

**Village of Monroe Board of Trustee Meeting – Tuesday, August 15, 2023**

**PUBLIC HEARING**

**PROPERTY ACQUISITION – NYS EMINENT DOMAIN PROCEDURE LAW (“EDPL”)  
47 LAKES ROAD (TM #211-1-1) (ROSCOE SMITH ESTATE)**

A Public Hearing was held on Tuesday, August 15, 2023 at 7:00PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, NY. Pursuant to Eminent Domain Law 202, the Village Board is interested in acquiring property set forth on the tax map as Section 211, Block 1, Lot 1 located at 47 Lakes Road, formerly known as the Roscoe Smith Estate, in the Village of Monroe for the purpose of historic preservation, important cultural characteristics to the Village, potential creation of parkland and/or gardens, public health, well-being and other improvements that will benefit the entire Village of Monroe.

Present: Mayor Dwyer, Trustees Behringer, Ferraro, Karl, and O’Connor  
Also present: Attorney Terhune, Clerk Zahra, Attorney - Kathleen M. Bennett - Bond, Schoeneck & King, PLLC and Partner Attorney Brody Smith.

On a motion by Trustee Behringer, seconded by Trustee Ferraro, and carried, the hearing was opened at 7:00PM.

The following information is provided in support of the historical significance of the property which is the subject of the Eminent Domain proceeding:

Roscoe W. Smith, 8/1/1877 to 10/10/1976, was a seventh-generation descendant and fourth-great-grandson of original settler, David Smith. He was the eldest of seven children. He held a Professional Engineering degree. At age 28, Roscoe founded a private electric company which is today Orange and Rockland Utilities. He helped create the region’s largest employer. Over the years he developed a collection of tools which depict the process of American industrialization and related American made products which he named the Museum Village of Smith’s Clove. The property belonged to his great-grandmother, Abigail Smith. Roscoe donated 70 acres of land in the heart of the Village to be used as recreation area. The Park is known as Smith’s Clove Park. In 1965 Roscoe Smith was chosen as Monroe Citizen of the year because he “exemplified the legion’s ideals of service to the community and the country.” He was a man of deeds more than words. He donated Village Hall, paid expenses on behalf of civic organizations, gave money to those in need, and sent a number of local residents to college. He left an unsurpassed legacy of generosity to this community which he loved and to its people, in whom he had tremendous faith.

To hear the entire text of this Public Hearing, please reference the audio on file in the Village Clerk’s office or video available at [villageofmonroe.org](http://villageofmonroe.org).

There were 13 people from the public present for the public hearing. The public hearing was left open for 60 minutes.

With no further comments or questions, on a motion by Trustee Karl, seconded by Trustee Behringer and carried, the public hearing was adjourned at 8:00PM until September 5, 2023.

**DUE PROCESS HEARING 8.15.2023 – 7:00PM**

**CODE VIOLATIONS AGAINST THE VILLAGE OF MONROE’S PROPERTY  
MAINTENANCE LAW – 80 NORTH MAIN STREET – SBL #207-3-1**

A Due Process Hearing was held on Tuesday, August 15, 2023 at 7:00PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, NY. The hearing was held to review the violation issued by the Village of Monroe Building Department on the following property within the Village of Monroe: 80 North Main Street (TM# 207-3-1), as per Village Code Section 155A-6E – General Requirements. All land must be kept free of dead or dying trees and accumulations of brush, shrubs, weeds, grass, stumps, roots, excessive and/or noxious growths, garbage, refuse, or debris which would either tend to start a fire or increase the intensity of a fire already started or cause poisoning or irritation to people or animals or

cause or tend to cause or enhance an unhealthy or dangerous or obnoxious condition on said property or any adjacent or neighboring property. The specific violation is garbage, rubbish and debris in driveway.

**Present:** Mayor Dwyer, Trustees Behringer, Ferraro, Karl, and O'Connor  
**Also present:** Attorney Terhune and Clerk Zahra

**On a motion by Trustee Karl, seconded by Trustee O'Connor, and carried, the hearing was opened at 8:10PM.**

**The reason for the “due process” hearing is that only the owner of the property that has been issued this violation is allowed to speak. No public comment is allowed. No one appeared to speak on behalf of the property owner.**

**With no further comments or questions, on a motion by Trustee Behringer, seconded by Trustee Karl and carried, the due process hearing was closed at 8:12PM.**

**VILLAGE OF MONROE  
BOARD OF TRUSTEES MEETING  
TUESDAY, AUGUST 15, 2023  
([www.villageofmonroe.org](http://www.villageofmonroe.org))**

**The meeting of the Board of Trustees was held on Tuesday, August 15, 2023 at 7:00 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, New York. Mayor Dwyer called the meeting to order and led in the pledge to the flag. Emergency exits were announced.**

**Present:** Mayor Dwyer, Trustees Behringer, Ferraro, Karl and O'Connor  
**Also present:** Attorney Terhune and Clerk Zahra

**MINUTE APPROVAL: JULY 13, 2023 SPECIAL EXECUTIVE SESSION BOARD MEETING:**

**On a motion by Trustee Ferraro, seconded by Trustee O'Connor, the Minutes of the July 13, 2023 Special Executive Session Board Meeting were approved.**

**Ayes:** Mayor Dwyer, Trustees Ferraro and O'Connor  
**Nays:** None  
**Abstain:** Trustees Behringer and Karl

**MINUTE APPROVAL: JULY 18, 2023 BOARD MEETING:**

**On a motion by Trustee Ferraro, seconded by Trustee O'Connor, the Minutes of the July 18, 2023 Board of Trustee Meeting were approved.**

**Ayes:** Trustees Behringer, Ferraro, Karl and O'Connor  
**Nays:** None  
**Abstain:** Mayor Dwyer

**WATER DEPT – PURCHASE OF WINDOWS & DOORS AT WATER PLANT – 76 WOODCOCK ROAD:**

**This topic has been tabled for further review.**

**SPRING HILL APARTMENTS BOND RELEASE REQUEST:**

**RESOLVED, the Board of Trustees accepts the recommendation of the Village's Engineer John O'Rourke, P.E. of Lanc & Tully Engineering, for the release of the Spring Hill Apartments Bond. All work is completed to date is in conformance to the approved plans.**

**On a motion by Trustee Karl, seconded by Trustee O'Connor**

**Ayes:** Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

**AUTHORIZATION TO ADVERTISE - INVITATION TO BID – KALVIN TERRACE WATER MAIN REPLACEMENT PROJECT:**

Trustee Karl said this is the last of the asbestos water main in our water system to be replaced in the Village.

RESOLVED, the Board of Trustees authorize the Village Clerk to place a legal notice in the Times Herald Record advertising the Calvin Terrace Water Main Replacement Project provided by the Village Engineer, Lanc & Tully Engineering, P.C., 3132 Route 207, Campbell Hall, NY 10916 with a bid opening scheduled for Thursday, September 14, 2023 at 10:00AM.

On a motion by Trustee Karl, seconded by Trustee Behringer

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

**AUTHORIZATION TO ADVERTISE – INVITATION TO BID – SLUDGE LAGOON RECONSTRUCTION:**

RESOLVED, the Board of Trustees authorize the Village Clerk to place a legal notice in the Times Herald Record advertising the Sludge Lagoon Reconstruction provided by the Village Engineer, Lanc & Tully Engineering, P.C., 3132 Route 207, Campbell Hall, NY 10916 with a bid opening scheduled for Thursday, September 14, 2023 at 10:30AM.

On a motion by Trustee Karl, seconded by Trustee O'Connor

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

**WATER DEPT – REPAIR OF PRESSURE REGULATOR VAULT IN FRONT OF STOP & SHOP:**

The Water Department requests approval for repairing the Pressure Regulator Vault in front of Stop & Shop utilizing TAM Enterprises in the amount of \$11,600.00 from budget line F.8340.4530, Distribution Equipment Maintenance. This includes mechanics truck, extra laborer, and confined space equipment to isolate one (1) valve at a time and either replace valves or install repair kits.

RESOLVED, the Board of Trustees approves the request from the Water Department to repair the Pressure Regulator Vault in front of Stop & Shop utilizing TAM Enterprises in the amount of \$11,600.00 from F.8340.4530, Distribution Equipment Maintenance.

On a motion by Trustee Karl, seconded by Trustee O'Connor

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

**RATIFY - AGREEMENT – APPRAISAL SERVICES CONTRACT - ACKERLY & HUBBELL APPRAISAL CORP.:**

RESOLVED, the Board of Trustees ratified the authorization Mayor Dwyer to sign an agreement with Ackerly & Hubbell Appraisal Corp, 1072 Main Street, Fishkill, NY 12524 for the purposes of an appraisal for the 19.80-acre property with several structures in despair; identified by SBL #211-1-1. These services will be allocated from budget line A.1440.450, Engineering Services.

On a motion by Trustee Behringer, seconded by Trustee Ferraro

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

**RESIGNATION – F/T DISPATCHER– A. TROVATO:**

**RESOLVED**, the Board of Trustees accepts the resignation of full-time Dispatcher Alexandria Trovato effective August 15, 2023. The Board of Trustees wishes Alexandria well in her future endeavors.

**On a motion by Trustee Behringer, seconded by Trustee Ferraro**

**Ayes:** Trustees Behringer, Ferraro, Karl and O'Connor

**Nays:** None

**RESIGNATION – P/T DISPATCHER– R. HALEY:**

**RESOLVED**, the Board of Trustees accepts the resignation of part-time Dispatcher Richard Haley effective August 14, 2023. The Board of Trustees wishes Rich well in his new position with the Village of Monroe.

**On a motion by Trustee Behringer, seconded by Trustee Karl**

**Ayes:** Trustees Behringer, Ferraro, Karl and O'Connor

**Nays:** None

**APPOINTMENT – F/T DISPATCHER – R. HALEY:**

**RESOLVED**, the Board of Trustees accept the recommendation of Police Chief Guzman and appoints Richard Haley to the position of full-time Dispatcher created by the resignation of Alexandria Trovato. Mr. Haley is currently employed as a Public Safety Dispatcher by the Orange County Division of Emergency Communications (Orange 911). Mr. Haley has also been a part-time and full-time employee with the Village of Monroe since 2015. Orange County Department of Human Resources has given pre-approval for the transfer. His appointment will be effective August 30, 2023, at the starting 6<sup>th</sup> year step of \$62,263.00, as per the current agreement with the Village of Monroe and Police Benevolent Association.

**On a motion by Trustee Behringer, seconded by Trustee Ferraro**

**Ayes:** Trustees Behringer, Ferraro, Karl and O'Connor

**Nays:** None

**APPOINTMENT – C. WATSON – P/T CODE ENFORCEMENT OFFICER:**

**Tabled for further discussion.**

**NYCOM PUBLIC WORKS TRAINING SCHOOL 10/16/2023 – 10/18/2023, LAKE PLACID, NY – E. MABEE – WATER DEPARTMENT:**

**RESOLVED**, the Board of Trustees approves the attendance of Water Treatment Plant Operator Ernest Mabee at the NYS Conference of Mayor's Public Works Training School, October 16<sup>th</sup> to October 18<sup>th</sup> in Lake Placid, NY. Approximate total cost for the conference including program fees and hotel stay is \$998.00 to be allocated from budget line F.8310.4720, Purification Education. A Village of Monroe vehicle will be utilized for transportation.

**On a motion by Trustee Karl, seconded by Trustee Behringer**

**Ayes:** Trustees Ferraro, Karl and O'Connor

**Nays:** None

**BID AWARD – SOUTH POND DREDGING PROJECT:**

On Friday, July 14, 2023, a bid opening was held at 10am. A total of four (4) bids were submitted for the South Pond Dredging project. Noble Environmental Specialty Services, 500 Technology Drive, Canonsburg, PA 15317, was the lowest bidder on the project, submitting a bid in the amount of \$921,799.86. Erich Zimmerman, P.E., reviewed all bids and recommends to the Board to award the bid to Noble Environmental Specialty Services, the lowest responsible bidder.

Attorney Terhune has reviewed and agreed with the contract agreement.

**RESOLVED**, the Board of Trustees accepts the engineer's recommendation and awards the bid for the South Pond Dredging project to Noble Environmental Specialty Services, 500 Technology Drive, Canonsburg, PA 15317, in the amount of \$921,799.86.

On a motion by Trustee Karl, seconded by Trustee O'Connor

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

**PROPOSED RESOLUTION #2 of 2023 - COMPREHENSIVE PLAN & SCHEDULING OF PUBLIC HEARING:**

**VILLAGE OF MONROE  
RESOLUTION INTRODUCING THE PROPOSED AMENDMENTS TO THE  
COMPREHENSIVE PLAN**

**WHEREAS**, the Board of Trustees has been working diligently to update its Comprehensive Plan; and

**NOW, THEREFORE, BE IT RESOLVED**, that a copy of the Draft Amended Comprehensive Plan is hereby introduced by Mayor Dwyer before the Board of Trustees of the Village of Monroe, County of Orange, State of New York; and

**BE IT FURTHER RESOLVED**, that a copy of the aforesaid Draft Amended Comprehensive Plan be laid upon the desk of each member of the Board of Trustees; and

**BE IT FURTHER RESOLVED** that the Board of Trustees shall hold a public hearing on said Amended Comprehensive Plan at the Village Hall, 7 Stage Road, Monroe, New York at 7:00PM on September 5, 2023; and

**BE IT FURTHER RESOLVED** that the Village Clerk shall publish or cause to be published a public notice in the official newspaper of the Village of Monroe no later than ten (10) days prior thereto.

On a motion by Trustee Behringer, seconded by Trustee Karl

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

**INTRODUCTORY LL #4 OF 2023, VILLAGE OF MONROE LANDMARKS PRESERVATION & SCHEDULING OF PUBLIC HEARING:**

**VILLAGE OF MONROE  
NOTICE OF INTRODUCTION OF  
A LOCAL LAW TITLED,**

**“VILLAGE OF MONROE LANDMARKS PRESERVATION LOCAL LAW”**

**BE IT RESOLVED**, that an introductory Local Law, titled “**VILLAGE OF MONROE LANDMARKS PRESERVATION LOCAL LAW**,” is hereby introduced by Mayor Dwyer before the Board of Trustees of the Village of Monroe, County of Orange, State of New York; and

**BE IT FURTHER RESOLVED** that copies of the aforesaid proposed Local Law be laid upon the desk of each member of the Board of Trustees; and

**BE IT FURTHER RESOLVED** that the Board of Trustees shall hold a public hearing on said proposed local law at the Village Hall, 7 Stage Road, Monroe, New York at 7:00PM on September 5, 2023; and

**BE IT FURTHER RESOLVED** that the Village Clerk shall publish or cause to be published a public notice in the official newspaper of the Village of Monroe no later than ten (10) days prior thereto.

**On a motion by Trustee Behringer, seconded by Trustee Karl**

**Ayes: Trustees Behringer, Ferraro, Karl and O’Connor**

**Nays: None**

**INTRODUCTORY LL #5 OF 2023, VILLAGE OF MONROE PLACE OF WORSHIP AND SCHOOLS & SCHEDULING OF PUBLIC HEARING:**

**VILLAGE OF MONROE  
INTRODUCING A LOCAL LAW TITLED  
“VILLAGE OF MONROE PLACE OF WORSHIP AND SCHOOLS,” AMENDING  
CHAPTER 200 OF THE VILLAGE CODE, “ZONING.”**

**BE IT RESOLVED** that an introductory Local Law, titled “**VILLAGE OF MONROE PLACE OF WORSHIP AND SCHOOLS**,” is hereby introduced by Mayor Dwyer before the Board of Trustees of the Village of Monroe, County of Orange, State of New York; and

**BE IT FURTHER RESOLVED** that copies of the aforesaid **proposed** Local Law be laid upon the desk of each member of the Board of Trustees; and

**BE IT FURTHER RESOLVED** that the Board of Trustees shall hold a public hearing on said proposed local law at the Village Hall, 7 Stage Road, Monroe, New York at 7:00PM on - September 5, 2023; and

**BE IT FURTHER RESOLVED** that the Village Clerk shall publish or cause to be published a public notice in the official newspaper of the Village of Monroe no later than ten (10) days prior thereto.

**On a motion by Trustee Behringer, seconded by Trustee Karl**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**INTRODUCTORY LL #6 OF 2023, VILLAGE OF MONROE ARCHITECTURAL REVIEW & SCHEDULING OF PUBLIC HEARING:**

**VILLAGE OF MONROE  
NOTICE OF INTRODUCTION OF  
A LOCAL LAW AMENDING THE PROVISIONS OF SECTION 200-73 OF THE  
ZONING LAW WHICH REGULATES ARCHITECTURAL REVIEW BY THE  
PLANNING BOARD**

**BE IT RESOLVED**, that an introductory Local Law, titled “**AMENDMENT TO THE VILLAGE OF MONROE ARCHITECTURAL REVIEW**,” is hereby introduced by Mayor Dwyer before the Board of Trustees of the Village of Monroe, County of Orange, State of New York; and

**BE IT FURTHER RESOLVED**, that a copy of the aforesaid proposed Local Law be laid upon the desk of each member of the Board of Trustees; and

**BE IT FURTHER RESOLVED** that the Board of Trustees shall hold a public hearing on said proposed local law at the Village Hall, 7 Stage Road, Monroe, New York at 7:00PM on September 5, 2023; and

**BE IT FURTHER RESOLVED** that the Village Clerk shall publish or cause to be published a public notice in the official newspaper of the Village of Monroe no later than ten (10) days prior thereto.

**On a motion by Trustee Behringer, seconded by Trustee Karl**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**INTRODUCTORY LL #10 OF 2023, VILLAGE OF MONROE ILLEGAL RESIDENTIAL OCCUPANCY & SCHEDULING OF PUBLIC HEARING:**

**VILLAGE OF MONROE  
INTRODUCING A LOCAL LAW TITLED  
“VILLAGE OF MONROE ILLEGAL RESIDENTIAL OCCUPANCY”**

**BE IT RESOLVED**, that an introductory Local Law, titled “**VILLAGE OF MONROE ILLEGAL RESIDENTIAL OCCUPANCY**,” is hereby introduced by Mayor Dwyer before the Board of Trustees of the Village of Monroe, County of Orange, State of New York; and

**BE IT FURTHER RESOLVED**, that a copy of the aforesaid proposed Local Law be laid upon the desk of each member of the Board of Trustees; and

**BE IT FURTHER RESOLVED** that the Board of Trustees shall hold a public hearing on said proposed local law at the Village Hall, 7 Stage Road, Monroe, New York at 7:00PM on

September 5, 2023; and

**BE IT FURTHER RESOLVED** that the Village Clerk shall publish or cause to be published a public notice in the official newspaper of the Village of Monroe no later than ten (10) days prior thereto.

**On a motion by Trustee Karl, seconded by Trustee O'Connor**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**INTRODUCTORY LL #11 OF 2023, VILLAGE OF MONROE PARKING OF COMMERCIAL AND OVERSIZED VEHICLES AND EQUIPMENT & SCHEDULING OF PUBLIC HEARING:**

**VILLAGE OF MONROE  
INTRODUCING A LOCAL LAW TITLED  
“VILLAGE OF MONROE PARKING OF COMMERCIAL AND OVERSIZED  
VEHICLES AND EQUIPMENT”**

**BE IT RESOLVED**, that an introductory Local Law, titled “**VILLAGE OF MONROE PARKING OF COMMERCIAL AND OVERSIZED VEHICLES AND EQUIPMENT**,” is hereby introduced by Mayor Dwyer before the Board of Trustees of the Village of Monroe, County of Orange, State of New York; and

**BE IT FURTHER RESOLVED**, that a copy of the aforesaid proposed Local Law be laid upon the desk of each member of the Board of Trustees; and

**BE IT FURTHER RESOLVED** that the Board of Trustees shall hold a public hearing on said proposed local law at the Village Hall, 7 Stage Road, Monroe, New York at 7:00PM on September 5, 2023; and

**BE IT FURTHER RESOLVED** that the Village Clerk shall publish or cause to be published a public notice in the official newspaper of the Village of Monroe no later than ten (10) days prior thereto.

**On a motion by Trustee Karl, seconded by Trustee O'Connor**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**INTRODUCTORY LL #12 OF 2023, VILLAGE OF MONROE BUILDING HEIGHT AND FAR CLARIFICATION & SCHEDULING OF PUBLIC HEARING:**

**VILLAGE OF MONROE  
INTRODUCING A LOCAL LAW TITLED  
“VILLAGE OF MONROE BUILDING HEIGHT AND FAR CLARIFICATION”**

**BE IT RESOLVED**, that an introductory Local Law, titled “**VILLAGE OF MONROE**

**BUILDING HEIGHT AND FAR CLARIFICATION,”** is hereby introduced by Mayor Dwyer before the Board of Trustees of the Village of Monroe, County of Orange, State of New York; and

**BE IT FURTHER RESOLVED**, that a copy of the aforesaid proposed Local Law be laid upon the desk of each member of the Board of Trustees; and

**BE IT FURTHER RESOLVED** that the Board of Trustees shall hold a public hearing on said proposed local law at the Village Hall, 7 Stage Road, Monroe, New York at 7:00PM on September 5, 2023; and

**BE IT FURTHER RESOLVED** that the Village Clerk shall publish or cause to be published a public notice in the official newspaper of the Village of Monroe no later than ten (10) days prior thereto.

**On a motion by Trustee Karl, seconded by Trustee O’Connor**

**Ayes: Trustees Behringer, Ferraro, Karl and O’Connor**

**Nays: None**

**INTRODUCTORY LL #13 OF 2023, VILLAGE OF MONROE LIGHT INDUSTRY DISTRICT & SCHEDULING OF PUBLIC HEARING:**

**VILLAGE OF MONROE  
INTRODUCING A LOCAL LAW TITLED  
“VILLAGE OF MONROE LIGHT INDUSTRY DISTRICT”**

**BE IT RESOLVED**, that an introductory Local Law, titled “**VILLAGE OF MONROE LIGHT INDUSTRY DISTRICT,**” is hereby introduced by Mayor Dwyer before the Board of Trustees of the Village of Monroe, County of Orange, State of New York; and

**BE IT FURTHER RESOLVED**, that a copy of the aforesaid proposed Local Law be laid upon the desk of each member of the Board of Trustees; and

**BE IT FURTHER RESOLVED** that the Board of Trustees shall hold a public hearing on said proposed local law at the Village Hall, 7 Stage Road, Monroe, New York at 7:00PM on September 5, 2023; and

**BE IT FURTHER RESOLVED** that the Village Clerk shall publish or cause to be published a public notice in the official newspaper of the Village of Monroe no later than ten (10) days prior thereto.

**On a motion by Trustee Karl, seconded by Trustee O’Connor**

**Ayes: Trustees Behringer, Ferraro, Karl and O’Connor**

**Nays: None**

**INTRODUCTORY LL #14 OF 2023, VILLAGE OF MONROE REVISIONS TO THE GENERAL BUSINESS (GB) ZONING DISTRICT BULK REGULATIONS &**

**SCHEDULING OF PUBLIC HEARING:**

**VILLAGE OF MONROE  
INTRODUCING A LOCAL LAW TITLED  
“VILLAGE OF MONROE REVISIONS TO THE GENERAL BUSINESS (GB) ZONING  
DISTRICT BULK REGULATIONS”**

**BE IT RESOLVED**, that an introductory Local Law, titled “**VILLAGE OF MONROE REVISIONS TO THE GENERAL BUSINESS (GB) ZONING DISTRICT BULK REGULATIONS**,” is hereby introduced by Mayor Dwyer before the Board of Trustees of the Village of Monroe, County of Orange, State of New York; and

**BE IT FURTHER RESOLVED**, that a copy of the aforesaid proposed Local Law be laid upon the desk of each member of the Board of Trustees; and

**BE IT FURTHER RESOLVED** that the Board of Trustees shall hold a public hearing on said proposed local law at the Village Hall, 7 Stage Road, Monroe, New York at 7:00PM on September 5, 2023; and

**BE IT FURTHER RESOLVED** that the Village Clerk shall publish or cause to be published a public notice in the official newspaper of the Village of Monroe no later than ten (10) days prior thereto.

**On a motion by Trustee Karl, seconded by Trustee O’Connor**

**Ayes: Trustees Behringer, Ferraro, Karl and O’Connor**

**Nays: None**

**INTRODUCTORY LL #15 OF 2023, VILLAGE OF MONROE GENERAL ZONING  
MAP CHANGES & SCHEDULING OF PUBLIC HEARING:**

**VILLAGE OF MONROE  
INTRODUCING A LOCAL LAW TITLED  
“VILLAGE OF MONROE GENERAL ZONING MAP CHANGES”**

**BE IT RESOLVED**, that an introductory Local Law, titled “**VILLAGE OF MONROE GENERAL ZONING MAP CHANGES**,” is hereby introduced by Mayor Dwyer before the Board of Trustees of the Village of Monroe, County of Orange, State of New York; and

**BE IT FURTHER RESOLVED**, that a copy of the aforesaid proposed Local Law be laid upon the desk of each member of the Board of Trustees; and

**BE IT FURTHER RESOLVED** that the Board of Trustees shall hold a public hearing on said proposed local law at the Village Hall, 7 Stage Road, Monroe, New York at 7:00PM on September 5, 2023; and

**BE IT FURTHER RESOLVED** that the Village Clerk shall publish or cause to

be published a public notice in the official newspaper of the Village of Monroe no later than ten (10) days prior thereto.

**On a motion by Trustee Karl, seconded by Trustee O'Connor**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**INTRODUCTORY LL #16 OF 2023, VILLAGE OF MONROE MIXED-USE  
MULTIFAMILY IN THE CB DISTRICT & SCHEDULING OF PUBLIC HEARING:**

**VILLAGE OF MONROE  
INTRODUCING A LOCAL LAW TITLED  
“VILLAGE OF MONROE MIXED-USE MULTIFAMILY IN THE CB DISTRICT”**

**BE IT RESOLVED**, that an introductory Local Law, titled **“VILLAGE OF MONROE MIXED-USE MULTIFAMILY IN THE CB DISTRICT,”** is hereby introduced by Mayor Dwyer before the Board of Trustees of the Village of Monroe, County of Orange, State of New York; and

**BE IT FURTHER RESOLVED**, that a copy of the aforesaid proposed Local Law be laid upon the desk of each member of the Board of Trustees; and

**BE IT FURTHER RESOLVED** that the Board of Trustees shall hold a public hearing on said proposed local law at the Village Hall, 7 Stage Road, Monroe, New York at 7:00PM on September 5, 2023; and

**BE IT FURTHER RESOLVED** that the Village Clerk shall publish or cause to be published a public notice in the official newspaper of the Village of Monroe no later than ten (10) days prior thereto.

**On a motion by Trustee Karl, seconded by Trustee O'Connor**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**INTRODUCTORY LL #17 OF 2023, VILLAGE OF MONROE MULTIFAMILY  
CONVERSIONS & SCHEDULING OF PUBLIC HEARING:**

**VILLAGE OF MONROE  
INTRODUCING A LOCAL LAW TITLED  
“VILLAGE OF MONROE MULTIFAMILY CONVERSIONS”**

**BE IT RESOLVED**, that an introductory Local Law, titled **“VILLAGE OF MONROE VILLAGE OF MONROE MULTIFAMILY CONVERSIONS,”** is hereby introduced by Mayor Dwyer before the Board of Trustees of the Village of Monroe, County of Orange, State of New York; and

**BE IT FURTHER RESOLVED**, that a copy of the aforesaid proposed Local Law be laid upon the desk of each member of the Board of Trustees; and

**BE IT FURTHER RESOLVED** that the Board of Trustees shall hold a public hearing on said proposed local law at the Village Hall, 7 Stage Road, Monroe, New York at 7:00PM on September 5, 2023; and

**BE IT FURTHER RESOLVED** that the Village Clerk shall publish or cause to be published a public notice in the official newspaper of the Village of Monroe no later than ten (10) days prior thereto.

**On a motion by Trustee Karl, seconded by Trustee O'Connor**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**INTRODUCTORY LL #18 OF 2023, VILLAGE OF MONROE OUT OF CHARACTER DWELLINGS & SCHEDULING OF PUBLIC HEARING:**

**VILLAGE OF MONROE  
INTRODUCING A LOCAL LAW TITLED  
“VILLAGE OF MONROE OUT OF CHARACTER DWELLINGS”**

**BE IT RESOLVED**, that an introductory Local Law, titled “**VILLAGE OF MONROE VILLAGE OF MONROE OUT OF CHARACTER DWELLINGS**,” is hereby introduced by Mayor Dwyer before the Board of Trustees of the Village of Monroe, County of Orange, State of New York; and

**BE IT FURTHER RESOLVED**, that a copy of the aforesaid proposed Local Law be laid upon the desk of each member of the Board of Trustees; and

**BE IT FURTHER RESOLVED** that the Board of Trustees shall hold a public hearing on said proposed local law at the Village Hall, 7 Stage Road, Monroe, New York at 7:00PM on September 5, 2023; and

**BE IT FURTHER RESOLVED** that the Village Clerk shall publish or cause to be published a public notice in the official newspaper of the Village of Monroe no later than ten (10) days prior thereto.

**On a motion by Trustee Karl, seconded by Trustee O'Connor**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**INTRODUCTORY LL #19 OF 2023, VILLAGE OF MONROE URBAN RESIDENTIAL-MULTIFAMILY & SCHEDULING OF PUBLIC HEARING:**

**VILLAGE OF MONROE**

**INTRODUCING A LOCAL LAW TITLED  
“VILLAGE OF MONROE URBAN RESIDENTIAL-MULTIFAMILY”**

**BE IT RESOLVED**, that an introductory Local Law, titled “**VILLAGE OF MONROE URBAN RESIDENTIAL-MULTIFAMILY**,” is hereby introduced by Mayor Dwyer before the Board of Trustees of the Village of Monroe, County of Orange, State of New York; and

**BE IT FURTHER RESOLVED**, that a copy of the aforesaid proposed Local Law be laid upon the desk of each member of the Board of Trustees; and

**BE IT FURTHER RESOLVED** that the Board of Trustees shall hold a public hearing on said proposed local law at the Village Hall, 7 Stage Road, Monroe, New York at 7:00PM on September 5, 2023; and

**BE IT FURTHER RESOLVED** that the Village Clerk shall publish or cause to be published a public notice in the official newspaper of the Village of Monroe no later than ten (10) days prior thereto.

**On a motion by Trustee Karl, seconded by Trustee O’Connor**

**Ayes: Trustees Behringer, Ferraro, Karl and O’Connor**

**Nays: None**

**RESOLUTION TO ESTABLISH LEAD AGENCY PURSUANT TO  
THE STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA)  
FOR THE PURPOSE OF AMENDING THE VILLAGE OF MONROE  
COMPREHENSIVE PLAN AND PROPOSED IMPLEMENTING LOCAL LAWS:**

At a regularly scheduled public meeting of the Board of Trustees of the Village of Monroe, County of Orange, State of New York, held at Village Hall on August 15, 2023,

**WHEREAS**, the Board of Trustees finds and determines that it is reasonable and appropriate to update its Comprehensive Plan from time-to-time and the zoning law to implement the recommendations of the Comprehensive Plan in order to protect the public health and general welfare of its citizens; and

**WHEREAS**, the Board of Trustees has been working diligently to update its 2017 Comprehensive Plan and during said review has determined that some of the worthy goals identified in the 2017 Comprehensive Plan have not yet been implemented in its zoning law, as well as implementing new recommendations identified in the Draft Amended Comprehensive Plan of 2023; and

**WHEREAS**, the Board of Trustees is considering introductory Local Laws 4, 5, 6, 10, 11, 12, 13, 14, 15, 16, 17, 18, and 19 of 2023, amending the zoning law in accordance with the Comprehensive Plan; and

**WHEREAS**, the Board of Trustees is the only agency authorized to modify its Comprehensive Plan and Zoning Law.

**NOW, THEREFORE, BE IT RESOLVED**, that the Village Board of Trustees hereby declares itself to Lead Agency as required by the State Environmental Quality Review Act

(SEQRA) pursuant to SEQRA Regulations 6 NYCRR Part 617 for the purpose of amending its Comprehensive Plan and adopting local laws to implement its recommendations.

**Name of Action:** Amending the Village of Monroe Comprehensive Plan and Local Laws implementing its recommendations

**Location:** Village-wide

**Project:** Amending the Comprehensive Plan and adopting local laws to implement the recommendations therein

**Action:** Type I

**Documents:** Available at Village Hall for viewing

On a motion by Trustee Behringer, seconded by Trustee Karl, the resolution to declare the Village Board of Trustees as Lead Agency under SEQRA was adopted on a vote of 5 ayes and 0 nays.

The Mayor declared this Resolution adopted.

Dated: August 15, 2023

**VILLAGE OF MONROE RESOLUTION EXTENDING THE TEMPORARY SUSPENSION OF DEMOLITION OR MODIFICATION PERMITS ISSUED PURSUANT TO CHAPTER 80 OF THE VILLAGE OF MONROE CODE FOR STRUCTURES LOCATED WITHIN THE VILLAGE OF MONROE HISTORIC DISTRICT OR LISTED OR ELIGIBLE TO BE LISTED ON THE STATE OR NATIONAL REGISTER OF HISTORIC PLACES:**

**WHEREAS**, on March 7, 2023, the Village Board of Trustees enacted Local Law No. 3 of 2023, which suspended all permits issued pursuant to Chapter 80 of the Village of Monroe Code for structural modification to or demolition of any and all buildings or structures located within the Historic District or identified as historic on the Cultural Resource Information System (CRIS) published by the New York State Office of Parks, Recreation and Historic Preservation (SHPO); and

**WHEREAS**, said Local Law provided for an extension of the temporary suspension of permitting for one (1) additional period of up to three (3) months by resolution of the Village Board upon a finding of need for such extension; and

**WHEREAS**, the Village Board finds and determines that additional time is required in to enact local laws that protect the Village’s historic buildings and structures from irreparable loss through insensitive modification of the historic character or complete destruction.

**NOW, THEREFORE, BE IT RESOLVED**, that Local Law No. 3 of 2023, temporarily suspending demolition and/or modification permits issued pursuant to Chapter 80 of the Village of Monroe Code for structures located within the Village’s historic district or listed or eligible to

be listed on the state or national register of historic places is hereby extended for a period of three (3) months from September 7, 2023, to December 7, 2023.

**On a motion by Trustee Karl, seconded by Trustee O'Connor**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**EVENT APPLICATION – SANTA AT REST HAVEN – DECEMBER 2, 2023:**

**RESOLVED**, the Board of Trustees approves an event application submitted by 236 High Street LLC to meet Santa and Mrs. Claus at Rest Haven after landing by helicopter at Museum Village on Saturday, December 2, 2023 from 9am to 3pm. The event route to escort Santa and Mrs. Claus in a horse drawn carriage is as follows: Museum Village onto Rt. 17M to Gilbert Street, right onto Gilbert Street and left onto High Street. Approval is contingent upon receipt of approval of the NYS DOT 33-B permit allowing the Santa Claus procession on Rt. 17M and approval from the Town of Blooming Grove. In the event that the DOT approval is not obtained, the event application is approved without said procession upon Rt. 17M. The application has been reviewed and approved by the DPW, Building and Police Departments. Additional Police Services includes 6 officers on 3 hours overtime to assist with the escort from Museum Village to Rest Haven. The total cost of the Additional Police Services is \$1,314.00, which 236 High Street LLC is responsible for reimbursing 20% of those costs, or \$262.80. Mr. Mitts has opted to reimburse the Village the total amount for additional Police Services, \$1,314.00.

**On a motion by Trustee Ferraro, seconded by Trustee O'Connor**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**It is further RESOLVED**, the Board of Trustees waives the \$50.00 event application fee due to Preservation of Rest Haven Inc. being a non-profit 501C3.

**On a motion by Trustee Behringer, seconded by Trustee Karl**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**VILLAGE OF MONROE BOARD OF TRUSTEES RESOLUTION CONCERNING VIOLATION OF PROPERTY MAINTENANCE – 80 NORTH MAIN STREET SBL #207-3-1:**

**Property Location: 80 North Main Street / SBL #207-3-1 / Monroe, NY 10950**

**As per Village Code Article 1, Section 155A-6E, Failure to Control Trash and Rubbish**, all land must be kept free of dead dying trees and accumulations of brush, shrubs, weeds, grass, stumps, roots, excessive and / or noxious growths, garbage, refuse or debris which would either tend to start a fire or increase the intensity of a fire already started or cause poisoning or irritation to people or animals or cause or tend to cause or enhance an unhealthy or dangerous or obnoxious condition on said property or on any adjacent or neighboring property. The specific violation is garbage, rubbish and debris in driveway. There has been failure to remedy.

**WHEREAS**, long standing violations of the Village's Property Maintenance Law, Chapter 155A-6E of the Village of Monroe Code, have existed at 80 North Main Street, Village of Monroe, 10950, designated as Tax Map No. SBL 207-3-1; and

**WHEREAS**, the property owner has been given proper and lawful notice of said violation and have been directed to correct the violation; and

**WHEREAS**, the property owner was given due notice of a due-process hearing to be held

by the Board of Trustees on August 15, 2023, at 7:00PM; and

WHEREAS, the owner did not appear; and

WHEREAS, the owner has not taken steps to correct the violation, and the violation still exists; and

WHEREAS, the Board of Trustees is authorized pursuant to Section 155-A8 of the Property Maintenance Law to authorize that the Village undertake to remedy such violation at the property owner's cost and expense.

BE IT FURTHER RESOLVED, that the Village Clerk mail a certified copy of this resolution be mailed to the property owner via certified mail.

BE IT FURTHER RESOLVED, any violation that remains uncorrected on the property as of today, August 15, 2023, the Board of Trustees hereby authorizes the Village, its contractors or agents to enter upon the property to correct the aforesaid violation and that all costs incurred by the Village, including administrative, legal and corrective costs, be charged to the property owner and such charge shall be added to the tax bill of the property owner if not paid within thirty (30) days of notification to the last known address of the property owner as shown on the Village tax records.

This resolution is adopted as stated contingent upon the Building Department checking the property to make sure the property is still in violation.

On a motion by Trustee Karl, seconded by Trustee O'Connor

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

**EVENT APPLICATION – MONROE CROP HUNGER WALK:**

An event application has been submitted by Fred Schuepfer, representative of the Monroe Methodist Church, to hold their 27th annual Crop Hunger Walk on Sunday, October 22, 2023 from 2PM to 4:30PM, utilizing the walking path of the lower Mill Pond. The walk will begin at the Methodist Church located on Maple Avenue and circle the lower pond two times before returning to the Church via Stage Road. The application has been reviewed and approved by the Building Department, DPW and Police Department. Police Officers will monitor vehicular and pedestrian traffic during the event. There will be no road closures and there are no additional costs for additional police protection for this event. Due to the church being a non-profit 501C3 and this is a volunteer financed event, Mr. Schuepfer is requesting that the \$50.00 application fee be waived.

RESOLVED, the Board of Trustees approves the request of Fred Schuepfer, representative of the Monroe United Methodist Church, to sponsor the 27th annual Monroe Crop Hunger Walk on Sunday, October 22, 2023 from 2:00 PM – 4:30 PM. Walk will begin and end at the Monroe Methodist Church, 47 Maple Avenue. The walk will utilize the lower Mill Pond walking path. Sign-off of the event application has been made by the Building Department, DPW and Police Department. Officers will monitor vehicular and pedestrian traffic during the event at no additional cost.

On a motion by Trustee Karl, seconded by Trustee O'Connor

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

It is further RESOLVED, the Board of Trustees waives the \$50.00 event application fee due to the Monroe Methodist Church being a non-profit 501C3.

On a motion by Trustee Karl, seconded by Trustee O'Connor

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

**EVENT APPLICATION – SOUTH ORANGE YMCA COLOR RUN:**

An event application was submitted by the South Orange YMCA for a Color Run to be held on Saturday, October 7, 2023 utilizing the walking paths around Crane Park setting up in front of Beck’s Hardware. The application has been reviewed and approved by the DPW and Building Department. The Police Department has also reviewed and approved the application. Additional Police Services include 2 Officers on 3 hours of overtime to assist with the traffic control on Millpond Parkway and Lake Street. Officers will monitor the event and provide any necessary assistance. Additional cost of Police Services is \$438.00, of which 20% is to be paid for by the YMCA (\$87.60). The South Orange YMCA has also submitted a request that the \$50.00 application be waived as they are a non-profit 501C3.

**RESOLVED**, the Board of Trustees approves the event application submitted by the South Orange YMCA for a Color Run on Saturday, October 7, 2023 from 8AM to 1PM, utilizing the walking paths around Crane Park.

On a motion by Trustee Karl, seconded by Trustee O’Connor

Ayes: Trustees Behringer, Ferraro, Karl and O’Connor

Nays: None

It is further **RESOLVED**, the Board of Trustees waives the \$50.00 event application fee due to South Orange YMCA being a non-profit 501C3.

On a motion by Trustee Karl, seconded by Trustee O’Connor

Ayes: Trustees Behringer, Ferraro, Karl and O’Connor

Nays: None

**PD VEHICLE SURPLUS – AUCTIONS INTERNATIONAL:**

**WHEREAS**, State Law requires equipment no longer needed by a municipality be sold at fair market value after declaring it surplus and no longer needed.

**NOW, THEREFORE, BE IT RESOLVED**, the Board of Trustees accepts the recommendation of Police Chief Guzman and declares the following equipment surplus to the needs of the Village and authorizes it to be auctioned through Auctions International, to the highest bidder. Vehicles to be auctioned are as follows:

Vehicle #453, 2016 Ford Explorer, VIN #1FM5K8AR3GGC67965

Vehicle #461, 2017 Ford Explorer, VIN #1FM5K8AR2HGC58059

On a motion by Trustee Behringer, seconded by Trustee Ferraro

Ayes: Trustees Behringer, Ferraro, Karl and O’Connor

Nays: None

**RATIFY - AUTHORIZATION TO SIGN LETTER OF ENGAGEMENT – ROBINSON+COLE:**

**RESOLVED**, the Board of Trustees ratified the authorization for Mayor Dwyer to sign the engagement letter with Robinson+Cole, 1055 Washington Boulevard, Stamford, T 06901-2249 for the purpose of reviewing the Village’s updated Comprehensive Plan and certain proposed zoning laws for compliance with Religious Land Use and Institutionalized Persons Act (“RLUIPA”).

On a motion by Trustee Behringer, seconded by Trustee Ferraro

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**MAYOR & TRUSTEE'S REPORT:**

Mayor Dwyer reminded the public of the upcoming Community BBQ on Saturday, August 19, 2023 from 4PM to 8PM. There will be bouncy castles, BBQ food provided by Towns for Troops, the Girl Scouts selling snacks and doing crafts, St. Paul's Lutheran church with temporary tattoos, and the Monroe Free Library with cornhole. The bands are Tonebenders and 4PM and Mimicking Mars at 7PM.

**ATTORNEY'S REPORT:**

Nothing to report.

**PUBLIC COMMENT:** **# PRESENT 2** **TIME: 9:00PM**

Timothy Mitts, 236 High Street, wanted to discuss his current Santa at Rest Haven event with the Board to see if they would be open to letting the helicopter land at Crane Park to alleviate issues he is having with insurance. He also commented on how nice of a job the Village DPW is doing. The Village looks nice.

**EXECUTIVE SESSION:**

On a motion by Trustee Behringer, seconded by Trustee Karl, and carried, following a 5-minute recess, the Board convened in Executive Session at 9:05PM for Attorney Client and personnel.

**OPEN SESSION:**

On a motion by Trustee Karl, seconded by Trustee Behringer and carried, the Open Meeting resumed at 9:58PM.

**APPOINTMENT – C. WATSON – P/T CODE ENFORCEMENT OFFICER:**

RESOLVED, the Board of Trustees accepts the recommendation of Mayor Dwyer and appoints Christopher Watson, 45 Highland Avenue Apt. 2, Cornwall, NY 12518 to the part-time position of Code Enforcement Officer effective August 16, 2023. Mr. Watson will work 20 hours per week, at an hourly rate of \$33/hour. Pre-approval has been given from Orange County Department of Human Resources.

On a motion by Trustee Karl, seconded by Trustee Ferraro

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**SALARY INCREASE – TREASURER A. FELIZ:**

RESOLVED, the Board of Trustees approves a salary increase of \$2,500.00/year or a salary of \$52,500.00/year for Anthony Feliz, Treasurer, effective August 16, 2023.

On a motion by Trustee O'Connor, seconded by Trustee Karl

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**APPOINTMENT- A. RUIZ – IT CONSULTANT:**

RESOLVED, the Board of Trustees appoints Andrew Ruiz, 74 Appleseed Road, Sussex, NJ 07461 as an IT Consultant with a monthly stipend of \$1,200.00.

On a motion by Trustee O'Connor, seconded by Trustee Karl

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**  
**Nays: None**

**ADJOURNMENT:**

**On a motion by Trustee Karl, seconded by Trustee Behringer and carried, no further business, the meeting was adjourned at 10:05PM.**

**MONTHLY REPORTS:**

**On a motion by Trustee Behringer, seconded by Trustee Karl, with all in favor, the department monthly reports were accepted and filed.**

**Respectfully submitted,**

**Kimberly Zahra**  
**Village Clerk**

**JULY 2023 VILLAGE CLERK'S REPORT SUBMITTED BY KIMBERLY ZAHRA,**  
**VILLAGE CLERK:**

- 1. Minutes prepared, processed associated correspondence and Legal Notices completed for the July 18<sup>th</sup> Board of Trustee Meeting along with the July 6<sup>th</sup> and July 13<sup>th</sup> Special Board of Trustee Meetings.**
- 2. Permits issued: Handicap Parking: 9 Garage Sale: 6 Solicitor/Peddling: 1  
Road Opening: 1 Blasting Permit: 0 Liquor License: 0 Towing Permits: 0**
- 3. Processed 2 Event Application.**
- 4. Public Hearings Held: 1 Due Process Hearing: 1**
- 5. Bi-Weekly payroll worksheets completed and submitted.**
- 6. Bi-Weekly payroll worksheets for Highway and Water Departments completed and submitted.**
- 7. Collected May water rents.**
- 8. Collected June Village Tax bills.**
- 9. Required paperwork filed with O.C. Department of Human Resources.**
- 10. Processed FOIL requests.**
- 11. Provided Notary Services.**
- 12. Oversee updates and maintenance, of Village Website and Constant Contact. (34 sent)**
- 13. Daily retrieval of messages left during the day and after hours. Forwarded messages and responded as required.**
- 14. Vouchers completed as required. Transmittal of money collected completed and bank deposits done.**
- 15. Scan and email pertinent information to Board and Attorney.**
- 16. Scan documents into DOCUWARE.**
- 17. Maintain calendar for Mayor Dwyer.**
- 18. Closed out mailing machine for month 7/31.**
- 19. Prepared concert contracts for Summer Concert Series.**
- 20. Lawn Maintenance – Property Maintenance Violation processing.**
- 21. Bid Opening – Friday, July 14<sup>th</sup> – South Pond Dredging Project**

**JULY 2023 JUSTICE COURT REPORT:**

**Total Fines: \$33,027.00 Total Surcharges: \$9,713.00 Total Parking: \$675.00**  
**Total Civil Fees: \$1,917.00 Bail Poundage Collected: \$0.00 Total Bail Forfeited: \$0.00**  
***Total for July: \$43,332.00***

**Vehicle & Traffic Tickets: 276 Disposed: 329**

**Criminal Cases: 54 Disposed: 51 Civil Cases: 0 Disposed:1**  
**Paid Parking Tickets: 15 Dismissed Traffic Tickets: 16**

**JULY 2023 POLICE DEPARTMENT REPORT SUBMITTED BY DARWIN GUZMAN, CHIEF:**

**CALLS FOR SERVICE**

TOTAL CALLS – 1,661  
CASES/CRIMINAL OFFENSE – 191  
ARRESTS - 57

**TRAFFIC REPORT**

TRAFFIC TICKETS - 261  
GAS – N/A (will provide upon invoice from MWCSO)  
MVA’S – 56

**TRAINING**

EJUSTICE PORTAL – EIGHMEY  
TRU – ROMER  
BERKE – K9  
FIELD TRAINING – EIGHMEY/LUISI  
FBI DIGITAL PHOTO – HANSEN  
INSERVICE - ROONEY

**JULY 2023 FILTRATION PLANT REPORT SUBMITTED BY ERNEST MABEE, CHIEF OPERATOR:**

<b>Production: Lake Mombasha:</b>	<b>34,718,132</b>	<b>37,758,329 Gallons LY 2022</b>
<b>Well #4:</b>	<b>5,538,789</b>	<b>6,397,269 Gallons LY 2022</b>

**Consumption: 40,256,921 Gallons / 44,155,598 Gallons LY 2022**  
**Water Samples / Testing: Passed**  
**Rainfall: 11.73”**  
**Reservoir: full**

**Miscellaneous:**

**Mark Outs**  
**2 Reservoir Inspections**  
**Final Water Reads**  
**Daily Equipment Maintenance at Plant and Well**  
**Weekly and Monthly Water Testing to Lab, All Results Good**  
**Updated Diamond Maps**  
**Replaced the Batteries in the Generator at Well #4**  
**Read Meters**  
**Treated Mombasha Lake with Copper Sulfate**  
**Replaced the Chlorine Lines at the Plant**  
**Serviced CL 17 Analyzer at Plant**

**JULY 2023 DPW SUBMITTED BY ALDO CHIAPPETTA, WORKING LEADER:**

Repaired basins along Village roads  
Swept Village streets  
Mowing of common grass areas throughout Village  
Check and clean basins  
Clean along Stage Road where rail was installed  
Blacktop swale along Stage Road  
Install drainage pipe in easement off of Amy Todt

Sight distance along Orange Turnpike and coffee  
Cleaned up Park Avenue  
Painted stop bars  
Cleaned easement on High Street  
Prepped for fireworks and cleaned after  
Redid swale on Hillside Terrace  
Swept loose stone  
Picked garbage throughout Crane Park  
Maintain Lake View property  
Remove weeds from lake  
Concert set up  
Road mow  
Install signs at Rye Hill Road and Mine Road  
Dug out Rockwall going up Rye Hill Road  
Worked  
on ms4 report  
Storm damage clean up

Change out garbage cans around park area

**JULY 2023 BUILDING DEPARTMENT AS SUBMITTED BY ASSISTANT BUILDING INSPECTOR PROULX:**

<b>Building Permits Issued:</b>	<b>40</b>
<b>Rental Inspections Completed:</b>	<b>12</b>
<b>Title Searches Completed:</b>	<b>26</b>
<b>Violations Issued:</b>	<b>40</b>
<b>Warnings Issued:</b>	<b>0</b>
<b>Building Permit Inspections Performed:</b>	<b>88</b>
<b>C.O's Issued:</b>	<b>25</b>
<b>Complaint Inspections:</b>	<b>80</b>
<b>Fire Inspections:</b>	<b>24</b>
<b>Open, active building permits:</b>	<b>481</b>
<b>FOIL Requests:</b>	<b>5</b>
<b>Building Permit Fees:</b>	<b>\$ 9,305.25</b>
<b>Rental Permit Fees:</b>	<b>550.00</b>
<b>Fire Inspection Fees:</b>	<b>0.00</b>
<b>Title Search Fees:</b>	<b><u>2,700.00</u></b>
<b>Total Collected Fees:</b>	<b>\$ 12,555.25</b>

Monthly Assessor's Report  
Daily cash deposits to Clerk  
Bi Monthly mailing for expired permits

JULY 2023 TREASURER’S REPORT SUBMITTED BY ANTHONY FELIZ:

Treasurer's Report		
Village of Monroe		
July 2023		
<b><u>SIGNIFICANT ACTIVITY (REVENUES)</u></b>		
Int & Penalty Real Property Taxes		7,025
Sales of Equipment		24,572
Int & Penalty Water Rents		9,125
<b><u>SIGNIFICANT ACTIVITY (EXPENDITURES)</u></b>		
Law Contract/Oth Atty.		6,541
Engineering Contractual		6,740
VH Contractual		\$12,041
ST Maint. Oiling		\$80,371
ST Maint. Equip Maint.		7,239
Street Lighting Street		9,239
Celebraions Genl Exp		12,080
Planning Engineer Contractual		7,346
Source Contractual		7,484
Purification Chem.	\$	9,783
Health Insurance - General Fund		142,792
- Water Fund		17,004
		159,796
Workers Comp. - General Fund		4,156
- Water Fund		2,905
		7,061
Liability Insurance - General Fund		41,426
- Water Fund		11,643
		53,068
<b><u>STATUS OF FY2024 CONTINGENCY ACCOUNTS</u></b>		<b>CURRENT BALANCE</b>
General Fund Appropriation -budgeted \$100,000		100,000
Water Fund Appropriation -budgeted \$51,500		51,500
<b><u>COMMENTS:</u></b>		
We have completed 2 months of the fiscal year and expenses should be at 16.7%. The expenses are at 10.3% for the General Fund and 5.8% for the Water Fund inclusive of budget adjustments to be approved by the board.		
Respectfully submitted,		
Anthony Feliz		
Treasurer		