



Land Use

Determination Form

7 Stage Road
Monroe, NY 10950

Village Hall (845)782-8341
Fax (845)782-3006

www.villageofmonroe.org

INFORMATION PROVIDED ON THIS FORM WILL BE USED BY THE BUILDING DEPARTMENT FOR DETERMINATION ON LAND USE, PERMITS, OR ADDITIONAL APPROVALS REQUIRED

ANSWER ALL QUESTIONS ON THIS FORM & RETURN TO BUILDING DEPARTMENT

1. Name, Current Address & Phone Number of Applicant (Tenant): _____

2. E-Mail Address _____
3. Business Address of building intended to be Occupied: _____

4. Property Address (if different from business address): _____

5. Name, Address & Telephone Number of Building Owner/Landlord: _____

6. Approximate Size of entire building: _____ Sq. Ft. Size of Lot _____ Sq.Ft.
7. Size of Space within Building to be Occupied: _____ Sq. Ft.
8. Date applicant intends to occupy premises: _____
9. Nature of present use of Premises or if Vacant, Use immediately Prior to Intended Use by Applicant:

10. If vacant how long: _____
11. Intended Use of Premises (Outline of Operations) be Specific:

12. Name of Business: _____
13. Number of Rooms & Offices contained in Premises: _____
14. Nature of Proposed Alterations Intended, if any, be Specific: _____

15. Number of Employees that will Occupy the Site: _____
16. Days/ Hours of operation: _____
17. Total Number of Parking Spaces Provided in the Lease: _____

(OVER)

18. Total Number of Parking Spaces to be Designated on Site: _____

19. Total Number of Parking Spaces on Site: _____

20. Will any outdoor signs be required by the applicant: Yes No

21. Additional Information, if any:

APPLICANT (PLEASE PRINT)

SIGNATURE OF APPLICANT

SIGNATURE OF OWNER/LANDLORD CONSENTING TO APPLICANT

For office use only

Tax Map: Sec. _____ Block _____ Lot _____

Zoning District: SR-10 SR-20 GB CB UR-M VR

Use Permitted no other action required

Date: _____

Use Permitted with the Following **Condition(s)**:

Site Plan Review Required by Planning Board _____

 Special Use Review Required by Planning Board _____

 Building Permit Required _____

Area Variance **Use Variance Required by Zoning Board of Appeals.** _____

USE NOT PERMITTED for the following **reason(s)**:

Date: _____

Building Department