

**VILLAGE OF MONROE
BOARD OF TRUSTEES MEETING
TUESDAY, APRIL 18, 2023
(www.villageofmonroe.org)**

**PUBLIC HEARING 04.18.2023 – 7:00 PM
TENTATIVE BUDGET FY/2024**

A Public Hearing was held on Tuesday, April 18, 2023 in the boardroom of the Village Hall, 7 Stage Road, Monroe, NY at 7:00 PM to hear comment on the proposed tentative budget for fiscal year 2024 (06/01/2023 – 05/31/2024). The tentative budget includes maximum compensation for the Mayor of \$75,000.00 per annum and for the trustees \$15,000.00 per annum each. The budget is summarized as follows:

**GENERAL FUND: \$11,580,378.00
WATER FUND: \$ 2,352,336.00**

The proposed tax rate per thousand of assessed valuation is \$43.83. A tax rate increase of 1.18%. The increase from last year on a \$50,000 home valuation \$25.50 and for \$100,000 home valuation \$51.00.

**Present: Mayor Dwyer, Trustees Behringer, Ferraro, Karl, and O'Connor
Also present: Attorney Terhune, Clerk Zahra, and Treasurer Feliz**

On a motion by Trustee Karl, seconded by Trustee O'Connor, and carried, the public hearing was opened at 7:00 PM.

Paulette Browne, Village resident, commented that last year she had no problem with the salary increases for the Mayor and Trustees. This year the tentative budget proposes a \$43,000.00 increase to the Mayor's salary. She said the Village has never had a full-time Mayor and feels strongly that if it were to be a full-time position the voters in the Village of Monroe should decide. She believes the Village Attorney should check the Village charter to see if this is even permitted. In addition, if the Trustees vote on the Mayor's raise, it is a major conflict of interest for the Mayor to even vote on his own raise. For years she has always heard that the Town and Village positions are not about the money, but about serving the community. She has called on the Mayor for the past three years about conditions in the woods by her home. Trees are down, dead trees, and branches all in the wooded area. She wished this had been addressed the first year without telling her how it is best to wait until there are no leaves on the trees, then she wouldn't have to keep calling and emailing taking up the Mayor's time so that he needs a full-time position to address issues that have not been addressed. What about the curbs that were redone in certain areas spilling into the street which cause a problem when the streets need to be repaved. She has concerns about stone accumulation on her cul-de-sac as a result of the sides of the street not being oiled properly and excess stones not being swept up finding thousands of stones in the grass next to the street. She feels there is inadequate snow plow training for the DPW as the Village property next to her property is always piled high with snow. She believes there has been no DPW Superintendent for six (6) years and that two (2) civil service positions in that area have been vacant for years. When we discuss serving the community, we should all look to the MW Board of Education members, they serve with a big salary of zero dollars per year. Now that folks, is serving the community.

Trustee Karl asked that his statement be entered into the minutes:

This Board put many hours into this budget the past few weeks and the budget for the most part is fair and equitable.

Unfortunately, the salaries of the Elected Village Board are also included in the proposed budget which I do not agree with. In the official paper of the Village of Monroe the April 13, 2023 Times Herald Record legal notice clearly listed the salary of the Mayor at \$32,000.00.

During our workshop on Sunday April 16, I was made aware the proposed salary was changed

to \$75,000.00 per annum. I believe this is misleading the public with public notice being much lower salary than what is now proposed.

I therefore cannot support this budget as my fiduciary responsibilities are to the taxpayers and residents of the Village of Monroe along with transparency.

John M. Karl, III Village Trustee

Trustee Behringer stated that she was not made aware of the salary change until the Sunday, April 16, 2023 budget workshop. She feels that there is more work to be done and perhaps hiring more department heads or employees would take some of the burden away from the Mayor.

Mayor Dwyer commented that he was not in the room for the discussion of the salary increase. That would not be ethical. It has never been a part-time position since 2018 when he was elected Mayor.

There were 13 people from the public present for the public hearing. There was no written correspondence received. The public hearing was left open for 20 minutes.

With no further comments or questions, on a motion by Trustee O'Connor, seconded by Trustee Behringer and carried, the public hearing was closed at 8:20 PM.

(Public Hearing left open until end of meeting to clarify changes could still be made if Public Hearing is closed)

**DUE PROCESS HEARING 4.18.2023 – 7:00PM
CODE VIOLATIONS AGAINST THE VILLAGE OF MONROE'S PROPERTY
MAINTENANCE LAW – 401 STATE ROUTE 17M – SBL #223-1-5.1**

A Due Process Hearing was held on Tuesday, April 18, 2023 at 7:00PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, NY. The hearing was held to review the violation issued by the Village of Monroe Building Department on the following property within the Village of Monroe: 401 State Route 17M (TM# 223-1-5.1), as per Village Code Section 155A-6E – General Requirements. All land must be kept free of dead or dying trees and accumulations of brush, shrubs, weeds, grass, stumps, roots, excessive and/or noxious growths, garbage, refuse, or debris which would either tend to start a fire or increase the intensity of a fire already started or cause poisoning or irritation to people or animals or cause or tend to cause or enhance an unhealthy or dangerous or obnoxious condition on said property or any adjacent or neighboring property. The specific violation is the left rear section of the property having overloaded dumpsters with trash and junk spilling over and scattered throughout as well as spilling over the rear property line. Large amounts of junk and debris are scattered along the left side of the property as well as throughout the rear center area of the property.

Present: Mayor Dwyer, Trustees Behringer, Ferraro, Karl, and O'Connor
Also present: Attorney Terhune and Clerk Zahra

The reason for the "due process" hearing is that only the owner of the property that has been issued this violation is allowed to speak. No public comment is allowed. No one appeared to speak on behalf of the property owner.

This matter has been tabled. The Board has decided since new tenants are coming in and have started the clean-up process, they would like to give them a chance to do so. Mayor Dwyer would like to meet on site with the Building Department to discuss a plan.

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6H – Unregistered Vehicles. The owner, tenant or occupant of any property located within the Village of Monroe shall not park, permit or allow the exterior parking or storage of more than one unregistered car or permit the parking of any registered or unregistered vehicle in any manner which would violate the Zoning Code of the Village of Monroe. The failure of any owner, occupant or tenant to comply with these requirements or of the requirements of the Zoning Code of the Village of Monroe shall be deemed an offense under this section. The specific violation is three (3) unregistered vehicles. Two (2) for sale and one white pickup located in the front parking area.

Present: Mayor Dwyer, Trustees Behringer, Ferraro, Karl, and O’Connor
Also present: Attorney Terhune and Clerk Zahra

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This matter has been tabled. The Board has decided since new tenants are coming in and have started the clean-up process, they would like to give them a chance to do so. Mayor Dwyer would like to meet on site with the Building Department to discuss a plan.

VILLAGE OF MONROE
BOARD OF TRUSTEES MEETING
TUESDAY, APRIL 18, 2023
www.villageofmonroe.org

The meeting of the Board of Trustees was held on Tuesday, April 18, 2023 at 7:00 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, New York. Mayor Neil Dwyer called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

Present: Mayor Dwyer, Trustees Behringer, Ferraro, Karl and O’Connor
Also present: Attorney Terhune and Clerk Zahra

MINUTE APPROVAL: APRIL 3, 2023 ORGANIZATIONAL MEETING:

On a motion by Trustee O’Connor, seconded by Trustee Ferraro, the Minutes of the April 3, 2023 Board Meeting were approved.

Ayes: Mayor Dwyer, Trustees Ferraro, and O’Connor
Nays: None
Abstain: Trustees Behringer and Karl

MINUTE APPROVAL: APRIL 3, 2023 BOARD MEETING:

On a motion by Trustee O’Connor, seconded by Trustee Ferraro, the Minutes of the March 16, 2023 Board Meeting were approved.

Ayes: Mayor Dwyer, Trustees Ferraro, and O’Connor
Nays: None
Abstain: Trustee Behringer and Karl

COMPLETION OF PROBATION – DEPUTY VILLAGE CLERK – A. RYAN:

RESOLVED, Aileen Ryan has completed her probation in accordance with Orange County Civil Service Rules. The Board of Trustees approve her permanent appointment effective April 1, 2023. The necessary MSD-426 will be submitted to OC Department of Human Resources.

On a motion by Trustee O’Connor seconded by Trustee Behringer

Ayes: Trustees Behringer, Ferraro, Karl, and O’Connor

Nays: None

LEEDS (MID-ATLANTIC LAW ENFORCEMENT EXECUTIVE DEVELOPMENT SEMINAR) – PD:

RESOLVED, the Board of Trustees approves Administrative Sergeant Timothy Young to attend the Mid-Atlantic Law Enforcement Executive Development Seminar (LEEDS) that will be held June 11, 2023 through June 16, 2023. The seminar registration is \$850.00, and five night's accommodations at a cost of \$770.00 (\$154 per night), for a total cost of \$1620.00, to be allocated from budget line A.3120.472, Education.

On a motion by Trustee Behringer seconded by Trustee Karl

Ayes: Trustees Behringer, Ferraro, Karl, and O'Connor

Nays: None

DISCUSSION CONTINUED - GRANT WRITERS MILLENNIUM – IMA TOWN OF MONROE:

(Minutes 4/3/2023, Minutes 4/18/2023)

This matter has been tabled.

EVENT APPLICATION – MONROE LIONS CLUB - FISHING DERBY – JUNE 25, 2023:

RESOLVED, the Board of Trustees approves the event application submitted by the Monroe Lions Club to host a fishing derby on the south side of Crane Park on Sunday, June 25, 2023 from 8AM to 1PM. The application has been reviewed and approved by the Building Department, the DPW, and Police Department. The Monroe Police Department will monitor the area and provide assistance as needed at no additional cost. Monroe Fire District, and Monroe Volunteer Ambulance will be notified.

On a motion by Trustee Behringer seconded by Trustee Karl

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

RESOLVED, the Board of Trustees waives the event application fee due to the Lions Club being a non-profit organization.

On a motion by Trustee Behringer, seconded by Trustee O'Connor

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

AGREEMENT – GREENLIGHT NETWORKS:

(Minutes 3/7/2023, Minutes 4/18/2023)

This matter has been tabled for further review of the agreement.

AUTHORIZATION TO ADVERTISE INVITATION TO BID – FORSHEE STREET WATERLINE REPLACEMENT PROJECT:

RESOLVED, the Board of Trustees authorize the Village Clerk to place a legal notice in the Times Herald Record advertising the Forshee Street Waterline Replacement Project provided by the Village Engineer, Lanc & Tully, PC, with a bid opening scheduled for Wednesday, May 24, 2023 at 10:00AM.

On a motion by Trustee Karl, seconded by Trustee O'Connor

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

EVENT APPLICATION – MONROE WOODBURY LITTLE LEAGUE OPENING DAY PARADE:

RESOLVED, the Board of Trustees approves the event application submitted by Mayor Dwyer for a Parade to celebrate the Monroe Woodbury Little League Opening Day on Saturday, April 29, 2023 beginning at 10am with a rain date of Saturday, May 6, 2023. Kick-off will be at the Millpond Commuter Parking Lot and proceed to Lake Street to Carpenter Place to Mapes Place and into Smith’s Clove Park. The application has been reviewed and approved by the Building Department, the DPW, and Police Department. The Monroe Police Department will provide Police Officers to shut down roadways and manage traffic control points through the parade route. The Village insurance carrier, Marshall & Sterling Insurance, Monroe Fire District and Monroe Volunteer Ambulance Corp will be notified of the event when the approval letter is sent.

On a motion by Trustee Karl, seconded by Trustee O’Connor

Ayes: Trustees Behringer, Ferraro, Karl, and O’Connor

Nays: None

APPOINTMENT – SEASONAL LABORER – A. PRINCE:

RESOLVED, the Board of Trustees approves the appointment of Alan Prince to the seasonal position of Seasonal Laborer. Mr. Prince is being appointed for the purposes of running one of the Village’s weed harvesters on Mombasha Reservoir or in Crane Park to assist in eradicating the weeds in these two locations. Pre-approval of his appointment has been received from Orange County Department of Civil Service and his appointment is effective June 1, 2023 at \$24.00/hour.

On a motion by Trustee Karl, seconded by Trustee O’Connor

Ayes: Trustees Behringer, Ferraro, Karl, and O’Connor

Nays: None

AGREEMENT – SOLITUDE LAKE MANAGEMENT – MOMBASHA RESERVOIR:

RESOLVED, the Board of Trustees authorizes Mayor Dwyer to sign the service contract for Mombasha Reservoir with Solitude Lake Management, 2844, Crusader Circle, Suite 450, Virginia Beach, VA 23453 in the total amount of \$14,968.00, \$3,742.00 per month for a period of four (4) months beginning May 1, 2023 to August 31, 2023, to be allocated from budget line F.8320.4330, Source Chemicals.

On a motion by Trustee Karl, seconded by Trustee Behringer

Ayes: Trustees Behringer, Ferraro, Karl, and O’Connor

Nays: None

PURCHASE – ZERO TURN RIDING MOWER – WATER DEPARTMENT:

RESOLVED, the Board of Trustees approves the purchase of a Zero turn Riding Mower for the Water Department off NYS Contract – PC69396 in the amount of \$12,302.16 to be allocated from budget line F.8330.2500, Purification Equipment.

On a motion by Trustee Karl, seconded by Trustee O’Connor

Ayes: Trustees Behringer, Ferraro, Karl, and O’Connor

Nays: None

INTRODUCTION OF RESOLUTION #2 OF 2023 – VILLAGE OF MONROE COMPREHENSIVE PLAN & SCHEDULING OF PUBLIC HEARING:

**VILLAGE OF MONROE
RESOLUTION INTRODUCING THE PROPOSED AMENDMENTS TO THE**

**COMPREHENSIVE PLAN AND SETTING A PUBLIC HEARING
ON**

WHEREAS, the Board of Trustees has been working diligently to update its Comprehensive Plan; and

NOW, THEREFORE, BE IT RESOLVED, that a copy of the Draft Amended Comprehensive Plan is hereby introduced by Mayor Dwyer before the Board of Trustees of the Village of Monroe, County of Orange, State of New York; and

BE IT FURTHER RESOLVED, that a copy of the aforesaid Draft Amended Comprehensive Plan be laid upon the desk of each member of the Board of Trustees; and

BE IT FURTHER RESOLVED that the Board of Trustees shall hold a public hearing on said proposed local law at the Village Hall, 7 Stage Road, Monroe, New York at 7:00PM on May 2, 2023; and

BE IT FURTHER RESOLVED that the Village Clerk shall publish or cause to be published a public notice in the official newspaper of the Village of Monroe no later than ten (10) days prior thereto.

On a motion by Trustee Ferraro, seconded by Trustee O'Connor

Ayes: Trustees Behringer, Ferraro, Karl, and O'Connor
Nays: None

**INTRODUCTION OF LOCAL LAW #4 OF 2023 – VILLAGE OF MONROE
LANDMARKS PRESERVATION LOCAL LAW & SCHEDULING OF PUBLIC
HEARING:**

**VILLAGE OF MONROE
NOTICE OF INTRODUCTION OF
A LOCAL LAW AMENDING CHAPTER 200 (“ZONING”) TITLED,
“VILLAGE OF MONROE LANDMARKS PRESERVATION LOCAL LAW,”
AND SETTING A PUBLIC HEARING**

BE IT RESOLVED, that an introductory Local Law, titled “**VILLAGE OF MONROE LANDMARKS PRESERVATION LOCAL LAW**,” is hereby introduced by Mayor Dwyer before the Board of Trustees of the Village of Monroe, County of Orange, State of New York; and

BE IT FURTHER RESOLVED that copies of the aforesaid proposed Local Law be laid upon the desk of each member of the Board of Trustees; and

BE IT FURTHER RESOLVED that the Board of Trustees shall hold a public hearing on said proposed local law at the Village Hall, 7 Stage Road, Monroe, New York at 7:00PM on May 2, 2022; and

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said proposed local law at the Village Hall, 7 Stage Road, Monroe, New York at 7:00PM on May 2, 2023; and

BE IT FURTHER RESOLVED that the Village Clerk shall publish or cause to be published a public notice in the official newspaper of the Village of Monroe no later than ten (10) days prior thereto.

On a motion by Trustee Behringer, seconded by Trustee Karl

Ayes: Trustees Behringer, Ferraro, Karl, and O'Connor

Nays: None

INTRODUCTION OF LOCAL LAW #5 OF 2023 – VILLAGE OF MONROE PLACE OF WORSHIP AND SCHOOLS LOCAL LAW & SCHEDULING OF PUBLIC HEARING:

**VILLAGE OF MONROE
RESOLUTION INTRODUCING A LOCAL LAW TITLED
“VILLAGE OF MONROE PLACE OF WORSHIP AND SCHOOLS,” AMENDING
CHAPTER 200 OF THE VILLAGE CODE, “ZONING.”**

BE IT RESOLVED that an introductory Local Law, titled “**VILLAGE OF MONROE PLACE OF WORSHIP AND SCHOOLS,**” is hereby introduced by Mayor Dwyer before the Board of Trustees of the Village of Monroe, County of Orange, State of New York; and

BE IT FURTHER RESOLVED that copies of the aforesaid **proposed** Local Law be laid upon the desk of each member of the Board of Trustees; and

BE IT FURTHER RESOLVED that the Board of Trustees shall hold a public hearing on said proposed local law at the Village Hall, 7 Stage Road, Monroe, New York at 7:00PM on May 2, 2023; and

BE IT FURTHER RESOLVED that the Village Clerk shall publish or cause to be published a public notice in the official newspaper of the Village of Monroe no later than ten (10) days prior thereto.

On a motion by Trustee Karl, seconded by Trustee O'Connor

Ayes: Trustees Behringer, Ferraro, Karl, and O'Connor

Nays: None

INTRODUCTION OF LOCAL LAW #6 OF 2023 – AMENDMENT TO THE VILLAGE OF MONROE ARCHITECTURAL REVIEW & SCHEDULING OF PUBLIC HEARING:

**VILLAGE OF MONROE
NOTICE OF INTRODUCTION OF
A LOCAL LAW AMENDING THE PROVISIONS OF SECTION 200-73 OF THE
ZONING LAW WHICH REGULATES ARCHITECTURAL REVIEW BY THE
PLANNING BOARD**

BE IT RESOLVED, that an introductory Local Law, titled “**AMENDMENT TO THE**

VILLAGE OF MONROE ARCHITECTURAL REVIEW,” is hereby introduced by Mayor Dwyer before the Board of Trustees of the Village of Monroe, County of Orange, State of New York; and

BE IT FURTHER RESOLVED, that a copy of the aforesaid proposed Local Law be laid upon the desk of each member of the Board of Trustees; and

BE IT FURTHER RESOLVED that the Board of Trustees shall hold a public hearing on said proposed local law at the Village Hall, 7 Stage Road, Monroe, New York at 7:00PM on May 2, 2023; and

BE IT FURTHER RESOLVED that the Village Clerk shall publish or cause to be published a public notice in the official newspaper of the Village of Monroe no later than ten (10) days prior thereto.

On a motion by Trustee Karl, seconded by Trustee O’Connor

Ayes: Trustees Behringer, Ferraro, Karl, and O’Connor

Nays: None

EVENT APPLICATION – MONROE CLEAN SWEEP 2023:

RESOLVED, the Board of Trustees approves the event application submitted by Paul Campanella, Board member of the Greater Monroe Chamber of Commerce, for the Monroe Clean Sweep 2023 to be held on Saturday, April 22, 2023 from 8:00 AM to 12:00 PM. This joint event between the Town of Monroe and Villages of Harriman and Monroe will involve picking up trash and debris along the roads within these municipalities. The Board has waived all fees associated with this event being it is a public service being done by volunteers for the betterment of the Community. All departments have signed off on the event. Monroe Police Department will assign Police Officers to assist with vehicular and pedestrian traffic during the event at no additional cost.

On a motion by Trustee Ferraro, seconded by Trustee Karl

Ayes: Trustees Behringer, Ferraro, Karl, and O’Connor

Nays: None

RESOLUTION TO ESTABLISH LEAD AGENCY PURSUANT TO THE STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA) FOR THE PURPOSE OF AMENDING THE VILLAGE OF MONROE COMPREHENSIVE PLAN AND PROPOSED IMPLEMENTING LOCAL LAWS:

At a regularly scheduled public meeting of the Board of Trustees of the Village of Monroe, County of Orange, State of New York, held at Village Hall on April 18, 2023,

WHEREAS, the Board of Trustees finds and determines that it is reasonable and appropriate to update its Comprehensive Plan from time-to-time and the zoning law to implement the recommendations of the Comprehensive Plan in order to protect the public health and general welfare of its citizens; and

WHEREAS, the Board of Trustees has been working diligently to update its 2017 Comprehensive Plan and during said review has determined that some of the worthy goals identified in the 2017 Comprehensive Plan have not yet been implemented in its zoning law, as

well as implementing new recommendations identified in the Draft Amended Comprehensive Plan of 2023; and

WHEREAS, the Board of Trustees is considering introductory Local Laws 4, 5, and 6 of 2023, amending the zoning law in accordance with the Comprehensive Plan; and

WHEREAS, the Board of Trustees is the only agency authorized to modify its Comprehensive Plan and Zoning Law.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby declares itself to Lead Agency as required by the State Environmental Quality Review Act (SEQRA) pursuant to SEQRA Regulations 6 NYCRR Part 617 for the purpose of amending its Comprehensive Plan and adopting local laws to implement its recommendations.

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|------------------------|---|
| Name of Action: | Amending the Village of Monroe Comprehensive Plan and Local Laws implementing its recommendations |
| Location: | Village-wide |
| Project: | Amending the Comprehensive Plan and adopting local laws to implement the recommendations therein |
| Action: | Type I |
| Documents: | Available at Village Hall for viewing |

On a motion by Trustee Behringer, seconded by Trustee Karl, the resolution to declare the Village Board of Trustees as Lead Agency under SEQRA was adopted on a vote of 5 ayes and 0 nays.

The Mayor declared this Resolution adopted.

Dated: April 18, 2023

MAYOR & TRUSTEE'S REPORT:

Mayor Dwyer being half Italian and half Irish is sharing the accomplishments achieved with his Board. Since 2019, there has only been a total tax increase of 3.52% while building a fund balance of over 3.8 million dollars. In 2018 when he became Mayor there was only \$700,000.00 in the bank on reserve fund balance. When you have a Board and do the work of the people, you watch pennies, where it's spent, find ways to save money, you accomplish the goals and move on. We continue to grow the fund balance. Three (3) lane miles of road asphalt have been removed and replaced, over 1.5 million dollars in curbing and sidewalk replacement has been completed over the last two (2) years, removed and added approximately 1000 linear feet of storm drainage waterpipe on High Street, Cooper Drive, Crotty Court and throughout the Village. Negotiated and secured five (5) year contracts with the Police Department and DPW, written over 1.8 million dollars in grants including land acquisition and infrastructure for our water system. We have installed over a mile of water main line removing old lines ensuring good secure water delivery in the Village. Currently, we are in year two (2) of a five (5) year plan of oil and chipping. Written and awarded grant funds to protect our water supply. For further security of our drinking water, the Village has purchased two (2) parcels of land in the water shed to secure the safety of our drinking water. Currently the Village is in the final engineering and legal stages of going out for bid on our water transmission line which brings our water from the reservoir to the water plant. We are preparing to go out for bid after securing grant funds from Senator Skoufis in the amount of \$565,000.00 for the dredging of the south pond, applied for the Downtown Revitalization Initiative (DRI) grant, should we be awarded would be a major opportunity for the Village of Monroe. Ordered, designed and are in the final stages of replacing all of our high-pressure sodium lights in the Village of which there

are over 500 lights, once online will approximately give a 62% savings in utility costs for the Village. An architectural landscape firm will be assessing and designing a full plan for Crane Park from Airplane Park to the waterfall including new pathways, park path lighting, sound, concert area, drinking fountains, playground equipment, seating sections throughout the park, electric infrastructure work, plantings, trees, and ornamentals, I am in the talks with a firm to design an all-inclusive playground for our Airplane Park, working with Smith's Clove Park Commission securing new resources to increase offerings for new programs in the park, we and the town support the budget for that park. Paving projects scheduled for North Main Street, Still Road, High Street, Cooper Drive and Crotty Court for this fiscal year and this summer which would be the new fiscal year 2023/2024. Mayor Dwyer is currently a four-year member of the Orange County Block Grant Committee which is out Orange County, working with and reviewing other municipalities community projects and infrastructure projects. This is a community public service with no pay. It is very important work. They allocate funds for senior and infrastructure projects throughout the County. Our Village is acknowledged by the State of New York Comptroller's Office to be financially and fiscally in good shape. Our board has reviewed and allocated funds for a dedicated Code Enforcement Department and will be in the near future staffing up to do so. There are four law suits in the Village of Monroe protecting the residents and protecting parkland from illegal dumping. It is so difficult to find and recruit people that are invested in the opportunity to work here in our Village, have a solid work ethic with integrity and honesty. It is a major issue throughout the state and while we are challenged we still continue to do the people's work, it is important for this board, we take that work very seriously.

Trustee Karl reminded the public that this Saturday, April 22, 2023 beginning at 8am is Clean Sweep meeting at St. Anastasia Church in Harriman. Please come out and help with cleaning up the community.

Trustee O'Connor commented that it felt good to meet with the Treasurer and close out the proposed budget Monday evening.

ATTORNEY'S REPORT:

Nothing to report.

PUBLIC COMMENT: # PRESENT 13 TIME: 8:20PM

Michelle Hieronymi, concerned citizen, Village resident, recently came across some disturbing information on auditny.com, which is the website of New York Citizens Audit (NYCA). They are a non-partisan, non-profit citizen education group formed for the purpose of performing an open source audit of the New York State Board of Elections. Their reports list unnatural and obvious manipulation of the voter database in the NYS 2020 General Election, rendering the Election uncertifiable. NYCA is asking for your help...bottom-up pressure from towns, villages, and cities, through their Resolution and Petition. This will put pressure on the New York State Legislature, who are currently working on a bill. Mrs. Hieronymi is asking the Elected Officials of the Village of Monroe for their support on this most crucial matter and to adopt the Resolution for an Audit of the New York State 2022 General Election. For more information, please go to info@auditny.com.

William Palmer, concerned citizen, from Washingtonville, NY, ran a VA Home and was audited every year. He welcomed the audits, knowing discrepancies would be found. He has been involved in Elections and feels the audit for the General Election is very important. He supports Michelle Hieronymi in asking the Board of Trustees to adopt the Resolution for an Audit of the New York State 2022 General Election.

Emma Zahra, Village resident, appreciates all that the Board does for the community. She suggested, maybe the salary increase could be shared with the individuals that help him do his work as Mayor. She also expressed her concerns that Mayor Dwyer, perhaps, may not have the time needed to dedicated himself fulltime to the Village. Mayor Dwyer responded that he is full-time without designation.

Elisabeth Tischler, Village resident, asked the Board about getting a traffic light at the intersection of Gilbert Street and 17M across from Wally's Ice Cream and changing the speed limits in that area. She also asked if Clean Sweep could be a two (2) day clean-up so all of our neighbors could participate.

Paulette Browne commented about the mowing done by the DPW in her neighborhood at the end of the cul-de-sac, it gets further and further away from the trees every year creating a mess. She thanked Mayor Dwyer for the quick removal of a dead tree, removed the day after the complaint. She spoke of the many stones left from sweeper. She feels if the oil and chipping was done right to the curb this would not be an issue. Puddles have now been created, something she has never seen in 38 years.

Everette Bierker, 46 Water Plant Road, asked the Board if they have reviewed a letter pertaining to the Village of Monroe Local Law #2 of 2023, Modification of Chapter 195 of the Village Code "Water" to Protect the Mombasha Reservoir from Contamination. He wanted to know what the plans are and the next cause of action. The residents of Mombasha Lake come to the Board as neighbors, not trespassers.

EXECUTIVE SESSION:

On a motion by Trustee Behringer, seconded by Trustee O'Connor, and carried, following a 5-minute recess, the Board convened in Executive Session at 8:40 PM for discussion of Personnel and Attorney Client.

OPEN SESSION:

On a motion by Trustee Ferraro, seconded by Trustee Behringer and carried, the Open Meeting resumed at 10:05 PM.

ADJOURNMENT:

On a motion by Trustee Behringer, seconded by Trustee Karl and carried, no further business, the meeting was adjourned at 10:05 PM.

MONTHLY REPORTS:

On a motion by Trustee Behringer, seconded by Trustee Karl, with all in favor, the department monthly reports were accepted and filed.

Respectfully submitted,

Kimberly Zahra
Village Clerk

MARCH 2023 VILLAGE CLERK'S REPORT SUBMITTED BY KIMBERLY ZAHRA, VILLAGE CLERK:

1. Minutes prepared, processed associated correspondence and Legal Notices completed for the March 7th and March 21st Board of Trustee's Meeting and the March 16th Special Meeting.
2. Permits issued: Handicap Parking: 16 Garage Sale: 1 Solicitor/Peddling: 0
Road Opening: 0 Blasting Permit: 0 Liquor License: 0 Towing Permits: 0
3. Processed 3 Event Applications.
4. Public Hearings Held: 2 Due Process Hearing: 3
5. Bi-Weekly payroll worksheets completed and submitted.
6. Bi-Weekly payroll worksheets for Highway and Water Departments completed and submitted.
7. Collected February water rents.
8. Required paperwork filed with O.C. Department of Human Resources.

9. Processed FOIL requests.
10. Provided Notary Services.
11. Oversee updates and maintenance, of Village Website and Constant Contact. (26 sent)
12. Daily retrieval of messages left during the day and after hours. Forwarded messages and responded as required.
13. Vouchers completed as required. Transmittal of money collected completed and bank deposits done.
14. Scan and email pertinent information to Board and Attorney.
15. Scan documents into DOCUWARE.
16. Maintain calendar for Mayor Dwyer.
17. Closed out mailing machine for month 3/31.
18. Issued Property Maintenance Violations.
19. Filled out event applications for Memorial Day Parade and sent invitations to march.
20. Prepared concert contracts for Summer Concert Series.

MARCH 2023 JUSTICE COURT REPORT:

Total Fines: \$32,654.00 Total Surcharges: \$9,930.00 Total Parking: \$4,030.00
 Total Civil Fees: \$2,890.00 Bail Poundage Collected: \$0.00 Total Bail Forfeited: \$0.00
Total for March: \$49,504.00

Vehicle & Traffic Tickets: 343 Disposed: 380
 Criminal Cases: 45 Disposed: 64 Civil Cases: 1 Disposed: 2
 Paid Parking Tickets: 87 Dismissed Traffic Tickets: 68

MARCH 2023 POLICE DEPARTMENT REPORT SUBMITTED BY DARWIN GUZMAN, CHIEF:

CALLS FOR SERVICE

TOTAL CALLS – 1,717
 CASES/CRIMINAL OFFENSE – 137
 ARRESTS – 68

TRAFFIC REPORT

TRAFFIC TICKETS - 310
 PARKING TICKETS – 149
 GAS – \$2,870.33 / 1,068G
 MVA'S – 27

TRAINING

EMT – Freeman
 SWAT – Romer
 RAD – Berke
 K9 – Berke
 Criminal Debriefing – Berke / Hansen

MARCH 2023 FILTRATION PLANT REPORT SUBMITTED BY ERNEST MABEE, CHIEF OPERATOR:

| | | |
|----------------------------|------------|----------------------------|
| Production: Lake Mombasha: | 27,933,341 | 27,011,056 Gallons LY 2022 |
| Well #4: | 3,772,325 | 4,876,546 Gallons LY 2022 |

Consumption: 31,705,666 Gallons / 31,887,602 Gallons LY 2022
 Water Samples / Testing: Passed
 Rainfall: 2.78”
 Reservoir: full

Miscellaneous:

Mark Outs

2 Reservoir Inspections

Final Water Reads

Daily Equipment Maintenance at Plant and Well

Weekly and Monthly Water Testing to Lab, All Results Good

Updated Diamond Maps

Rotork here for Filter Actuators

Repaired Chlorine Bulk Tank Valve

Repaired Hydrant & Valves on Greg Wenzel

Aqua Logics here for Briarcliff Pump Station

Replaced Chlorine Line at Well #4

MARCH 2023 DPW SUBMITTED BY ALDO CHIAPPETTA, WORKING LEADER:

Cut and chipped trees along Millpond Parkway and began to grade for seeding

Garbage cans around pond area changed throughout month

Picked papers in Park/Airplane area

Scrapped, grinded and painted fire hydrants

Assisted in rebuilding hydrants

Removed limb from Freeland St

Hauled top soil to Smith's Clove Park

Worked on Smith field Gate

Picked garbage on Gilbert St, Mapes Pl, and Elm St

Cleaned up Lake View property

Trimmed trees in Maple Knoll area

Leaf blew sidewalks in downtown area

Swept bike trail around ponds 3x

Fixed guardrail on Millpond

Worked on MS4

Fixed and straightened signs throughout the village

Cleaned 7 Robyn Dr

Moved mowers to shop for maintenance and prep for spring

Cleaned debris out of stream near Freeland St (pallets and wood)

Snow Events used roughly 300 tons for month

Clean and maintain catch basins and streams

Started to mow back and maintain Horse Track

Picked garbage at Rt 208 Property was asked to leave property

Washed, greased and maintained equipment

Power washed Airplane Park fence

Replaced hydrant with valve on Gregg Wenzel

Installed 10in valve Gregg Wenzel

Blacktop fire hydrant and valve on Gregg Wenzel

MARCH 2023 BUILDING DEPARTMENT AS SUBMITTED BY ASSISTANT BUILDING INSPECTOR PROULX:

| | |
|---|-----------|
| Building Permits Issued: | 20 |
| Rental Inspections Completed: | 40 |
| Title Searches Completed: | 19 |
| Violations Issued: | 27 |
| Warnings Issued: | 0 |
| Building Permit Inspections Performed: | 77 |
| C.O's Issued: | 14 |
| Complaint Inspections: | 12 |
| Fire Inspections: | 12 |

| | |
|---------------------------------------|------------|
| Open, active building permits: | 448 |
| FOIL Requests: | 7 |

| | |
|------------------------------|------------------------|
| Building Permit Fees: | \$ 12,856.50 |
| Rental Permit Fees: | 900.00 |
| Fire Inspection Fees: | 25.00 |
| Title Search Fees: | <u>1,950.00</u> |
| Total Collected Fees: | \$ 15,731.50 |

Monthly Assessor's Report
 Monthly report to FD for Solar
 Daily cash deposits to Clerk
 Bi Monthly mailing for expired permits
 Attendance at Planning Board Meetings, Village Board, and ZBA Meetings

MONROE FIRE DISTRICT OFFICERS 2023:

Commissioners: Thomas Sullivan – Chairman, Jason Kalter – Vice Chairman, Pat Patterson, Tom Lowe
Secretary: Kathleen Aherne
Treasurer: Richard Goldstein
Chief Rich Lenahan, 1st Asst. Chief Jon Dolch, 2nd Asst. Chief Nick Gordon

MARCH 2023 TREASURER'S REPORT SUBMITTED BY ANTHONY FELIZ:

| |
|---|
| Treasurer's Report Village of Monroe March 2023 |
|---|

SIGNIFICANT ACTIVITY (REVENUES)

| | |
|---|---------|
| Insurance Recoveries | 6,654 |
| Utilities Gross Receipts Tax | 42,486 |
| Building Permits | 13,050 |
| Non-Property Tax Distribution by County | 295,410 |
| Rental of Real Property | 7,573 |
| Penalty on Water Rents | 26,255 |

SIGNIFICANT ACTIVITY (EXPENDITURES)

| | |
|-----------------------------|--------|
| Law Contractual/ Other Atty | 5,521 |
| Engineering Contractual | 13,704 |
| St Maint Equip Maint | 5,836 |

| | |
|------------------------------------|---------|
| Street Lighting Street | 9,816 |
| Sidewalks General Expense | 184,380 |
| Planning Contractual | 11,638 |
| Purification PS | 20,730 |
| Purification Chemicals (water) | 9,018 |
| Distr. Contractual | 5,426 |
| Distr. General Maintenance | 10,119 |
| Distr. Equipment Rental | 7,050 |
| Health Insurance - General Fund | 155,054 |
| - Water Fund | 17,449 |
| | <hr/> |
| | 172,503 |
| Workers Comp. - General Fund | 3,996 |
| - Water Fund | 2,854 |
| | <hr/> |
| | 6,851 |
| Liability Insurance - General Fund | 41,426 |
| - Water Fund | 11,643 |
| | <hr/> |
| | 53,068 |

STATUS OF FY2023 CONTINGENCY ACCOUNTS

CURRENT BALANCE

| | | |
|--------------------------------------|-----------|---------|
| General Fund Appropriation -budgeted | \$101,775 | 101,775 |
| Water Fund Appropriation -budgeted | \$51,500 | 51,500 |

COMMENTS:

We have completed 10 months of the fiscal year and expenses should be at 83.3%. The expenses are at 83.2% for the General Fund and 66.8% for the Water Fund inclusive of budget adjustments to be approved by the board.

Respectfully submitted,

Anthony Feliz
Treasurer