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County Executive

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Coversheet: NYS General Municipal Law (GML) §239-l, m, and n Referral

This coversheet should be completed by the local board having jurisdiction. GML 239 coversheets submitted by an applicant's design professional will no longer be accepted without the signature of the responsible referring local board municipal official or their designated administrative assistant (for example city, village or town clerk, planning or zoning board chairperson or secretary). Please include all materials that are part of a "full statement" as defined by NYS GML §239(m), as "all materials required by and submitted to the referring body as an application on a proposed action". Emails with this coversheet, municipal board signature and full statement to landuseprojects@orangecountygov.com are acceptable.

Referral ID No.: (County Use Only)

Municipality: Monroe, Village

Local Referring Board: Village Board

Applicant: Board of Trustees

Project Name: Update of Comprehensive Plan; enabling zoning law

Location of Project Site: Village of Monroe

Reason for County Planning Review (e.g. within 500 ft. of a Municipal Boundary

Tax Map No.: N/A

Tax Map No.:

Tax Map No.:

Local File No.:

Zoning District:

Type of Review:

- ☑ Comprehensive Plan Update/Approval
- ☐ Zoning Amendment
  - ☐ Zoning District Change, from to
  - ☐ Ordinance Modification, cite section:
- ☑ Local Law:
- ☐ Site Plan, non-residential sq. ft. proposed:
  Which approval is the applicant seeking? ☐ SKETCH / ☐ PRELIMINARY / ☐ FINAL
- ☐ Subdivision, number of lots proposed:
  Which approval is the applicant seeking? ☐ SKETCH / ☐ PRELIMINARY / ☐ FINAL
- ☐ Special Use Permit:
- ☐ Lot Line Change:
- ☐ Variance: ☐ AREA / ☐ USE
- ☐ SEQRA:
- ☐ Other:

Local Board comments/elaboration:

Name/Signature of local official	Date	Title
	May 8, 2023	Mayor, Village of Monroe

Municipal Contact Phone No.: 845-782-8341