insurance - General Fund	41,426
- Water Fund	11,643
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	53,068

STATUS OF FY2024 CONTINGENCY ACCOUNTS

CURRENT BALANCE

General Fund Appropriation -budgeted	\$100,000	83,198	PD
Water Fund Appropriation -budgeted	\$51,500	51,500	Chief

COMMENTS:

We have completed 8 months of the fiscal year and expenses should be at 66.7%. The expenses are at 64.7% for the General Fund and 104.3% for the Water Fund inclusive of budget adjustments to be approved by the board.

Respectfully submitted,

Anthony Feliz

Treasurer