

**PUBLIC HEARING 7.18.23 – 7:00 PM**  
**THE VILLAGE OF MONROE TO RENEW A CABLE FRANCHISE AGREEMENT**  
**WITH CABLEVISION OF WAPPINGERS FALLS, INC. IN THE VILLAGE OF**  
**MONROE**

A Public Hearing was held on Tuesday July 18, 2023 in the boardroom of the Village Hall, 7 Stage Road, Monroe, NY at 7:00 PM to review the proposed Altice Franchise Agreement, Cablevision of Wappingers Falls, Inc. The Village Board would like for all interested persons to have the opportunity to be heard in favor of or in opposition to the proposed renewal of the Altice franchise for a period of ten (10) years.

**Present:** Deputy Mayor Ferraro, Trustees Behringer, Karl, and O'Connor

**Also present:** Attorney Terhune and Clerk Zahra

**Absent:** Mayor Dwyer

On a motion by Trustee Karl, seconded by Trustee O'Connor, and carried, the public hearing was opened at 7:00 PM.

There were 9 people from the public present for the public hearing. There was no written correspondence received. The public hearing was left open for 5 minutes.

Resident Forrest Strauss is a longtime Altice and Cablevision customer. He is dissatisfied with the high-speed internet service, his cable box resets every night, and it is expensive. He feels that some competition would be healthy.

With no further comments or questions, on a motion by Trustee Karl, seconded by Trustee O'Connor and carried, the public hearing was closed at 7:05PM.

**DUE PROCESS HEARING 7.18.2023 – 7:00PM**  
**CODE VIOLATIONS AGAINST THE VILLAGE OF MONROE'S PROPERTY**  
**MAINTENANCE LAW – 711 ST RTE 17M – SBL #206-4-2**

A Due Process Hearing was held on Tuesday, July 18, 2023 at 7:00PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, NY. The hearing was held to review the violation issued by the Village of Monroe Building Department on the following property within the Village of Monroe: 711 St Rte 17M (TM #206-4-2), as per Village Code Section 155A-6E – General Requirements. All land must be kept free of dead or dying trees and accumulations of brush, shrubs, weeds, grass, stumps, roots, excessive and/or noxious growths, garbage, refuse, or debris which would either tend to start a fire or increase the intensity of a fire already started or cause poisoning or irritation to people or animals or cause or tend to cause or enhance an unhealthy or dangerous or obnoxious condition on said property or any adjacent or neighboring property. The specific violation is garbage, refuse and debris in the rear of the property. Dumpsters overflowing with garbage; garbage on the ground surrounding the dumpsters; garbage in rear parking lot along concrete blocks; refuse in rear of building on the ground; accumulations of weeds at rear of building.

**Present:** Deputy Mayor Ferraro, Trustees Behringer, Karl, and O'Connor

**Also present:** Attorney Terhune and Clerk Zahra

**Absent:** Mayor Dwyer

On a motion by Trustee Behringer, seconded by Trustee Karl, and carried, the hearing was opened at 7:05PM.

The reason for the "due process" hearing is that only the owner of the property that has been issued this violation is allowed to speak. No public comment is allowed. Property Manager, Joel Satie asked the Board to grant an extension until the end of the week. He spoke to the tenant and the property will be cleaned up.

With no further comments or questions, on a motion by Trustee Karl, seconded by Trustee O'Connor and carried, the due process hearing was closed at 7:10PM.

**VILLAGE OF MONROE  
BOARD OF TRUSTEES MEETING  
TUESDAY, JULY 18, 2023  
([www.villageofmonroe.org](http://www.villageofmonroe.org))**

The meeting of the Board of Trustees was held on Tuesday, July 18, 2023 at 7:00 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, New York. Deputy Mayor Ferraro called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

**Present:** Deputy Mayor Ferraro, Trustees Behringer, Karl and O'Connor  
**Also present:** Attorney Terhune and Clerk Zahra  
**Absent:** Mayor Dwyer

**MINUTE APPROVAL: JUNE 20, 2023 BOARD MEETING:**

On a motion by Trustee Behringer, seconded by Trustee Karl, the Minutes of the June 20, 2023 Board Meeting were approved.

**Ayes:** Trustees Behringer, Ferraro, Karl and O'Connor  
**Nays:** None

**MINUTE APPROVAL: JULY 6, 2023 SPECIAL BOARD MEETING:**

On a motion by Trustee Karl, seconded by Trustee O'Connor, the Minutes of the July 6, 2023 Special Board Meeting were approved.

**Ayes:** Trustees Ferraro, Karl and O'Connor  
**Nays:** None  
**Abstain:** Trustee Behringer

**MINUTE APPROVAL: JULY 13, 2023 SPECIAL EXECUTIVE SESSION BOARD MEETING:**

Tabled until the August 15, 2023 meeting.

**RESOLUTION AUTHORIZING THE VILLAGE OF MONROE TO RENEW A CABLE FRANCHISE AGREEMENT WITH CABLEVISION OF WAPPINGERS FALLS, INC. IN THE VILLAGE OF MONROE:**

Attorney Terhune stated that this is a non-exclusive franchise and any other cable company can apply to the Village of Monroe.

WHEREAS, the Village of Monroe (the "Village") is a "franchising authority" in accordance with Title VI of the Communications Act of 1934, (the "Communications Act"), and is authorized to grant one or more nonexclusive cable television franchises pursuant to Article 11 of the New York Public Service Law, as amended, and Title 16, Chapter VIII, Parts 890.60 through 899, of the Official Compilation of Codes, Rules and Regulations of the State of New York, as amended (collectively the "Cable Laws");

WHEREAS, the Village, executed a franchise agreement with Cablevision of Wappingers Falls, Inc. (the "Franchisee") on May 10, 2013, which was thereafter confirmed and made effective by the New York State Public Service Commission ("Commission") on October 25, 2013 for a term of ten (10) years (Case No. 13-V-0416), and

WHEREAS, said franchise agreement will expire on October 25, 2023; and

WHEREAS, Franchisee has submitted a proposed franchise renewal agreement (the "Franchise Renewal Agreement") to continue operating its system within the Village; and

WHEREAS, The Village and Franchisee have mutually agreed to the terms of said

**Franchise Renewal Agreement subject to approval by the Village Attorney; and**

**WHEREAS, the Village has determined that the Franchisee is and has been in substantial compliance with all terms/provisions of its existing franchises and applicable law; and**

**WHEREAS, the Village has determined that Franchisee has the requisite legal, technical and financial capabilities to operate a Cable Systems within the Village and that Franchisee's proposals for renewal of the franchises meet the cable related needs of the Community; and**

**WHEREAS, a duly noticed Public Hearing, affording an opportunity for all those interested parties within the Village to be heard on the proposed Franchise Renewal Agreement was held before the Village on July 18, 2023.**

**NOW, THEREFORE, be it RESOLVED, that the Village Board of Trustees determines that it is in the best interest of the public to award the non-exclusive Franchise Renewal Agreement to the Franchisee; and be it**

**FURTHER RESOLVED that the Village Board hereby authorizes the Village Mayor to enter into the Franchise Renewal Agreement with Cablevision of Wappingers Falls, Inc., and to execute any other documents necessary to effectuate the granting of the franchise renewal on behalf of the Village of Monroe subject to approval of the agreement by the Village Attorney.**

**On a motion by Trustee Ferraro, seconded by Trustee Behringer**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**EVENT APPLICATION - EVANGELISTIC CAMPAIGN:**

**Tabled for further review.**

**APPOINTMENT – MONROE JOINT PARKS & RECREATION COMMISSION – C. BELL:**

**RESOLVED, the Board of Trustees appoints resident Clarence Bell, 74 Fredrick Drive, Monroe, NY as a Commissioner to the Monroe Joint Parks & Recreation Commission with a term of expiring 12/31/2028.**

**On a motion by Trustee Ferraro, seconded by Trustee Behringer**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

**VILLAGE OF MONROE BOARD OF TRUSTEES RESOLUTION CONCERNING VIOLATION OF PROPERTY MAINTENANCE – 711 ST RTE 17M SBL #206-4-2:**

**Property Location: 711 St Rte 17M / SBL #206-4-2 / Monroe, NY 10950**

**As per Village Code Article 1, Section 155A-6E, Failure to Control Trash and Rubbish, all land must be kept free of dead dying trees and accumulations of brush, shrubs, weeds, grass, stumps, roots, excessive and / or noxious growths, garbage, refuse or debris which would either tend to start a fire or increase the intensity of a fire already started or cause poisoning or irritation to people or animals or cause or tend to cause or enhance an unhealthy or dangerous or obnoxious condition on said property or on any adjacent or neighboring property. The specific violation is garbage, refuse and debris in the rear of the property. Dumpsters overflowing with garbage; garbage on the ground surrounding the dumpsters; garbage in rear parking lot along concrete blocks; refuse in rear of building on the ground; accumulations of weeds at rear of building.  
There has been failure to remedy.**

**WHEREAS, long standing violations of the Village’s Property Maintenance Law, Chapter 155A-6E of the Village of Monroe Code, have existed at 711 St Rte 17M, Village of Monroe, 10950, designated as Tax Map No. SBL 206-4-2; and**

**WHEREAS, the property owner has been given proper and lawful notice of said violation and have been directed to correct the violation; and**

**WHEREAS, the property owner was given due notice of a due-process hearing to be held by the Board of Trustees on July 18, 2023, at 7:00PM; and**

**WHEREAS, the owner sent a property manager that stated the property will be cleaned up by July 21, 2023; and**

**WHEREAS, the owner has not yet taken steps to correct the violation, and the violation still exists; and**

**WHEREAS, the Board of Trustees is authorized pursuant to Section 155-A8 of the Property Maintenance Law to authorize that the Village undertake to remedy such violation at the property owner’s cost and expense.**

**BE IT FURTHER RESOLVED, that the Village Clerk mail a certified copy of this resolution be mailed to the property owner via certified mail.**

**BE IT FURTHER RESOLVED, any violation that remains uncorrected on the property as of Friday, July 21, 2023, the Board of Trustees hereby authorizes the Village, its contractors or agents to enter upon the property to correct the aforesaid violation and that all costs incurred by the Village, including administrative, legal and corrective costs, be charged to the property owner and such charge shall be added to the tax bill of the property owner if not paid within thirty (30) days of notification to the last known address of the property owner as shown on the Village tax records.**

**On a motion by Trustee Behringer, seconded by Trustee Karl**

**Ayes: Trustees Behringer, Ferraro, Karl and O’Connor  
Nays: None**

**APPOINTMENT – E. EZRATTY – SUMMER INTERN:**

**RESOLVED, the Board of Trustees approves the appointment of Emily Ezratty, 30 Prestwick Drive, Monroe, NY 10950, to the position of Summer Intern. Pre-approval has been received from the Orange County Department of Civil Service. Ms. Ezratty will be paid at an hourly rate of \$18.00/hour.**

**On a motion by Trustee Ferraro, seconded by Trustee O’Connor**

**Ayes: Trustees Behringer, Ferraro, Karl, and O’Connor  
Nays: None**

**RESIGNATION – P/T SCHOOL RESOURCE OFFICER– D. LEE:**

**RESOLVED, the Board of Trustees accepts the resignation of Part-Time School Resource Officer David Lee effective July 5, 2023. The Board of Trustees wishes Dave well in his future endeavors.**

**On a motion by Trustee Behringer, seconded by Trustee Karl**

**Ayes: Trustees Behringer, Ferraro, Karl and O’Connor  
Nays: None**

**VILLAGE OWNED PROPERTY - SELLING OF BEER AND WINE DURING EVENTS:**

Pursuant to Chapter 67 the consumption of alcoholic beverages on public land within the Village, which includes “any highway, street, sidewalk, park or playground or in the parking lot of any shopping center” during “a fair, picnic or other community gathering for which special permission has been granted by the Village” or “to outdoor sidewalk cafes as defined under the Village Code” is permitted.

RESOLVED, the Board of Trustees will allow the sale of beer and wine during concert events on Lake Street between the ponds in a designated area that is clearly labeled. The retailer must have an approved Temporary Beer, Wine and Cider Permit from the NYS Liquor Authority (SLA).

On a motion by Trustee Ferraro, seconded by Trustee Behringer

Ayes: Trustees Behringer, Ferraro, Karl and O’Connor

Nays: None

**AUTHORIZATION – WAIVER OF CONFLICT – THOMAS, DROHAN, WAXMAN, PETIGROW & MAYLE, LLP:**

WHEREAS, the Village and the Monroe Central School District are working on extending the SRO Agreement and are reviewing an agreement regarding Identification Badges for SROs; and

WHEREAS, Thomas, Drohan, Waxman, Petigrow & Mayle, LLP (“TDWPM”) presently serves as labor counsel to the Village of Monroe and tax certiorari counsel to the school District;

NOW THEREFORE, BE IT RESOLVED, that the Board waives any potential conflict of interest that might otherwise exist and authorizes TDWPM to work on the SRO Agreement and an agreement regarding identification badges for SROS; and

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Mayor to execute a waiver of conflict on the Village’s behalf.

On a motion by Trustee Ferraro, seconded by Trustee Karl

Ayes: Trustees Behringer, Ferraro, Karl and O’Connor

Nays: None

**PAYMENT AUTHORIZATION #8 (FINAL) – HIGH STREET WATERLINE REPLACEMENT – GROUND CONTROL EXCAVATING:**

RESOLVED, the Board of Trustees accepts the recommendation of Village Engineer, John O’Rourke P.E., and approves Payment No. 8 for the release of retainage submitted by Ground Control Excavating, 63 Waterbury Rd. Warwick, NY 10990, for the High Street Water Main Replacement project in the amount of \$37,930.93. This closes out the project with the Village now releasing the retainage held for the one-year (1) warrantee period. Mayor Dwyer is hereby authorized to sign the voucher for payment.

On a motion by Trustee Karl, seconded by Trustee O’Connor, it was:

Ayes: Trustees Behringer, Ferraro, Karl and O’Connor

Nays: None

**APPOINTMENT – P/T COURT CLERK – N. MANFREDONIA:**

RESOLVED, the Board of Trustees approves the recommendation of Village Justice Strauss and appoints Nicole Manfredonia to the position of P/T Court Clerk effective August 10, 2023 at a salary of \$22.00/hour.

On a motion by Trustee O’Connor, seconded by Trustee Karl

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**  
**Nays: None**

**NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES – OFFICER SURVIVAL TACTICS – DETECTIVE PAYTON, OFFICER HANSEN, AND OFFICER BEACH:**

**RESOLVED**, the Board of Trustees approves the attendance of Detective Payton, Officer Hansen, and Officer Beach to the New York State Division of Homeland and Emergency Services Officer Survival Tactics Course on August 8 through August 10, 2023 in Oriskany, NY subject to conferring with Chief Guzman that the Police Department will have proper staffing during this time. This training is designed to place officers in reality-based scenarios to improve their overall situational awareness and survivability skills. There is no cost for the training and lodging.

**On a motion by Trustee Behringer, seconded by Trustee Karl**

**Ayes: Trustees Behringer, Ferraro, Karl, and O'Connor**  
**Nays: None**

**SCHEDULING OF PUBLIC HEARING – EMINENT DOMAIN PROCEEDINGS:**

**RESOLUTION SETTING A PUBLIC HEARING FOR THE PROPOSED ACQUISITION BY EMINENT DOMAIN OF CERTAIN REAL PROPERTY COMMONLY KNOWN AS  
47 LAKES ROAD, TAX MAP SBL 211-1-1**

**WHEREAS**, by resolution dated July 13, 2023, the Board of Trustees of the Village of Monroe authorized the Village Mayor, staff, attorney, engineering consultants and the Village's special legal counsel to do all such things necessary to acquire title to property commonly known as 47 Lakes Road, SBL 211-1-1 by eminent domain consistent with the authority vested in the Village pursuant to the New York Eminent Domain Procedure Law ("EDPL") and preserve said property for the public benefit; and

**WHEREAS**, to provide the public an opportunity to review the public use to be served by acquiring the property and provide all interested persons an opportunity to present oral or written statements and to submit other documents concerning the acquisition of property to be acquired.

**BE IT RESOLVED** that the Board of Trustees shall hold a public hearing on said proposed acquisition at the Village Hall, 7 Stage Road, Monroe, New York at 7:00 PM on August 15, 2023; and

**BE IT FURTHER RESOLVED** that the Village Clerk shall publish or cause to be published a public notice in the official newspaper of the Village of Monroe in accordance with the provisions of the EDPL.

**On a motion by Trustee Behringer, seconded by Trustee Karl**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**  
**Nays: None**

The Mayor declared this Resolution adopted.

Dated: July 18, 2023

**REQUEST TO TRAVEL – NYCOM ANNUAL MEETING / MAYOR DWYER & TRUSTEE O’CONNOR:**

**RESOLVED**, the Board of Trustees approves the attendance of Mayor Neil Dwyer and Trustee Martin O’Connor at the New York Conference of Mayors and Municipal Officials Annual Meeting in Lake Placid, NY from September 18<sup>th</sup> through September 22<sup>nd</sup>, 2023. Approximate total cost for the conference, including program fees and hotel stay is \$2,490.00 and shall be allocated from budget line A.1210.4100, Mayor General Expense in the amount of \$1,245.00 and budget line A.1010.4100, Trustees General expense in the amount of \$1,245.00. Personal vehicles will be used and a voucher will be submitted for mileage reimbursement.

**On a motion by Trustee Ferraro, seconded by Trustee Karl**

**Ayes:** Trustees Behringer, Ferraro, Karl, and O’Connor

**Nays:** None

**APPOINTMENT – CONSULTANT FOR ARCHITECTURAL REVIEW BOARD – J. WILKINSON:**

**RESOLVED**, the Board of Trustees appoints Architect Jeff Wilkinson, 13 Chambers Street, Newburgh, NY 12550 as a consultant for the Architectural Review Board. The Architectural Review Board is tasked with the review and recommendations to the Planning Board on improved projects throughout the Village of Monroe.

**On a motion by Trustee Ferraro, seconded by Trustee Behringer**

**Ayes:** Trustees Behringer, Ferraro, Karl, and O’Connor

**Nays:** None

**MAYOR & TRUSTEE’S REPORT:**

Trustee Karl commented on the fireworks and that there was a little mess-up and the patriotic music wasn’t played during the show. Other than that, it was a great show and he would love to see the Village engage with Garden State Fireworks next year.

Trustee Karl also informed the Board and the public that the Forshee Street Waterline Replacement Project is scheduled for the second week of August and should only take about two weeks to complete.

Trustee Behringer said the hotdogs sold by the Mombasha Fire Company at the Independence Day Celebration were great, as were the fireworks. She thought the fireworks had a great attendance considering they were canceled two times before we could actually have them.

**ATTORNEY’S REPORT:**

Nothing to report.

**PUBLIC COMMENT:** # PRESENT 7 TIME: 7:40PM

Sharon Shear, animal activist, has not seen any geese lately. She likes to see them waddling and swimming in the ponds. She would people to learn to coexist with the geese. Sharon is in contact with Doreen Frega, Animal Protection League of NJ, who would like to come address the Board with a nonlethal geese presentation.

Rich Goldstein, resident, encourages the Village Attorney draft a letter to the Department of Justice for further interpretation of the RLUIPA Law. He feels in residential

neighborhoods properties are now being used commercially, creating hardships in the community.

Arnold Tooma, 86 Winchester Drive, feels that the residential neighborhood he lives in cannot accommodate the parking and traffic that has been created. The traffic and parking on the streets have created a dangerous situation and is a disaster waiting to happen. He also questioned the No Parking signs posted for November 1<sup>st</sup>, they say no parking after 10pm and the local law states midnight. Trustee Karl stated this is something we are discussing.

Christina Chapman, resident of Mountain Lodge, recently moved here from New York City thanked the Board for their service. She is hoping to start an acting school in Monroe.

#### **EXECUTIVE SESSION:**

On a motion by Trustee Ferraro, seconded by Trustee Behringer, and carried, following a 5-minute recess, the Board convened in Executive Session at 8:05PM for advice of counsel.

#### **OPEN SESSION:**

On a motion by Trustee Ferraro, seconded by Trustee Behringer and carried, the Open Meeting resumed at 8:10PM.

#### **RATIFICATION OF CHIEF’S CONTRACT – JUNE 1, 2023 – MAY 31, 2026:**

**RESOLVED**, the Board of Trustees does hereby ratify an agreement with Police Chief Guzman effective July 18, 2023 for the contract dated June 1, 2023 to May 31, 2026.

On a motion by Trustee Ferraro, seconded by Trustee Behringer

Ayes: Trustees Behringer, Ferraro, and O’Connor

Nays: Trustee Karl

#### **A RESOLUTION TO RENEW, RENEW and AMEND, and/or EXECUTE A NEW 3-YEAR COOPERATION AGREEMENT BETWEEN THE COUNTY OF ORANGE AND THE VILLAGE OF MONROE TO PARTICIPATE IN THE ORANGE COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT, HOME INVESTMENT PARTNERSHIPS PROGRAMS, AND EMERGENCY SOLUTIONS GRANT PROGRAM FOR FEDERAL FISCAL YEARS 2024, 2025, AND 2026 (AND SUCCESSIVE THREE-YEAR QUALIFICATION PERIODS), PURSUANT TO TITLE I OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, AS AMENDED, THE CRANSTON GONZALEZ NATIONAL AFFORDABLE HOUSING ACT OF 1990, AS AMENDED, AND SUBTITLE B OF TITLE IV OF THE MCKINNEY-VENTO HOMELESS ASSISTANCE ACT OF 1987, AS AMENDED:**

**WHEREAS**, the Secretary of Housing and Urban Development of the United States is authorized under Title I of the Housing and Community Act of 1974, as amended, and the Cranston-Gonzalez National Affordable Housing Act of 1990, as amended, and Subtitle B of Title IV of the McKinney-Vento Homeless Assistance Act of 1987, as amended to make grants to states and other units of general local government to help finance Community Development and Affordable Housing Programs; and

**WHEREAS**, Section 99-h of the General Municipal Law of the State of New York grants to any municipal corporation the power, either individually or jointly with one or more other municipal corporations, to apply for, accept, and expend funds made available through the State, pursuant to the provision of any Federal law which is not inconsistent with the statutes or condition of this State, in order to administer, conduct or participate with the Federal Government in programs relating to the general welfare of the inhabitants of such municipal corporation; and;

**WHEREAS**, a number of municipalities have requested participation and the County of Orange had determined that it is desirable and in the public interest that it



make application for Community Development Block Grant, HOME Investment Partnerships Program, and Emergency Solutions Grant (ESG) funds as an Urban County; and

**WHEREAS**, participation by the County of Orange as an Urban County in the Community Development, HOME, and ESG Programs requires that municipalities and the County of Orange cooperate to undertake or assist in undertaking essential community housing and development activities that benefit low and moderate income people; and

**WHEREAS**, the Village of Monroe agrees to participate in eligible activities to be conducted under the Orange County Urban County Entitlement Community Development Block Grant Program; and

**WHEREAS**, the Mayor of the Village of Monroe is authorized to renew, renew and amend, and/or execute a Cooperation Agreement and send notice of this election to the U.S. Department of Housing and Urban Development at the New York Field Office; and

**WHEREAS**, the aforesaid activities are in the best interest of the **Municipality**; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Municipality that the Mayor is authorized to renew, renew and amend, and/or execute the Urban County CDBG Cooperation Agreement with the County of Orange to participate in the Orange County Urban County Entitlement Community Development Block Grant Program, HOME Investment Partnerships Program, and Emergency Solutions Grant pursuant to the Housing and Community Development Act of 1974, as amended, the Cranston-Gonzalez National Affordable Housing Act of 1990, as amended, and Subtitle B of Title IV of the McKinney-Vento Homeless Assistance Act of 1987, as amended for the program years commencing Federal Fiscal Years 2024, 2025 and 2026 (and successive three-year qualification periods); and

**BE IT FUTHER RESOLVED**, that this resolution shall take effect immediately upon its enactment, as provided by law.

**On a motion by Trustee Ferraro, seconded by Trustee Behringer**

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor**

**Nays: None**

Date adopted: July 18, 2023

#### **ADJOURNMENT:**

**On a motion by Trustee Ferraro, seconded by Trustee Behringer and carried, no further business, the meeting was adjourned at 9:40PM.**

#### **MONTHLY REPORTS:**

**On a motion by Trustee Behringer, seconded by Trustee Karl, with all in favor, the department monthly reports were accepted and filed.**

**Trustee Karl noted for the Board that water consumption is increasing and this is something we need to keep an eye on.**

**Respectfully submitted,**

**Kimberly Zahra  
Village Clerk**

**JUNE 2023 VILLAGE CLERK'S REPORT SUBMITTED BY KIMBERLY ZAHRA,  
VILLAGE CLERK:**

1. Minutes prepared, processed associated correspondence and Legal Notices completed for the June 6<sup>th</sup> and June 20<sup>th</sup> Board of Trustee's Meeting.
2. Permits issued: Handicap Parking: 15 Garage Sale: 6 Solicitor/Peddling: 0  
Road Opening: 0 Blasting Permit: 1 Liquor License: 0 Towing Permits: 0
3. Processed 2 Event Application.
4. Public Hearings Held: 6 Due Process Hearing: 0
5. Bi-Weekly payroll worksheets completed and submitted.
6. Bi-Weekly payroll worksheets for Highway and Water Departments completed and submitted.
7. Collected May water rents.
8. Collected June Village Tax bills.
9. Required paperwork filed with O.C. Department of Human Resources.
10. Processed FOIL requests.
11. Provided Notary Services.
12. Oversee updates and maintenance, of Village Website and Constant Contact. (28 sent)
13. Daily retrieval of messages left during the day and after hours. Forwarded messages and responded as required.
14. Vouchers completed as required. Transmittal of money collected completed and bank deposits done.
15. Scan and email pertinent information to Board and Attorney.
16. Scan documents into DOCUWARE.
17. Maintain calendar for Mayor Dwyer.
18. Closed out mailing machine for month 6/30.
19. Prepared concert contracts for Summer Concert Series.
20. Lawn Maintenance – Property Maintenance Violation processing.
21. Additional duties from Billing Control Clerk position.
22. NYMIR training – Discrimination & Harassment (6/27) & Workplace Violence (6/29)

**JUNE 2023 JUSTICE COURT REPORT:**

Total Fines: \$29,604.00 Total Surcharges: \$9,381.00 Total Parking: \$1,500.00  
Total Civil Fees: \$3,387.00 Bail Poundage Collected: \$0.00 Total Bail Forfeited: \$0.00  
*Total for June: \$43,872.00*

Vehicle & Traffic Tickets: 298 Disposed: 324  
Criminal Cases: 42 Disposed: 45 Civil Cases: 1 Disposed: 0  
Paid Parking Tickets: 27 Dismissed Traffic Tickets: 59

**JUNE 2023 POLICE DEPARTMENT REPORT SUBMITTED BY DARWIN GUZMAN,  
CHIEF:**

**CALLS FOR SERVICE**

TOTAL CALLS – 1,726  
CASES/CRIMINAL OFFENSE – 166  
ARRESTS – 52

**TRAFFIC REPORT**

TRAFFIC TICKETS - 271  
PARKING TICKETS – 13  
GAS – \$2,717.24 / 945 G  
MVA'S – 24

**TRAINING**

**Department – Range**

**Romer – TRU**

**Berke – K9**

**Munoz – Child Paseenger Safety**

**SRO – Threat Assessment**

**Farningham / Payton – School Safety**

**JUNE 2023 FILTRATION PLANT REPORT SUBMITTED BY ERNEST MABEE,  
CHIEF OPERATOR:**

<b>Production: Lake Mombasha:</b>	<b>35,930,954</b>	<b>31,009,408 Gallons LY 2022</b>
<b>Well #4:</b>	<b>5,727,509</b>	<b>4,618,893 Gallons LY 2022</b>

**Consumption: 41,658,463 Gallons / 35,628,301 Gallons LY 2022**

**Water Samples / Testing: Passed**

**Rainfall: 4.77”**

**Reservoir: -5**

**Miscellaneous:**

**Mark Outs**

**2 Reservoir Inspections**

**Final Water Reads**

**Daily Equipment Maintenance at Plant and Well**

**Weekly and Monthly Water Testing to Lab, All Results Good**

**Updated Diamond Maps**

**Alan Started Cutting Weeds with Harvester on Mombasha Lake**

**Rapid Pump here for Lift Pump**

**Removed and Replaced Hydrant on Hillside Terrace**

**Replaced Breakaway Flange on Hydrant on McElroy Place**

**Treated Lake with Copper Sulfate**

**JUNE 2023 DPW SUBMITTED BY ALDO CHIAPPETTA, WORKING LEADER:**

Repaired basins along Village roads

Swept Village streets

Assisted in rebuilding hydrants

Mowing of common grass areas throughout Village

Check and clean basins

Tar and chipped Maple Knolls area

Swept loose stone

Picked garbage throughout Crane Park

Maintain Lake View property

Installed camera poles on 17M and Still Road

Removed weeds from lake

Concert set up

Clean up and seed hay gate house area

Road mow

Electric line Commuter Lot for Charging Station

Electric line for concert field in Crane Park

Worked on MS4 report

Mowed retention ponds 2 on Reynolds Road and Winchester Drive

Storm damage clean up

Change out garbage cans around park area

Used Wee Doo to clean ponds

White line painting

Cleaned stream in Smith’s Clove Park

Watering of flowers and plants

**JUNE 2023 BUILDING DEPARTMENT AS SUBMITTED BY ASSISTANT BUILDING INSPECTOR PROULX:**

<b>Building Permits Issued:</b>	<b>27</b>
<b>Rental Inspections Completed:</b>	<b>21</b>
<b>Title Searches Completed:</b>	<b>25</b>
<b>Violations Issued:</b>	<b>16</b>
<b>Warnings Issued:</b>	<b>0</b>
<b>Building Permit Inspections Performed:</b>	<b>78</b>
<b>C.O’s Issued:</b>	<b>18</b>
<b>Complaint Inspections:</b>	<b>16</b>
<b>Fire Inspections:</b>	<b>1</b>
<b>Open, active building permits:</b>	<b>476</b>
<b>FOIL Requests:</b>	<b>6</b>
<b>Building Permit Fees:</b>	<b>\$ 7,900.50</b>
<b>Rental Permit Fees:</b>	<b>425.00</b>
<b>Fire Inspection Fees:</b>	<b>25.00</b>
<b>Title Search Fees:</b>	<b>2,700.00</b>
<b>Total Collected Fees:</b>	<b>\$ 11,050.50</b>

**Monthly Assessor’s Report**

**Daily cash deposits to Clerk**

**Bi Monthly mailing for expired permits**

**MONROE FIRE DISTRICT OFFICERS 2023:**

**Commissioners: Thomas Sullivan – Chairman, Jason Kalter – Vice Chairman, Pat Patterson, Tom Lowe, David Board**

**Secretary: Kathleen Aherne**

**Treasurer: Richard Goldstein**

**Chief Rich Lenahan, 1<sup>st</sup> Asst. Chief Jon Dolch, 2<sup>nd</sup> Asst. Chief Nick Gordon**

JUNE 2023 TREASURER’S REPORT SUBMITTED BY ANTHONY FELIZ:

Treasurer's Report Village of Monroe June 2023
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**SIGNIFICANT ACTIVITY (REVENUES)**

PILOT	84,364
Rental of Real Property	7,584
Building Permits	9,797
Int. Penelty Water Rents	12,844

**SIGNIFICANT ACTIVITY (EXPENDITURES)**

Treasurer Equipment Maintenance	5,035
VH Contractual	6,873
Unallocated Insurance	\$12,858
PD Contractual	\$7,865
Off Street Parking Equipment	5,623
Celebrations General Expense	19,060
Distribution General Expense	6,937
Planning Engineer Contractual	9,597

Health Insurance - General Fund	161,482
- Water Fund	17,004
	178,486
Workers Comp. - General Fund	3,996
- Water Fund	4,164
	8,160
Liability Insurance - General Fund	41,426
- Water Fund	11,643
	53,068

**STATUS OF FY2024 CONTINGENCY ACCOUNTS**

**CURRENT BALANCE**

General Fund Appropriation -budgeted	\$100,000	100,000
Water Fund Appropriation -budgeted	\$51,500	51,500

**COMMENTS:**

We have completed 1 month of the new fiscal year and expenses should be at 8.3%. The expenses are at 4.3% for the General Fund and 1.9% for the Water Fund inclusive of budget adjustments to be approved by the board.

Respectfully submitted,

Anthony Feliz

Treasurer