

**INVITATION TO BID – SUPPLEMENTARY NOTICE**  
**MONROE VILLAGE HALL**  
**INTERIOR RENOVATION AND ADDITION**  
**7 STAGE ROAD, MONROE, NEW YORK 10950**

PLEASE TAKE NOTICE that the Village of Monroe located in Monroe NY intends to renovate the existing building and construct a new addition at the above referenced location and is seeking sealed bids for General Construction. This is a public works project, and all coordination of the work will be the responsibility of the General Construction Contractor (G.C.C.) selected for the project. This is a two-phase, yet consecutive project and time is of the essence.

Sealed bids will be accepted at the office of Monroe Village Hall located at 7 Stage Road, Monroe, New York 10950 on February 9, 2024, by 10:00 am and the public bid opening will commence immediately thereafter. The Village intends to award the project on/or about February 20, 2024 and reserves all rights to award to the lowest qualified bidder.

Each sealed enclosure containing a bid is to be endorsed on the outside with the name, address and telephone number of the bidder and is to state that it contains a bid for the referenced project. Bid security in the form of a 5% bid bond issued by an acceptable surety or a bank or certified check payable to the Village of Monroe has been waived and is not required. **The bidder shall enter a contract within 2 weeks after notification of the award of contract.**

Sealed bids must be in accordance with the terms, conditions, specifications and other bid documents for the project, and must include a fully executed Bid Form with proof of insurances as specified. Copies of such terms, conditions, specifications and other documents may be obtained from David Niemotko Architect, P.C., 167 Stage Road, Monroe, NY 10950 between the hours of 10:00 a.m. and 3:00 p.m. local time commencing January 15, 2024. A non-refundable deposit of one hundred (\$100.00) dollars is required for each set of bid documents. Checks are to be payable to the David Niemotko Architect PC.

The successful bidder will be required to provide both a performance bond and a labor/material payment bond issued by acceptable sureties and enter a written contract with the Village of Monroe. The anticipated start date of construction is on/or about March 4, 2024. A copy of the form of contract is included with the bid documents. This is a Public Works project, and the successful bidders must pay all employees prevailing wages pursuant to the Labor Law.

The Village of Monroe reserves the right to reject any and all bids, re-advertise for new bids, and waive any irregularities in bidding and to accept the bid that is best suited for the Monroe Village Hall.

Please be advised that a VERY MUCH ENCOURAGED pre-bid meeting that all potential bidders should attend will be held at the project site at 3 p.m. on January 31, 2024 at the Village Hall located at 7 Stage Road, Monroe, NY.

DATED: January 22, 2024

**David Niemotko Architect, P.C.**  
**167 Stage Road**  
**Monroe, NY 10950**