

**VILLAGE OF MONROE  
PLANNING BOARD  
WORKSHOP/SPECIAL MEETING MINTUES**

**TUESDAY July 26, 2022  
7:00 P.M.**

**Present:** Chairman Boucher, Members Allen, Hafenecker, Iannucci, Karlich, Umberto, Attorney Cassidy

**Absent:** Planner Fink., Engineer O'Rourke, Building Inspector Cocks, and Member Kelly

On a motion by Member Hafenecker and seconded by Member Allen it was unanimously resolved: **to Open the Planning Board meeting for Tuesday July 26, 2022.**

Chairman Boucher opened the meeting with the Pledge of Allegiance.

**Minutes:**

On a motion by Member Allen and seconded by Member Hafenecker it was resolved: **to approve the March 22, 2022 meeting minutes.**

**Aye – 5**

**Nay - 0**

**Abstain:** Member Iannucci

On a motion by Member Karlich and seconded by Member Allen it was resolved: **to approve the April 11, 2022 meeting minutes.**

**Aye – 6**

**Nay - 0**

On a motion by Member Hafenecker and seconded by Member Allen it was resolved: **to approve the April 26, 2022 meeting minutes.**

**Aye – 5**

**Nay - 0**

**Abstain:** Member Iannucci

On a motion by Member Iannucci and seconded by Member Hafenecker it was resolved: **to approve the May 9, 2022 meeting minutes.**

**Aye – 6**

**Nay - 0**

On a motion by Member Iannucci and seconded by Member Allen it was resolved: **to approve the May 24, 2022 meeting minutes.**

**Aye – 5**

**Nay – 0**

**Abstain:** Member Hafenecker

On a motion by Member Allen and seconded by Member Iannucci it was resolved: **to approve the June 13, 2022 meeting minutes.**

**Aye – 6**

**Nay - 0**

**Other Business:**

Chairman Boucher asked Attorney Cassidy to explain the moratorium.

Attorney Cassidy explained in detail what a moratorium is and why the Village Trustees were doing it. The Village Trustees adopted Local Law #7, the moratorium, at their June 2022 meeting.

Attorney Cassidy stated a moratorium is a time for the Village Trustees to update and review the Village Comprehensive Plan and Village Zoning Codes by looking at historic data and reviewing what is best for building within the Village moving forward. Attorney Cassidy stated that the Zoning Codes will be updated after the Comprehensive Plan is updated.

Attorney Cassidy explained what the Planning Board will and will not be able to review during a moratorium. All questions Board Member's had, were answered.

Attorney Cassidy stated that the Board has provided traffic studies from the last five years, to the Trustees, which will be reviewed and may aide in updating the Comprehensive plan.

Attorney Cassidy stated if any of the applications currently in front of the Board, wishes to appeal the moratorium, due to financial hardship reasons, they can appeal to the Village Trustees for review.

The Board discussed the Architectural Review process. Chairman Boucher explained this section of the Zoning Code could change. Chairman Boucher suggested a brainstorming session for ideas from the Board to improve the Architectural Review process.

Chairman Boucher stated due to the moratorium the Board may substitute educational session on meeting dates. Every board member need's continuing education credits and Chairman Boucher is working with Planner Fink and others to find a way to have educational sessions where Board Members can earn educational credits. This is in the planning phase. Details will be provided when they are available.

On a motion by Member Allen and seconded by Member Iannucci it was unanimously resolved:  
**to adjourn the meeting at 8:25.**