

**BOARD OF TRUSTEES MEETING**  
**TUESDAY, DECEMBER 21, 2021**  
[www.villageofmonroe.org](http://www.villageofmonroe.org)

Due to the COVID-19 pandemic and Governor Hochul's September 2, 2021 signed legislation (S.50001/A.40001) which extended virtual access to public meetings under New York State's Open Meetings Law, the second of the bi-monthly meetings of the Board of Trustees was held on Tuesday, December 21, 2021 beginning at 7:00PM via ZOOM videoconferencing. Although there was no physical meeting location, the meeting was deemed to be conducted in the Boardroom of the Village Hall, 7 Stage Road Monroe, NY. Mayor Neil Dwyer called the meeting to order and led in the pledge to the flag.

**Present:** Mayor Dwyer; Trustees Alley, Behringer and Houle  
**Also present:** Village Clerk Baxter, Deputy Clerk Zahra, Attorney Cassidy, Building Inspector Cocks, Police Chief Guzman, and Treasurer Murray

**Absent:** Trustee Karl (fire call)  
Water Plant Operator Mabee (illness)  
Attorney Terhune (illness)

**COTINUATION OF PUBLIC HEARING / INTRO. LOCAL LAW #9 OF 2021 – OPTING OUT OF LICENSING AND ESTABLISHING RETAIL CANNABIS DISPENSARIES AND ON-SITE CANNABIS CONSUMPTION ESTABLISHMENTS WITHIN THE VILLAGE OF MONROE:**  
(See Minutes 11/16/21)

At the November 16, 2021 Board Meeting, the public hearing from Introductory Local Law #9 of 2021 "Opting Out of Licensing and Establishing Retail Cannabis Dispensaries and On-Site Cannabis Consumption Establishments Within the Village of Monroe" was adjourned to allow for residents to submit additional comments. On a motion by Trustee Alley, seconded by Trustee Behringer, and carried, it was:

**RESOLVED**, the Board of Trustees reopened the November 16, 2021 public hearing to allow the public to make comment on the proposed cannabis law.

There were 4 people from the public present for the public hearings. There was no written correspondence received. The public hearing was left open for 5 minutes.

With no further comments or questions, on a motion by Trustee Houle, seconded by Trustee Behringer and carried, the public hearing was closed at 7:05 PM.

Trustee Karl arrived at 7:06 PM.

**MINUTE APPROVAL: NOVEMBER 1<sup>st</sup> 2021 BOARD MEETING, NOVEMBER 5<sup>th</sup> 2021 SPECIAL BOARD MEETING, NOVEMBER 16<sup>th</sup> 2021 BOARD MEETING, NOVEMBER 22<sup>nd</sup> 2021 SPECIAL EXECUTIVE SESSION:**

Some of the Board Members stated that they did not have the opportunity to review the minutes prior to the meeting and requested that their adoption be tabled till the January 4, 2022 meeting.

**BUDGETARY TRANSFERS / MODIFICATIONS:**

On a motion by Trustee Houle, seconded by Trustee Behringer, and carried, it was:

**RESOLVED**, the Board of Trustees authorized the Treasurer to make the following fund transfers / modifications to balance the budget:

<b>From:</b>	<b>Description</b>	<b>To:</b>	<b>Description</b>	<b>Amount</b>	
			None		
			<b>Budget Modifications</b>		
A.2260	Police Services	A.3120.123	PD OT Grants	990.00	Raise Revenue/Expense lines re OT Grants
		F.1940	Land Acquisition	800,000.00	Raise Expense Line re land purchase financed

**COMPLETION OF PROBATIONARY PERIOD – F. DOHERTY, P/T PLANNING BOARD SECRETARY:**

On a motion by Trustee Houle, seconded by Trustee Behringer, it was:

**RESOLVED**, Part Time Planning Board Secretary Fiona Doherty has hereby completed her probationary period effective December 4, 2021. The necessary MSD 426-B will be submitted to OC Department of Human Resources.

**Ayes:** Trustees Alley, Behringer, Houle and Karl

**Nays:** None

**APPOINTMENT – PART TIME PLANNING BOARD SECRETARY, RHONDA CHARLES:**

On a motion by Trustee Houle, seconded by Trustee Behringer, it was:

**RESOLVED**, due to the resignation of Fiona Doherty effective February 1, 2022, the Board of Trustees appointed Rhonda Charles, 11 Berkley Terrance Monroe, NY to the position of part time Secretary to the Planning Board and Zoning Board of Appeals effective February 1, 2022. This newly created position within the Orange County Department of Civil Service is pending classification from NYS Civil Service, and because of this Ms. Charles will be appointed provisionally until the job title classification has been determined. Hours are not to exceed 20 hours per week at an hourly rate of \$20.00 per hour.

**Ayes:** Trustees Alley, Behringer, Houle and Karl

**Nays:** None

**AGREEMENT: O. C. TOWN & VILLAGES DRUG AND ALCOHOL TESTING 2022 – PARTNERS IN SAFETY:**

On a motion by Trustee Behringer seconded by Trustee Karl, it was:

**RESOLVED**, the Board of Trustees approved the Drug & Alcohol renewal agreement for 2022, Town and Villages of Orange County whereby Partner's in Safety under the terms and conditions of the agreement shall provide to the Village of Monroe with drug testing that meets the compliance of the US Department of Transportation, requiring alcohol and drug testing of safety sensitive employees. Complete DOT random testing program is \$48/test. Pre-employment, post-accident, reasonable cause or follow-up testing performed during business hours at the rates quoted in the agreement. It is further:

**RESOLVED**, the Board authorized Mayor Dwyer to sign the agreement with Partner's in Safety.

**Ayes:** Mayor Dwyer, Trustees Behringer and Karl

**Nays:** None

**ADOPTION OF LOCAL LAW #8 OF 2021 – OPTING OUT OF LICENSING AND ESTABLISHING RETAIL CANNABIS DISPENSARIES AND ON-SITE CANNABIS CONSUMPTION ESTABLISHMENTS:**

On a motion by Trustee Karl, seconded by Trustee Houle, it was:

**WHEREAS**, The Marijuana Regulation and Taxation Act (MRTA) became effective on March 31, 2021 and regulates and taxes the sale of marihuana for recreational purposes; and

**WHEREAS**, whereas MRTA authorizes a local municipality to adopt a local law prohibiting the establishment of such retail dispensary licenses or on-site consumption licenses.

**WHEREAS**, the Village of Monroe desires to prohibit the establishment of retail dispensaries and on-site consumption;

**WHEREAS**, Introductory Local Law #9 of 2021, A LOCAL LAW TO OPT OUT OF ALLOWING CANNABIS RETAIL DISPENSARIES AND ON-SITE CONSUMPTION SITES AS AUTHORIZED UNDER CANNABIS LAW § 131 was introduced on November 1, 2021;

**WHEREAS**, a duly noticed public hearing was held on November 16, 2021 at 7:00 PM and continued on December 21, 2021;

**WHEREAS, the Village of Monroe Board of Trustees determined that the adoption of Introductory Local Law #9 of 2021 is a Type II action pursuant to 6 NYCRR 617.5 (c)(30) and (33) and no further environmental review is required;**

**NOW THEREFORE, BE IT RESOLVED that the Village of Monroe Board of Trustees hereby adopts Introductory Local Law #9 of 2021 as Local Law #8 of 2021.**

**BE IT FURTHER RESOLVED that said local law is subject to a permissive referendum;**

**BE IT FURTHER RESOLVED that the Village Clerk shall cause said local law to be filed with the Secretary of State upon the passage of 30 days or the holding of a referendum and incorporated into the Village Code.**

**Ayes: Trustees Alley, Behringer, Houle and Karl**

**Nays: None**

**LOCAL LAW No. 8 of 2021  
Village of Monroe, County of Orange**

**A Local Law Opting Out of Licensing and Establishing Retail Cannabis Dispensaries and On-Site Consumption Sites**

**BE IT ENACTED by the Village of Monroe Board of Trustees a local law adopted pursuant to Cannabis Law § 131 opting out of licensing and establishing retail cannabis dispensaries and on-site cannabis consumption establishments within the Village of Monroe.**

**Section 1. Legislative Intent**

**It is the intent of this local law to opt the Village of Monroe out of hosting retail cannabis dispensaries and/or on-site cannabis consumption establishments within its boundaries.**

**Section 2. Authority**

**This local law is adopted pursuant to Cannabis Law § 131, which expressly authorizes cities and villages to opt-out of allowing retail cannabis dispensaries and/or on-site cannabis consumption establishments to locate and operate within their boundaries.**

**Section 3. Local Cannabis Retail Dispensary and On-Site Consumption Opt-Out**

**The Board of Trustees of the Village of Monroe, County of Orange, hereby opts-out of licensing and establishing cannabis retail dispensaries and cannabis on-site consumption establishments within its boundaries.**

**Section 4. Severability**

**If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court's order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.**

**Section 5. Effective date**

**This local law shall take effect immediately upon filing with the Secretary of State. Pursuant to Cannabis Law § 131, this local law is subject to a permissive referendum and thus may not be filed with the Secretary of State until the applicable time period has elapsed to file a petition or a referendum has been conducted approving this local law.**

**DISCUSSION – VILLAGE PARKING CONCERNS, INCLUDING SPRING STREET - CONTINUED:**

**The goal of this discussion was to discuss concerns and find tools to fix the issues so that the Police Department could enforce.**

**Trustee Alley expressed her concerns on Spring Street and asked the Police Chief if there was a specified amount of feet between the no parking signs on Spring Street. He said 200ft. Mayor Dwyer added the DPW, Chief, and himself have worked together to adjust signage on Spring Street and North Main.**

Additional signs could be placed near Prospect Street, by the cemetery, King Street, and coming off 105 to Spring Street although the majority of the issues are at Monroe Auto, across and next door on both sides from Monroe Auto. Other trouble spots are across from Smith's Clove Park by the auto parts store and the corner where North Main Street transitions on the corners. Attorney Cassidy said street parking with Monroe Auto would be something she would have to look into.

Trustee Behringer has issues with the parking across from Smith's Clove Park with the pinkish building. She also has issues with people parking in the fire lanes in parking lots.

Trustee Houle said better signage on Spring Street is needed. She also has concerns with parking in developments. People are parking on both sides of the streets (Winchester, Windgate Woods). Maybe we should make it so you can only park on one side. One sided parking could clear up some of the navigating issues. Mayor Dwyer asked if her main concerns were in the subdivisions. She said yes. She said the problem probably also exists in the North Main corridor. Streets like Charlton Place would probably also be included. She asked the Chief what his position on the parking on streets is. He said there are 146 streets they are responsible for and that blocking driveways could become an issue if they took two-sided street parking away.

Trustee Karl the problem is people parking on front lawn on Spring Street and that is against our property maintenance law. That is something that needs to be looked at. Windgate Woods is also a problem with the cars parking on both sides of the road and school buses being parked on the street. Emergency vehicles, such as firetruck, would find it impossible to get through. Lois Lane has to be the worst. Trustee Houle agreed. There is not enough room for anyone to drive. Mayor Dwyer agreed too. Trustee Karl also has concerns for the basketball hoops placed on streets – how do the buses and emergency vehicles maneuver around them.

Mayor Dwyer asked Attorney Cassidy what we could do about the buses parking on the streets. Big buses impose on sight distance. She will look into buses being parked on Village streets.

#### **REQUEST FOR REIMBURSEMENT OF ZONING BOARD OF APPEALS MAILING FEES:**

In a memo from ZBA Chairman Baum, the Zoning Board of Appeals has requested that the Village of Monroe reimburse two of their applicants the cost of the public mailings for their public hearings that were scheduled for December 14, 2021. Due to an error made by the Town of Monroe's Assessors office, the ZBA Secretary was provided with the incorrect names and addresses for the property owners that were within a 300 foot radius of the subject parcel. Instead of providing the names and addresses for the property owners in the Village of Monroe, the person mistakenly provided the information for properties within the Village of Harriman. The mistake impacted the following applicants:

Steve Aiello, 18 North Main Street  
252 High Street LLC, 251 High Street

The cost of each mailing totals \$2.13 per mailing (\$0.58 for first class mail and \$1.55 for the cost of a certificate of mailing). Each applicant sent out 30 mailings, for a total of 60 mailings, with a total reimbursement request in the amount of \$127.80. Discussion followed.

After a discussion, it was decided that this request would be directly sent over to the Town of Monroe since it was the Assessor's error sending out the wrong names and addresses provided to the Village of Monroe for the applicants. Steve Aiello - \$63.90 and 251 High Street LLC - \$63.90 totaling \$127.80. The Clerk would draft the letter to the Town with the request.

#### **DISCUSSION – PILOT PROGRAM FOR MONROE COMMONS:**

Mayor Dwyer stated, there is going to be a change in ownership for the Monroe Commons and to continue with the PILOT program the Village needs to sign off for the new owner. Attorney Terhune was going to do some research on this and is out ill this week. The rent is at a reduced price and if we don't continue the PILOT, cost for the property will go up and raise the rate for the tenants. According to Treasurer Murray the PILOT currently expires in 2024 and didn't know if it could be renewed. Mayor Dwyer remembers something with 50 years. Trustee Karl said maybe he should ask former Trustee Townsend If he has a memory of anything with 50 years since it was during his time as Trustee.

## **MAYOR & TRUSTEE'S REPORT:**

Mayor Dwyer gave the Lake Street update. The paving is done and there were some concerns with the project. The problems are being assessed and they will be distributing reports of their findings. The poles are up and the lights should be here 12/23/21 along with the outlets. The final stage is almost completed. This project has been well received by the businesses. They are happy with the clean and bright look. On Saturday, Mayor Dwyer had the pleasure of doing coffee with the Mayor at Love Bites. It was a great experience. He had a 10-year old boy discuss some issues with him and he thought it was very cool to talk with this boy. Sunday, Mayor Dwyer went to the Marketplace and enjoyed his time there. Mayor Dwyer said there is a lot of work being done in the Village by him and his Board. He wished everyone a Happy Holiday and the best for 2022!

Trustee Alley wished everyone well through the holiday season.

Trustee Behringer thanked everyone for their support with the Winter Festival. She also reminded people to shop local for the holidays. Get your bus drivers and teachers gifts locally. Happy Holidays to all!

Trustee Houle said support local. She thanked the DPW and Water Dept for their work done on a water leak in her neighborhood. They fixed it quickly. Great job! Trustee Houle also expressed that the Building Department had put out a second request for a part-time job opportunity and nobody qualified has applied. Maybe we need to rethink the position.

Trustee Karl gave thanks to Rich Winter, NY Rural Water, for helping find the water leak in Maple Knolls with the leak detection correlator. He asked if we could please send a letter to Jamie Herman, Chief Executive to NY Rural Water for his expertise in leak detection. They are great partners. Trustee Karl commented about a grant received in the amount of \$669,600 towards the acquisition of property around the water reservoir for water quality. This is a nice Christmas gift for the Village. Mayor Dwyer is happy and said he called Caleb at home, Millenium, to thank him personally for all of his help. Caleb has left Millenium. He has been a tremendous friend to our community. We appreciate all his efforts. Trustee Karl says the transmission line replacement needs to get moving along with Mayor Dwyer and Engineer John O'Rourke. Happy Holidays!

Judge Forrest Straus informed everyone that his summer intern, Andrew Sawkin, received the Steven Milligram Court Award for an undergraduate law student. This \$1000.00 award is in memory of Judge Milligram.

## **PUBLIC COMMENT:**

**# PRESENT 3**

**TIME: 8:08 PM**

Lorraine Loening, resident, commented on the noise ordinance. She feels there is not enough teeth in the code. She feels it needs to be reviewed. Her neighborhood has gotten very loud at unacceptable times. She likes to enjoy her time on her deck in the summer and it isn't possible with all the noise. Mayor Dwyer said we do have a noise ordinance and that he understands where she is coming from as he has some unacceptable noise around him as well. Attorney Cassidy says noise is a tough one. Lorraine asked what could be done about her discomfort. Trustee Karl has looked at the Village of Harriman, Town of Monroe, and Village of Woodbury noise ordinance and Woodbury had a little more to bite on. Judge Strauss suggested investing in equipment to help measure noise to aid in enforcement. Attorney Cassidy said she will review some other codes for other municipalities and perhaps decibel readings could be put into the language. Mayor Dwyer says he will do some homework and address this issue at the second meeting in January.

## **EXECUTIVE SESSION:**

On a motion by Trustee Karl, seconded by Trustee Behringer, and carried, following a 5-minute recess, the Board convened in Executive Session at 8:20 PM for discussion of Personnel.

Executive Session Minutes compiled by Mayor Dwyer.

**OPEN SESSION:** on a motion by Trustee Alley, seconded by Trustee Houle, and carried, the Open Meeting resumed at 9:53 PM.

## **ADJUSTMENT TO THE SALARY OF MONROE VILLAGE JUSTICE FORREST STRAUSS:**

The Board of Trustees of the Village of Monroe, having been informed that:

- (a) Monroe Village Justice has filed with the NY State and Local Retirement System (“NYSLRS,” hereinafter) to retire, effective December 31, 2021, after which he will begin receiving pension retirement benefits, and that
- (b) notwithstanding said retirement, Justice Strauss is legally permitted to continue serving as Monroe Village Justice, and that he presently intends to do so at least through the end of his current term of office on March 31, 2024, and that,
- (c) pursuant to Section 212 of the NYS Retirement Law, as a NYSLRS retiree, who continues to be employed by the Village of Monroe, Justice Strauss will now become subject to the post-retirement income cap provided for in that section, unless and until: (a) he is re-elected as Village Justice, or (b) he successfully obtains a valid pension waiver from a duly authorized granting agency, or (c) January 1<sup>st</sup> of the year in which he turns age 65, and that
- (d) the current pension earnings cap, provided for in Section 212 of the NYS Retirement Law, is currently \$35,000.00 per annum, while Judge Strauss’s salary is currently budgeted at \$37,638.00 per annum for the 2022 fiscal budget cycle, and
- (e) Justice Strauss having both requested, and given his consent and permission to this Board to pass, this resolution adjusting his salary in a manner that will permit him to comply with Section 212 of the NYS Retirement Law.

On a motion by Trustee Houle, seconded by Trustee Alley, it was:

**RESOLVED**, that effective January 1, 2022, and continuing thereafter until such time as Justice Strauss is no longer legally obligated to refrain from exceeding the post-retirement salary cap contained in Section 212 of the NYS Retirement Law, the salary paid to Justice Strauss shall be reduced to the lesser of either the Section 212 salary cap or his currently budgeted salary of \$37,638.00, per annum.

Ayes: Trustees Alley, Behringer, Houle and Karl

Nays: None

**ADJOURNMENT:**

On a motion by Trustee Karl, seconded by Trustee Alley and carried, no further business, the meeting was adjourned at 9:55 PM.

Respectfully Submitted,

Ann-Margret Baxter  
Village Clerk

**MONTHLY REPORTS:**

Trustee Karl commented that the information listed for the Monroe Fire District Officers was incorrect. Village Clerk Baxter replied that unfortunately they are not provided with updated information whenever there is a change but that she would reach out to the Secretary for the Fire District and have her provide the updated information. On a motion by Trustee Behringer, seconded by Trustee Karl, with all in favor, the department monthly reports were accepted and filed.

**NOVEMBER 2021 VILLAGE CLERK’S REPORT SUBMITTED BY ANN-MARGRET BAXTER, VILLAGE CLERK:**

1. Minutes prepared, processed associated correspondence and Legal Notices completed for the November 1<sup>st</sup> and November 16<sup>th</sup> Board of Trustee’s Meeting along with a Special Meeting on November 5<sup>th</sup>.
2. Permits issued: Handicap Parking: 6 Garage Sale: 0 Solicitor/Peddling: 0 Road Opening: 2 Blasting Permit: 0 Liquor License: 1 Towing Permits: 0
3. Processed 4 FOIL Requests.
4. Processed 4 Event Applications.
5. Public Hearings Held: 2

6. Closed out mailing machine for month on 11/30.
7. Bi-Weekly payroll worksheets completed and submitted.
8. Collected November water rents.
9. Required paperwork filed with O.C. Department of Human Resources.
10. 11/3/21 – Met with Ken Blundell, Donnegan Systems, to review and develop proposals for records storage.
11. 11/17/21 - Attended Orange Sullivan Clerks Meeting.
12. 11/19/21 – Met with NWIT to have tablets set up for Board.
13. Oversee updates and maintenance, of Village Website and Constant Contact. (23 sent)
14. Daily retrieval of messages left during the day and after hours. Forwarded messages and responded as required.
15. Vouchers completed as required. Transmittal of money collected completed and bank deposits done.
16. Scan and email pertinent information to Board and Attorney.

**NOVEMBER 2021 JUSTICE COURT REPORT:**

Total Fines: \$31,888.00 Total Surcharges: \$9,717.65 Total Parking: \$2,490.00  
 Total Civil Fees: \$1,935.00 Bail Poundage Collected: \$0.00 Total Bail Forfeited: \$0.00  
 Total for November: \$46,030.65

Vehicle & Traffic Tickets: 358 Disposed: 297  
 Criminal Cases: 46 Disposed: 51 Civil Cases: 1 Disposed: 0  
 Paid Parking Tickets: 56 Dismissed Traffic Tickets: 25

**NOVEMBER 2021 POLICE DEPARTMENT REPORT SUBMITTED BY DARWIN GUZMAN, CHIEF:**

**CALLS FOR SERVICE**

TOTAL CALLS – 2,611  
 CASES/CRIMINAL OFFENSE – 139  
 ARRESTS – 69

**TRAFFIC REPORT**

TRAFFIC TICKETS – 336  
 PARKING TICKETS – 137  
 GAS – \$3,019.40 / 1,064G  
 MVA's – 21

**TRAINING**

Range - Department  
 Police Supervision - Malgieri  
 K9 – Berke  
 EMT – Gayler/Farningham/Hansen  
 Bloodborne Pathogens - Department  
 Harassment / Discrimination – Department  
 Workplace Violence – Department  
 Hazardous Chemicals - Department

**NOVEMBER 2021 FILTRATION PLANT REPORT SUBMITTED BY ERNEST MABEE, CHIEF OPERATOR:**

Production: Lake Mombasha:	32,468,196	25,045,900 Gallons LY 2020
Well #4:	5,976,783	4,220,383 Gallons LY 2020

Consumption: 38,444,979 Gallons / 29,266,283 Gallons LY 2020  
 Water Samples / Testing: Passed  
 Rainfall: 1.82”

Reservoir: -2

**Miscellaneous:**

**Mark Outs**

**2 Reservoir Inspections**

**Final Water Reads**

**Daily Equipment Maintenance at Plant and Well**

**Weekly and Monthly Water Testing to Lab, All Results Good**

**Updated Diamond Maps**

**Tank Inspection at Van Keuren Pump Station**

**TAM Continued to Clean Lagoons**

**Cleaned and Replaced Parts to Chlorine Line and Pump at Well #4**

**Cleaned and Replaced Parts to Chlorine Line and Pump at Filter Plant**

**High Street Transite Line Fixed**

**NOVEMBER 2021 DPW SUBMITTED BY LARRY GIUDICE, HEAVY EQUIPMENT OPERATOR:**

1. Garbage removal in Village and around ponds eight times.
2. Picked up papers in the park.
3. Leaf pickup.
4. Repaired storm-drain on Cregan Place.
5. Repaired drainage on Orange Turnpike.
6. Installed new drainage on Newbury Street and Briarwood Avenue.
7. Repaired watermain break on High Street.
8. Replace valve box on Lake Street.
9. Repaired water leak on Stage Road.
10. Painted parking spots at Village Hall.
11. Installed four new signs at Village Hall.
12. Installed new Stop sign on Owen Drive.
13. Dug holes for new light poles.
14. Repaired outlets between the ponds.
15. Hung Christmas lights.
16. Installed catch basin in green alley.
17. Cut and chipped trees on Prospect Street.
18. Checked oil and fuel up light towers.
19. Mowed and planted flowers at Veterans Monument.
20. Cleaned trucks.
21. Cleaned shop.

**NOVEMBER 2021 BUILDING DEPARTMENT AS SUBMITTED BY ASSISTANT BUILDING INSPECTOR PROULX:**

<b>Building Permits Issued:</b>	<b>40</b>
<b>Rental Inspections Completed:</b>	<b>3</b>
<b>Title Searches Completed:</b>	<b>28</b>
<b>Violations Issued:</b>	<b>10</b>
<b>Warnings Issued:</b>	<b>20</b>
<b>Building Permit Inspections Performed:</b>	<b>74</b>
<b>C.O's Issued:</b>	<b>22</b>
<b>Complaint Inspections:</b>	<b>41</b>
<b>Fire Inspections:</b>	<b>1</b>
<b>Open, active building permits:</b>	<b>402</b>
<b>FOIL Requests:</b>	<b>3</b>
<b>Building Permit Fees:</b>	<b>\$ 41,462.00</b>
<b>Rental Permit Fees:</b>	<b>75.00</b>
<b>Fire Inspection Fees:</b>	<b>0.00</b>



Title Search Fees: 4,200.00  
 Total Collected Fees: \$ 45,917.00

Monthly Assessor's Report  
 Monthly report to FD for Solar  
 Daily cash deposits to Clerk  
 Bi Monthly mailing for expired permits  
 Attendance at Planning Board Meetings, Village Board, and ZBA Meetings

**MONROE FIRE DISTRICT OFFICERS 2021:**

Commissions: John Centofanti, Jason Kalter, Thomas M. Smith Dep. Chair, Thomas P. Sullivan, Ch.  
 Secretary: Kathleen Aherne  
 Treasurer: Richard Goldstein  
 Chief Rich Lenahan, 1<sup>st</sup> Ass't Chief, 2<sup>nd</sup> Ass't Chief John Scherne

**NOVEMBER 2021 TREASURER'S REPORT SUBMITTED BY CATHERINE MURRAY:**

Treasurer's Report Village of Monroe November 2021
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**SIGNIFICANT ACTIVITY (REVENUES)**

Bank interest	725
Franchises	33,506
Planning Board Fees	7,641
Rental Real Property	7,366
Building Permits	43,599
Fines & Forfeited Bail	53,007
Mortgage Tax	177,730

**SIGNIFICANT ACTIVITY (EXPENDITURES)**

Auditor Contractual	14,000
Law Contractual	8,570
Law Contractual/Other Atty	7,197
VH Contractual	5,289
PD Uniform Allowance	6,467
PD Contractual	6,168
St Maint Asphalt	21,067
Street Lighting Street	8,902
Sidewalks General Expense	19,271
BAN Principal & Interest	200,799
Purification Contractual (water)	5,895
Distribution General Exp (water)	8,629
Distribution Contractual (water)	142,245
Bond Water System Principal & Interest	232,594

Workers Compensation - General Fund	40,335
- Water Fund	8,266
	48,601

Health Insurance - General Fund	124,991
- Water Fund	16,102
	141,093

<b><u>STATUS OF FY2021 CONTINGENCY ACCOUNTS</u></b>	<b><u>CURRENT BALANCE</u></b>
General Fund Appropriation -budgeted \$133,239	133,239
Water Fund Appropriation -budgeted \$25,000	25,000

**COMMENTS:**

We have completed 6 months of the fiscal year and expenses should be at 50%. The expenses are at 42.3% for the General Fund and 83.7% for the Water Fund.

We financed the land purchase in November regarding the Water Fund. Awaiting approval re budget adjustment.

Respectfully submitted,  
 Catherine Murray  
 Treasurer