

Board of Trustees Meeting January 16, 2024

PUBLIC HEARING 1.16.24 – 7:00 PM
INTRODUCTORY LOCAL LAW OF 2024
“TO OVERRIDE TAX LEVY LIMIT ESTABLISHED BY GENERAL MUNICIPAL
LAW, SECTION 3-C”

A Public Hearing was held on Tuesday, January 16, 2024 in the boardroom of the Village Hall, 7 Stage Road, Monroe, NY at 7:00 PM to review a proposed Local Law entitled, “To Override Tax Levy Limit Established by General Municipal Law, Section 3-c.” The purpose of this local law is to allow the Village of Monroe to adopt a budget for the fiscal year commencing June 1, 2024 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law, Section 3-c.

Present: Mayor Dwyer, Trustees Behringer, Ferraro, Karl, and O’Connor
Also present: Attorney Terhune and Clerk Zahra

On a motion by Trustee Karl, seconded by Trustee Behringer, and carried, the public hearing was opened at 7:00 PM.

There were 0 people from the public present for the public hearing. There was no written correspondence received. The public hearing was left open for two (2) minutes.

With no further comments or questions, on a motion by Trustee Ferraro, seconded by Trustee Karl and carried, the public hearing was closed at 7:02 PM.

PUBLIC HEARING 1.16.24 – 7:00 PM
INTRODUCTORY LOCAL LAW OF 2024
“VILLAGE OF MONROE ENVIRONMENTALLY CONSTRAINED LANDS LAW”

A Public Hearing was held on Tuesday, January 16, 2024 in the boardroom of the Village Hall, 7 Stage Road, Monroe, NY at 7:00 PM to review a proposed Local Law entitled, “Village of Monroe Environmentally Constrained Lands Law.” The purpose of this local law will require all environmentally constrained lands to be deducted from the lot area for the purpose of new subdivisions and zoning.

Present: Mayor Dwyer, Trustees Behringer, Ferraro, Karl, and O’Connor
Also present: Attorney Terhune and Clerk Zahra

On a motion by Trustee Behringer, seconded by Trustee Ferraro, and carried, the public hearing was opened at 7:02 PM.

Attorney Terhune said the Planning Board has 45 days to review and comment on the proposed local law and also Village has not received comment back from the County.

There were 0 people from the public present for the public hearing. There was no written correspondence received. The public hearing was left open for four (4) minutes.

With no further comments or questions, on a motion by Trustee Karl, seconded by Trustee O’Connor and carried, the public hearing was adjourned at 7:04 PM until the February 6, 2024 meeting.

VILLAGE OF MONROE
BOARD OF TRUSTEES MEETING
TUESDAY, JANUARY 16, 2024
(www.villageofmonroe.org)

The second of the bi-monthly meetings of the Board of Trustees was held on Tuesday, January 16, 2024 at 7:00 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, New York. Mayor Neil Dwyer called the meeting to order and led in the pledge to the flag.

Emergency exits were announced.

Present: Mayor Dwyer, Trustees Behringer, Ferraro, Karl, and O'Connor
Also present: Attorney Terhune and Clerk Zahra

MINUTE APPROVAL: JANUARY 2, 2024 BOARD MEETING:

On a motion by Trustee Karl, seconded by Trustee O'Connor, the Minutes of the January 2, 2024 Board Meeting were approved.

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor
Nays: None

MINUTE APPROVAL: JANUARY 5, 2024 SPECIAL BOARD MEETING:

On a motion by Trustee Ferraro, seconded by Trustee Karl, the Minutes of the January 5, 2024 Special Board Meeting were approved.

Ayes: Mayor Dwyer, Trustees Ferraro, and Karl
Nays: None
Abstain: Trustee Behringer and Trustee O'Connor

BUDGETARY TRANSFERS / MODIFICATIONS:

RESOLVED, the Board of Trustees authorizes the Treasurer to make the following fund transfers / modifications to balance the budget:

Budget Modifications					
From:	Description	To:	Description	Amount	Notes
F.8340.4100	Distribution Gen. Exp.	F.8320.4500	Source Contractual	\$22,000.00	Raise Source Contractual to fund Well Cleaning

On a motion by Trustee Behringer, seconded by Trustee Karl

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor
Nays: None

RESOLUTION TO ACQUIRE REAL PROPERTY – 150 FRANKLIN AVENUE:
(Minutes 12/19/2023)

WHEREAS, the Village Board is authorized under Village Law §1-102 to acquire real property on behalf of the Village of Monroe residents; and

WHEREAS, property adjoining Smith Clove Park is available for purchase and the Village desires to acquire such land for the purpose of providing open space for the benefit of Village of Monroe residents; and

WHEREAS, said property has approximately 0.39 acres, one existing home, and

WHEREAS, the property will serve as a buffer between Smith Clove Park and surrounding development

WHEREAS, the Village Board of Trustees has spent several months negotiating with the Seller of the property to arrive at a purchase price; and

WHEREAS, the Village Board of Trustees has consulted with local real estate brokerage houses, evaluated past market trends and determines that the purchase price is a reasonable purchase price in light of the current market;

WHEREAS, the Village Board hereby declares itself to be lead agency pursuant to the State Environmental Quality Review Act;

WHEREAS, after comparing the thresholds found in 6 NYCRR part 617.4 and 5, the Village Board hereby declares that this an unlisted action for purposes of SEQR;

WHEREAS, the Village prepared a Short Environmental Assessment Form in connection with this matter;

NOW THEREFORE BE IT RESOLVED, that having reviewed the Environmental Assessment Form, the proposed acquisition will not result in any adverse environmental impacts as the acquisition of the property will not result in any construction or change to the site. Rather, the site will serve as a buffer between the existing park land and surrounding development; and

BE IT FURTHER RESOLVED, that the Village Board of Trustees finds that the acquisition of the property is in the best interest of the Village of Monroe hereby authorizes the Mayor to negotiate and execute a contract of sale between John A. Farrell, individually and as sole Trustee of the John A. Farrell and Rosemarie F. Farrell Living Trust for the purchase of 150 Franklin Avenue in the amount of \$550,000;

On a motion by Trustee Behringer, seconded by Trustee Ferraro

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

BOND ACCEPTANCE – ACQUISITION OF 150 FRANKLIN AVENUE & VILLAGE OFFICES / AND/OR OTHER VILLAGE PURPOSES:

BOND RESOLUTION OF THE VILLAGE OF MONROE, NEW YORK, ADOPTED JANUARY 16, 2024, AUTHORIZING THE ISSUANCE OF BONDS IN A PRINCIPAL AMOUNT NOT TO EXCEED \$522,500 TO FINANCE A PART OF THE COST OF ACQUISITION OF LAND LOCATED AT 150 FRANKLIN AVENUE, MONROE, TO BE USED FOR VILLAGE OFFICES AND/OR OTHER VILLAGE PURPOSES, STATING THE ESTIMATED MAXIMUM COST THEREOF IS \$550,000 AND APPROPRIATING SAID AMOUNT FOR SUCH PURPOSE, INCLUDING THE EXPENDITURE OF \$27,500 FROM OTHER AVAILABLE VILLAGE FUNDS TO PAY THE BALANCE OF SAID COST

THE BOARD OF TRUSTEES OF THE VILLAGE OF MONROE, IN THE COUNTY OF ORANGE, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than two-thirds of all the members of said Board of Trustees) AS FOLLOWS:

Section 1. The Village of Monroe, in the County of Orange, New York (herein called the "Village"), is hereby authorized to issue bonds in a principal amount not to exceed \$522,500 pursuant to the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called the "Law"), to finance a part of the cost of acquisition of land located at 150 Franklin Avenue, Monroe, to be used for Village offices and/or other Village purposes (Section 204, Block 4, Lot 1).

Section 2. The estimated maximum cost of the project described herein, including preliminary costs and costs incidental thereto and the financing thereof, is \$550,000 and said amount is hereby appropriated for such purpose. The plan of financing includes the issuance of bonds in a principal amount not to exceed \$522,500 to finance a part of said appropriation, the expenditure of \$27,500 from other available Village funds to pay the balance of said appropriation, and the levy and collection of taxes on all the taxable real property in the Village to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

Section 3. The following additional matters are hereby determined and declared:

(a) The period of probable usefulness applicable to the object or purpose for which said bonds are authorized to be issued, within the limitations of Section 11.00 a. 21 of the Law, is thirty (30) years; however, the bonds authorized pursuant to this resolution and any bond anticipation notes issued in anticipation of the sale of said bonds, shall mature no later than five (5) years after the date of original issuance of said bonds or notes.

(b) The proceeds of the bonds herein authorized, and any bond anticipation notes issued in anticipation of said bonds, may be applied to reimburse the Village for expenditures made after the effective date of this resolution for the purpose for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

(c) The proposed maturity of the bonds authorized by this resolution will not exceed five (5) years.

Section 4. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds, and any notes issued in anticipation of said bonds, shall be general obligations of the Village, payable as to both principal and interest by

general tax upon all the taxable real property within the Village. The faith and credit of the Village are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds, and any notes issued in anticipation of the sale of said bonds, and provision shall be made annually in the budget of the Village by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 5. Subject to the provisions of this resolution and of the Law and pursuant to the provisions of Section 21.00 of the Law relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and Section 50.00 and Sections 56.00 to 60.00 and 168.00 of the Law, the powers and duties of the Board of Trustees relative to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized, and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, and as to the execution of agreements for credit enhancements, are hereby delegated to the Village Treasurer, the chief fiscal officer of the Village.

Section 6. The validity of the bonds authorized by this resolution, and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the Village is not authorized to expend money, or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution, or a summary thereof, are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- (c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. This bond resolution shall take effect immediately, and the Village Clerk is hereby authorized and directed to publish the foregoing resolution, in summary, together with a Notice attached in substantially the form prescribed by Section 81.00 of the Law in the official newspaper of the Village.

On a motion by Trustee O'Connor, seconded by Trustee Karl

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor
Nays: None

The resolution was declared adopted.

ADOPTION OF LOCAL LAW #1 OF 2024 – TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED BY GENERAL MUNICIPAL LAW, SECTION 3-C:

WHEREAS, the Village Board of the Village of Monroe, New York (“Village Board”) duly noticed a public hearing held on January 16, 2024; and

WHEREAS, the Village Board solicited public comment during said public hearing on January 16, 2024; and

WHEREAS, the purpose of this Local Law is to authorize the Village Board to override the limit on the amount of real property taxes that may be levied by the Village and to further allow the Village Board to adopt a budget for the fiscal year commencing on June 1, 2024 that requires a real property tax levy in excess of the tax levy limit in accordance with General Municipal Law § 3-C.

NOW, THEREFORE, BE IT RESOLVED that:

1. The above “WHEREAS” paragraphs are incorporated herein by reference.
2. The Local Law Authorizing A Property Tax Levy In Excess of The Limit Established in General Municipal Law § 3-C as attached hereto as Schedule “A” be and hereby is adopted as Local Law No. 1 of 2024 of the Village of Monroe on January 16, 2024.
3. The Village Board hereby directs the Village Clerk to take all steps to process and file said Local Law.
4. This Resolution shall be effective immediately.

**A LOCAL LAW
TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED BY
GENERAL MUNICIPAL LAW, SECTION 3-C.**

Section 1. Legislative Intent

It is the intent of this Local Law to allow the Village of Monroe to adopt a budget for the fiscal year commencing June 1, 2024, that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law, Section 3-c.

Section 2. Authority

This Local Law is adopted pursuant to subdivision 5 of General Municipal Law, Section 3-c, which expressly authorizes a local government's governing body to override the property tax cap for the coming fiscal year by the adoption of a local law approved by vote of sixty percent (60%) of said governing body.

Section 3. Tax Levy Limit Override

The Board of Trustees of the Village of Monroe, County of Orange, is hereby authorized to adopt a budget for the fiscal year commencing June 1, 2024, that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law, Section 3- c.

Section 4. Severability

If a court determines that any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court's order or judgement shall not affect, impair, or invalidate the remainder of this Local Law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgement or order shall be rendered.

Section 5. Effective Date

This Local Law shall take effect immediately upon filing with the Secretary of State.

On a motion by Trustee Behringer, seconded by Trustee Karl

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

VILLAGE ELECTION 3/19/2024 – ELECTION INSPECTORS /POLLING WORKERS / MACHINE OPERATORS:

RESOLVED, the Board of Trustees hereby appoint the following certified County approved workers to serve as Election Inspectors / Poll Workers and Machine Operators for the March 19, 2024 Village Election. The polls will be open from 9 AM to 9 PM. Compensation for Chairman is \$150.00. Poll Workers and Machine Operators is \$125.00.

Machine Operators:

Ronald Rendano, Chairman, 40 Woodcock Road, Monroe, NY
Lawrence Lezak, 62 Margaret Road, Monroe, NY

Poll Workers (Inspector):

Robin Vandunk, 385 Harriman Heights Road, Harriman, NY
Theresa Friedman, 12 Second Avenue, Monroe, NY
Charles Pakula, 4 Clark Lane, Monroe, NY
Ruth Wannamaker, 708 Lenox Road, Monroe, NY

Alternate:

Steven Davis, 32 Cunningham Drive, Monroe, NY

On a motion by Trustee O'Connor, seconded by Trustee Karl

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

APPOINTMENT – P/T BILLING CONTROL CLERK – B. LANARI:

RESOLVED, the Board of Trustees accepts the recommendation of Mayor Dwyer and appoints Brandi Lanari, 22 Cunningham Drive, Monroe, NY to the part-time position of Billing Control Clerk effective January 9, 2024 at a salary of \$23.00/hour from budget line F.8310.101, Admin. PS Billing Clerk.

On a motion by Trustee Karl, seconded by Trustee Behringer

Ayes: Trustees Behringer, Ferraro, Karl, and O'Connor

Nays: None

APPOINTMENT – ZONING BOARD OF APPEALS ALTERNATE MEMBER (ZBA) – J. BENROS:

RESOLVED, the Board of Trustees accept the recommendation of Mayor Neil Dwyer and appoint John Benros, 12 Cunningham Drive, Monroe, NY to the Zoning Board of Appeals to fill the vacant Alternate position that currently exists on the ZBA. Mr. Benros is appointed to the Zoning Board of Appeals for a 5-year term, fulfilling the unexpired term until March 31, 2026 of Lyn Cear, Alternate ZBA Member.

On a motion by Trustee Ferraro, seconded by Trustee Karl

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

PAYMENT AUTHORIZATION #4 – FORSHEE STREET WATER MAIN REPLACEMENT PROJECT:

This topic has been tabled until the February 6, 2024 meeting.

PAYMENT AUTHORIZATION #1 – KALVIN TERRACE WATER MAIN REPLACEMENT PROJECT:

RESOLVED, the Board of Trustees accepts the recommendation of Village Engineer, John O'Rourke P.E., and approves Payment No. 1 submitted by Tam Enterprises, for the Kalvin Terrace Water Main Replacement project in the amount of \$7,150.08. All documentation has been reviewed and found complete. Mayor Dwyer is hereby authorized to sign the voucher for payment.

On a motion by Trustee Karl, seconded by Trustee Behringer

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor
Nays: None

APPOINTMENT – P/T SECRETARY TO PLANNING BOARD – T. BRINK:

RESOLVED, the Board of Trustees accepts the recommendation of Mayor Dwyer and appoints Terri Brink, 669 Lakes Road, Monroe, NY to the part-time position of Part Time Secretary to the Planning Board effective January 11, 2024 at a salary of \$23.00/hour.

On a motion by Trustee Ferraro, seconded by Trustee Karl

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor
Nays: None

APPOINTMENT – P/T SECRETARY TO ZONING BOARD OF APPEALS (ZBA) – B. MENDELSON:

This topic has been tabled.

AUTHORIZATION TO ADVERTISE - SEASONAL EMPLOYMENT – LABORERS:

Trustee Karl inquired as to how long the seasonal employees would be here for. Mayor Dwyer said typically, they stay through November and we have up to nine (9) months with civil service.

RESOLVED, the Village Clerk is hereby authorized to advertise for two (2) seasonal, full-time Laborer positions to assist the Village of Monroe Public Works Department beginning April 2024 at an hourly rate of \$20.00 per hour. Candidates must possess a valid driver's license. The Orange County Application for Employment can be found on the Village's website or in the Village Clerk's Office.

BE IT FURTHER RESOLVED, the Board of Trustees authorize the hiring of two (2) full-time Seasonal Laborers to work 40 hours per week, at an hourly rate of \$20.00/hour.

On a motion by Trustee Behringer, seconded by Trustee Karl

Ayes: Trustees Behringer, Ferraro, Karl, and O'Connor
Nays: None

INTRODUCTORY LOCAL LAW OF 2024 – AMENDMENT TO CHAPTER 150, PARKS & SCHEDULING OF PUBLIC HEARING:

BE IT RESOLVED that an introductory Local Law, titled "Amendment to Chapter 150, Parks" is hereby introduced by Mayor Dwyer before the Board of Trustees of the Village

of Monroe, County of Orange, State of New York; and

BE IT FURTHER RESOLVED that copies of the aforesaid proposed Local Law be laid upon the desk of each member of the Board of Trustees; and

BE IT FURTHER RESOLVED that the Board of Trustees shall hold a public hearing on said proposed local law at the Village Hall, 7 Stage Road, Monroe, New York at 7:00 PM on February 6, 2024; and

BE IT FURTHER RESOLVED that the Village Clerk shall publish or cause to be published a public notice in the official newspaper of the Village of Monroe no later than five (5) days prior thereto.

On a motion by Trustee Ferraro, seconded by Trustee Karl

Ayes: Trustees Behringer, Ferraro, Karl, and O'Connor

Nays: None

MAYOR & TRUSTEE'S REPORT:

Trustee Behringer reminded homeowners to keep their sidewalks clean after snowfall. We don't want children walking in the streets to catch the school bus. Village code states you have 24 hours from the ending of the snowstorm.

Trustee Karl inquired about the parking kiosks. Mayor Dwyer is working on a third-party service for credit cards, which he hopes to have done this week. Trustee Karl also asked the status of the streetlight upgrade. Mayor Dwyer has a meeting set-up for tomorrow, Wednesday, to discuss the streetlight upgrade. Trustee Karl would like to see the project completed, as we will see a big difference in illumination.

ATTORNEY'S REPORT:

Nothing to report.

PUBLIC COMMENT: # PRESENT 0 TIME: 7:40 PM

No public comment.

ADJOURNMENT:

On a motion by Trustee Karl, seconded by Trustee O'Connor and carried, no further business, the meeting was adjourned at 7:40 PM.

MONTHLY REPORTS:

Trustee Karl noted water consumption is up about 93,000 gallons per day.

On a motion by Trustee Karl, seconded by Trustee Behringer, with all in favor, the department monthly reports were accepted and filed.

Respectfully submitted,

Kimberly Zahra
Village Clerk

DECEMBER 2023 VILLAGE CLERK'S REPORT SUBMITTED BY KIMBERLY ZAHRA, VILLAGE CLERK:

1. Minutes prepared, processed associated correspondence and Legal Notices completed for the December 5th and December 19th Board of Trustee Meeting.
2. Permits issued: Handicap Parking: 6 Garage Sale: 0 Solicitor/Peddling: 0
Road Opening: 0 Blasting Permit: 0 Liquor License: 0 Towing Permits: 0

3. Processed 0 Event Applications.
4. Public Hearings Held: 1 Due Process Hearing: 1
5. Bi-Weekly payroll worksheets completed and submitted.
6. Bi-Weekly payroll worksheets for Highway and Water Departments completed and submitted.
7. Collected November water rents.
8. Required paperwork filed with O.C. Department of Human Resources.
9. Processed FOIL requests.
10. Provided Notary Services.
11. Oversee updates and maintenance, of Village Website and Constant Contact. (26 sent)
12. Daily retrieval of messages left during the day and after hours. Forwarded messages and responded as required.
13. Vouchers completed as required. Transmittal of money collected completed and bank deposits done.
14. Scan and email pertinent information to Board and Attorney.
15. Scan documents into DOCUWARE.
16. Maintain calendar for Mayor Dwyer.
17. Closed out mailing machine for month 12/29.
18. Property Maintenance Violation processing.

DECEMBER 2023 JUSTICE COURT REPORT:

Total Fines: \$24,220.00 Total Surcharges: \$9,344.00 Total Parking: \$6,935.00
 Total Civil Fees: \$3,180.00 Bail Poundage Collected: \$15.00 Total Bail Forfeited: \$00.00
Total for December: \$43,694.00

Vehicle & Traffic Tickets: 473 Disposed: 250
 Criminal Cases: 45 Disposed: 22 Civil Cases: 5 Disposed: 3
 Paid Parking Tickets: 99 Dismissed Traffic Tickets: 25

DECEMBER 2023 POLICE DEPARTMENT REPORT SUBMITTED BY DARWIN GUZMAN, CHIEF:

CALLS FOR SERVICE

TOTAL CALLS – 2,106
 CASES/CRIMINAL OFFENSE – 160
 ARRESTS - 72

TRAFFIC REPORT

TRAFFIC TICKETS – 434
 PARKING TICKETS – 172
 GAS – N/A
 MVA'S – 33

TRAINING

OC SPRAY/LESS LETHAL/LEGAL UPDATES/VILLAGE ORDINANCES/ARTICLE 35/INTERVIEW-INTERROGATION/TASER - DEPARTMENT
 TRU – ROMER/BEACH
 K9 – BERKE
 EMT - ROONEY
 DCJS LAW PRACTICES – BERKE/BEACH/MINUTOLO/LUISI/PARADA

DECEMBER 2023 FILTRATION PLANT REPORT SUBMITTED BY ERNEST MABEE, CHIEF OPERATOR:

Production: Lake Mombasha:	27,486,895	25,468,938 Gallons LY 2022
Well #4:	5,429,330	4,549,056 Gallons LY 2022

Consumption: 32,916,225 Gallons / 30,017,994 Gallons LY 2022
Water Samples / Testing: Passed
Rainfall: 10.62"
Reservoir: full

Miscellaneous:

Mark Outs

2 Reservoir Inspections

Final Water Reads

Daily Equipment Maintenance at Plant and Well

Weekly and Monthly Water Testing to Lab, All Results Good

Updated Diamond Maps

Adjusted PRV on Gilbert Street

Repaired Water Main Break on Chatham Road & Alden Road

Replaced Chlorine Lines at Well #4

Cleaned the Raw NTU at Filter Plant

New 18-inch Transmission Line turned on

DECEMBER 2023 DPW SUBMITTED BY ALDO CHIAPPETTA, WORKING LEADER:

Repaired Basins along Village roads

Leaf removal throughout Village streets

Sweeping Village streets

Clean up 9/11 and War Monument

Adjust traffic light height on Freeland Street

Set up for Winter Festival

Clean swale out on Summit Street

High Street fix run off areas

Picked garbage on Rye Hill Road, Stage Road, and Reynolds Road

Cleaned up Gate House building for storage

Mowed and cleaned rail trail along Clark Street

Set Up chip truck

Dug out swale on Orchard Street

Cleaned two spots out on Gilbert Street for drainage

Storm clean up after rain storm

Cleaned up Forest Road, dug swale picked garbage trimmed back trees

Salted icy spots a few mornings

Maintain Village equipment

Check and clean basins

Picked garbage throughout Crane Park

Installed salters and plows fleet for snow season

Maintain Lake View property

Work on ms4 report

Change out garbage cans around park area

DECEMBER 2023 BUILDING DEPARTMENT SUBMITTED BY BUILDING DEPARTMENT CLERK NINA MORRIS :

Building Permits Issued:	24
Rental Inspections Completed:	6
Title Searches Completed:	11
Violations Issued:	31
Building Permit Inspections Performed:	43
C.O's Issued:	16
Complaint Inspections:	37
Fire Inspections:	10
Open, active building permits:	401
FOIL Requests:	5
Building Permit Fees:	\$ 5,480.01
Rental Permit Fees:	600.00
Fire Inspection Fees:	0.00
Title Search Fees:	<u>1,500.00</u>
Total Collected Fees:	\$ 7,580.01

Monthly Assessor's Report
 Daily cash deposits to Clerk
 Bi Monthly mailing for expired permits

DECEMBER 2023 TREASURER'S REPORT SUBMITTED BY ANTHONY FELIZ:

Treasurer's Report Village of Monroe December 2023
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SIGNIFICANT ACTIVITY (REVENUES)

Building Permits	7,380
Metered Water Sales	\$513,089
Int Penalty Water Rents	27,914

SIGNIFICANT ACTIVITY (EXPENDITURES)

Law Contractual/Other Atty	133,511
VH Renovations	\$20,542
PD Motor Vehicles	\$53,998
PD Contractual	\$15,688
Street Lighting Street	\$19,870
Street Lighting Repairs	6,429
Sidewalks General Exp.	73,268
Off Street Parking Striping	15,343
Celebrations General Exp	14,070
Planning Law Contractual	6,653
Purification Chemicals	9,347
Distribution Contractual	1,080,581

Health Insurance - General Fund	182,055
- Water Fund	18,296
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	200,351
Workers Comp. - General Fund	3,996

- Water Fund	3,242
	<hr/> 7,239
Liability Insurance - General Fund	41,426
- Water Fund	11,643
	<hr/> 53,068

STATUS OF FY2024 CONTINGENCY ACCOUNTS

	CURRENT BALANCE	
General Fund Appropriation -budgeted \$100,000	83,198	PD
Water Fund Appropriation -budgeted \$51,500	51,500	Chief

COMMENTS:

We have completed 7 months of the fiscal year and expenses should be at 58.1%. The expenses are at 58.1% for the General Fund and 70.1% for the Water Fund inclusive of budget adjustments to be approved by the board.

Respectfully submitted,

Anthony Feliz

Treasurer