

**PUBLIC HEARING 6.21.22 – 7:00 PM
INTRODUCTORY LAW #7 OF 2022
“MORATORIUM ON LAND DEVELOPMENT APPROVALS”**

A Public Hearing was held on Tuesday, May 17, 2022, June 7, 2022 and left open for the Tuesday, June 21, 2022 Meeting in the boardroom of the Village Hall, 7 Stage Road, Monroe, NY at 7:00 PM to review a proposed Local Law entitled “Moratorium on Land Development Approvals.” The proposed local law is to temporarily suspend requirements to approve developments while the Village considers changes to its comprehensive plan and considers and adopts changes to its land use regulations.

**Present: Mayor Dwyer, Trustees Behringer, Ferraro, Karl and O’Connor
Also present: Attorney Terhune and Village Clerk Zahra**

On a motion by Trustee Behringer, seconded by Trustee Karl, and carried, the public hearing was opened at 7:00PM.

There were 16 people from the public present for the public hearing.

Paulette Browne, Village resident, supports the moratorium. She feels the Village of Monroe is bursting at the seams.

Allison Priest, Monroe resident, supports the moratorium. She sees too much developing of land that she feels needs to be preserved.

Antionette Kelly, Village resident for over thirty (30) years, is in support of the moratorium. She feels the Village is overcrowded.

Christopher Moehrle, Village resident, supports the moratorium. Increased population increases the workload. Changing the speed in neighborhoods needs to be thought about, as streets are being used as playgrounds.

Charles Gottlieb, Attorney of Whiteman, Osterman, & Hanna, opposes the moratorium. He feels that the 208 Business Center project, which has been presented to the Planning Board, should be exempt from the moratorium.

Rabbi Roger Lerner, Monroe Temple, opposes the moratorium. The Monroe Temple is in the process of selling their property and relocating to another property in the Village of Monroe. With a moratorium in place, they will not be able to proceed with their plans. The Monroe Temple has over 120 members and they want to continue to serve in Monroe. He feels the Temple is a value to the community.

Sharon Shear, Village resident, sometimes known as the swan lady, supports the moratorium. She feels that the runoff from the Smith Farm development is killing swans. One hundred (100) years of fertilizer coming into the marsh is poisoning them.

Matthew Connelly, resident since 1966, supports the moratorium. He applauds the Mayor and Board for reviewing the comprehensive plan. He feels that the Village is not the same place he grew up in and wants to stay in the area. He loves it here with his view of a beautiful lake in his backyard on Amy Todt Drive.

Robert Siniscalchi, Village resident, supports the moratorium. He moved here for the historic nature and the schools. He sees that disappearing.

Matthew Lynaugh, Village resident, supports the moratorium. He moved here for the integrity of the Village and school system. He feels that the community is overdeveloped.

The public hearing was left open for 25 minutes.

With no further comments or questions, on a motion by Trustee Behringer, seconded by Trustee Karl and carried, the public hearing was closed at 7:25 PM.

BOARD OF TRUSTEES MEETING
Tuesday, June 21, 2022
(www.villageofmonroe.org)

The second of the bi-monthly meetings of the Board of Trustees was held on Tuesday, June 21, 2022 at 7:00 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, New York. Mayor Neil Dwyer called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

Present: Mayor Dwyer; Trustees Alley, Behringer and Karl
Also present: Attorney Terhune, Deputy Clerk Zahra, Building Inspector Cocks, Police Chief Guzman, and Treasurer Murray

MINUTE APPROVAL: JUNE 7, 2022 BOARD MEETING:

On a motion by Trustee Karl, seconded by Trustee O'Connor, the Minutes of the June 7, 2022 Board Meeting were approved.

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor
Nays: None

BUDGETARY TRANSFERS / MODIFICATIONS:

On a motion by Trustee Behringer, seconded by Trustee Ferraro, and carried, it was:

From:	Description	To:	Description	Amount	
	None				
Budget Modifications					
A.2260	Police Services	A.3120.135	PD OT/Grants	782.28	Raise Revenue/Expense lines re OT Grants
		A.5110.240	St Maint Hwy Equipment	205,000.00	Raise Expense line re Bond Anticipation Note
		F.8340.450	Distribution Contractual	800,000.00	Raise Expense line re Bond Anticipation Note

RESOLVED, the Board of Trustees authorizes the Treasurer to make the following fund transfers / modifications to balance the budget:

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor
Nays: None

ADOPTION – LOCAL LAW #7 OF 2022 – MORATORIUM ON LAND DEVELOPMENT APPROVALS:

**VILLAGE OF MONROE
RESOLUTION ADOPTING A TEMPORARY MORATORIUM ON
DEVELOPMENT APPROVALS**

WHEREAS, an introductory Local Law, titled “**TEMPORARY MORATORIUM ON DEVELOPMENT APPROVALS**,” was introduced before the Board of Trustees of the Village of Monroe on May 3, 2022; and

WHEREAS, upon notice duly published and posted, a hearing was held on said Local Law on May 17, 2022, and continued on June 7, 2020, and June 21, 2022, whereat public discussion was heard concerning the merits of said Local Law and after hearing from all those

present wishing to speak, the Board of Trustees declared the public hearing closed on June 21, 2022; and

WHEREAS, pursuant to General Municipal Law § 239-m, the proposed local law was duly referred to the Orange County Planning Department on May 9, 2022, which Department responded by letter dated May 19, 2022, that the action was a “local determination”; and

WHEREAS, the proposed local law was referred to the Village of Monroe Planning Board pursuant to Village Code § 200-77 and a response was received; and

WHEREAS, the proposed local law and notice of public hearing was duly referred to the Town of Monroe, Town of Palm Tree, Village of South Blooming Grove and the Village of Harriman; and

WHEREAS, the proposed local law was modified in response to public comment and the Planning Board; and

WHEREAS, the Board of Trustees determined that this was a Type II action pursuant to 6 NYCRR 617.5(c)(36), adoption of a moratorium on land development, of the regulations implementing the State Environmental Quality Review Act (SEQRA), requiring no further SEQRA action.

NOW THEREFORE, BE IT RESOLVED, that the introductory Local Law, titled “**TEMPORARY MORATORIUM ON DEVELOPMENT APPROVALS**,” of the Village of Monroe be and hereby is adopted on June 21, 2022, as Local Law No. 7 of 2022 of the Village of Monroe.

On a motion by Trustee Karl, seconded by Trustee Behringer, the Mayor declared the Resolution adopted on a roll call vote of 5 ayes and 0 nays.

Mayor Dwyer	<input checked="" type="checkbox"/> _Aye	<input type="checkbox"/> _Nay
Trustee Behringer	<input checked="" type="checkbox"/> _Aye	<input type="checkbox"/> _Nay
Trustee Karl	<input checked="" type="checkbox"/> _Aye	<input type="checkbox"/> _Nay
Trustee Ferraro	<input checked="" type="checkbox"/> _Aye	<input type="checkbox"/> _Nay
Trustee O’Connor	<input checked="" type="checkbox"/> _Aye	<input type="checkbox"/> _Nay

Dated: June 21, 2022

**VILLAGE OF MONROE
INTRODUCTORY LOCAL LAW
TEMPORARY MORATORIUM ON DEVELOPMENT APPROVALS**

BE IT ENACTED by the Village Board of the Village of Monroe, Orange County, New York, as follows:

Section 1. Legislative Purpose.

The purpose of this local law is to temporarily suspend requirements to approve developments while the Village considers changes to its comprehensive plan and considers and adopts changes to its land use regulations. This local law is intended to allow the Village to maintain the land use status quo while it amends its comprehensive plan and land use regulations to provide for controlled growth that will not unduly impact the public welfare, community services, schools and infrastructure, to preserve open space, protect historic buildings and scenic features important to the Village's character, and to plan for a proper mix of residential and commercial development. This stop gap or interim measure is intended to preserve the status quo pending the adoption of an amended comprehensive plan and amended planning and zoning regulations in accordance with the newly revised comprehensive plan. The overall purpose of this local law is to promote community planning values by regulating land development based on a carefully considered plan. This local law prevents a "race of diligence" by those seeking to obtain approvals before the new comprehensive plan and regulations are in place. This local law will protect the public interest and welfare until an amended comprehensive plan and zoning law are adopted.

The Village Board finds and determine that several planning issues affecting the Village's growth should be addressed by amending the comprehensive plan and zoning law to address, among other planning issues, planning for and locating senior citizen housing, preserving local historic buildings and structures, updating use and bulk regulations to maintain the character of the Village housing stock, developing overlay districts to protect critical environmental resources and scenic viewsheds considered important to the Village's character, developing regulations applicable to the Village of Monroe's historic district, and creating architectural review regulations. The purpose of this Moratorium is to allow the Village Board time to comprehensively address these issues in a thoughtful and fair way.

Section 2. Moratorium Imposed.

A. For a period of six (6) months following the date of adoption of this local law, no development approval shall be granted in the Village of Monroe unless expressly exempted from this moratorium pursuant to Section 3 below. The term "development approval" shall mean any application for an approval of a discretionary nature required for any and all development in the Village, including, but not limited to, any approval of a subdivision, site plan, special permit or variance application proposing such development. "Development approval" shall also mean any permit for clearing, filling and grading where such permit is not part of or necessary to an approved subdivision, special permit or site plan that has completed SEQR and has applied for and received a permit pursuant for said approval. In addition, no new applications for any development approval shall be accepted and/or processed by any of the Village's boards, unless expressly exempted from this moratorium pursuant to Section 3 below. This local law is binding on all Village boards, officers and employees and on all persons and property requiring a development approval within the Village.

B. This moratorium may be extended by two (2) additional periods of up to three (3) months each by resolution of the Village Board upon a finding of need for such extension.

C. During the period of the moratorium, the Village shall endeavor to adopt an amended comprehensive plan and planning and zoning regulations of development in the Village.

Section 3. Exceptions to Moratorium.

A. The following types of development approvals or building permits may be granted or conditionally granted during the moratorium:

1. A building permit for the construction of a single-family or two-family home on an approved lot, or for the addition of an accessory building or structure to an existing single-family or two-family home.
2. Approval by the Zoning Board of Appeals of an application for an interpretation or an area variance for the construction of a single-family or two-family home on an approved lot, or for the addition of an accessory building or structure to an existing single-family or two-family home.
3. Approval of an application for the adaptive reuse of a Historic Building pursuant to Village Code § 200-61.1.
4. Approval of a lot line adjustment.
5. Approval of an addition, alteration or reconstruction of an existing structure which results in no material change in such structure and which is not intended or designed to accommodate any new or different use of such structure.
6. Subdivisions that have received preliminary Planning Board approval prior to the date of adoption of this law.
7. Applications for site plan and/or special permit that have received conditional or final Planning Board approval.
8. Amendment to an approved site plan for the purpose of satisfying a condition of the original site plan.
9. Amendments to an approved site plan which result in no material change and which are not intended or designed to accommodate any new or different use of the property.
10. The issuance of building permits to a property that has received final subdivision, site plan or special permit approval.

B. No development approval application shall be accepted for review by any of the Village's boards, officers or employees on or after the date of adoption of this local law, except for an application seeking a development approval described in subsections A.

C. A development approval shall not be granted unless the approved application complies with all zoning and other requirements in effect on the date of approval.

D. An application for a development approval that is not described in subsection A of Section 3 shall not be accepted by the reviewing board or official during the moratorium. However, if a complete application for such development approval was submitted to the reviewing board or official prior to the date of introduction of this local law to the Village Board, the applicant may request the Planning Board to continue review of the application, but such review shall be for SEQR purposes only and shall be undertaken at the property owner's risk.

F. This moratorium shall not prohibit the denial of an application.

Section 4. Administrative Relief from Moratorium.

A. In order to prevent an unlawful taking of property and to prevent irreparable harm, the Village Board is authorized to grant limited relief from this moratorium pursuant to the standards and requirements herein. An applicant seeking such relief shall be required to show by clear and convincing evidence, including credible dollars and cents proof, that the applicant cannot make any reasonable use of its property with any of the uses permitted in the relevant zoning district; that the moratorium causes irreparable injury to the applicant; and that it would be unreasonable and unjust not to grant relief from the moratorium. Any relief granted by the Village Board shall be the minimum necessary and the Village Board may impose conditions on any relief granted.

B. All such applications shall be actions subject to SEQR. The Village Board may designate the Planning Board or the Zoning Board of Appeals, as the case may be, as lead agency for such applications if the Village Board deems it advisable. In the event relief from the moratorium is granted by the Village Board, the applicant shall proceed to other Village board(s) or officials to apply for required development approval(s). Notwithstanding any relief granted pursuant to this section, a development approval shall not be granted unless the approved application complies with all zoning and all other requirements in effect on the date of approval.

C. The applicant or any other person aggrieved by a decision of the Village Board hereunder may apply to the state supreme court pursuant to article seventy-eight of the civil practice laws and rules.

Section 5. Notice to Applicants - Change in Zoning Requirements.

This section provides notice to all applicants that although an application authorized in Section 3 or Section 4 above may proceed through the Planning Board and/or ZBA review process, the property owner proceeds at his or her own risk because such application may be impacted or denied because of a change in zoning requirements. A development approval shall not be granted unless the approved application complies with all zoning and other requirements in effect on the date of approval.

Section 6. Default Approvals Abolished.

Notwithstanding any law, rule, or regulation to the contrary, no development approval shall be granted, deemed granted or dispensed with as a result of the passage of time. Any and all development approvals granted during the period of the moratorium shall require the affirmative vote of the reviewing board(s) with jurisdiction and endorsement of the plat or plan as otherwise required by law.

Section 7. Supersession of Inconsistent Laws, if any.

The Village Board hereby declares its legislative intent to supersede any provision of any local law, rule, or regulation and any provision of the state Village Law or other special law that may be declared inconsistent or in conflict with this local law. The state law provisions that shall be, and hereby are, superseded include, but are not limited to, all of Article 7 of the Village Law and any other provision of law that the Village may supersede pursuant to the state Municipal Home Rule Law and the Constitution of the State of New York. The courts are specifically requested to take notice of this legislative intent and apply such intent in the event the Village has failed to specify any provision of law that may require supersession. The Village Board hereby declares that it would have enacted this local law and superseded such provision had it been apparent.

Section 8. Severability.

If any section, part or provision of this local law or the application thereof to any person, property or circumstance is adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the section, part, provision or application directly and expressly adjudged invalid and shall not affect or impair the validity of the remainder of this local law or the application thereof.

Section 9. Effective Date.

This local law shall take effect immediately upon filing with the Secretary of State.

AUTHORIZATION - TRANSFER OF MONROE COMMONS, MONROE, NY:

(Minutes 6/7/2022)

On a motion by Trustee Behringer, seconded by Trustee Ferraro, it was:

RESOLVED, the Board of Trustees authorizes Mayor Dwyer, pursuant to Section 122 of Article V of the PHFL, the Village, as the local legislative body, to consent to the transfer of Monroe Commons Project to a qualified redevelopment company, which must be approved by the State agency (“Purchaser”). Pursuant to Section 3(A) of the PILOT, the Purchaser

will agree to assume the obligations of Monroe Commons Partnership under the PILOT pursuant to an Assumption Agreement to be entered into at closing of the sale of the Project. Pursuant to Section 3(B) of the PILOT, the Project will continue to operate as an affordable housing project and all State regulatory agreements will continue in full force an effect in accordance with their terms.

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor
Nays: None

DISCUSSION - ONE STAGE ROAD PARKING ISSUES- CONTINUED:
(Minutes 1/4/2022 & 3/14/2022, 05/17/2022)

This topic was tabled.

AGREEMENT – U-AUDIT ASSOCIATES, LLC:

On a motion by Trustee Ferraro, seconded by Trustee Behringer, it was:

RESOLVED, the Board of Trustees authorizes Mayor Dwyer to sign an agreement with U-Audit Associates, LLC, P.O. Box 5599, Endicott, New York 13763 for the purpose of a utility audit to identify prior and present overcharges, or, in the case of Cable TV and GRT, to identify underpayment of cable franchise fees and Gross Receipts Tax liabilities, to prepare necessary documentation and negotiate with the appropriate utility, telephone, and/or communications company to have any identified errors corrected, and to obtain refunds, credits, and/or past due amounts. As compensation for the performance of U-Audit's services under this agreement, and as a participant in the NYCOM, USA program, the Village of Monroe agrees to pay U-Audit a one-time fee of forty percent (40%) of any and all recovered funds as aforesaid, due and payable upon receipt of the same. This fee will be allocated from budget line A.1620.4520, Village Hall Maintenance.

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor
Nays: None

APPOINTMENT – T. KECK JR. – P/T CODE ENFORCEMENT OFFICER:

On a motion by Trustee Karl, seconded by Trustee Ferraro, it was:

RESOLVED, the Board of Trustees accepts the recommendation of Building Inspector Cocks and appoints Thomas Keck Jr., 68 Johnson Street, Lake Peekskill, NY 10537 to the part-time position of Code Enforcement Officer effective June 23, 2022. Mr. Keck will work 20 hours per week, at an hourly rate of \$27/hour. Pre-approval has been given from Orange County Department of Human Resources.

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor
Nays: None

DISCUSSION – NO PARKING ZONE – STAGE ROAD:

The Board discussed parking on Stage Road from 17M to Still Road. Cars parked on Stage Road are hindering sight distance. Guardrails and No Parking signs should be looked at.

DISCUSSION – COMMERCIAL VEHICLES & VEHICLES FOR HIRE IN RESIDENTIAL NEIGHBORHOODS – CHAPTER 200-44 OF THE VILLAGE CODE:

The Board discussed commercial vehicles parked in residential neighborhoods. Safety issues need to be addressed. The current Vehicle and Traffic Law needs to be reviewed and modified for enforcement purposes.

The Building Department feels the law needs to be modified so that the intent is clear.

Trustee Karl has reported school buses parked on the street in his neighborhood which create dangerous situations with sight distance.

Mayor Dwyer reported an issue on James Road with a commercial truck also.

Police Chief Guzman says there is nothing in the law restricting people from parking in the roads unless they are obstructing a fire hydrant, blocking the sidewalk, wrong way parking, or signs posted with No Parking.

EVENT APPLICATION – SOUTH ORANGE YMCA COLOR RUN:

An event application was submitted by the South Orange YMCA for a Color Run to be held on Saturday, October 1, 2022 utilizing the walking paths around Crane Park and a portion of Millpond Commuter Parking Lot. Millpond Parkway will be closed from the Commuter Lot to the intersection of Route 17M from 7AM to 12PM. Removal of all trash from the event will be handled by YMCA staff. The application has been reviewed and approved by the DPW and Building Department. The Police Department has also reviewed and approved the application. Additional Police Services include 2 Officers on 3 hours of overtime to shutdown Millpond Parkway and assist with traffic control points during the race. Additional cost of Police Services is \$408.00, of which 20% is to be paid for by the YMCA (\$81.60). Approval of this event is contingent upon receiving the updated Certificate of Liability insurance along with payment for additional Police Services in the amount of \$81.60. The South Orange YMCA has also submitted a request that the \$50.00 application be waived as they are a non-for-profit organization.

On a motion by Trustee Karl, seconded by Trustee Behringer, it was:

RESOLVED, the Board of Trustees approves the event application submitted by the South Orange YMCA for a Color Run on Saturday, October 1, 2022 from 7AM to 12PM, utilizing the walking paths around Crane Park and a portion of the Millpond Commuter parking lot.

On a motion by Trustee Behringer, seconded by Trustee Karl, it was:

It is further; **RESOLVED**, the Board of Trustees waives the \$50.00 application fee, as the South Orange YMCA has given proof they are a non-for-profit organization.

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

EVENT APPLICATION – MONROE TEMPLE ROSH HASHANAH CELEBRATION:

An event application was submitted by Chairman Jerome Goldberg of the Monroe Temple, located at 314 North Main Street, to host a Rosh Hashanah Afternoon Celebration. The event would take place in the Commuter Parking lots located on Millpond Parkway on Monday, September 26, 2022 from 2:00PM to 5:00PM, with setup beginning at 1:00PM. Chairman Goldberg stated that it would be a private gathering for a short religious service for the Jewish New Year in which the smaller lot would be utilized for parking and the attendees would be sitting in folding chairs in the larger lot. No streets will need to be closed. Approval and sign-off of the event application has been done by the Building Department, Police Department and the DPW. The Police Department will oversee the event by closing down the parking lot during the midnight shift the evening before the event and an officer will be assigned to the detail during the regular scheduled shift for safety and security. There are no additional costs for additional police protection for this event. Chairman Goldberg also submitted a request that the \$50.00 application fee be waived due to their tax-exempt status.

On a motion by Trustee Karl, seconded by Trustee O'Connor, it was:

RESOLVED, the Board of Trustees approved the event application submitted by Jerome Goldberg, Chairman of the Monroe Temple, located at 314 North Main Street to host a Rosh Hashanah Afternoon Celebration on Monday, September 26, 2022 from 2PM to 5PM in the commuter parking lot located on Millpond Parkway.

On a motion by Trustee Karl, seconded by Trustee O'Connor, it was:

It is further; RESOLVED, the Board of Trustees approved the waiver of the \$50.00 application fee.

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor
Nays: None**

AGREEMENT – TOSHIBA BUSINESS SOLUTIONS:

On a motion by Trustee Behringer, seconded by Trustee Ferraro, it was:

RESOLVED, the Board of Trustees authorizes Mayor Dwyer to sign an agreement with Toshiba Business Solutions, 230 North Plank Road, Newburgh, NY 12550, a DocuWare Cloud Base Subscription Renewal (7/1/2022 – 6/30/2027), 60 months for \$275.00 a month allocated from budget line A.1620.4500, Village Hall Contractual.

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor
Nays: None**

PAYMENT AUTHORIZATION #7 – HIGH STREET WATERLINE REPLACEMENT – GROUND CONTROL EXCAVATING:

On a motion by Trustee Karl, seconded by Trustee O'Connor, it was:

RESOLVED, the Board of Trustees accepts the recommendation of Village Engineer, John O'Rourke P.E., and approves Payment No. 7 for the period ending May 25, 2022 submitted by Ground Control Excavating, 63 Waterbury Rd. Warwick, NY 10990, for the High Street Water Main Replacement project in the amount of \$30,345.36. This closes out the project with the Village of holding #37,930.93, in retainage to cover the one (1) year maintenance warrantee period. All documentation has been reviewed and found complete. Mayor Dwyer is hereby authorized to sign the voucher for payment.

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor
Nays: None**

APPOINTMENT – F/T LABORER – W. DEANGELIS:

The Board has tabled this appointment.

APPOINTMENT – F/T LABORER – R. MILLER:

On a motion by Trustee Behringer, seconded by Trustee Karl, it was:

RESOLVED, the Board approves the recommendation of Highway HEO Giudice and appoints Ryan Miller, 19 Elmwood Drive, Monroe, New York 10950 to the position of fulltime laborer. Mr. Miller has been preapproved by the Orange County Department of Human Resources. Effective date of hire is July 5, 2022 at the following schedule of pay rates and increases as per the IBEW Contract: effective 07/05/2022 - \$28.02 per hour, at completion of six (6) months of service: \$29.02 per hour, and after one (1) year of completed service \$30.02 per hour.

**Ayes: Trustees Behringer, Ferraro, Karl and O'Connor
Nays: None**

DISCUSSION – 80 WINCHESTER DRIVE – VIOLATION OF VILLAGE CODE SECTION 200-67B1 – UNSAFE BUILDINGS:

The owner of 80 Winchester Drive has been issued a violation for unsafe fencing around the in-ground pool via regular mail and certified mail, according to section 200-67B1, on

May 23, 2022. No response or attempt to repair the unsafe existing wooden fence along the rear and right sides of the property surrounding an existing in-ground pool that lacks proper maintenance has been made. Many elements of the protective fencing are broken, fallen, severely damaged and or missing in many areas. The Building Department would like the Village Board to decide if the Village is going to enter the property to repair the fence and secure the pool from accidental access.

On a motion by Trustee Karl, seconded by Trustee O'Connor, it was:

RESOLVED, the Board of Trustees authorizes the Department of Public Works is to enter the property, 80 Winchester Drive, to repair the fence and secure the pool from accidental access on the recommendation of the Building Department in accordance with VOMC, Section 200-67B(2)(d), in the event of the refusal, failure or neglect to comply with said order of the Board of Trustees within the time specified in said order and after the public hearing, the Board of Trustees may provide that such building or structure be made safe and secure or demolished and removed by Village employees or by independent contractors in accordance with the VOMC provisions.

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

AGREEMENT – ACCESS CONTROL SYSTEM – N.A.S SECURITY:

Trustee Ferraro received two proposals for an access control system. One from Safe and Sound, dan@safeandsoundny.com in the amount of \$15,560.27 and another from N.A.S, Security Systems, Inc., jbrachfeld@nassecurity.com in the amount of \$12,215.00. A third proposal was not available.

On a motion by Trustee Ferraro, seconded by Trustee Behringer, it was:

RESOLVED, the Board of Trustees authorizes Mayor Dwyer to sign an agreement with N.A.S Security Inc., jbrachfeld@nassecurity.com for an access control system in the amount of \$12,215.00 allocated from budget line A.1620.4520, Village Hall Maintenance.

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

APPOINTMENT – SEASONAL LABORER – J. DOBRINSKI:

On a motion by Trustee Karl, seconded by Trustee O'Connor, it was:

RESOLVED, the Board of Trustees approves the appointment of Jason Dobrinski, 6 Woodland Road, Monroe, New York 10950 to the position of Seasonal Laborer. Pre-approval of his appointment has been received from Orange County Department of Civil Service and his appointment is effective June 27, 2022 at \$18.00/hour.

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

APPOINTMENT – SEASONAL LABORER – C. CROMWELL:

On a motion by Trustee Behringer, seconded by Trustee Karl, it was:

RESOLVED, the Board of Trustees approves the appointment of Christopher Cromwell, 11 Boyd Road, Monroe, NY 10950 to the position of Seasonal Laborer. Pre-approval of his appointment has been received from Orange County Department of Civil Service and his appointment is effective June 27, 2022 at \$18.00/hour.

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor

Nays: None

SEQRA – NEGATIVE DECLARATION – VILLAGE OF MONROE PAVILION AT CROSSROADS:

On a motion by Trustee Karl, seconded by Trustee Ferraro, it was:

RESOLVED, after reviewing the Short Environmental Assessment Form, the Board of Trustees issues a Negative Declaration dated June 21, 2022 pursuant to the regulations implementing the State Environmental Quality Review Act (SEQRA) requiring no further SEQRA action.

State Environmental Quality Review
NEGATIVE DECLARATION
Notice of Determination of Non-Significance
Village of Monroe, Orange County, New York

Name of Action: Village of Monroe Pavilion at Crossroads

Date: June 21, 2022

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law.

The Village of Monroe Village Board of Trustees, as Lead Agency, has determined that the Proposed Action described in the project narrative and Environmental Assessment Form consistent with the procedures and criteria set forth in 6 NYCRR 617.7, analyzed the relevant areas of environmental concern using the SEQR standards and determined that the proposed Action will not have a significant adverse impact on the environment and a Draft Environmental Impact Statement will not be prepared.

SEQR Status: Unlisted

Conditioned Negative Declaration: No

Description of Action: The Village proposes to construct a 36' by 12' pavilion on a concrete pad with seating, lighting and landscaping adjacent to the Orange County Heritage Trail. A portion of the project is to be funded by a State and Municipal Facilities (SAM) Grant through NYS DASNY.

Location: Adjacent to the Orange County Heritage Trail where the trail passes between Lake Street and Spring Street

Reasons Supporting This Determination:

The proposed action is not anticipated to result in any adverse environmental impacts based on the following:

1. The pavilion is to be constructed on land that has been previously disturbed. No mature vegetation clearing will occur and no significant grading is required for construction.
2. No surface water or wetlands are located on or immediately adjacent to the project site. As such, no impacts to these resources are anticipated.
3. The proposed pavilion and related improvements will not connect or require water or sewer services.
4. The pavilion will not generate significant traffic and parking is available adjacent to the trail.

5. No other potentially significant adverse environmental impacts are identified.

For Further Information, Contact:

Hon. Neil Dwyer, Mayor
Village of Monroe Board of Trustees
7 Stage Road
Monroe, NY 10950

Ayes: Trustees Behringer, Ferraro, Karl and O'Connor
Nays: None

MAYOR & TRUSTEE'S REPORT:

Mayor Dwyer is proud to announce a grant award from Senator Skoufis going toward the dredging of the south pond for \$565,000.00. He also wanted to remind everyone there will be another concert this coming weekend, Tonebenders, and the largest firework show yet with a concert from Mighty Spectrum Band on Friday, July 1, 2022.

Trustee Behringer commented how great the Monroe's Got Talent show was. We have a great lineup of bands playing this summer. She was also excited for the 2022 Graduating Class. Graduation would be hosted at the school, that hasn't taken place since 2019.

Trustee Ferraro wanted to make the public aware that a new website would hopefully be up and running in the next few weeks.

Trustee Karl is excited for the largest firework show and celebration taking place in the Village. He thanked the additional sponsors that contributed to make it happen. Come and support our vendors and local businesses in the downtown!

ATTORNEY'S REPORT:

Nothing to report.

PUBLIC COMMENT: **# PRESENT 4** **TIME: 8:40PM**

Paulette Browne thanked the Board for keeping the taxes stable. She also commented on a bus that is parked on the road in her neighborhood and the dangers that come along with it. She asked that the speed limit be lowered in Windgate Woods.

Matthew Connelly thanked the Board for their service and dedication. He appreciates the Board and the hard work they have ahead of them on the comprehensive plan.

EXECUTIVE SESSION:

On a motion by Trustee Karl, seconded by Trustee Behringer, and carried, following a 5-minute recess, the Board convened in Executive Session at 8:45 PM for discussion of Personnel.

OPEN SESSION:

On a motion by Trustee Behringer, seconded by Trustee Ferraro and carried, the Open Meeting resumed at 8:45PM.

ADJOURNMENT:

On a motion by Trustee Behringer, seconded by Trustee Ferraro and carried, no further business, the meeting was adjourned at 9:10 PM.

MONTHLY REPORTS:

On a motion by Trustee Karl, seconded by Trustee O'Connor, with all in favor, the department monthly reports were accepted and filed.

Respectfully Submitted,

Kimberly Zahra
Village Clerk

**MAY 2022 VILLAGE CLERK'S REPORT SUBMITTED BY KIMBERLY ZAHRA,
VILLAGE CLERK:**

1. Minutes prepared, processed associated correspondence and Legal Notices completed for the May 3rd and May 17th Board of Trustee's Meeting.
2. Permits issued: Handicap Parking: 11 Garage Sale: 11 Solicitor/Peddling: 0
Road Opening: 0 Blasting Permit: 0 Liquor License: 0 Towing Permits: 0
3. Processed 1 Event Application.
4. Public Hearings Held: 3
5. Closed out mailing machine for month on 5/31.
6. Bi-Weekly payroll worksheets completed and submitted.
7. Collected May water rents.
8. Required paperwork filed with O.C. Department of Human Resources.
9. Oversee updates and maintenance, of Village Website and Constant Contact. (28 sent)
10. Daily retrieval of messages left during the day and after hours. Forwarded messages and responded as required.
11. Vouchers completed as required. Transmittal of money collected completed and bank deposits done.
12. Scan and email pertinent information to Board and Attorney.
13. Mailed 2022/2023 Village Tax Bills.

MAY 2022 JUSTICE COURT REPORT:

Total Fines: \$35,788.00 Total Surcharges: \$11,326.00 Total Parking: \$2,120.00
Total Civil Fees: \$3,230.00 Bail Poundage Collected: \$0.00 Total Bail Forfeited: \$0.00
Total for May: \$51,464.00

Vehicle & Traffic Tickets: 243 Disposed: 347
Criminal Cases: 28 Disposed: 33 Civil Cases: 4 Disposed: 3
Paid Parking Tickets: 60 Dismissed Traffic Tickets: 45

**MAY 2022 POLICE DEPARTMENT REPORT SUBMITTED BY DARWIN GUZMAN,
CHIEF:**

CALLS FOR SERVICE

TOTAL CALLS – 1,682
CASES/CRIMINAL OFFENSE – 149
ARRESTS – 51

TRAFFIC REPORT

TRAFFIC TICKETS – 235
PARKING TICKETS – 114
GAS – \$3,593.80 / 962G
MVA's – 31

TRAINING

DUI Charging Required Elements – Freeman
EMT Refresher – Malgieri
EMT Original – Lindell
Bike Patrol – Romer / Hansen
K9 – Berke
Instructor Development – Payton
OCPA - Munoz

**MAY 2022 FILTRATION PLANT REPORT SUBMITTED BY ERNEST MABEE,
CHIEF OPERATOR:**

Production: Lake Mombasha: 28,997,465 32,972,528 Gallons LY 2021
Well #4: 5,381,193 6,592,272 Gallons LY 2021

Consumption: 34,378,658 Gallons / 39,564,800 Gallons LY 2021
Water Samples / Testing: Passed
Rainfall: 4.18”
Reservoir: full

Miscellaneous:

Mark Outs
2 Reservoir Inspections
Final Water Reads
Daily Equipment Maintenance at Plant and Well
Weekly and Monthly Water Testing to Lab, All Results Good
Updated Diamond Maps
Painted Hydrants
Solitude here to Treat Lake
Installed Neumatic Check Valve at Pine Tree Pump Station
Well #4 Day & Bulk Tanks Cleaned
Changed Pump Sequence at Filter Plant

**MAY 2022 DPW SUBMITTED BY LARRY GIUDICE, HEAVY EQUIPMENT
OPERATOR:**

1. Garbage removal in Village and around ponds nine times.
2. Hang Military Banners.
3. Sweep roads.
4. Clean drainage on Stage Road.
5. Work on Schunnemunk Street fields.
6. Fill potholes in Village.
7. Clean catch basins.
8. Remove logs and clean up 34 Lakeview Drive.
9. Clean Parade route.
10. Mow park and weed-wack Village green areas.
11. Check streams in Village.
12. Pick papers in the park.
13. Repair catch basins.
14. Mow horse track.
15. Cut trees and brush on Smithfield.
16. Clean up Park Avenue.
17. Cut up and remove tree under dam.
18. Pressure wash Gazebo.
19. Clean trucks and equipment.
20. Edge all planting areas.
21. Plant flowers and mulch.
22. Road mow.

- 23. Water flowers.
- 24. Paint garage doors and clean front of old ambulance building.
- 25. Launch weed harvester.
- 26. Clean shop.

MAY 2022 BUILDING DEPARTMENT AS SUBMITTED BY ASSISTANT BUILDING INSPECTOR PROULX:

Building Permits Issued:	40
Rental Inspections Completed:	16
Title Searches Completed:	25
Violations Issued:	65
Warnings Issued:	17
Building Permit Inspections Performed:	97
C.O's Issued:	16
Complaint Inspections:	124
Fire Inspections:	3

Open, active building permits: 394

FOIL Requests: 10

Building Permit Fees:	\$ 20,030.75
Rental Permit Fees:	300.00
Fire Inspection Fees:	0.00
Title Search Fees:	<u>3,000.00</u>
Total Collected Fees:	\$ 23,330.75

- Monthly Assessor's Report
- Monthly report to FD for Solar
- Daily cash deposits to Clerk
- Bi Monthly mailing for expired permits
- Attendance at Planning Board Meetings, Village Board, and ZBA Meetings

MONROE FIRE DISTRICT OFFICERS 2022:

Commissioners: Thomas Sullivan – Chairman, Jason Kalter – Vice Chairman, John Centofanti, Pat Patterson, Tom Lowe
Secretary: Kathleen Aherne
Treasurer: Richard Goldstein
Chief Rich Lenahan, 1st Ass't Chief Jon Dolch, 2nd Asst. Chief John Scherne

MAY 2022 TREASURER'S REPORT SUBMITTED BY CATHERINE MURRAY:

Treasurer's Report Village of Monroe May 2022

SIGNIFICANT ACTIVITY (REVENUES)

Bank interest	995
Franchises	31,992
Planning Board Fees	13,014
Building Permits	27,010
Fines & Forfeited Bail	27,799
AIM Related Payments	31,456

SIGNIFICANT ACTIVITY (EXPENDITURES)

Auditor Contractual	6,382
Law Contractual	9,952
Law Contract/ Other Atty	31,505
PD Uniform Allowance	17,997
PD Gas & Oil Vehicle	6,854
St Maint Gas & Oil Vehicle	8,542
St Maint Equipment Maintenance	26,499
Street Lighting Street	8,922
St Lighting Contractual	13,183
Sidewalks General Expense	106,180
Celebrations General Expense	8,027
Other Employee Benefits	8,920
Source Contractual (water fund)	6,608
Purification Chemicals (water fund)	12,262
Purification Contractual (water fund)	34,042
Distribution Contractual (water fund)	165,366
Bonds Water System Interest (water fund)	40,694
Health Insurance - General Fund	143,617
- Water Fund	17,265
	160,882

STATUS OF FY2022 CONTINGENCY ACCOUNTS

	<u>CURRENT BALANCE</u>
General Fund Appropriation -budgeted \$133,239	133,239
Water Fund Appropriation -budgeted \$25,000	25,000

COMMENTS:

We have completed 12 months of the fiscal year and expenses should be at 100.0%. The expenses are at 88.6% for the General Fund and 88.8% for the Water Fund inclusive of budget adjustments to be approved by the board.

Respectfully submitted,
Catherine Murray
Treasurer