

**VILLAGE OF MONROE
BOARD OF TRUSTEES MEETING
TUESDAY, JUNE 20, 2023**

EXECUTIVE SESSION:

On a motion by Trustee Behringer, seconded by Trustee Ferraro, and carried, the Board convened in Executive Session at 6:30 PM for discussion of Attorney Client.

OPEN SESSION:

On a motion by Trustee Karl, seconded by Trustee O'Connor and carried, the Open Meeting resumed at 7:00 PM.

MOMENT OF SILENCE:

Mayor Dwyer had a moment of silence for the passing of Larry Giudice, a longtime DPW employee.

**PUBLIC HEARING 6.20.23 – 7:00 PM
LOCAL LAW #9 OF 2023**

**“LOCAL LAW TO EXTEND THE TEMPORARY MORATORIUM ON LAND USE
DEVELOPMENT PROCESSING AND APPROVALS”**

A Public Hearing was held on Tuesday June 20, 2023 in the boardroom of the Village Hall, 7 Stage Road, Monroe, NY at 7:00 PM to review a proposed Local Law entitled, “Local Law to Extend the Temporary Moratorium on Land Use Development Processing and Approvals”. The proposed local law is to temporarily suspend requirements to approve developments while the Village considers changes to its comprehensive plan and considers and adopts changes to its land use regulations.

Present: Mayor Dwyer, Trustees Behringer, Ferraro, Karl, and O'Connor
Also present: Attorney Terhune and Clerk Zahra

On a motion by Trustee Behringer, seconded by Trustee Karl, and carried, the public hearing was opened at 7:00 PM.

There were 0 people from the public present for the public hearing. There was no written correspondence received. The public hearing was left open for 5 minutes.

With no further comments or questions, on a motion by Trustee Karl, seconded by Trustee O'Connor and carried, the public hearing was closed at 7:05 PM.

**VILLAGE OF MONROE
BOARD OF TRUSTEES MEETING
TUESDAY, JUNE 20, 2023
(www.villageofmonroe.org)**

The meeting of the Board of Trustees was held on Tuesday, June 20, 2023 at 7:00 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, New York. Mayor Neil Dwyer called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

Present: Mayor Dwyer, Trustees Behringer, Ferraro, Karl and O'Connor
Also present: Attorney Terhune and Clerk Zahra

MINUTE APPROVAL: JUNE 6, 2023 BOARD MEETING:

On a motion by Trustee Karl, seconded by Trustee O'Connor, the Minutes of the June 6, 2023 Board Meeting were approved.

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor
Nays: None

ADOPTION OF LOCAL LAW #5 OF 2023, AMENDING CHAPTER 43 OF THE VILLAGE CODE “VEHICLES & TRAFFIC” TO PROVIDE CERTAIN TEMPORARY EXEMPTIONS FROM PROHIBITING PARKING COMMERCIAL VEHICLES IN RESIDENTIAL DISTRICTS:

WHEREAS, the Village Board of the Village of Monroe, New York (“Village Board”) duly noticed a public hearing held on June 6, 2023; and

WHEREAS, the Village Board solicited public comment during said public hearing on June 6, 2023; and

WHEREAS, the purpose of this Local Law is Amending Chapter 43 of the Village Code “Vehicles & Traffic” to Provide Certain Temporary Exemptions from Prohibiting Parking Commercial Vehicles in Residential Districts. The Village Board of Trustees finds and determines that temporary parking of commercial vehicles on Village streets in residential neighborhoods for the purpose of delivering goods, wares, or merchandise or rendering services to premises in the immediate vicinity thereof provides a valuable service to Village residents

NOW, THEREFORE, BE IT RESOLVED that:

1. The above “WHEREAS” paragraphs are incorporated herein by reference.
2. The Local Law Amending Chapter 43 of the Village Code “Vehicles & Traffic” to Provide Certain Temporary Exemptions from Prohibiting Parking Commercial Vehicles in Residential Districts as attached is adopted as Local Law #5 of 2023 of the Village of Monroe on June 6, 2023.
3. The Village Board hereby directs the Village Clerk to take all steps to process and file said Local Law.
4. This Resolution shall be effective immediately.

**VILLAGE OF MONROE
LOCAL LAW
AMENDING CHAPTER 43 OF THE VILLAGE CODE “VEHICLES AND TRAFFIC”
TO PROVIDE CERTAIN TEMPORARY EXEMPTIONS FROM PROHIBITING
PARKING COMMERCIAL MOTOR VEHICLES IN RESIDENTIAL DISTRICTS**

BE IT ENACTED by the Village Board of Trustees of the Village of Monroe, County of Orange, State of New York, as follows:

(Note: Proposed insertions of language into the Code are indicated by underlining. Proposed deletions of language from the Code are indicated by strikeout symbols. All other language shown is to remain unchanged. The symbol “ * * * *” indicates portions of the Code to remain unchanged, which are not shown here for brevity.)*

Section 1. Legislative Findings, Purpose and intent.

The Village Board of Trustees finds and determines that temporary parking of commercial vehicles on Village streets in residential neighborhoods for the purpose of delivering goods, wares or merchandise or rendering services to premises in the immediate vicinity thereof provides a valuable service to Village residents.

Section 2. Authority.

This local law is enacted by the Village Board of Trustees of the Village of Monroe pursuant to its authority to adopt local laws pursuant to the New York State Constitution and Section 10 of the Municipal Home Rule Law and Article 14-B of the General Municipal Law.

Section 3. Section 43-5, “Reserved,” of Chapter 43, titled, “Vehicles and Traffic,” of the Code of the Village of Monroe is hereby amended as follows:

§ 43-5. Commercial motor vehicles prohibited parking.

A. Definition of commercial motor vehicle. For the purpose of this Chapter, a commercial motor vehicle is any vehicle used to transport goods or passengers including, but not limited to, trucks, box trucks, recreational vehicles, trailers, buses, vans, taxis and so forth, with a gross vehicle weight of 8,500 pounds or greater or a gross vehicle weight of less than 8,500 pounds which vehicle is used for business or commercial purposes. ~~for which the operator must have a commercial driver's license issued by the State of New York.~~

B. Parking prohibited in residential districts. Commercial vehicles shall be prohibited from parking on Village streets in all residential districts, including in the shoulder and in the Village right-of-way.

C. Exempt vehicles. Vehicles providing essential services to the community such as firetrucks, ambulances, police vehicles, utility vehicles and municipal public works vehicles shall be exempt from the prohibitions contained in this section.

D. Temporary exceptions. Commercial vehicles shall be permitted to park temporarily on residential streets if said vehicle is delivering goods, wares or merchandise or rendering services to premises in the immediate vicinity thereof during the hours of 7:00 A.M. to 9:00 P.M. This exception shall not be construed to permit overnight parking of commercial vehicles on Village streets.

~~E.~~ Enforcement. This section shall be enforced by the Village of Monroe Police Department's parking enforcement officer or officers or such other officer as designated by the Chief of Police.

~~F.~~ Each violation of this section shall be punishable by a fine of \$100 and shall be subject to removal and storage as set forth in § 43-42A(3) and § 43-42B.

Section 4. Supersession, of Inconsistent Laws, if any.

The Village Board of Trustees hereby declares its legislative intent to supersede any provision of any local law, rule, or regulation and any provision of the state Village Law or other special law that may be declared inconsistent or in conflict with this local law. The courts are specifically requested to take notice of this legislative intent and apply such intent in the event the Village has failed to specify any provision of law that may require supersession. The Village Board hereby declares that it would have enacted this local law and superseded such provision had it been apparent.

Section 5. Severability.

If any section, part or provision of this local law or the application thereof to any person, property or circumstance is adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the section, part, provision or application directly and expressly adjudged invalid and shall not affect or impair the validity of the remainder of this local law or the application thereof,

Section 6. Effective Date.

This local law shall take effect immediately upon filing with the Secretary of State.

On a motion by Trustee Behringer, seconded by Trustee Karl

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

**ADOPTION – LOCAL LAW #6 OF 2023 – LOCAL LAW TO EXTEND THE
TEMPORARY MORATORIUM ON LAND USE DEVELOPMENT PROCESSING AND
APPROVALS:**

**VILLAGE OF MONROE
LOCAL LAW TO EXTEND THE TEMPORARY MORATORIUM ON LAND
USE DEVELOPMENT PROCESSING AND APPROVALS**

WHEREAS, an introductory Local Law, titled “**Local Law to Extend the Temporary Moratorium on Land Use Development Processing and Approvals,**” was introduced before the Board of Trustees of the Village of Monroe on June 6, 2023; and

WHEREAS, upon notice duly published and posted, a hearing was held on said Local Law on June 20, 2023, whereat public discussion was heard concerning the merits of said Local Law and after hearing from all those present wishing to speak, the Board of Trustees declared the public hearing closed on June 20, 2023; and

WHEREAS, pursuant to General Municipal Law § 239-m, the proposed local law was duly referred to the Orange County Planning Department on June 6, 2022, which Department responded by letter dated June 7, 2023, that the action was a “local determination”; and

WHEREAS, the proposed local law was referred to the Village of Monroe Planning Board pursuant to Village Code § 200-77 and a response was received; and

WHEREAS, the proposed local law and notice of public hearing was duly referred to the Town of Monroe, Town of Palm Tree, Village of Kiryas Joel, Village of South Blooming Grove and the Village of Harriman; and

WHEREAS, the Board of Trustees determined that this was a Type II action pursuant to 6 NYCRR 617.5(c)(36), adoption of a moratorium on land development, of the regulations implementing the State Environmental Quality Review Act (SEQRA), requiring no further SEQRA action.

NOW THEREFORE, BE IT RESOLVED, that the introductory Local Law, titled

“Local Law to Extend the Temporary Moratorium on Land Use Development Processing and Approvals,” of the Village of Monroe be and hereby is adopted on June 20, 2023, as Local Law No. 6 of 2022 of the Village of Monroe.

VILLAGE OF MONROE

A LOCAL LAW TO EXTEND THE TEMPORARY MORATORIUM ON LAND USE DEVELOPMENT PROCESSING AND APPROVALS

BE IT ENACTED by the Village Board of the Village of Monroe, Orange County, New York, as follows:

Section 1. Legislative Purpose.

The purpose of this local law is to temporarily suspend processing of land use applications while the Village considers changes to its comprehensive plan and considers and adopts changes to its land use regulations. The Village Board referred the draft comprehensive plan update and certain draft local laws regulating historical properties, places of worship and schools, and architectural review to the Planning Board for comment. By letter dated June 1, 2023, the Planning Board recommended that the moratorium on land use development be extended for an additional three (3) months. The Village Board also received numerous letters and comments from the public and landowners addressing concerns with certain aspects of the comprehensive plan update and the draft local laws implementing the comprehensive plan’s goals.

Although the Village has been working diligently to revise the comprehensive plan within the time limits set in the original moratorium, the Village Board accepts the Planning Board’s recommendation for a limited extension of the moratorium to consider that Board’s comments and also address comments made by the public.

This temporary extension allows the Village to maintain the land use status quo while it considers the Planning Board and public comments. The intent of this extension remains the same as the June 20, 2022 moratoria, which is to amend its comprehensive plan and land use regulations to provide for controlled growth that will not unduly impact the public welfare, community services, schools, and infrastructure, to preserve open space, protect historic buildings and scenic features important to the Village’s character, and to plan for a proper mix of residential and commercial development. The overall purpose of this limited extension is to promote community planning values by regulating land development based on a carefully considered plan. This extension prevents a “race of diligence” by those seeking to obtain approvals before the updated comprehensive plan and regulations are in place. This local law will protect the public interest and welfare until an amended comprehensive plan and zoning law are adopted.

The Village Board finds and determine that several planning issues affecting the Village's growth should be addressed by amending the comprehensive plan and zoning law to address, among other planning issues, planning for and locating senior citizen housing, preserving local historic buildings and structures, updating use and bulk regulations to maintain the character of the Village housing stock, developing overlay districts to protect critical environmental resources and scenic viewsheds considered important to the Village's character, developing regulations applicable to the Village of Monroe's historic district, and creating architectural review regulations. The purpose of this moratorium is to allow the Village Board time to comprehensively address these issues in a thoughtful and fair way.

Section 2. Moratorium Imposed.

A. For a period of three (3) months following the date of adoption of this local law, no development approval shall be granted in the Village of Monroe unless expressly exempted from this moratorium pursuant to Section 3 below. The term "development approval" shall mean any application for an approval of a discretionary nature required for all development in the Village, including, but not limited to, any approval of a subdivision, site plan, special permit or variance application proposing such development. "Development approval" shall also mean any permit for clearing, filling, and grading where such permit is not part of or necessary to an approved subdivision, special permit or site plan that has completed SEQR and has applied for and received a permit pursuant to said approval. In addition, no new applications for any development approval shall be accepted and/or processed by any of the Village's boards, unless expressly exempted from this moratorium pursuant to Section 3 below. This local law is binding on all Village boards, officers, and employees and on all persons and property requiring development approval within the Village.

B. This moratorium may be extended by one (1) additional period of up to three (3) months each by resolution of the Village Board upon a finding of need for such extension.

C. During the period of the moratorium, the Village shall endeavor to adopt an amended comprehensive plan and planning and zoning regulations of development in the Village.

Section 3. Exceptions to Moratorium.

A. The following types of development approvals or building permits may be granted or conditionally granted during the moratorium:

1. A building permit for the construction of a single-family or two-family home on an approved lot, or for the addition of an accessory building or structure to an existing single-family or two-family home.
2. Approval by the Zoning Board of Appeals of an application for an interpretation or an area variance for the construction of a single-family or two-family home on an approved lot, or for the addition of an accessory building or structure to an existing single-family or two-family home.
3. Approval of an application for the adaptive reuse of a Historic Building pursuant to Village Code § 200-61.1.
4. Approval of a lot line adjustment.
5. Approval of an addition, alteration or reconstruction of an existing structure which results in no material change in such structure and which is not intended or designed to accommodate any new or different use of such structure.
6. Subdivisions that have received preliminary Planning Board approval prior to the date of adoption of this law.
7. Applications for site plan and/or special permit that have received conditional or final Planning Board approval.
8. Amendment to an approved site plan for the purpose of satisfying a condition of the original site plan.
9. Amendments to an approved site plan which result in no material change and which are not intended or designed to accommodate any new or different use of the property.
10. The issuance of building permits to a property that has received final subdivision, site plan or special permit approval.

B. No development approval application shall be accepted for review by any of the Village's boards, officers or employees on or after the date of adoption of this local law, except for an application seeking a development approval described in subsections A.

C. A development approval shall not be granted unless the approved application complies with all zoning and other requirements in effect on the date of approval.

D. An application for a development approval that is not described in subsection A of Section 3 shall not be accepted by the reviewing board or official during the moratorium. However, if a complete application for such development approval was submitted to the reviewing board or official prior to the date of introduction of this local law to the Village Board, the applicant may request the Planning Board to continue review of the application, but such review shall be for SEQR purposes only and shall be undertaken at the property owner's risk.

F. This moratorium shall not prohibit the denial of an application.

Section 4. Administrative Relief from Moratorium.

A. In order to prevent an unlawful taking of property and to prevent irreparable harm, the Village Board is authorized to grant limited relief from this moratorium pursuant to the standards and requirements herein. An applicant seeking such relief shall be required to show by clear and convincing evidence, including credible dollars and cents proof, that the applicant cannot make any reasonable use of its property with any of the uses permitted in the relevant zoning district; that the moratorium causes irreparable injury to the applicant; and that it would be unreasonable and unjust not to grant relief from the moratorium. Any relief granted by the Village Board shall be the minimum necessary and the Village Board may impose conditions on any relief granted.

B. All such applications shall be actions subject to SEQR. The Village Board may designate the Planning Board or the Zoning Board of Appeals as lead agency for such applications if the Village Board deems it advisable. In the event relief from the moratorium is granted by the Village Board, the applicant shall proceed to other Village board(s) or officials to apply for required development approval(s). Notwithstanding any relief granted pursuant to this section, development approval shall not be granted unless the approved application complies with all zoning and all other requirements in effect on the date of approval.

C. The applicant or any other person aggrieved by a decision of the Village Board hereunder may apply to the state supreme court pursuant to article seventy-eight of the civil practice laws and rules.

Section 5. Notice to Applicants - Change in Zoning Requirements.

This section provides notice to all applicants that although an application authorized in Section 3 or Section 4 above may proceed through the Planning Board and/or ZBA review process, the property owner proceeds at his or her own risk because such application may be impacted or denied because of a change in zoning requirements. A development approval shall not be granted unless the approved application complies with all zoning and other requirements in effect on the date of approval.

Section 6. Default Approvals Abolished.

Notwithstanding any law, rule, or regulation to the contrary, no development approval shall be granted, deemed granted or dispensed with because of the passage of time. All development approvals granted during the period of the moratorium shall require the affirmative vote of the reviewing board(s) with jurisdiction and endorsement of the plat or plan as otherwise required by law.

Section 7. Supersession of Inconsistent Laws, if any.

The Village Board hereby declares its legislative intent to supersede any provision of any local law, rule, or regulation and any provision of the state Village Law or other special law that may be declared inconsistent or in conflict with this local law. The state law provisions that shall be, and hereby are, superseded include, but are not limited to, all of Article 7 of the Village Law and any other provision of law that the Village may supersede pursuant to the state Municipal Home Rule Law and the Constitution of the State of New York. The courts are specifically requested to take notice of this legislative intent and apply such intent in the event the Village has failed to specify any provision of law that may require supersession. The Village Board hereby declares that it would have enacted this local law and superseded such provision had it been apparent.

Section 8. Severability.

If any section, part or provision of this local law or the application thereof to any person, property or circumstance is adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the section, part, provision, or application directly and expressly adjudged invalid and shall not affect or impair the validity of the remainder of this local law or the application thereof.

Section 9. Effective Date.

This local law shall take effect immediately upon filing with the Secretary of State

On a motion by Trustee Ferraro, seconded by Trustee Karl

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

RESIGNATION – F/T POLICE OFFICER– M. FREEMAN:

RESOLVED, the Board of Trustees accepts the resignation of full-time Police Officer Mark Freeman effective July 15, 2023. The Board of Trustees wishes Mark well in his future endeavors.

On a motion by Trustee Behringer, seconded by Trustee Ferraro

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

PROMOTION PD - LIEUTENANT – T. YOUNG:

RESOLVED, the Board of Trustees accepts the recommendation of Police Chief Guzman and approves the promotion of Administrative Sergeant Timothy Young to the position of Lieutenant effective June 21, 2023. Administrative Sergeant Young recently passed the Police Chief (B) examination No. 72999, which now makes him eligible to be promoted to the rank of Lieutenant. As per the Agreement between the Village of Monroe and the Monroe Police Benevolent Association the rank of Lieutenant will receive \$127,609.00. The necessary MSD 426-B will be submitted to Orange County Department of Human Resources.

On a motion by Trustee Behringer, seconded by Trustee Ferraro

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

APPOINTMENT: F/T POLICE OFFICER- A. LUISI:

RESOLVED, the Board of Trustees approves the recommendation of Police Chief Guzman to hire Mr. Anthony M. Luisi to the position of full-time Police Officer off the Orange County List of Eligibles (Exam #68100). Mr. Luisi has completed Phase 1 of the Ulster County Police academy and will attend the two-week Phase 2 upon hire. Phase 2 includes but is not limited to firearms, counter-terrorism training, interpersonal skills/arrest techniques, radar and breath analysis operator course. This training is conducted through Ulster County Police Academy and the tuition cost of \$500.00 would be charged to budget line A.3120.472, Education. Mr. Luisi will fill the position created by the resignation of Frederick Rowe. The required Department application, background, psychological, physical, and drug screening have been completed. The effective date of hire is July 5, 2023 with a starting salary of \$63,442.00.

On a motion by Trustee Behringer, seconded by Trustee Karl

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

APPOINTMENT: F/T POLICE OFFICER- A. EIGHMEY:

RESOLVED, the Board of Trustees approves the recommendation of Police Chief Guzman to hire Mr. Austen Eighmey to the position of full-time Police Officer off the Orange County List of Eligibles (Exam #68100). Mr. Eighmey has been employed as a full-time Police Officer with the Ellenville Police Department since December 2021. Mr. Eighmey will fill the position created as a result of the recent agreement with the Village of Monroe and the Police Benevolent Association. The required Department application, background, psychological, physical, and drug screening have been completed. The effective date of hire is June 30, 2023 with a starting salary of \$63,442.00.

On a motion by Trustee Behringer, seconded by Trustee Ferraro

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

APPOINTMENT – P/T BILLING CONTROL CLERK – B. MARZIGLIANO:

RESOLVED, the Board of Trustees accepts the recommendation of Mayor Dwyer and

Trustee Karl and appoints Brenna Marzigliano, 18 Natures Trail, Chester, NY 10918, to the part-time position of Billing Control Clerk effective June 26, 2023 at an hourly salary of \$22.00/hour (not to exceed 20 hours a week) from budget line F.8310.101, Admin. PS Billing Clerk.

On a motion by Trustee Behringer, seconded by Trustee Karl

Ayes: Trustees Behringer, Ferraro, Karl, and O'Connor

Nays: None

APPOINTMENT – P/T ACCOUNT CLERK TYPIST – N. MORRIS:

RESOLVED, the Board of Trustees accepts the recommendation of Mayor Dwyer and Trustee Karl and appoints Nina Morris, 11 Townsend Place, Chester, NY 10918, to the part-time position of P/T Account Clerk Typist effective June 26, 2023 at an hourly salary of \$22.00/hour (not to exceed 20 hours a week) from budget line A.3620.1700, Bldg Inspector Clerical.

On a motion by Trustee Karl, seconded by Trustee Behringer

Ayes: Trustees Behringer, Ferraro, Karl, and O'Connor

Nays: None

REQUEST FOR REFUND – WATER CUSTOMER #7300 – TM# 241-1-1.-5:

In a letter to the Board of Trustees, Martin Kane, property owner of TM# 241-1-1.-5, water customer #7300, stated that he did not receive his February 2023 water bill. As a result, it was re-levied onto his 2023 Village tax bill. He is requesting the \$75.00 service charge be waived.

As per Village Code:

§ 195-13 Overdue bills.

B.

Any bills remaining unpaid on April 15 of a given year will be levied onto the June Village tax for the ensuing year, pursuant to Village Law § 11-1118. In addition, a service charge of \$75 will be imposed for delinquent accounts re-levied upon the June Village tax bill. (This fee is in addition to all other charges imposed.)

RESOLVED, the Board of Trustees denies the request of Martin Kane, property owner of TM# 241-1-1.-5, water customer #7300, for a refund in the amount of \$75.00, the service charge for delinquent accounts re-levied on the 2023 June tax bill.

On a motion by Trustee Karl, seconded by Trustee Behringer

Ayes: Trustees Behringer, Ferraro, and Karl

Nays: Trustee O'Connor

SET PUBLIC HEARING – FRANCHISE RENEWAL AGREEMENT – CABLEVISION OF WAPPINGERS FALLS, INC.:

RESOLVED, the Board of Trustees hereby calls for a public hearing at 7:00pm, on the 18th day of July, 2023, in the Village Hall of the Village of Monroe, New York, for all interested persons to be heard in favor of or in opposition to the proposed renewal of the Altice franchise for a period of ten (10) years.

On a motion by Trustee Ferraro, seconded by Trustee Behringer

Ayes: Trustees Behringer, Ferraro, Karl, and O'Connor

Nays: None

AGREEMENT – WILDLIFE SERVICES - INCREASED MANAGEMENT OF CANADIAN GEESE:

RESOLVED, the Board of Trustees approves the agreement with USDA-APHIS – Wildlife Services, 572 Third Avenue Extension, Suite 2, Rensselaer, NY 12144 to cooperate in the wildlife damage management control of the Canadian Geese in Crane Park. The cost of the program is \$3,183.00 allocated from budget line A.7110.450, Park Contractual.

BE IT FURTHER RESOLVED, Mayor Dwyer is hereby authorized to sign the cooperative service agreement.

On a motion by Trustee Ferraro, seconded by Trustee Karl

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

APPOINTMENT – R. SVRCHEK – P/T CODE ENFORCEMENT OFFICER:

RESOLVED, the Board of Trustees accepts the recommendation of Mayor Dwyer and appoints Ronald Svrcek, 11 Highland Avenue, Monroe, NY 10950 to the part-time position of Code Enforcement Officer effective June 26, 2023. Mr. Svrcek will work 20 hours per week, at an hourly rate of \$27/hour. Pre-approval has been given from Orange County Department of Human Resources.

On a motion by Trustee Behringer, seconded by Trustee Ferraro

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

MAYOR & TRUSTEE'S REPORT:

Trustee Behringer commented on the Monroe's Got Talent Show and how awesome it was and how incredibly talented the participants were. The Board agreed. She also wished her son and all the Monroe-Woodbury graduates good luck.

Trustee Ferraro spoke about adding beer and wine to certain events in the park. This would be one local downtown business at a time allowing for them to get more business. The area would be roped off and all beverages would be served in paper or plastic only. The business owner would take full responsibility for getting the appropriate licenses. The Village will need to repeal a local law on the books. The Board has asked the Clerk to look at other municipalities and their local laws allowing beer and wine on their property.

Mayor Dwyer spoke about a Municipal Legislative Grant Program from Orange County Legislator Peter Tuohy in an amount up to \$4,999.00 and what they could do with the grant money. The Board decided that picnic tables in the park would be nice, encouraging conversation and food.

Mayor Dwyer spoke of a proposed Eagle Scout Project by Nicholas Alappat for history boards around the walking paths in Crane Park.

Trustee Karl spoke about the upcoming fireworks, hoping the weather will cooperate and is looking forward to a great show from Garden State Fireworks. There will be multiple vendors at the festivities including the volunteers of the Mombasha Fire Company and others selling food, novelty items, and face painting.

ATTORNEY'S REPORT:

Nothing to report.

PUBLIC COMMENT: # PRESENT 1 TIME: 8:30PM
No public comment.

EXECUTIVE SESSION:

On a motion by Trustee Behringer, seconded by Trustee Karl, and carried, following a 5-minute recess, the Board convened in Executive Session at 8:30 PM for discussion of Personnel.

OPEN SESSION:

On a motion by Trustee Behringer, seconded by Trustee Karl and carried, the Open Meeting resumed at 8:45 PM.

ADJOURNMENT:

On a motion by Trustee Behringer, seconded by Trustee Karl and carried, no further business, the meeting was adjourned at 8:45 PM.

MONTHLY REPORTS:

Trustee Karl commented that water consumption has gone up from last year, the reservoir is down ten (10) inches, the weed harvester is moving along and the amount of water chestnuts from last year has decreased.

On a motion by Trustee Behringer, seconded by Trustee Karl, with all in favor, the department monthly reports were accepted and filed.

Respectfully submitted,

Kimberly Zahra
Village Clerk

**MAY 2023 VILLAGE CLERK'S REPORT SUBMITTED BY KIMBERLY ZAHRA,
VILLAGE CLERK:**

1. Minutes prepared, processed associated correspondence and Legal Notices completed for the May 2nd and May 16th Board of Trustee's Meeting and the May 22nd Special Meeting.
2. Permits issued: Handicap Parking: 12 Garage Sale: 10 Solicitor/Peddling: 0
Road Opening: 0 Blasting Permit: 0 Liquor License: 0 Towing Permits: 0
3. Processed 1 Event Application.
4. Public Hearings Held: 5 Due Process Hearing: 0
5. Bi-Weekly payroll worksheets completed and submitted.
6. Bi-Weekly payroll worksheets for Highway and Water Departments completed and submitted.
7. Collected May water rents.
8. Required paperwork filed with O.C. Department of Human Resources.
9. Processed FOIL requests.
10. Provided Notary Services.
11. Oversee updates and maintenance, of Village Website and Constant Contact. (21 sent)
12. Daily retrieval of messages left during the day and after hours. Forwarded messages and responded as required.
13. Vouchers completed as required. Transmittal of money collected completed and bank deposits done.
14. Scan and email pertinent information to Board and Attorney.
15. Scan documents into DOCUWARE.
16. Maintain calendar for Mayor Dwyer.
17. Closed out mailing machine for month 5/31.
18. Prepared concert contracts for Summer Concert Series.
19. Lawn Maintenance – Property Maintenance Violation processing.

- 20. Prepared and mailed Village Tax Bills 2023/2024.
- 21. Additional duties from Billing Control Clerk position.
- 22. Bid Opening – Forshee Street Water Main Replacement Project.

MAY 2023 JUSTICE COURT REPORT:

Total Fines: \$31,619.00 Total Surcharges: \$9,450.00 Total Parking: \$1,495.00
 Total Civil Fees: \$1,770.00 Bail Poundage Collected: \$0.00 Total Bail Forfeited: \$0.00
Total for May: \$44,334.00

Vehicle & Traffic Tickets: 388 Disposed: 328
 Criminal Cases: 46 Disposed: 51 Civil Cases: 1 Disposed:1
 Paid Parking Tickets: 43 Dismissed Traffic Tickets: 58

MAY 2023 POLICE DEPARTMENT REPORT SUBMITTED BY DARWIN GUZMAN, CHIEF:

CALLS FOR SERVICE

TOTAL CALLS – 1,688
 CASES/CRIMINAL OFFENSE – 188
 ARRESTS – 58

TRAFFIC REPORT

TRAFFIC TICKETS - 345
 PARKING TICKETS – 33
 GAS – N/A (will forward upon receipt of MWCSO invoice)
 MVA'S – 33

TRAINING

TRU – ROMER
 K9 – BERKE
 STREET COP – BERKE/BEACH/MUNOZ/MINUTOLO
 NYS DCJS PHYSICAL FITNESS - BERKE

MAY 2023 FILTRATION PLANT REPORT SUBMITTED BY ERNEST MABEE, CHIEF OPERATOR:

Production: Lake Mombasha:	32,494,566	28,997,465 Gallons LY 2022
Well #4:	5,364,997	5,381,193 Gallons LY 2022

Consumption: 37,859,563 Gallons / 34,378,658 Gallons LY 2022
 Water Samples / Testing: Passed
 Rainfall: 0.67”
 Reservoir: -3

Miscellaneous:

Mark Outs
 2 Reservoir Inspections
 Final Water Reads
 Daily Equipment Maintenance at Plant and Well
 Weekly and Monthly Water Testing to Lab, All Results Good
 Updated Diamond Maps
 Changed Pump Sequence
 Repaired the Leak in the Tank at Briarcliff Pump Station
 Aqua Logics here to Remove and Replace Flow meter in the Lab
 Treated Lake with Copper Sulfate
 Excelsior Blowers were Serviced

MAY 2023 DPW SUBMITTED BY ALDO CHIAPPETTA, WORKING LEADER:

Repaired Basins along Village roads

Used sweeper on Village streets

Assisted in rebuilding hydrants

Mowing of common grass areas throughout Village

Check and clean basins

Clean and mulch Lakes Street area

Picked garbage throughout Crane Park

Maintained Lake View property

Changed out garbage cans around park area

Patched and paved Police Department parking lot

Assisted Town of Chester with dump truck

Cut down large tree on Still Road and Oakland Avenue

Used Wee Doo to clean ponds

White line painting

Cleaned stream in Smith's Clove Park

Cleaned Spring Street bridge crossing

Top soiled Maple Knolls, Cunningham Drive, and Forge Road

Fixed damaged apron on Millard Circle from snow plow

Helped assist Police Department with new camera installation

Installed new spring animals play equipment in Airplane Park

Cleaned, edged and mulched flower beds

Sanded and painted side of yellow house

Sanded and painted trim of old ambulance building

Watering of flowers and plants

Preparation for parade

MAY 2023 BUILDING DEPARTMENT AS SUBMITTED BY ASSISTANT BUILDING INSPECTOR PROULX:

Building Permits Issued:	38
Rental Inspections Completed:	77
Title Searches Completed:	20
Violations Issued:	38
Warnings Issued:	0
Building Permit Inspections Performed:	57
C.O's Issued:	22
Complaint Inspections:	5
Fire Inspections:	2

Open, active building permits:	476
FOIL Requests:	5

Building Permit Fees:	\$ 9,785.50
Rental Permit Fees:	1,525.00
Fire Inspection Fees:	25.00
Title Search Fees:	4,425.00
Total Collected Fees:	\$ 15,760.50

Monthly Assessor's Report
Monthly report to FD for Solar
Daily cash deposits to Clerk
Bi Monthly mailing for expired permits

MONROE FIRE DISTRICT OFFICERS 2023:

Commissioners: Thomas Sullivan – Chairman, Jason Kalter – Vice Chairman, Pat Patterson, Tom Lowe
Secretary: Kathleen Aherne
Treasurer: Richard Goldstein
Chief Rich Lenahan, 1st Asst. Chief Jon Dolch, 2nd Asst. Chief Nick Gordon

MAY 2023 TREASURER'S REPORT SUBMITTED BY ANTHONY FELIZ:

Treasurer's Report Village of Monroe May 2023

SIGNIFICANT ACTIVITY (REVENUES)

Franchises	29,954
Planning Board Fees	9,675
Building Permits	13,201
Grants FM Local Govts	80,000
Metered Water Sales	404,991

SIGNIFICANT ACTIVITY (EXPENDITURES)

Law Contractual		16,719
Law Contractual/ Other Atty		22,177
VH Contractual		6,585
PD Other Equipment		\$43,729
PD Building Maintenance		12,412
St Maint Oiling		14,866
Street Lighting Street		19,005
Planning Engineer Contractual		9,597
Snow Removal G/Exp Salt		17,569
St Cleaning Equipment Maint.	\$	40,080
Purification Chemicals		27,606
Radio Reads		27,772
Purification Waste Removal		28,126
Health Insurance - General Fund		157,082
- Water Fund		17,449
		174,531
Workers Comp. - General Fund		3,996
- Water Fund		3,093
		7,090
Liability Insurance - General Fund		41,426
- Water Fund		11,643
		53,068

STATUS OF FY2023 CONTINGENCY ACCOUNTS

CURRENT BALANCE

General Fund Appropriation -budgeted	\$101,775	101,775
Water Fund Appropriation -budgeted	\$51,500	51,500

COMMENTS:

We have completed 12 months of the fiscal year and expenses should be at 100%. The expenses are at 99.1% for the General Fund and 77.3% for the Water Fund inclusive of budget adjustments to be approved by the board.

Respectfully submitted,

Anthony Feliz
Treasurer