

# **INFORMATION PACKET**

## **IN-GROUND & ABOVE-GROUND POOLS**

- **Must submit a site plane showing all set backs and location of septic and well, if applicable.**
- **Must submit a brochure/manufactures specs for the pool, pump, filter and pool alarm.**
- **Electrical must be installed by Orange County licensed electrician**
- **Must submit a copy of pool company Workman's Compensation and Liability insurance (liability must name Village of Monroe as certificate holder and additional insured)**
- **In-Ground pools are required to have a temporary wire fence during construction and permanent fence before certificate of construction is issued. (See attached).**
- **Must submit final electrical inspection by village-authorized inspector. Note; in-ground pools require a bonding inspection prior to Backfill.**
- **Location: A pool shall be located in the rear yard only.**
- **Setback: No pool shall be located within a distance of 15 feet of any property line or from the main dwelling. And no pool shall be located within any easements.**

# **Village of Monroe Building Department Bulletin**

## ***Important Information Regarding Inflatable/Storable Pools***

Many residents have purchased inflatable swimming pools as a low cost alternative to above ground pools. A Department of State Codes Division advisory letter was sent to Building Officials across the state advising them that the use of these pools violate New York State Codes unless certain requirements are met. The State requirements are as follows:

1. Above ground pools, including inflatable/storable pools, must be enclosed within a 4- foot high fence if the pool is capable of holding 24 inches or more of water.  
**NOTE:** Traditional above ground pools with solid walls at least 48 inches high are exempt from the fencing requirement if the pool ladder is removable and lockable.
2. Access gates on required pool enclosures must be self-closing and self- latching.
3. The pools pump must be UL listed and plugged into a GFCI protected outlet.

*In addition the Village Of Monroe Zoning law requires that you:*

1. Obtain a pool permit
2. The pool must meet all Zoning Laws
3. A certificate of compliance is required before use.

**Any Questions please call the Village Building Department at  
(845)782-8341**

## POOL BARRIER REQUIREMENTS FOR RESIDENTIAL POOL

### 2015 International Residential Code, SECTION AQ105 BARRIER REQUIREMENTS

**AQ105.2 Outdoor swimming pool.** An outdoor swimming pool, including an in-ground, above-ground or on-ground pool, hot tub or spa shall be surrounded by a barrier which shall comply with the following:

1. The top of the barrier shall be at least 48 inches (1219mm) above grade measured on the side of the barrier, which faces away from the swimming pool. The maximum vertical clearance between grade and the bottom of the barrier shall be 2 inches (51mm) measured on the side of the barrier, which faces away from the swimming pool. Where the top of the pool structure is above grade, such as an above-ground pool, the barrier may be at ground level, such as the pool structure, or mounted on top of the pool structure. Where the barrier is mounted on top of the pool structure, the maximum vertical clearance between the top of the pool structure and the bottom of the barrier shall be 4 inches (102mm).
2. Openings in the barrier shall not allow passage of a 4-inch-diameter (102mm) sphere.
3. Solid barriers which do not have openings, such as a masonry or stone wall, shall not contain indentations or protrusions except for normal construction tolerances and tooled masonry joints.
4. Where the barrier is composed of horizontal and vertical members and the distance between the tops of the horizontal members is less than 45 inches (1143mm), the horizontal members shall be located on the swimming pool side of the fence. Spacing between vertical members shall not exceed 1.75 inches (44mm) in width. Where there are decorative cutouts within vertical members, spacing within the cutouts shall not exceed 1.75 inches (44 mm) in width.
5. Where the barrier is composed of horizontal and vertical members and the distance between the tops of the horizontal members is 45 inches (1143 mm) or more, spacing between vertical members shall not exceed 4 inches (102 mm). Where there are decorative cutouts within vertical members, spacing within the cutouts shall not exceed 1.75 inches (44 mm) in width.
6. Maximum mesh size for chain link fences shall be a 2.25-inch (57 mm) square unless the fence is provided with slats fastened at the top or the bottom which reduce the openings to not more than 1.75 inches (44 mm).
7. Where the barrier is composed of diagonal members, such as a lattice fence, the maximum opening formed by the diagonal members shall not be more than 1.75 inches (44 mm).
8. Access gates shall comply with the requirements of Section AQ105.2, Items 1 through 7, and shall be equipped to accommodate a locking device. Pedestrian access gates shall open outward away from the pool and shall be self-closing and have a self-latching device. Gates other than pedestrian access gates shall have a self-latching device. Where the release mechanism of the self-latching device is located less than 54 inches (1372 mm) from the bottom of the gate, the release mechanism and openings shall comply with the following:
  - 8.1. The release mechanism shall be located on the pool side of the gate at least 3 inches (76 mm) below the top of the gate, and
  - 8.2. The gate and barrier shall have not opening greater than 0.5 inch (13 mm) within 18 inches (457 mm) of the release mechanism.
9. Where a wall of a dwelling serves a part of the barrier one of the following conditions shall be met:
  - 9.1. The pool shall be equipped with a powered safety cover in compliance with ASTM F1346; or
  - 9.2. Doors with direct access to the pool through that wall shall be equipped with an alarm which produces an audible warning when the door and/or its screen, if present, are opened. The alarm shall be listed and labeled in accordance with UL 2017. The deactivation switch (es) shall be located at least 54 inches (1372 mm) above the threshold of the door; or
  - 9.3. Other means of protection, such as self-closing doors with self-latching devices, which are approved by the governing body, shall be acceptable as long as the degree of protection afforded is not less than the protection afforded by Item 9.1 or 9.2 described above.
10. Where an above-ground pool structure is used as a barrier or where the barrier is mounted on top of the pool structure, and the means of access is a ladder or steps, then:
  - 10.1. The ladder or steps shall be capable of being secured, locked or removed to prevent access, or
  - 10.2. The ladder or steps shall be surrounded by a barrier which meets the requirements of Section AQ105.2, Items 1 through 9. When the ladder or steps are secured, locked or removed, any opening created shall not allow the passage of a 4-inch-diameter (102 mm) sphere.

**AQ105.3 Indoor swimming pool.** Walls surrounding an indoor swimming pool shall comply with Section AQ105.2, Item 9.

**AQ105.4 Prohibited locations.** Barriers shall be located so as to prohibit permanent structures, equipment or similar objects from being used to climb them.

**AQ105.5 Barrier exceptions.** Spas or hot tubs with a safety cover which complies with ASTM F 1346, as listed in Section AQ107, shall be exempt from the provisions of this appendix

## WORKERS COMPENSATION

### ACCEPTABLE FORMS

In order to process any permit one of the following must be submitted:

- Form: U-26.3 Certificate of workers compensation insurance.
- Form: C-105.2 Certificate of NYS workers compensation insurance coverage.
- Form: CE-200 Certificate of attestation of exemption.

Workers Comp- 1-(866)-211-0644

Disability- 1-(800)-353-3092

Web Site- [www.wcb.state.ny.us](http://www.wcb.state.ny.us)

Click CE-200 & follow prompts.

All certificates must have the following as the certificate holder:

Village of Monroe  
7 Stage Road  
Monroe, NY 10950

Building Department

(845)782-8341

Fax (845)782-3006