

**PUBLIC HEARING 8.16.22 – 7:00 PM
RESOLUTION INTRODUCING MODIFICATIONS TO CHAPTER 43
OF THE VILLAGE CODE “VEHICLES AND TRAFFIC” TO PROHIBIT VEHICLE
PARKING AND STANDING ON STAGE ROAD FROM ROUTE 17M TO STILL ROAD**

A Public Hearing was held on Tuesday, August 16, 2022 in the boardroom of the Village Hall, 7 Stage Road, Monroe, NY at 7:00 PM to review a proposed resolution introducing Modifications to Chapter 43 of the Village Code “Vehicles and Traffic” to Prohibit Vehicle Parking and Standing on Stage Road from Route 17M to Still Road. The Village Board of Trustees determines that vehicles parked or standing along Stage Road between the intersections of Route 17M and Still Road limit safe sight distance and, therefore, pose a threat to the health and welfare of Village residents and visitors.

Present: Mayor Dwyer, Trustees Behringer, Ferraro, and O’Connor
Also present: Attorney Terhune, Clerk Zahra, Treasurer Murray, Building Inspector Cocks, and Administrative Sergeant Young
Absent: Trustee Karl (Vacation)

On a motion by Trustee Behringer, seconded by Trustee Ferraro, and carried, the public hearing was opened at 7:00 PM.

There were 8 people from the public present for the public hearing. There was no written correspondence received. The public hearing was left open for 5 minutes.

With no further comments or questions, on a motion by Trustee Behringer, seconded by Trustee Ferraro and carried, the public hearing was closed at 7:05 PM.

To hear the entire text of this Public Hearing, please reference the audio on file in the Village Clerk’s Office.

**BOARD OF TRUSTEES MEETING
Tuesday, August 16, 2022
(www.villageofmonroe.org)**

The meeting of the Board of Trustees was held on Tuesday, August 16, 2022 at 7:00 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, New York. Mayor Neil Dwyer called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

Present: Mayor Dwyer; Trustees Behringer, Ferraro, and O’Connor
Also present: Attorney Terhune, Deputy Clerk Zahra, Building Inspector Cocks, Administrative Sergeant Young, and Treasurer Murray
Absent: Trustee Karl (Vacation)

Moment of Silence – John Kerwan:

John was an extremely active participant in organizations in and around his community. He was a member of Mombasha Fire Company for 50 years and the Mombasha Fire Police, serving on the Executive Board for thirty years. Nancy Kerwan, his wife, worked for the Village of Monroe.

PROCLAMATIONS:

SAM AMENDOLA – AMENDOLA’S PIZZERIA & RESTAURANT:

WHEREAS, America’s entrepreneurial spirit, has historically been driven by pioneers who think big, take risks and work hard; and

WHEREAS, small businesses are the backbone of our community, affectionately known as the mom and pop businesses; and

WHEREAS, when we support small business, jobs are created and local

communities preserve their unique culture; and

WHEREAS, Sam Amendola, founder of Amendola's Pizzeria & Restaurant, has worked and lived in the Village since 1983; and

WHEREAS, Sam Amendola and his family have made the final pie and will enjoy a well-earned retirement; and

NOW THEREFORE, be it proclaimed that the Village Board of Trustees, on behalf of our residents and community, wish to recognize and appreciate Sam Amendola for his many contributions and wish him and his family the very best in his retirement.

In witness I, Neil S. Dwyer, Mayor of the Village of Monroe, have hereunto set my hand and caused to be affixed the seal and signature of the Village of Monroe on the sixteenth day of August, two thousand and twenty-two.

JIMMY BACCHIOCCHI – MONROE SHOE REPAIR

WHEREAS, Jimmy is a beloved and valued member of our community, whose professionalism and craftsmanship have served thousands of clients for over fifty years; and

WHEREAS, in addition to being a place of business, it became a welcoming gathering place; and

WHEREAS, as a unique craftsman, who took on any challenge, has devoted a lifetime of service to Monroe; and

WHEREAS, as a member of our community, has donated countless hours to our many youth sports teams using his time and skills to repair and maintain equipment; and

WHEREAS, Monroe is truly losing a skilled craftsman whose skills cannot be replaced; and

NOW THEREFORE, be it proclaimed that the Village Board of Trustees, on behalf of our residents and community, wishes to acknowledge Jimmy Bacchiocchi, for his service to the Village of Monroe and offers our deepest appreciation for his contributions.

In witness I, Neil S. Dwyer, Mayor of the Village of Monroe, have hereunto set my hand and caused to be affixed the seal and signature of the Village of Monroe on the sixteenth day of August, two thousand and twenty-two.

MINUTE APPROVAL: JULY 19, 2022 BOARD MEETING:

On a motion by Trustee Behringer, seconded by Trustee Ferraro, the Minutes of the July 19, 2022 Board Meeting were approved.

Ayes: Trustees Behringer, Ferraro, and O'Connor

Nays: None

BUDGETARY TRANSFERS / MODIFICATIONS:

On a motion by Trustee Behringer, seconded by Trustee Ferraro, and carried, it was:

From:	Description	To:	Description	Amount	
A.2260	Public Safety Svcs	A.3120.123	PD OT Officers	1,614.31	Raise Revenue/Expense lines re grant
A.2260	Public Safety Svcs	A.3120.472	PD OT Officers	1,370.00	Raise Revenue/Expense lines re grant
A.2665	Sales of Equipment	A.3120.410	PD Other Equipment	235.48	Raise Revenue/Expense lines re amunition sold to Harriman
A.2705	Donations	A.7550.410	Celebrations	500.00	Raise Revenue/Expense lines re donations Monroe Got Talent
A.2705	Donations	A.7550.410	Celebrations	5,000.00	Raise Revenue/Expense lines re donations fireworks
A.2705	Gifts & Donations	A.3120.410	<u>PD General Expense</u>	50.00	Raise Revenue/Expense lines re Harriman contribution to fireworks

RESOLVED, the Board of Trustees authorizes the Treasurer to make the following fund transfers / modifications to balance the budget:

Ayes: Trustees Behringer, Ferraro, and O'Connor

Nays: None

AUTHORIZATION – EQUIPMENT REPLACEMENT – CROWN CASTLE CELL TOWER:

(Minutes 7/19/2022)

The Building Department received a permit application by Jerry Feathers from Crown Castle for equipment replacement to an existing cell tower located on Bald Hill. As part of the Building Department requirements, the property owner must consent to the work before the work can begin and consent is given by the property owner signing off on the permit application. Since Bald Hill is owned by the Village of Monroe, the Village Board must consent to the work and authorize the Mayor to sign the permit application.

On a motion by Trustee O'Connor, seconded by Trustee Behringer, it was:

RESOLVED, the Board of Trustees consents to the equipment replacement needed to an existing Crown Castle cell tower located on Bald Hill and authorizes Mayor Dwyer to sign off on the Building Department permit application.

Ayes: Trustees Behringer, Ferraro, and O'Connor

Nays: None

ADOPTION OF RESOLUTION - MODIFICATIONS TO CHAPTER 43 OF THE VILLAGE CODE "VEHICLES AND TRAFFIC" TO PROHIBIT VEHICLE PARKING AND STANDING ON STAGE ROAD FROM ROUTE 17M TO STILL ROAD:

**VILLAGE OF MONROE
RESOLUTION MODIFYING CHAPTER 43 OF THE VILLAGE CODE
"VEHICLES AND TRAFFIC" TO PROHIBIT VEHICLE PARKING OR STANDING
ON STAGE ROAD FROM ROUTE 17-M TO STILL ROAD**

WHEREAS, after consultation with the Chief of Police of the Village of Monroe Police Department, the Board of Trustees determined that vehicles parked or standing along Stage Road between the intersections of Route 17-M and Still Road limit safe sight distance and, therefore, pose a threat to the health and welfare of Village residents and visitors; and

WHEREAS, New York State Village Law 4-412 confers authority on the Board of Trustees to manage village property including specific authorization to take all actions not inconsistent with general law and the provisions of the New York State Constitution to protect the safety, health, comfort and general welfare of Village inhabitants; and

WHEREAS, Section 43-9A of the Village Code authorizes the Board of Trustees by duly enacted resolution to prohibit parking on Village streets; and

WHEREAS, a duly noticed public hearing was held on August 16, 2022, at which hearing members of the public were afforded the opportunity to comment on the proposed resolution to prohibit parking along Stage Road as set forth herein; and

WHEREAS, after hearing from all those wishing to comment on said proposed resolution, the public hearing was closed on August 16, 2022; and

WHEREAS, because the prohibition of parking on Village Streets is not an “action” under the State Environmental Quality Review Act (“SEQRA”) it is not subject to environmental review.

NOW, THEREFORE, be it resolved that the Board of Trustees of the Village of Monroe hereby prohibits the parking or standing of any and all vehicles along the length of Stage Road, including on the roadway, in the shoulder, and within the right-of-way, from the intersection of Route 17-M to the intersection of Still Road and said prohibition shall be added to the “no parking” and “no standing” list maintained by the Village Clerk and shall be enforced by the Village of Monroe Police Department.

BE IT FURTHER RESOLVED, that all actions and funds necessary to effectuate the intent of this resolution such as posting signs and erecting guardrails shall be undertaken upon further consultation among the Chief of Police, the Village department of public works and the Mayor.

On a motion by Trustee Behringer, seconded by Trustee O’Connor the Mayor declared the Resolution adopted on a roll call vote of 4 ayes and 0 nays.

Mayor Dwyer	<u> X </u> Aye	___Nay	___ Absent
Trustee Behringer	<u> X </u> Aye	___Nay	___ Absent
Trustee Karl	___Aye	___Nay	<u> X </u> Absent
Trustee Ferraro	<u> X </u> Aye	___Nay	___ Absent
Trustee O’Connor	<u> X </u> Aye	___Nay	___ Absent

MORATORIUM HARDSHIP WAIVER REQUEST – 208 BUSINESS CENTER, LLC – SBL: 201-3-3, 201-3-4, 201-3-7, 201-3-8:

The Board of Trustees has tabled this topic for review.

A request has been submitted by Whiteman, Osterman, & Hanna LLP for a moratorium hardship waiver for the 208 Business Center, LLC including SBL’s: 201-3-3, 201-3-4, 201-

3-7, and 201-3-8. Whiteman, Osterman, & Hanna LLP represent 208 Business Center, LLC who has an interest in the property located at 401 and 403 State Route 208, and 23 Gilbert Street (collectively 201-3-3, 201-3-4, 201-3-7, and 201-3-8). The applicant is seeking site plan approval from the Village of Monroe Planning Board to construct approximately 47,500 SF commercial building on the Project Site with related off-street parking and infrastructure. The Project will include approximately 72,500 SF of floor area devoted to commercial and retail uses. The Project Site is in the General Business “GB” zoning district in the Village of Monroe, where the proposed commercial and retail building is permitted with site plan approval from the Planning Board without any area variances. On June 21, 2022, the Village of Monroe Board of Trustees adopted Introductory Local Law Moratorium on Development Approvals, which prohibits the Planning Board from approving the Project while the Village Board considers amendments to the Village of Monroe Zoning Code. On behalf of the Applicant, they request that the Village Board grant a hardship waiver pursuant to Section 4 of the Moratorium and allow the Planning Board to continue its review of the pending site plan application.

Attorney Charles Gottlieb spoke about the project requesting the moratorium hardship waiver. To hear the entire text of this workshop, please reference the audio on file in the Village Clerk’s office.

MILEAGE REIMBURSEMENT ALLOWANCE INCREASE:

On a motion by Trustee O’Connor, seconded by Trustee Behringer, it was:

RESOLVED, the Board of Trustees approves the federal mileage reimbursement, to such officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village, that has increased from \$0.585 to \$0.625 per mile effective July 1, 2022.

Ayes: Trustees Behringer, Ferraro, and O’Connor

Nays: None

RESIGNATION PD - P/T DISPATCHER – M. GANZ:

On a motion by Trustee Behringer, seconded by Trustee O’Connor, it was:

RESOLVED, the Board accepts the resignation of Matthew Ganz, P/T Dispatcher, with the Monroe Police Department effective July 20, 2022. Both the Board of Trustees and the Monroe Police Department wish Mr. Ganz well in his future endeavors.

Ayes: Trustees Behringer, Ferraro, and O’Connor

Nays: None

APPOINTMENT DPW – F/T WORKING LEADER – L. GIUDICE:

This topic has been tabled.

EVENT APPLICATION – MONROE LIONS CLUB - FISHING DERBY – SEPTEMBER 24, 2022:

On a motion by Trustee Behringer seconded by Trustee Ferraro, it was:

RESOLVED, the Board of Trustees approves the event application submitted by the Monroe Lions Club to host a fishing derby for kids ages 8 to 12 on the south side of Crane Park on Saturday, September 24, 2022 from 8AM to 1PM. The application has been reviewed and approved by the Building Department, the DPW, and Police Department. The Monroe Police Department will provide officers to assist as needed at no addition cost. Monroe Fire District, and Monroe Volunteer Ambulance will be notified.

Ayes: Trustees Behringer, Ferraro, and O’Connor

Nays: None

On a motion by Trustee O'Connor seconded by Trustee Behringer it was:

RESOLVED, the Board of Trustees has waived the \$50.00 event application fee due to the Monroe Lions Club being a non-profit organization helping our local community.

Ayes: Trustees Behringer, Ferraro, and O'Connor

Nays: None

B & B CUCINA LLC DBA LA VERA CUCINA STATE LIQUOR AUTHORITY 30 DAY WAIVER REQUEST:

On a motion by Trustee Ferraro, seconded by Trustee O'Connor, it was:

WHEREAS, B & B Cucina dba La Vera Cucina, located at 43 Hillside Terrace Monroe, NY, has applied for their Liquor License with the New York State Liquor Authority as required by law; and

WHEREAS, the Board of Trustees of the Village of Monroe takes no exception to the approval of the Liquor License and hereby waives its right to a thirty (30) day hold on the license application for B & B Cucina dba La Vera Cucina;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees waive its right to require a thirty (30) day hold on the B & B Cucina dba La Vera Cucina license application.

Ayes: Trustees Behringer, Ferraro, and O'Connor

Nays: None

EVENT APPLICATION – SANTA AT REST HAVEN – DECEMBER 3, 2022:

On a motion by Trustee Behringer, seconded by Trustee O'Connor, it was:

RESOLVED, the Board of Trustees approves an event application submitted by 236 High Street LLC to meet Santa and Mrs. Claus at Rest Haven after landing by helicopter at Museum Village on Saturday, December 3, 2022 from 9am to 5pm. The event route to escort Santa and Mrs. Claus in a horse drawn carriage is as follows: Museum Village onto Rt. 17M to Gilbert Street, right onto Gilbert Street and left onto High Street. Approval is contingent upon receipt of approval of the NYS DOT 33-B permit allowing the Santa Claus procession on Rt. 17M and approval from the Town of Blooming Grove. In the event that the DOT approval is not obtained, the event application is approved without said procession upon Rt. 17M. The application has been reviewed and approved by the DPW, Building and Police Departments. Additional Police Services includes 6 officers on 3 hours overtime to assist with the escort from Museum Village to Rest Haven. The total cost of the Additional Police Services is \$1,233.00, which 236 High Street LLC is responsible for reimbursing 20% of those costs, or \$246.60. Mr. Mitts has opted to reimburse the Village the total amount for additional Police Services, \$1,233.00. The Building Department approved the application with the following conditions: 1. 2 fire extinguishers are required at each exit 2. Maximum occupant load is not to exceed 99 persons within building.

Ayes: Trustees Behringer, Ferraro, and O'Connor

Nays: None

On a motion by Trustee Behringer seconded by Trustee Ferraro, it was:

RESOLVED, the Board of Trustees has waived the \$50.00 event application fee due to Preservation of Rest Haven Inc. being a non-profit organization.

Ayes: Trustees Behringer, Ferraro, and O'Connor

Nays: None

JUSTICE COURT INDEPENDENT AUDIT ACKNOWLEDGEMENT:

On a motion by Trustee Ferraro seconded by Trustee O'Connor, the following resolution

was approved:

WHEREAS, in accordance with Section 2019-a of the Uniform Justice Court act requiring that Village Justices annually provide their court records and dockets to their respective Village auditing boards, and that such records be examined or audited and that fact be entered into the minutes of the Board's proceedings, it is hereby

RESOLVED, the Board of Trustees hereby acknowledge that an audit of the Village Justice Court's cash receipts, cash disbursements and cash balances was made for year ending May 31, 2021 by the Village Independent Auditor, RBT CPA's LLP, 11 Racquet Road, Newburgh, NY 12550 and no discrepancies were found.

Ayes: Trustees Behringer, Ferraro, and O'Connor

Nays: None

AUTHORIZATION – VILLAGE HALLS - PITNEY BOWES SENDPRO C AUTO - MAILING MACHINE:

The current FP mailing machine has an expired lease. Proposals for an FP Postbase Vision A7 with a 63-month lease would be \$211.00 per month or a Postbase Vision A with a 63-month lease for \$251.00 per month from Kristt K Kelly which includes base, auto feeder with sealer, 15 lbs. scale, rateguard and unlimited resets, vision 360 professional, FP parcel shipping 1 user, maintenance and service labor for 63 months, and parts covered for the first twelve months. Another proposal from Pitney Bowes for a SendPro C Auto mailing machine, off the NYS Procurement Services #22941-E list, includes delivery, installation, software updates, meter, service agreement (all parts and labor), 5 lb. integrate scale, 50 accounting software standard and two preventative maintenance annually for \$141.58 with a 60-month lease.

On a motion by Trustee Ferraro seconded by Trustee O'Connor, it was:

RESOLVED, the Board of Trustees approves a five-year lease for a SendPro C Auto mailing machine off the NYS Procurement Services #22941-E list through Pitney Bowes, 3001 Summer Street, Stamford, CT 06926-0700 at a rate of \$141.58 per month allocated from budget line A.1620.4580, VH Equip Rental.

Ayes: Trustees Behringer, Ferraro, and O'Connor

Nays: None

WATER PENALTY WAIVER REQUEST – ACCOUNT #88 & #388 – 373 STATE RT 17M:

The Water Department received a letter from Mr. Aron Taub, the owner of 373 State Rt 17M, requesting reimbursement for penalties assessed on his May 2022 water bills for account #'s 88 and 388 in the total amount of \$241.92. Mr. Taub explained that he went to make a payment May 30th, but the site was blocked. On May 31st, he sent a payment request to his bank, but instructed them to "deliver" his check payment by 6/6/2022.

On a motion by Trustee Behringer seconded by Trustee O'Connor, it was:

RESOLVED, the Board of Trustees denies the request made by Mr. Taub in the amount of \$241.92 for penalties assessed on his May 2022 water bill account #'s 88 and 388.

Ayes: Trustees Behringer, Ferraro, and O'Connor

Nays: None

BUILDING DEPARTMENT REFUND REQUEST – MUNICIPAL SEARCH– 204-13-3, 95 FRANKLIN AVENUE:

On a motion by Trustee O'Connor seconded by Trustee Ferraro, it was:

RESOLVED, the Board of Trustees approves the refund request from Hudson Search,

LLC, 21 Robert Pitt Drive, Suite 210, Monsey, NY 10952, in the amount of \$150.00 for a cancelled title search, which has not been processed by the Building Department, for the property located at 95 Franklin Avenue, 204-13-3.

Ayes: Trustees Behringer, Ferraro, and O'Connor
Nays: None

RFP – WATER BILLING SOFTWARE:

On a motion by Trustee O'Connor seconded by Trustee Ferraro, it was:

RESOLVED, the Board of Trustees authorizes Mayor Dwyer to do an RFP (request for proposals) for water billing software to ensure the Village receives the highest quality service at a competitive cost.

Ayes: Trustees Behringer, Ferraro, and O'Connor
Nays: None

PD – INVENTORY – REQUEST TO DISPOSE:

On a motion by Trustee Behringer seconded by Trustee O'Connor, it was:

RESOLVED, the Board of Trustees declares the following Police Department non-working equipment surplus and of no value and authorize its removal from inventory and disposal as junk:

Dell Optiplex 9030, Service Tag 6FJB482, Express Code 14000118050
Dell Optiplex 9030, Service Tag 6FJC482, Express Code 14000164706
Taser X26P, X1200695K
Dell PowerEdge 2900, S/N 3YFDKK1/DellEdge R520 (replaced with new server equipment)

Ayes: Trustees Behringer, Ferraro, and O'Connor
Nays: None

RESIGNATION - PD – SCHOOL RESOURCE OFFICER D. KRAUSS:

On a motion by Trustee Behringer, seconded by Trustee Ferraro, it was:

RESOLVED, the Board accepts the resignation of School Resource Officer Douglas Krauss, with the Monroe Police Department effective August 10, 2022. Both the Board of Trustees and the Monroe Police Department wish Doug well in his future endeavors.

Ayes: Trustees Behringer, Ferraro, and O'Connor
Nays: None

AUTHORIZATION - REMOVAL OF MAIN FLOOR (CLERK'S OFFICE) VAULT DOOR – MEGA SAFE:

On a motion by Trustee Ferraro, seconded by Trustee O'Connor, it was:

RESOLVED, the Board of Trustees authorizes Mega Safe, Mike Hookway, 30 Allen Street, Netcong, New Jersey 07857 to remove and dispose the existing vault door from the main floor in the amount of \$3,000.00 including labor and material, allocated from budget line A.1620.4520, Village Hall Maintenance.

Ayes: Trustees Behringer, Ferraro, and O'Connor
Nays: None

AUTHORIZATION TO PURCHASE – CLERK'S OFFICE – MEGA SAFE HS SERIES #5830:

On a motion by Trustee Ferraro, seconded by Trustee Behringer, it was:

RESOLVED, the Board of Trustees approves the purchase of a new Megasafe HS – Series #5830 from Mega Safe, Mike Hookway, 30 Allen Street, Netcong, New Jersey 07857, in the amount of \$8,500.00 to be allocated from budget line A.1620.220, Village Hall Office Equipment, for the Clerk’s Office in Village Hall.

Ayes: Trustees Behringer, Ferraro, and O’Connor
Nays: None

DISCUSSION - VIOLATION - UNSAFE STRUCTURE – 13 LAKES ROAD 212-2-2:

The Building Department has done an inspection of the property at 13 Lakes Road (212-2-2), with a dba of 13 Lakes Road LLC. 13 Lakes Road LLC has failed to achieve the necessary and required repairs to the building and premises to make it safe and has failed to fully implement any of the corrective measures to remove the unlawful situation in accordance with a violation notice dated July 25, 2022. Since the property still remains in a state of continuing severe disrepair and lack of maintenance, the next step in accordance to the requirements set forth by the Village of Monroe Code Section 200-67, B., (2), (b), which includes the following:

(b)
In the event the owner, agent or person in control of such building or structure does not comply with the repairs or improvements or removal as requested by the Building Inspector in accordance with Subsection B(2)(a) above, the Building Inspector shall prepare and submit a written report to the Board of Trustees, which demonstrates why the subject building or structure is deemed an unsafe building in accordance with § 200-67B(1).

Thereafter, in accordance with Village of Monroe Code Section 200-67, B., (2), (c), the Village of Monroe, the Monroe Village Board of Trustees shall be given the responsibility to consider this matter and may decide **“by resolution” .. “...to direct the owner or other persons to complete the work within the time specified in the order or such other time as shall be determined by the Board of Trustees.”**

On a motion by Trustee Behringer, seconded by Trustee O’Connor, it was:

RESOLVED, the Board of Trustees directs the property owner, 13 Lakes Road, LLC, of 13 Lakes Road (212-2-2), to take immediate and appropriate action to correct, repair, restore and or replace with in-kind all material, structural components, assemblies and or conditions, which appear or known to be unsafe, unsound, inadequate to support required loads, provide weather protection, and or otherwise required to achieve the necessary safeguards, in order to maintain full compliance with New York State Property Maintenance (NYSPM) Code requirements for all structures and accessory structures on the premises. The owner shall consult with the Building Department for Building Permit requirements, as may be necessary for any and all related work at the premises.

The Board of Trustees requests this property to comply by August 31, 2022:

- *Remove the unsafe front porch.
- *Secure the remainder of the building from entry including repairing the hole in the right rear corner of the roof.

Ayes: Trustees Behringer, Ferraro, and O’Connor
Nays: None

DISCUSSION - BUILDING DEPARTMENT - FIRE INSPECTION FEES:

Attorney Terhune will be reviewing and drafting an amendment for Chapter 180-21, to include inspection fees, so that if the property owner does not pay the fee, it can be levied to the Village taxes.

INTRO TO LOCAL LAW # OF 2022 – AMENDING CHAPTER 200 (“ZONING”) TO

PROHIBIT IMPERVIOUS SURFACING OF FRONT AND SIDE YARDS & SET PUBLIC HEARING:

Tabled - Attorney Terhune advised the Board to table this since the Village is in the middle of a moratorium, this should be addressed in the Comprehensive Plan.

INTRO TO LOCAL LAW #8 OF 2022 – MODIFYING CHAPTER 43 OF THE VILLAGE CODE “VEHICLES AND TRAFFIC” TO PROHIBIT PARKING COMMERCIAL MOTOR VEHICLES IN RESIDENTIAL DISTRICTS:

On a motion by Trustee Behringer, seconded by Trustee Ferraro, it was:

BE IT RESOLVED that an introductory Local Law, Modifying Chapter 43 of the Village Code “Vehicles and Traffic” to Prohibit Parking Commercial Motor Vehicles in Residential Districts is hereby introduced by Mayor Dwyer before the Board of Trustees of the Village of Monroe, County of Orange, State of New York; and

BE IT FURTHER RESLOVED that copies of the aforesaid proposed Local Law be laid upon the desk of each member of the Board of Trustees; and

BE IT FURTHER RESOLVED that the Board of Trustees shall hold a public hearing on said proposed local law at the Village Hall, 7 Stage Road, Monroe, New York at 7:10PM on September 6, 2022; and

BE IT FURTHER RESOLVED that the Village Clerk shall publish or cause to be published a public notice in the official newspaper of the Village of Monroe no later than ten (10) days prior thereto.

Ayes: Trustees Behringer, Ferraro, and O’Connor

Nays: None

MAYOR & TRUSTEE’S REPORT:

Trustee Behringer commented the Carnival this year was amazing and very well attended. She and Mayor Dwyer spoke of upcoming events in the community. The Community BBQ on Saturday, August 20, 2022 with a concert from Hudson Blue along with the Mombasha Fire Company doing hamburgers, hot dogs, and sausage and peppers, the South Orange YMCA doing corn hole and games, the Chamber of Commerce with cotton candy, the Girl Scouts will have cookies, candy, and crafts, and Catholic Charities with information and giveaways. The Police Department is hosting a Youth Academy for ages 7 – 11 beginning Monday, August 22, 2022. The Village of Monroe Cheese Festival will be held on Saturday, September 10, 2022 from 11am to 7pm. The 9/11 Memorial Ceremony will be held on Sunday, September 11, 2022. The Board reminds the community to support local!

ATTORNEY’S REPORT:

Nothing to report.

PUBLIC COMMENT: # PRESENT 3 TIME: 8:25PM

Resident, Timothy Mitts, feels that the request for the moratorium waiver is disingenuous. He has also invited the Board to his private party at Rest Haven on August 27, 2022.

EXECUTIVE SESSION:

On a motion by Trustee Behringer, seconded by Trustee Ferraro, and carried, following a 5-minute recess, the Board convened in Executive Session at 8:35 PM for discussion of Personnel.

OPEN SESSION:

On a motion by Trustee O’Connor, seconded by Trustee Ferraro and carried, the Open

Meeting resumed at 9:25PM.

APPOINTMENT DPW – F/T WORKING LEADER – L. GIUDICE:

On a motion by Trustee O'Connor, seconded by Trustee Ferraro, it was:

RESOLVED, the Board of Trustees appoints HEO Lawrence Giudice, 4 Bliss Terrace, Monroe, NY 10950, to the fulltime position of Working Leader. He has been pre-approved to move into this position by the Orange County Department of Human Resources. Effective date of classification change is July 22, 2022, at the rate of pay of \$40.27/hour.

Ayes: Trustees Behringer, Ferraro, and O'Connor

Nays: None

On a motion by Trustee O'Connor, seconded by Trustee Ferraro, it was:

BE IT FURTHER RESOLVED, the Board of Trustees agrees to a side letter of agreement with the IBEW for Lawrence Giudice, additional pay of \$5.00/hour (an increase of \$3.00 above what is set forth in Article XXVIII, Section (6) above the base pay scale for serving as Working Leader for the department. Upon separation or he is no longer serving as the Working Leader, the additional pay for Working Leader shall revert back to the \$2.00 per hour set forth in Article XXVIII, Section (6).

Ayes: Trustees Behringer, Ferraro, and O'Connor

Nays: None

ADJOURNMENT:

On a motion by Trustee O'Connor, seconded by Trustee Ferraro and carried, no further business, the meeting was adjourned at 9:27 PM.

MONTHLY REPORTS:

On a motion by Trustee Ferraro, seconded by Trustee O'Connor, with all in favor, the department monthly reports were accepted and filed.

JULY 2022 VILLAGE CLERK'S REPORT SUBMITTED BY KIMBERLY ZAHRA, VILLAGE CLERK:

1. Minutes prepared, processed associated correspondence and Legal Notices completed for the July 19th Board of Trustee's Meeting.
2. Permits issued: Handicap Parking: 9 Garage Sale: 5 Solicitor/Peddling: 0
Road Opening: 0 Blasting Permit: 0 Liquor License: 0 Towing Permits: 0
3. Processed 2 Event Application.
4. Public Hearings Held: 0
5. Closed out mailing machine for month on 7/29.
6. Bi-Weekly payroll worksheets completed and submitted.
7. Collected May water rents.
8. Required paperwork filed with O.C. Department of Human Resources.
9. Oversee updates and maintenance, of Village Website and Constant Contact. (30 sent)
10. Daily retrieval of messages left during the day and after hours. Forwarded messages and responded as required.
11. Vouchers completed as required. Transmittal of money collected completed and bank deposits done.
12. Scan and email pertinent information to Board and Attorney.
13. Collected 2022/2023 Village Tax Bills.
14. Vouchered and mailed lawn maintenance violation invoices.
15. Assisted with concert contracts and vouchers for payment.
16. Processed new employee paperwork.

17. Prepared 1 proclamation.

JULY 2022 JUSTICE COURT REPORT:

Total Fines: \$29,595.00 Total Surcharges: \$10,881.00 Total Parking: \$700.00
Total Civil Fees: \$3,370.00 Bail Poundage Collected: \$0.00 Total Bail Forfeited: \$0.00
Total for July: \$44,546.00

Vehicle & Traffic Tickets: 270 Disposed: 306
Criminal Cases: 31 Disposed: 30 Civil Cases: 1 Disposed: 2
Paid Parking Tickets: 24 Dismissed Traffic Tickets: 56

JULY 2022 POLICE DEPARTMENT REPORT SUBMITTED BY DARWIN GUZMAN, CHIEF:

CALLS FOR SERVICE

TOTAL CALLS – 1,789
CASES/CRIMINAL OFFENSE – 213
ARRESTS – 56

TRAFFIC REPORT

TRAFFIC TICKETS – 268
PARKING TICKETS – 38
GAS – \$4,358.22 / 1,022.62G
MVA's – 36

TRAINING

K9 – Berke
OCPA - Munoz

JULY 2022 FILTRATION PLANT REPORT SUBMITTED BY ERNEST MABEE, CHIEF OPERATOR:

Production: Lake Mombasha:	37,758,329	33,810,749 Gallons LY 2021
Well #4:	6,397,269	6,130,905 Gallons LY 2021

Consumption: 44,155,598 Gallons / 39,941,654 Gallons LY 2021
Water Samples / Testing: Passed
Rainfall: 2.00”
Reservoir: -16

Miscellaneous:

Mark Outs
2 Reservoir Inspections
Final Water Reads
Daily Equipment Maintenance at Plant and Well
Weekly and Monthly Water Testing to Lab, All Results Good
Updated Diamond Maps
Painted Hydrants
Read Water Meters
Ebner at Well #4 to Repair Copper Line
Repaired Chlorine Pump at Filter Plant
Service Line to Water Fountain at Millpond Park was Repaired

JULY 2022 DPW SUBMITTED BY LARRY GIUDICE, HEAVY EQUIPMENT OPERATOR:

1. Empty all garbage cans around Village and Ponds
2. Water flowers daily.
3. Mow park and Village green areas.
4. Pick papers in the park.
5. Set up concert trailer and set up for fireworks.
6. Repair fence at Airplane Park.
7. Used road sweeper to clean roads.
8. Trimmed trees on the side of the road to be tarred and chipped.
9. Prepped roads for tar and chip.
10. Road mowed.
11. Catch basin repair.
12. Clean up commuter parking lot.
13. Cleaned catch basin tops.
14. Cleaned drainage on Briarwood Avenue.
15. Checked all streams.
16. Replaced drainage on Barnett Road.
17. Removed dead trees on Pine Tree Road, Stage Road, and Greg Wenzel Drive.
18. Cut shop door opening.
19. Set new sign base on Schunnemunk Street.
20. Weeddo and move weeds to landfill.
21. Moved and cleaned weed harvester, put in Millponds for treatment.
22. Cleaned shop.
23. Go over all trucks and equipment.

JUNE 2022 BUILDING DEPARTMENT AS SUBMITTED BY ASSISTANT BUILDING INSPECTOR PROULX:

Building Permits Issued:	38
Rental Inspections Completed:	12
Title Searches Completed:	27
Violations Issued:	18
Warnings Issued:	42
Building Permit Inspections Performed:	126
C.O's Issued:	31
Complaint Inspections:	66
Fire Inspections:	23

Open, active building permits: 398

FOIL Requests: 8

Building Permit Fees:	\$ 6,868.70
Rental Permit Fees:	325.00
Fire Inspection Fees:	0.00
Title Search Fees:	<u>3,725.00</u>
Total Collected Fees:	\$ 10,918.70

Monthly Assessor's Report

Monthly report to FD for Solar

Daily cash deposits to Clerk

Bi Monthly mailing for expired permits

Attendance at Planning Board Meetings, Village Board, and ZBA Meetings

MONROE FIRE DISTRICT OFFICERS 2022:

Commissioners: Thomas Sullivan – Chairman, Jason Kalter – Vice Chairman, John Centofanti, Pat Patterson, Tom Lowe
Secretary: Kathleen Aherne
Treasurer: Richard Goldstein
Chief Rich Lenahan, 1st Ass't Chief Jon Dolch, 2nd Asst. Chief John Scherne

JULY 2022 TREASURER'S REPORT SUBMITTED BY CATHERINE MURRAY:

Treasurer's Report Village of Monroe July 2022
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SIGNIFICANT ACTIVITY (REVENUES)

Recreation Concessions	8,811
Bank interest	10,212
Rental of Real Property	7,481
Building Permits	11,688
Gifts & Donations	7,500
Permits (water)	7,500

SIGNIFICANT ACTIVITY (EXPENDITURES)

VH Office Equipment	12,193
PD Other Equipment	20,300
PD Contractual	10,428
St Maint Gas Car/Truck	10,190
St Maint Equipment Maint	6,830
Street Lighting Street	9,098
Sidewalks Genl Expense	116,176
Celebrations General Expense	9,638
Purification Building Maintenance	7,906
Distribution Contractual (water fund)	31,276
Radio Reads (water fund)	
Health Insurance - General Fund	137,058
- Water Fund	17,301
	154,359

STATUS OF FY2023 CONTINGENCY ACCOUNTS

CURRENT BALANCE

General Fund Appropriation -budgeted	\$101,775	101,775
Water Fund Appropriation -budgeted	\$51,500	51,500

COMMENTS:

We have completed 2 months of the fiscal year and expenses should be at 16.7%. The expenses are at 14.0% for the General Fund and 12.9% for the Water Fund insclusive of budget adjustments to be approved by the board.

Respectfully submitted,
Catherine Murray
Treasurer

Respectfully Submitted,

Kimberly Zahra
Village Clerk