

**PUBLIC HEARING 3.14.22 – 7:00 PM
INTRODUCTORY LOCAL LAW #3 OF 2022
“AMENDING CHAPTER 200 (ZONING) TO AMEND REQUIREMENTS APPLICABLE TO
HOTELS”**

A second Public Hearing was held on Monday, March 14, 2022 in the boardroom of the Village Hall, 7 Stage Road, Monroe, NY at 7:00 PM to review a proposed Local Law entitled “Amending Chapter 200 (Zoning) to Amend Requirements Applicable to Hotels.” The Village Board of Trustees finds and determines the Village would be well served by having a supply of high-quality overnight hotel accommodations available at reasonable cost.

**Present: Mayor Dwyer, Trustees Alley, Behringer and Karl
Also present: Attorney Terhune and Deputy Clerk Zahra**

On a motion by Trustee Behringer, seconded by Trustee Karl, and carried, the public hearing was opened at 7:00 PM.

Dorey Houle, Town Councilwoman and Village resident, commented how happy she was about the local law. Tourism in Orange County is on the rise and with that it brings people to patronize our local businesses and parks.

Attorney Terhune made the Board aware of two paragraphs that should be removed from the local law draft.

Section 1C - There may be a demand for an “extended stay” hotel for those on temporary assignment to the US Military Academy and other area employers as well as for other persons who no longer wish to maintain an owned residence in the area, which is precluded by limitations on kitchen facilities.

Section 1D - There may be a demand for an “all-suite” hotel, where an entire family can reside in one guest suite with more than two rooms.

On a motion by Trustee Behringer seconded by Trustee Alley, it was:

RESOLVED, the Board of Trustees has removed Section 1C and Section 1D from the local law draft for “Amending Chapter 200 (Zoning) to Amend Requirements Applicable to Hotels.”

**Ayes: Trustees Alley, Behringer and Karl
Nays: None**

There were 4 people from the public present for the public hearing. There was no written correspondence received. The public hearing was left open for 10 minutes.

With no further comments or questions, on a motion by Trustee Alley, seconded by Trustee Karl and carried, the public hearing was adjourned at 7:10 PM.

**BOARD OF TRUSTEES MEETING
Monday, March 14, 2022
(www.villageofmonroe.org)**

The second of the bi-monthly meetings of the Board of Trustees was held on Monday, March 14, 2022 at 7:00 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, New York. Mayor Neil Dwyer called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

**Present: Mayor Dwyer; Trustees Alley, Behringer and Karl
Also present: Attorney Terhune, Deputy Clerk Zahra, Police Chief Guzman, Treasurer Murray, and Water Plant Operator Mabee
Absent: Building Inspector James Cocks – PB Meeting**

MINUTE APPROVAL: MARCH 1, 2022 BOARD MEETING:

On a motion by Trustee Alley, seconded by Trustee Behringer, the Minutes of the March 1, 2022 Board Meeting were approved.

Ayes: Trustees Alley, Behringer and Karl

Nays: None

BUDGETARY TRANSFERS / MODIFICATIONS:

On a motion by Trustee Behringer, seconded by Trustee Alley, and carried, it was:

From:	Description	To:	Description	Amount	
F.8340.454	Distribution General Maint	F.8320.450	Source Contractual	30,000.00	to cover well # 4 remediation
Budget Modifications					
A.2705	Donations	A.3120.123	PD OT Officers	600.00	Raise Revenue/Expense lines re donation
A.2012	Recreational Concessions	A.9950.960	Transfers Crane Park Rsv	30,079.70	Raise Revenue/Expense lines re carnival revenue/xfer capital reserve
A.4097	Fed Aid-Capital Projects	A.5110.400	St Maint Asphalt	2,627.03	Raise Revenue/Expense lines re DOT grant
A.2770.100	Misc Rev - Banners	A.7550.411	Celebration Military Bnrs	366.00	Raise Revenue/Expense lines re sale/purchase of banners

RESOLVED, the Board of Trustees authorizes the Treasurer to make the following fund transfers / modifications to balance the budget:

Ayes: Trustees Alley, Behringer and Karl

Nays: None

ADOPTION OF LOCAL LAW #4 OF 2022 - AMENDING CHAPTER 200 (ZONING) TO AMEND REQUIREMENTS APPLICABLE TO HOTELS:

On a motion by Trustee Behringer seconded by Trustee Karl, it was:

RESOLVED, the Village Board of Trustees adopts a negative declaration under SEQRA.

Ayes: Trustees Alley, Behringer and Karl

Nays: None

On a motion by Trustee Karl seconded by Trustee Alley, it was:

WHEREAS, the Village Board of the Village of Monroe, New York (“Village Board”) duly noticed a public hearing held on March 1, 2022 and March 14, 2022; and

WHEREAS, the Village Board solicited public comment during said public hearing on March 1, 2022 and March 14, 2022; and

WHEREAS, the Village Board of Trustees finds and determines the Village would be well served by having a supply of high-quality overnight hotel accommodations available at reasonable cost.

NOW, THEREFORE, BE IT RESOLVED that:

- 1. The above “WHEREAS” paragraphs are incorporated herein by reference.**
- 2. The Local Law Amending Chapter 200 (Zoning) to Amend Requirements Applicable to Hotels as attached is adopted as Local Law No. 4 of 2022 of the Village of Monroe on March 14, 2022.**
- 3. The Village Board hereby directs the Deputy Village Clerk to take all steps to process and file said Local Law.**
- 4. This Resolution shall be effective immediately.**

Ayes: Trustees Alley, Behringer and Karl

Nays: None

VILLAGE OF MONROE

INTRODUCTORY LOCAL LAW NO. 4 OF THE YEAR 2022

A LOCAL LAW AMENDING CHAPTER 200 (ZONING) TO AMEND THE REQUIREMENTS APPLICABLE TO HOTELS.

Be it enacted by the Board of Trustees of the Village of Monroe, pursuant to Municipal Home Rule Law § 10(1)(ii)(d)(3) and pursuant to New York State Village Law §7-708 as follows:

Section 1: Legislative findings and intent. The Board of Trustees of the Village of Monroe hereby finds and declares:

- A. The Village would be well served by having a supply of high-quality overnight hotel accommodations available at reasonable cost; and
- B. The current provisions governing hotel development within the CB and GB district would preclude most mid-market national chains from locating within the Village, leaving only premium high-end inns and/or budget offerings viable by reason of:
 - 1. Restricting building heights to 35 feet; and
 - 2. Requiring 3,000 square feet of lot area for each guest room so that a smaller mid-market national chain hotel of 80 rooms would require more than 5.5 acres; and

Section 2: Amend section §57-3 (Definitions) of Chapter 57 (Zoning) Article II (Word Usage) to delete in its entirety the definition of "Hotel or Motel" and replace it with the following definitions:

HOTEL or MOTEL

A commercial establishment containing hotel/motel guest units as well as associated uses such as dining, entertainment and various personal uses. A hotel/motel shall not constitute an individual's primary residence, except for a live-in manager.

HOTEL/MOTEL GUEST UNIT

Any habitable room or demised group of rooms within a hotel/motel designed to be rented as a single unit and accessed by a single key and used as a separate transient (occupied for less than 30 consecutive days) overnight accommodation.

Section 3: Repeal §200-54 entitled "Hotels and motels" of Chapter 200 (Zoning) Article XII (Special Use Permit Procedures and Regulations) in its entirety and replace with the following text:

§ 200-54. Hotels and motels.

Hotels and motels are subject to the following supplementary regulations.

- A. Connecting units. No more than two hotel/motel guest units shall be connected by interior doors.
- B. Site area. There shall be at least two acres of lot area per hotel, and an additional 1,500 square feet shall be required for each hotel/motel guest unit beyond the first 75 units.
- C. Room size. Each hotel or motel guest unit shall have an area of at least 300 square feet. Each hotel or motel guest unit shall have at least one bath facility with a shower and/or bath, one toilet facility and a sink.
- D. Accessory uses. The following accessory uses shall be permitted:
 - (1) One hotel/motel guest unit may be occupied solely by employees of the hotel/motel and their families on a non-transient basis.
 - (2) Restaurants, breakfast facilities, bars and coffee shops whose dining areas in aggregate do not exceed 10% of the total floor area of the hotel/motel.

(3) Recreation facilities for the sole use of the hotel and motel guests.

(4) Office and lobby, provisions of which shall be mandatory for each hotel or motel.

(5) Meeting and/or conference rooms and banquet facilities.

(6) Business centers.

(7) Fitness centers.

(8) Gift, sundry and snack shops.

E. Fire protection. All hotels and motels shall be equipped with sprinkler and fire alarm systems.

F. Minimum Parking Requirement. The Planning Board shall establish the minimum parking requirement in accordance with Article XI of this Chapter, but in no event shall the minimum parking requirement for hotels be less than one parking space per hotel/motel guest unit plus one parking space for every 30 square feet of meeting and/or conference rooms and banquet facilities (assembly area exclusive of kitchen and service areas) over the first 750 square feet.

Section 4. Replace Column 12 (Building Height) of Chapter 200 (Zoning) Attachment 1 "Table of District Uses and Bulk Regulations, CB District" corresponding with the use "Hotel" to read as follows:

52/4

Section 5. Replace Column 12 (Building Height) of Chapter 200 (Zoning) Attachment 1 "Table of District Uses and Bulk Regulations, GB District" corresponding with the use "Hotel/motel" to read as follows:

52/4

Section 6. Severability

The invalidity or unenforceability of any section, subsection, paragraph, sentence, clause, provision, or phrase of the aforementioned sections, as declared by the valid judgment of any court of competent jurisdiction to be unconstitutional, shall not affect the validity or enforceability of any other section, subsection, paragraph, sentence, clause, provision, or phrase, which shall remain in full force and effect.

Section 8. Effective date.

This local law shall take effect immediately upon filing with the Secretary of State.

DISCUSSION - ONE STAGE ROAD PARKING ISSUES – CONTINUED:

(1/4/22 Minutes)

Attorney John Furst along with his clients, Elieser Salcer and Isac Karpfen brought a plan to the Board for the parking lot that is partially owned by the Village and partially by the building owner of 1 Stage Road. The plan includes removing about six feet of shrubbery and pushing the parking spots in. There are currently seven parking spots, two handicap and five normal. This new plan would eliminate one of the handicap spots. The Mayor would like to see this plan reviewed again, as he would like to see the parking spots at more of an angle than presented. He would also like to see a wooden guardrail used. The Mayor will send a picture via email to show them examples of guardrails. Attorney Furst said he will speak with Larry Turro, his Engineer, to see if the parking spots could be put at more of an angle to create more space. Attorney Furst will contact us once a new plan is created.

DISCUSSION - UNIFORM CODE:

The State has modified 19NYCRR Part 1203 Uniform Code and Energy code regarding standards for administration and enforcement. These new regulations take effect December 30, 2022 and

require modification to (or in the Village of Monroe) adoption of a local law to update or implement the Uniform Code enforcement program. There are some decisions to be made by the Village Board before the local law is finalized.

The Deputy Village Clerk will send an email out requesting comments on the Uniform Code and then send the comments to Attorney Terhune.

AGREEMENT – LABOR & EMPLOYMENT COUNSEL:

Tabled until the Organizational Meeting on April 4, 2022.

DISCUSSION – SNOW & ICE – HOMEOWNERS & BUSINESSES:

The Board of Trustees has agreed that snow and ice are of a major concern for the safety of residents in commercial and residential areas around the Village. Our Highway Department has gone out and cleaned snow and ice in the Village when a complaint has been filed. As per Village Code, Chapter 170, the Village Clerk may issue a bill to property owners for failure to remove snow and ice once the Department of Public Works Superintendent removes said snow and ice.

After a discussion, the Board has decided to have the Deputy Village Clerk look into FEMA guidelines and formulas along with the salary and benefits for the employees completing the job to calculate an amount to charge property owners. This will be brought to the next Board Meeting, April 5, 2022.

PENALTY WAIVER – WATER ACCT #4067:

In a memo from the Water Department, water account #4067 is requesting that the Board consider waiving the \$926.00 penalty that appeared on his February 2022 water bill. He explained that he has been out of work due the pandemic and is experiencing significant financial strain. Billing Control Clerk Ryan suggested a payment plan, but the resident has only requested waiving the penalty.

On a motion by Trustee Karl seconded by Trustee Alley, it was:

RESOLVED, the Board of Trustees denies the request of water account #4067 to waive the penalty in the amount of \$926.00.

Ayes: Trustees Alley, Behringer, and Karl

Nays: None

VILLAGE ELECTION 3/15/22 – CERTIFIED VOTING MACHINE FIELD TECHNICIAN – G. ROGERO:

On a motion by Trustee Karl seconded by Trustee Alley, it was:

RESOLVED, the Board of Trustees amends the resolution engaging the services of County Certified Voting Machine Field Technician, Meghan Frost, 4 Montauk Road, Monroe, New York 10950 and now engage the services of County Certified Voting Machine Field Technician George Rogero, 1 Innsbruck Road, Washingtonville, NY 10992 at the compensation of \$20/hour to assist with the March 15, 2022 Village Election.

Ayes: Trustees Alley, Behringer, and Karl

Nays: None

PAYMENT PLAN REQUEST / PENALTY WAIVER – WATER ACCT #1028:

In a memo from the Water Department, water account #1028 is requesting that the Board consider a 12-month payment plan for her outstanding water bill in the amount of \$1,171.52. She has also requested a penalty waiver. Penalties total \$606.02. The residents have explained that they are both disabled and are struggling financially.

On a motion by Trustee Karl seconded by Trustee Behringer, it was:

RESOLVED, the Board of Trustees approves the proposed payment agreement requested by water account #1028, enabling them to make monthly payments of \$97.63 per month to pay off their February 2022 water bill in the amount of \$1,171.52. The payment agreement states that the resident is responsible to make monthly payments of \$97.63, due by the last day of each month. The first payment will be due March 31, 2022. Additionally, the Village will withhold any further penalties on the balance of this account, as long as payments are made on time. In the event of nonpayment, all penalties will be added to the account and due immediately should the arrangement be terminated. Quarterly bills must be maintained to sustain this agreement. The Village of Monroe Water Department is directed to prepare the payment agreement letter and mail it to the resident.

Ayes: Trustees Alley, Behringer, and Karl

Nays: None

On a motion by Trustee Karl seconded by Trustee Behringer, it was:

RESOLVED, the Board of Trustees denies the request of water account #1028 to waive the penalty in the amount of \$606.02.

Ayes: Trustees Alley, Behringer, and Karl

Nays: None

AUTHORIZATION FINAL PAYMENT – CON-TECH CONSTRUCTION TECHNOLOGY, INC:

On a motion by Trustee Behringer, seconded by Trustee Karl, it was:

RESOLVED, the Board of Trustees accepts the recommendation of Village Engineer, Creighton Manning, and approves the final payment submitted by Con-Tech Construction Technology, Inc, 1961 Route 6 – Suite R-3, Carmel, New York 10512 for the Lake Street and Stage Road Pedestrian Improvements Project in the amount of \$10,000.00.

Ayes: Trustees Alley, Behringer, and Karl

Nays: None

DISCUSSION – MEMORIAL DAY PARADE – SUNDAY, MAY 30, 2022:

The Mayor would like to host a Memorial Day Parade. He would like to try and engage all we can and has asked the Board for their thoughts.

Trustee Behringer would like to see kids invited to march in red, white, and blue in honor of Memorial Day. She says having kids march would bring out grandparents, aunts, uncles, and other family members to watch the parade.

Trustee Alley feels that someone outside of the Board should be coordinating the parade and then work with a designated Trustee.

Trustee Karl would like to see Smith’s Clove Park cancel all events at the park that day for the line-up of the parade.

Trustee Alley has also reminded the Board that there are funds available from the Banner Program to be used towards Veteran based projects. Flags for the downtown could be a nice addition for the parade.

PROBATION COMPLETION – POLICE DEPARTMENT: J. MINUTOLO:

On a motion by Trustee Behringer, seconded by Trustee Alley, and carried, it was:

RESOLVED, the following employees have completed their probation and in accordance with Orange County Civil Service Rules the Board approves their permanent appointments effective:

2/25/22 – Jennifer Minutolo, P/T Dispatcher

The necessary MSD 426-B will be submitted to OC Department of Human Resources.

Ayes: Trustees Alley, Behringer and Karl

Nays: None

INTER-MUNICIPAL AGREEMENT / VILLAGE OF MONROE & TOWN OF MONROE:

On a motion by Trustee Alley, seconded by Trustee Karl, with all in favor, it was:

RESOLVED, the Board of Trustees authorizes the Mayor to enter into an Inter-Municipal Agreement with the Town of Monroe for the purposes of the Town of Monroe expenditure for the annual Independence Day celebration located in the Village of Monroe which include a firework display for Town and Village residents as well as the public at large.

Ayes: Trustees Alley, Behringer, and Karl

Nays: None

BOND ACCEPTANCE - IMPROVEMENTS TO THE VILLAGE WATER SYSTEM:

Trustee Karl offered the following resolution and moved its adoption:

BOND RESOLUTION OF THE VILLAGE OF MONROE, NEW YORK,
ADOPTED MARCH 14, 2022, AUTHORIZING THE CONSTRUCTION
OF IMPROVEMENTS TO THE VILLAGE WATER SYSTEM,
STATING THE ESTIMATED MAXIMUM COST THEREOF IS
\$800,000, APPROPRIATING SAID AMOUNT FOR SUCH PURPOSE,
AND AUTHORIZING THE ISSUANCE OF BONDS IN THE
PRINCIPAL AMOUNT OF \$800,000 TO FINANCE SAID
APPROPRIATION

THE BOARD OF TRUSTEES OF THE VILLAGE OF MONROE, IN THE COUNTY OF ORANGE, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than two-thirds of all the members of said Board of Trustees) AS FOLLOWS:

Section 1. The Village of Monroe, in the County of Orange, New York (herein called the “Village”), is hereby authorized to construct improvements to the Village water system, consisting of the replacement of watermains on High Street and Owens Drive. The estimated maximum cost thereof, including preliminary costs and costs incidental thereto and the financing thereof, is \$800,000 and said amount is hereby appropriated for such purpose. The plan of financing includes the issuance of not to exceed \$800,000 bonds of the Village to finance said appropriation, and the levy and collection of taxes

on all the taxable real property in the Village to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

Section 2. Bonds of the Village in the principal amount of \$800,000 are hereby authorized to be issued pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called the "Law"), to finance said appropriation.

Section 3. The following additional matters are hereby determined and declared:

(a) The period of probable usefulness applicable to the object or purpose for which said bonds are authorized to be issued, within the limitations of Section 11.00 a. 1 of the Law, is forty (40) years.

(b) The proceeds of the bonds herein authorized, and any bond anticipation notes issued in anticipation of said bonds, may be applied to reimburse the Village for expenditures made after the effective date of this resolution for the purpose for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

(c) The proposed maturity of the bonds authorized by this resolution will exceed five (5) years.

Section 4. Each of the bonds authorized by this resolution, and any bond anticipation notes issued in anticipation of the sale of said bonds, shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds, and any notes issued in anticipation of said bonds, shall be general obligations of the Village, payable as to both principal and interest by general tax upon all the taxable real property within the Village. The faith and credit of the Village are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds, and any notes issued in anticipation of the sale of said bonds, and provision shall be made annually in the budget of the Village by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 5. Subject to the provisions of this resolution and of the Law and pursuant to the provisions of Section 21.00 of the Law relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and Section 50.00 and Sections 56.00 to 60.00 and 168.00 of the Law, the powers and duties of the Board of Trustees relative to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized,

and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, and as to the execution of agreements for credit enhancements, are hereby delegated to the Village Treasurer, the chief fiscal officer of the Village.

Section 6. The validity of the bonds authorized by this resolution, and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the Village is not authorized to expend money, or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution, or a summary thereof, are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- (c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. This bond resolution is subject to a permissive referendum and the Deputy Village Clerk is hereby authorized and directed, within ten (10) days after the adoption of this resolution, to publish or cause to be published, in full, in the "*Times Herald Record*," a newspaper having a general circulation within said Village and hereby designated the official newspaper of the Village for such publication. The adoption of the foregoing resolution was made on a motion by Trustee Karl, seconded in Trustee Behringer and duly put to a vote on roll call, which resulted as follows:

Ayes: Trustees Alley, Behringer and Karl

Nays: None

This resolution was declared adopted.

BOND ACCEPTANCE - ACQUISITION DPW TRUCK:

Trustee Alley offered the following resolution and moved its adoption:

BOND RESOLUTION OF THE VILLAGE OF MONROE, NEW YORK,
ADOPTED MARCH 14, 2022, AUTHORIZING THE ACQUISITION OF
A DPW TRUCK, STATING THE ESTIMATED MAXIMUM COST
THEREOF IS \$205,000, APPROPRIATING SAID AMOUNT FOR SUCH
PURPOSE, AND AUTHORIZING THE ISSUANCE OF BONDS IN THE
PRINCIPAL AMOUNT OF \$205,000 TO FINANCE SAID
APPROPRIATION

THE BOARD OF TRUSTEES OF THE VILLAGE OF MONROE, IN THE COUNTY OF ORANGE, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than two-thirds of all the members of said Board of Trustees) AS FOLLOWS:

Section 1. The Village of Monroe, in the County of Orange, New York (herein called the “Village”), is hereby authorized to acquire a DPW truck. The estimated maximum cost thereof, including preliminary costs and costs incidental thereto and the financing thereof, is \$205,000 and said amount is hereby appropriated for such purpose. The plan of financing includes the issuance of not to exceed \$205,000 bonds of the Village to finance said appropriation, and the levy and collection of taxes on all the taxable real property in the Village to pay the principal of said bonds and the interest thereon as the same shall become due and payable.

Section 2. Bonds of the Village in the principal amount of \$205,000 are hereby authorized to be issued pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called the “Law”), to finance said appropriation.

Section 3. The following additional matters are hereby determined and declared:

(a) The period of probable usefulness applicable to the object or purpose for which said bonds are authorized to be issued, within the limitations of Section 11.00 a. 28 of the Law, is fifteen (15) years.

(b) The proceeds of the bonds herein authorized, and any bond anticipation notes issued in anticipation of said bonds, may be applied to reimburse the Village for expenditures made after the effective date of this resolution for the purpose for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.

(c) The proposed maturity of the bonds authorized by this resolution will exceed five (5) years.

Section 4. Each of the bonds authorized by this resolution, and any bond anticipation notes issued in anticipation of the sale of said bonds, shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds, and any notes issued in anticipation of said bonds, shall be general obligations of the Village, payable as to both principal and interest by general tax upon all the taxable real property within the Village. The faith and credit of the Village are hereby irrevocably pledged to the punctual payment of the principal of and interest on said bonds, and any notes issued in anticipation of the sale of said bonds, and provision shall be made annually in the budget of the Village by appropriation

for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

Section 5. Subject to the provisions of this resolution and of the Law and pursuant to the provisions of Section 21.00 of the Law relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and Section 50.00 and Sections 56.00 to 60.00 and 168.00 of the Law, the powers and duties of the Board of Trustees relative to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized, and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, and as to the execution of agreements for credit enhancements, are hereby delegated to the Village Treasurer, the chief fiscal officer of the Village.

Section 6. The validity of the bonds authorized by this resolution, and of any notes issued in anticipation of the sale of said bonds, may be contested only if:

- (a) such obligations are authorized for an object or purpose for which the Village is not authorized to expend money, or
- (b) the provisions of law which should be complied with at the date of the publication of such resolution, or a summary thereof, are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- (c) such obligations are authorized in violation of the provisions of the constitution.

Section 7. This bond resolution is subject to a permissive referendum and the Deputy Village Clerk is hereby authorized and directed, within ten (10) days after the adoption of this resolution, to publish or cause to be published, in full, in the "*Times Herald Record*," a newspaper having a general circulation within said Village and hereby designated the official newspaper of the Village for such publication. The adoption of the foregoing resolution was made on a motion by Trustee Alley, seconded in Trustee Karl and duly put to a vote on roll call, which resulted as follows:

Ayes: Trustees Alley, Behringer and Karl

Nays: None

This resolution was declared adopted.

MAYOR & TRUSTEE'S REPORT:

Being that this is Trustee Alley's last Board of Trustee Meeting as a Trustee, Mayor Dwyer acknowledged Trustee Alley for all the good she has done for the community. Former Trustee Houle, now Councilwoman, was also in attendance. Trustee Alley and Mayor Dwyer ran together in the 2018 Village Election. Mayor Dwyer thanked both of them and he couldn't say enough about the work done and friendship made.

Trustee Behringer thanked Trustee Alley and Councilwoman Houle. She said Trustee Alley has always been there to lend a hand and she will miss her. Trustee Behringer also reminded people to come out and vote on Tuesday, March 15, 2022, polls open 9am to 9pm. Trustee Karl thanked Trustee Alley for her dedication to the Village.

ATTORNEY’S REPORT:

Nothing to report.

PUBLIC COMMENT: # PRESENT 3 TIME: 8:40 PM

No public comment.

EXECUTIVE SESSION:

On a motion by Trustee Alley, seconded by Trustee Behringer and carried, following a 5-minute recess, the Board convened in Executive Session at 9:05PM for discussion of Attorney Client.

OPEN SESSION: on a motion by Trustee Behringer, seconded by Trustee Karl and carried, the Open Meeting resumed at 10:03PM.

PROGRAM IN THE SCHOOL’S THAT ARE WITHIN THE VILLAGE’S GEOGRAPHICAL BOUNDARIES, WHICH INCLUDE NORTH MAIN ELEMENTARY, PINE TREE ELEMENTARY AND INTER-MUNICIPAL AGREEMENT – VILLAGE OF MONROE & THE MWCSD – SCHOOL RESOURCE OFFICER PROGRAM:

On a motion by Trustee Karl, seconded by Trustee Behringer, it was:

RESOLVED, the Board of Trustees authorized Mayor Dwyer to enter into an Inter-Municipal Agreement with the Monroe Woodbury Central School District to provide a School Resource Officer Sapphire Elementary. The term of the agreement is from July 1, 2021 to June 30, 2022 and is renewal each year upon mutual consent.

It is further; **RESOLVED**, that Mayor Dwyer is authorized to sign the agreement.

Ayes: Trustees Alley, Behringer and Karl

Nays: None

ADJOURNMENT:

On a motion by Mayor Dwyer, seconded by Trustee Alley and carried, no further business, the meeting was adjourned at 10:05PM.

Respectfully Submitted,

Kimberly Zahra
Deputy Clerk

MONTHLY REPORTS:

On a motion by Trustee Alley, seconded by Trustee Behringer, with all in favor, the department monthly reports were accepted and filed.

FEBRUARY 2022 VILLAGE CLERK'S REPORT SUBMITTED BY KIMBERLY ZAHRA, DEPUTY CLERK:

1. Minutes prepared, processed associated correspondence and Legal Notices completed for the February 1st and February 15th Board of Trustee's Meeting.
2. Permits issued: Handicap Parking: 10 Garage Sale: 0 Solicitor/Peddling: 0 Road Opening: 2 Blasting Permit: 0 Liquor License: 0 Towing Permits: 0
3. Processed 1 Event Applications.
4. Public Hearings Held: 2
5. Closed out mailing machine for month on 2/28.
6. Bi-Weekly payroll worksheets completed and submitted.
7. Collected February water rents.
8. Required paperwork filed with O.C. Department of Human Resources.
9. Oversee updates and maintenance, of Village Website and Constant Contact. (14 sent)
10. Daily retrieval of messages left during the day and after hours. Forwarded messages and responded as required.
11. Vouchers completed as required. Transmittal of money collected completed and bank deposits done.
12. Scan and email pertinent information to Board and Attorney.
13. Participated in a Phoenix Graphics Webinar – Ballot making and ordering.
14. Participated in a NYMIR Webinar – NEOGOV – Creating and Managing Courses.

FEBRUARY 2022 JUSTICE COURT REPORT:

Total Fines: \$24,965.00 Total Surcharges: \$8,162.00 Total Parking: \$1,925.00
Total Civil Fees: \$2,045.00 Bail Poundage Collected: \$10.50 Total Bail Forfeited: \$0.00
Total for February: \$37,107.50

Vehicle & Traffic Tickets: 363 Disposed: 267
Criminal Cases: 19 Disposed: 26 Civil Cases: 0 Disposed: 2
Paid Parking Tickets: 42 Dismissed Traffic Tickets: 40

FEBRUARY 2022 POLICE DEPARTMENT REPORT SUBMITTED BY DARWIN GUZMAN, CHIEF:

CALLS FOR SERVICE

TOTAL CALLS – 1,846

CASES/CRIMINAL OFFENSE – 101

ARRESTS – 70

TRAFFIC REPORT

TRAFFIC TICKETS – 349

PARKING TICKETS – 30

GAS – \$2,695.22 / 990.38 G

MVA's – 21

TRAINING

Taser Instructor – Romer
Into to Drug Categories Hallucinogens – Freeman
Into to Drug Categories Narcotic Analgesics – Freeman
Use of Force – Grosso
EMT Refresher – Malgieri
EMT Original – Lindell
K9 – Berke
DRE – Freeman
OCPA - Munoz

**FEBRUARY 2022 FILTRATION PLANT REPORT SUBMITTED BY ERNEST MABEE,
CHIEF OPERATOR:**

Production: Lake Mombasha:	23,814,646	25,003,471 Gallons LY 2021
Well #4:	3,672,193	5,563,549 Gallons LY 2021

Consumption: 27,486,839 Gallons / 30,567,020 Gallons LY 2021
Water Samples / Testing: Passed
Rainfall: 2.18”
Reservoir: full

Miscellaneous:

Mark Outs
2 Reservoir Inspections
Final Water Reads
Daily Equipment Maintenance at Plant and Well
Weekly and Monthly Water Testing to Lab, All Results Good
Updated Diamond Maps
Replaced Chlorine Line at Plant
Painted Tank at Well #4
CL2 Line @ Well 4

**FEBRUARY 2022 DPW SUBMITTED BY LARRY GIUDICE, HEAVY EQUIPMENT
OPERATOR:**

1. Garbage removal in Village and around ponds six times.
2. Clean catch basin tops.
3. Check drainage and streams.
4. Fill in holes on bridge and road at Gatehouse Road.
5. Repaired lights between Ponds.
6. Repaired catch basin pm Amy Todt Drive.
7. Plowed roads six times
8. Salted roads nine times.
9. Moved snow from Village Hall and Police Department.
10. Uptown clean up.
11. Check roads for icy spots.
12. Snow blow Village sidewalks and bike trail.
13. Fill potholes around Village.
14. Clean all trucks and equipment.
15. Clean shop.
16. Removed limb hanging over bike trail.
17. Picked papers and branches from Park.

FEBRUARY 2022 BUILDING DEPARTMENT AS SUBMITTED BY ASSISTANT BUILDING INSPECTOR PROULX:

Building Permits Issued:	23
Rental Inspections Completed:	10
Title Searches Completed:	25
Violations Issued:	5
Warnings Issued:	32
Building Permit Inspections Performed:	55
C.O's Issued:	16
Complaint Inspections:	94
Fire Inspections:	1
Open, active building permits:	481
FOIL Requests:	4
Building Permit Fees:	\$ 9,209.00
Rental Permit Fees:	225.00
Fire Inspection Fees:	0.00
Title Search Fees:	<u>3,000.00</u>
Total Collected Fees:	\$ 12,434.00

Monthly Assessor's Report
Monthly report to FD for Solar
Daily cash deposits to Clerk
Bi Monthly mailing for expired permits
Attendance at Planning Board Meetings, Village Board, and ZBA Meetings

MONROE FIRE DISTRICT OFFICERS 2022:

Commissioners: Thomas Sullivan – Chairman, Jason Kalter – Vice Chairman, John Centofanti, Pat Patterson, Tom Lowe
Secretary: Kathleen Aherne
Treasurer: Richard Goldstein
Chief Rich Lenahan, 1st Ass't Chief Jon Dolch, 2nd Asst. Chief John Scherne

FEBRUARY 2022 TREASURER’S REPORT SUBMITTED BY CATHERINE MURRAY:

Treasurer's Report Village of Monroe February 2022
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SIGNIFICANT ACTIVITY (REVENUES)

Bank interest	
Sales Tax - additional	261,963
Utilities Gross Receipts Tax	36,059
Rental Real Property	7,446
Building Permits	14,118

SIGNIFICANT ACTIVITY (EXPENDITURES)

Law Contractual	7,050
Law Contractual/Other Atty	6,764
VH Contractual	9,919
PD Office Equipment	6,418
PD Uniform Allowance	7,050
St Maint Gas Car/Trk	9,788
St Maint Equipment Maintenance	7,188
Snow Removal Salt	45,878
Source Contractual	32,810
Purification Chemicals	11,802
Purification Equipment Maintenance	10,604
Distribution Contractual	76,597
Radio Reads	21,729
Liability Insurance - General Fund	36,962
- Water Fund	10,388
	47,350
WC Insurance - General Fund	40,219
- Water Fund	8,068
	48,288
Health Insurance - General Fund	134,185
- Water Fund	17,593
	151,778

STATUS OF FY2021 CONTINGENCY ACCOUNTS

CURRENT BALANCE

General Fund Appropriation -budgeted	\$133,239	133,239
Water Fund Appropriation -budgeted	\$25,000	25,000

COMMENTS:

We have completed 9 months of the fiscal year and expenses should be at 75.0%. The expenses are at 67.4% for the General Fund and 88.5% for the Water Fund.

Respectfully submitted,
 Catherine Murray
 Treasurer