

**EXECUTIVE SESSION ~ JANUARY 21, 2020:**

Prior to the Public Hearing that preceded the second monthly meeting of the Board of Trustees, the Board convened in Executive Session at 6:15 PM for discussion of pending litigation.

**PUBLIC HEARING 1.21.20 – 7:00 PM  
INTRODUCTORY LOCAL LAW #3 OF 2020  
“OVERRIDE TAX LEVY LIMIT ESTABLISHED BY GENERAL MUNICIPAL LAW 3-C”**

A Public Hearing was held on Tuesday January 21, 2020 in the boardroom of the Village Hall, 7 Stage Road, Monroe, NY at 7:00 PM to review a proposed Local Law entitled **Override Tax Levy Limit Established by General Municipal Law 3-C.** The purpose of this local law is to allow the Village of Monroe to adopt a budget for the fiscal year commencing June 1, 2020 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law Section 3-c.

**Present: Mayor Dwyer, Trustees Alley, Conklin, Behringer and Houle**

**Also present: Attorney Terhune, Village Clerk Baxter, Deputy Clerk Zahra, Police Chief Guzman, Treasurer Murray, Building Inspector Cocks and Water Plant Operator Mabee**

On a motion by Trustee Houle, seconded by Trustee Conklin, and carried, the public hearing was opened at 7:03 PM.

There were 5 people from the public present for the public hearings. There was no written correspondence received. The public hearing was left open for 5 minutes.

Resident John Karl asked what the dollar amount of the 2% tax levy would be and Mayor Dwyer replied that he didn't. Mr. Karl continued that one of the major concerns the Board would have this year is when look at last year's budget is health insurance. Mr. Karl stated that there were at least 3 police officers who retired last year. Those three officers leave the force at 100% health insurance from the Village and you are bringing 3 more officers in to fill their spots. Mr. Karl continued that the Village just re-negotiated a PBA contract with non-contributions. Mr. Karl asked what the current family insurance plan costs and Treasurer Murray replied that the plan had gone down this year. Mr. Karl asked if it was till around \$20,000 and Treasurer Murray replied roughly. Kr. Karl continued that using that number of \$20,000 and bringing 3 officers in with families, that's another \$60,000 and that is just one part of it. Mr. Karl stated that is why he is asking what that dollar value is going to be because they will be in an uphill battle this year. Mayor Dwyer replied that he would get that number for him but he believed it was \$1,780,000 and Treasurer Murray added that the Board still has to sit down and begin their budget workshops. Mayor Dwyer continued that if it is somewhere in the vicinity of that number, that's about \$178,000. Mr. Karl replied that you then have \$60,000 off that right up front.

Mayor Dwyer clarified for the public the context of the question and stated that officers retire. The contributions that they are taking about come from new officers in the department. Historically of late, with contracts there have been some contributions offered through different PBA contracts. Depending on the Village, Town or Municipality and what bargaining they want to get from that outcome. Mayor Dwyer continued and using \$20,000 as a figure stated that contribution could be upwards of 10%, or \$2,000. So for three officers that would be \$6,000 that they would be contributing back to what the Village is going to pay those retired officers due them on the Village's pledge and agreement contractually to them. So Mayor Dwyer wanted to put that into context so the public would understand where he is coming from. Mayor Dwyer stated that they aren't going to not pay them, they have to pay them, it is just a matter of what the new ones are going to contribute toward it.

With no further comments or questions, on a motion by Trustee Houle, seconded by Trustee Conklin and carried, the public hearing was closed at 7:13 PM.

Attorney Terhune stated that at the end of the last meeting, the Board continued the public hearing on the FAR law. She stated that she didn't see it on the agenda but it was announced and so the Board should open the continuation of the public hearing of the FAR law. On a motion by Trustee Conklin, seconded by Trustee Houle, it was:

**RESOLVED**, the Board of Trustees reopened the January 7, 2020 public hearing on Intro. Local Law #17 of 2019 “Amendment to Ch. 200 “Zoning” Max. Gross Residential Floor Area Ratios (FAR).

**Ayes: Trustees Alley, Behringer, Conklin and Houle**

**Nays: None**

Mayor Dwyer asked Counsel to provide an explanation for the public that were in attendance. Attorney Terhune stated that the local law sets minimum floor area ratio for one and two family homes in the

Village of Monroe. The intent of the local law was to maintain village-like feel and to not have big, huge houses on little lots. To create a ratio of that would allow for a house on a lot that is in proportion to the size of the lot, very much like traditional Village housing.

Attorney Terhune continued that this law had been introduced first back in October of 2018. It has been modified numerous times based on public comment as well as comment from the Planning Board and Zoning Board of Appeals and the Building Department. It is in final form. There were very modest tweaks made last month and so the public hearing was continued and the local law has been made available to the public to view. Attorney Terhune added that they have heard back from the County and they have determined that it is a local determination so there isn't any reason to keep the public hearing open if there aren't any comments this evening.

With no further comments or questions, on a motion by Trustee Houle, seconded by Trustee Conklin and carried, the public hearing was closed at 7:15 PM.

**BOARD OF TRUSTEES MEETING  
TUESDAY JANUARY 21, 2020  
([www.villageofmonroe.org](http://www.villageofmonroe.org))**

Following the public hearing on Introductory Local Law #3 of 2020, the second of the bi-monthly meetings of the Board of Trustees was held on Tuesday January 21, 2020 beginning at 7:16 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, New York. Mayor Neil Dwyer called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

**Present:** Mayor Dwyer; Trustees Alley, Conklin, Behringer and Houle  
**Also present:** Attorney Terhune, Village Clerk Baxter, Deputy Clerk Zahra, Police Chief Guzman, Treasurer Murray, Building Inspector Cocks and Water Plant Operator Mabee

**OPENING OF REGULAR MEETING:**

On a motion by Trustee Behringer, seconded by Trustee Conklin, with all in favor, the regular meeting opened at 7:16 PM.

**MINUTE APPROVAL: JANUARY 7<sup>th</sup> 2020:**

Trustee Alley requested that the matter be tabled till the 2/4/20 meeting to allow for further review.

**BUDGETARY TRANSFERS / MODIFICATIONS:**

On a motion by Trustee Behringer, seconded by Trustee Conklin, with all in favor, it was:

**RESOLVED, the Board of Trustees authorized the Treasurer to make the following fund transfers / modifications to balance the budget:**

A.1990.490	Contingency	A.3120.101	PD.PS Sergeants	3,418.49	Budgeted contingency towards PBA contract ratified 10/2019
		A.3120.102	PD.PS Admin Sgt	1,215.76	Budgeted contingency towards PBA contract ratified 10/2019
		A.3120.103	PD.PS Officers	11,883.72	Budgeted contingency towards PBA contract ratified 10/2019
		A.3120.120	PD.OT Admin Sgt	60.79	Budgeted contingency towards PBA contract ratified 10/2019
		A.3120.121	PD.OT Sergeants	696.21	Budgeted contingency towards PBA contract ratified 10/2019
		A.3120.123	PD.OT Officers	1,415.00	Budgeted contingency towards PBA contract ratified 10/2019
		A.3120.125	PD.OT Holiday Adm Sgt	60.79	Budgeted contingency towards PBA contract ratified 10/2019
		A.3120.127	PD.OT Holiday Sgts	232.07	Budgeted contingency towards PBA contract ratified 10/2019
		A.3120.129	PD.OT Holiday Officers	594.18	Budgeted contingency towards PBA contract ratified 10/2019
		A.3120.150	PD.Dispatchers	1,986.29	Budgeted contingency towards PBA contract ratified

					10/2019
		A.3120.151	PD Dispatch OT Holiday	139.56	Budgeted contingency towards PBA contract ratified 10/2019
		A.3120.152	PD.Dispatchers - OT	99.31	Budgeted contingency towards PBA contract ratified 10/2019
		A.9030.800	Social Security	2,855.10	Budgeted contingency towards PBA contract ratified 10/2019
		A.9035.800	Medicare	667.73	Budgeted contingency towards PBA contract ratified 10/2019
A.9950.950	Transfers Employee Bene	A.3120.105	PD Sick Non-Contract	30,000.00	Budgeted transfer to reserve towards retired Sgts 1/3 unused sick time
<b>Budget Modifications</b>					
A.1520	Police Fees	A.3120.410	PD General Expense	492.00	Raise Revenue/Expense lines re funds seized by Orange County
A.2115	Planning Board Fees	A.8025.450	Plan Bd Enginner Contract	4,853.00	Raise Revenue/Expense lines re planning board fees collected/engineer contractual
A.2705	Gifts & Donations	A.3120.410	Celebrations General Exp	750.00	Raise Revenue/Expense lines re Donation re K9
A.2770	Misc. Revenue - Banners	A.7550.411	Celebrations - Banners	297.00	Raise Revenue/Expense lines re military banners
<b>Capital Reserve</b>					
			Employee Benefits Reserve	31,320.00	To cover deficit for 2 retired Sergeants re 1/3 unused sick time

**COMPLETION OF PROBATION – P/T BILLING CONTROL CLERK, A. RYAN:**

**On a motion by Trustee Conklin, seconded by Trustee Behringer, it was:**

**RESOLVED, having exceeded the required probationary term required by Orange County Human Resources, Aileen Ryan has satisfactorily completed the probationary term effective November 26, 2019, and is hereby given permanent status for civil service requirements.**

**The required MSD-426-B will be submitted to the Orange County Department of Human Resources.**

**Ayes: Trustees Alley, Behringer, Conklin and Houle**

**Nays: None**

**Trustee Conklin complemented the great job Ms. Ryan has been doing in the Water Department and Water Plant Operator Mabee agreed.**

**ADOPTION OF LOCAL LAW TO OVERRIDE THE TAX LEVY LIMIT ESTABLISHED BY GENERAL MUNICIPAL LAW SECTION 3-c:**

**On a motion by Trustee Conklin by Trustee Houle, it was:**

**WHEREAS, the Village Board of the Village of Monroe, New York (“Village Board”) duly noticed a public hearing held on January 21, 2020; and**

**WHEREAS, the Village Board solicited public comment during said public hearing on January 21, 2020; and**

**WHEREAS, the purpose of this Local Law is to authorize the Village Board to override the limit on the amount of real property taxes that may be levied by the Village and to further allow the Village Board to adopt a budget for the fiscal year commencing on June 1, 2020 that requires a real property tax levy in excess of the tax levy limit in accordance with General Municipal Law § 3-c.**

**NOW, THEREFORE, BE IT RESOLVED that:**

- 1. The above “WHEREAS” paragraphs are incorporated herein by reference.**

2. The Local Law Authorizing A Property Tax Levy In Excess of The Limit Established in General Municipal Law § 3-C as attached hereto as Schedule "A" be and hereby is adopted as Local Law No. 3 of 2020 of the Village of Monroe on January 21, 2020.

3. The Village Board hereby directs the Village Clerk to take all steps to process and file said Local Law.

4. This Resolution shall be effective immediately.

Attorney Terhune stated that this is always a precautionary adoption just in case the Village goes over the tax cap. If it doesn't then the law would be rescinded.

Ayes: Trustees Alley, Behringer, Conklin and Houle

Nays: None

#### **LOCAL LAW #3 of 2020**

#### **OVERRIDE THE TAX LEVY LIMIT ESTABLISHED BY GENREAL MUNICIPAL LAW 3-C**

**BE IT ENACTED** by the Village Board of Trustees of the Village of Monroe, County of Orange, State of New York, as follows:

#### **Section 1. Legislative Intent**

It is the intent of this Local Law to allow the Village of Monroe to adopt a budget for the fiscal year commencing June 1, 2020 that requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law Section 3-c.

#### **Section 2. Authority**

This Local Law is adopted pursuant to subdivision 5 of General Municipal Law Section 3-c, which expressly authorizes a local government's governing body to override the property tax cap for the coming fiscal year by the adoption of a local law approved by vote of sixty percent (60%) of said governing body.

#### **Section 3. Tax Levy Limit Override**

The Board of Trustees of the Village of Monroe, County of Orange, is hereby authorized to adopt a budget for the fiscal year commencing June 1, 2020 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law Section 3- c.

#### **Section 4. Severability**

If a court determines that any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court's order or judgement shall not affect, impair, or invalidate the remainder of this Local Law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgement or order shall be rendered.

#### **Section 5. Effective Date**

This Local Law shall take effect immediately upon filing with the Secretary of State.

#### **2020 INDEPENDENCE DAY FIREWORK DISPLAY / CONTRACT WITH LEGION FIREWORKS:**

Mayor Dwyer stated that Legion Fireworks sent the Village of Monroe their annual fireworks contract. They have given us the same contract as last year, for the same amount and same program. Mayor Dwyer continued that he was informed by Village Clerk Baxter that there was another vendor that had some interest. Mayor Dwyer stated that it would be in the Board's interest to maybe entertain that and asked Village Clerk Baxter to furnish the Board with their contract proposal.

Village Clerk Baxter replied that she did not receive a contract proposal from this secondary company, there was a phone call that was followed up by an email with YouTube links to various displays which she forwarded on to the Board to review. Village Clerk Baxter also stated that there was a separate email which included references of other companies, organizations they have done shows for. Village Clerk Baxter added that she has reached out to three of the references provided and to date and no one has returned her call.

Mayor Dwyer stated that the Board will need to discuss whether or not they want to entertain a new vendor potentially. Trustee Conklin suggested tabling the matter and Mayor Dwyer replied that they should put a time cap on it. Trustee Behringer suggested the next meeting and Mayor Dwyer agreed and requested that Village Clerk Baxter reach out to them for a proposal containing cost, program, show time and duration of the display.

Mayor Dwyer tabled this matter till the February 4, 2020 Board Meeting.

**REQUEST TO TRAVEL – BOARD OF ELECTIONS VILLAGE CLERK 2020 ELECTION SEMINAR, 2/6/20, AM BAXTER & K. ZAHRA:**

Village Clerk Baxter submitted a memo to the Board of Trustees requesting permission for Deputy Clerk Zahra and her to attend the 2020 Village Clerk Election Seminar hosted by the Orange County Board of Elections on Thursday, February 6, 2020 (snow date Monday, February 10) from 10 AM to 12PM, located at 75 Webster Ave., Goshen, NY 10924. With the upcoming 2020 Village Election, they will be covering many important topics and dates, as well as reviewing policies and procedures pertaining to the days leading up to the election, as well as election day itself. There is no cost for the seminar and former Village Clerk Virginia Carey will cover the Clerk's office in their absence at no charge. Mileage will be submitted on a voucher for reimbursement at a rate of .58 ¢ per mile. Discussion followed. Trustee Houle asked if there was a vehicle that could be used and Village Clerk Baxter replied no. Trustee Houle stated that she believed that the Village wished that going forward employees traveling for Village business should use a Village insured vehicle as opposed to their own. Mayor Dwyer replied that was the drive due to the fact that there is a liability. The Village's insurance carrier will not entertain reimbursement of a deductible. Mayor Dwyer stated that perhaps the Building Department could make one of their vehicles available, but outside of that there is no other vehicle. Trustee Houle requested that the resolution be modified to include that mileage would be reimbursed only if a Village vehicle was not available and Mayor Dwyer agreed.

Trustee Conklin asked if there was anyone in Village Hall that could cover the front desk and Village Clerk Baxter replied no. Trustee Conklin stated that Virginia Carey was not an employee and Village Clerk Baxter replied that there was a copy of a resolution that the Board passed in 2016 attached to the packet in which the Board approved Ms. Carey to be auxiliary help should there ever come a time that both Village Clerk Baxter and Deputy Clerk Zahra need to be out of the office. Village Clerk Baxter added that the resolution includes the rate of pay for her services, but Ms. Carey has confirmed on multiple occasions that she will not take any form of payment for coming in to help out and that she is at our disposal to help out in any way that she can. Trustee Houle replied that was very generous of her and Mayor Dwyer asked if there were any issues with that. Trustee Conklin stated that there was a resolution and Attorney Terhune added that it was fine but would feel more comfortable if she accepted some form of payment. She could give it to a charity.

Trustee Conklin asked if they only offered this one class and Village Clerk Baxter replied yes and explained that it is held about one month prior to the election, with only a snow date offered. Village Clerk Baxter added that since both she and Deputy Clerk Zahra have only gone through one election and it's an enormous responsibility, with a lot of information, specific dates and policies and procedures, she feels it is extremely beneficial that both are present to act as backup for one another should something happen. On a motion by Trustee Alley, seconded by Trustee Conklin, it was:

**RESOLVED**, the Board of Trustees approved the request of Village Clerk Baxter for both herself and Deputy Clerk Zahra to attend the Orange County Board of Elections 2020 Village Clerk Election Seminar on Thursday February 6, 2020 from 10 AM to 12PM located at Orange County Board of Elections located at 75 Webster Avenue Goshen, NY 10924. Mileage will be submitted on a voucher for reimbursement at a rate of .58 ¢ per mile if a Village owned vehicle is not available for use.

**Ayes:** Trustees Alley, Behringer, Conklin and Houle

**Nays:** None

**MAYOR & TRUSTEE'S REPORT:**

Mayor Dwyer stated that before opening up public comment, he wanted to speak about something that he thought was important, and that was the Village's character and decorum. Mayor Dwyer continued and stated that he thinks it is important to hear the public and all of their concerns as well as an opportunity to get back to them should we need to. He asks the public to offer up any ideas or concerns that they have and give the Board the opportunity to answer those questions possibly at a later date. Mayor Dwyer also asked that they stay within the context the business at hand here.

Resident Michelle Hieronymi of Winchester Drive, stated that she witnessed a Quality bus go through a stop sign and make a right turn onto Whitman Place. She stated that she recorded the bus number and two days later saw the same thing happen again but was unable to get the bus number. Ms. Hieronymi added that it happened a third time on January 15<sup>th</sup> and stated that she forwarded a video of that to the Board. She stated that she contacted the Monroe Police Department who advised her that they would send a car out to look into it. Ms. Hieronymi stated that she was very specific as to the time it occurred, approximately 3:33pm-ish, and the Monroe Police Department sent a car out around 4:00-4:15pm. A time when it doesn't occur. Ms. Hieronymi stated that it happened again today. The bus is not only going through the stop signs but it is speeding down the street and there are kids playing down there. A neighbor reached out to Quality bus but did not get an answer.

Trustee Conklin suggested that Ms. Hieronymi reach out to the Monroe Woodbury Transportation Department and stated that even though it is a Quality bus, that bus stop belongs to Monroe Woodbury, who outsources the stops to Quality. The MW Transportation Director can get in touch with Quality to take care of it. Trustee Conklin added that is probably the better route and get more accomplished that way. Ms. Hieronymi asked how is that tied into the Hasidic's and Trustee Conklin replied because they are in our school district and by law they have to transport the students to school. However they are required to have male drivers and they can't because they have a Union and a contract. Because of that, the MW Transportation Director has outsourced that specific run, the Kyras Joel bus route, to Quality to ensure that they get exactly what they need to drive their students back and forth to school. There used to be 6 buses outsourced to Quality and they are now up to 15 – 20 with their own drivers. Trustee Conklin reiterated that it would be effective to reach out to Dawn Russell, the Director of Transportation, to get to Quality that way, as opposed to trying to reach Quality on your own.

Ms. Hieronymi asked if it was up to them to take care of this and Trustee Conklin replied that if she spoke with the Director about a bus speeding through a stop that is actually assigned to the MW School District that she will probably get further. Trustee Behringer asked Ms. Hieronymi if she was asking the Board to contact them and Ms. Hieronymi replied that she wanted the Board to be aware of it because she wants to know how to go about resolving it. Ms. Hieronymi also asked what would happen if it continued and Trustee Conklin replied that the police would need to be there to issue a summons.

Resident John Karl asked if there was any movement on the property maintenance law and commented on the sidewalks not being shoveled in Windgate Woods. Mr. Karl asked the Board to not forget about it.

Mr. Karl commented on the difficulty of trying to find parking in the Village. Mr. Karl mentioned again the signs posted next to Village Hall at 1 Stage Road and how they are posted on Village property. Mr. Karl asked why the signs are still there. Mayor Dwyer replied that there are two issues. The first being the history of the rear parking lot being used incorrectly. The Village had the property surveyed and validated that approximately 6 to 8 feet off that building is Village land. Mayor Dwyer continued that he had Counsel draw a letter up on his behalf to produce to the owners. Mayor Dwyer stated that what he is trying to do is bring all these parties together. It is ok to say that you're trespassing and they need to get off. Mayor Dwyer stated that he suggested that he was going to put a fence in front of the driveway but then collected his thoughts and really thought about what solution he had as well. He may be trying to represent the Village but he has business owners to consider as well. Mayor Dwyer added that he stopped short of throwing them off the property and is trying to figure out what else can be done. Mr. Karl suggested the idea of turning it into two hour parking, limit the parking so they aren't taking them all day long. It is offensive to see that threatening sign that cars will be towed when they are on Village property. Mayor Dwyer agreed and stated that there are a few players who he is trying to get in here to let them know what is going to be happening. Mayor Dwyer stated that the parking is not really good parking you are backing into a driveway that is currently being used as an egress into this property and Mr. Karl asked Mayor Dwyer if he ever watched the cars going out the other way and Mayor Dwyer replied that he has. Mayor Dwyer stated that there may come a point where the Village may need to expand and that parking lot may go away in lieu of building space. This is not a good functioning building.

Mr. Karl asked what was going on with the old ambulance building on Carpenter Place. Mr. Karl stated that the arrangement was that once they vacated the building, it was to be turned back over to the Village of Monroe. Mayor Dwyer replied that the new ambulance building has been up for better than 10 years. Mayor Dwyer continued that it goes back to the balance of things. The Board is challenged. The Village has this volunteer organization that we depend on incredibly like the Fire Department. We cannot live without the Fire Company or the Ambulance Corp. The Village has offered to help clean it out, but how do you throw a volunteer organization like the Ambulance Corp. out of the building in the nicest way possible, the optics of that just stink. The Village is trying to nudge them and encourage them. Mayor Dwyer stated that Trustee Houle, after a request by the President of the Ambulance Corp., asking for a

meeting regarding some of the adjacent property that the Village owns, asking for some help there. Trustee Houle reached out to them and said the Village would like to do that, and this is number one on the agenda, that building. Mr. Karl replied that the Village needed to be careful regarding the property over there by the ambulance building, the Historian's house, that parcel in between them was bought with parkland money. You cannot give parkland away, you would need to go through the State Legislative Body in order to do that, and Attorney Terhune replied if it was being used as a park, then yes, you would need to get Legislative approval. Mayor Dwyer stated that they want to use it as passive overflow, use it for events when they need extra parking. They want some type of license agreement the Village wouldn't be deeding them anything. They expect to learn more at the meeting.

Mr. Karl stated that McElroy Place between off of High Street and Lakes Road, both ways, coming in to the Village, have Do Not Enter signs. Mr. Karl suggested that on the Roscoe Smith side of the road there should be a No Left Hand Turn sign installed there. Coming out of the Village, before McElroy Place, there should be a No Right Turn sign for there. It may be something to look at.

Mr. Karl stated a while back he had provided the Board with a copy of a letter from NYS Dept. of Health regarding water consumptions for projects comparing water consumption for the Village of Kyras Joel. They came up with a different calculation for Kyras Joel type housing, 71 gallons per bedroom per day. Mr. Karl continued that there was an article in today's issue of the Times Herald Record about issues between the County and the Village of Kyras Joel and sewer capacity and trunk lines, and who should be responsible for them. Mr. Karl continued that he isn't sure if they put the flow meters in yet but as a rate payer in the Orange County Sewer District, we are in trouble. The number in today's paper said they had a 700,000 gallon allotment before they are over the threshold, and he was told it was under 500,000 gallons, and that is speaking from people internally. The question is if one municipality is using a lot more water based on their water data which has been collected over the years, yet we all have to pay the same because we are all in the same sewer district, that is troubling. Attorney Terhune asked if it was based on usage and Mr. Karl replied no, people pay \$235.00 every 6 months. Mr. Karl added that what a lot of people don't realize is that on their Town tax bill, where all your debt and interest go, there are two lines on there for that. They are whittled down now, but eventually they will go back up. Mayor Dwyer added as new projects come to Que. Mr. Karl continued if they are saying 700,000 and he is being told 500,000, and you have a commercial tax positive entity that wants to come into this Village, they may get boxed out because eventually there will be a sewer moratorium. We lived it back in the late 80's to early 90's and it looks like it is coming again. And if it does, you will have stagnant growth. Mayor Dwyer stated that he has a meeting coming up and he will validate that information.

#### **EXECUTIVE SESSION:**

On a motion by Trustee Behringer, seconded by Trustee Conklin, with all in favor, the meeting was closed at 7:45PM. Following a 5-minute recess, the Board convened in Executive Session for discussion of pending litigation.

Executive Session Minutes compiled by Mayor Dwyer.

**OPEN SESSION:** on a motion by Trustee Houle seconded by Trustee Alley and carried, the Open Meeting resumed at 9:45 PM.

#### **ADJOURNMENT:**

On a motion by Trustee Conklin, seconded by Trustee Behringer and carried, no further business, the meeting was adjourned at 9:45 PM.

Respectfully Submitted,

Ann-Margret Baxter  
Village Clerk

#### **MONTHLY REPORTS:**

Department reports were accepted as file on a motion by Trustee Conklin, seconded by Trustee Houle, with all in favor, the department monthly reports were accepted and filed.

#### **DECEMBER 2019 VILLAGE CLERK'S REPORT SUBMITTED BY ANN-MARGRET BAXTER, VILLAGE CLERK:**

1. Minutes prepared, processed associated correspondence and Legal Notices completed for the December 3<sup>rd</sup> and December 19<sup>th</sup> Board of Trustees Meetings along with a Public Hearing held on December 3<sup>rd</sup> and two held on December 19<sup>th</sup>.

2. Permits issued: Handicap Parking: 13 Garage Sale: 0 Solicitor/Peddling:  
Road Opening: 0 Blasting Permit: 0 Liquor License: 0 Towing Permits: 0
3. Processed 4 FOIL Requests.
4. Processed 2 Event Applications.
5. Public Hearings Held: 3
6. Closed out mailing machine for month on 12/31.
7. Bi-Weekly payroll worksheets completed and submitted.
8. Required paperwork filed with O.C. Department of Human Resources.
9. Oversee updates and maintenance, of Village Website and Constant Contact. (16 sent)
10. Daily retrieval of messages left during the day and after hours. Forwarded messages and responded as required.
11. Collected November water rents.
12. Vouchers completed as required. Transmittal of money collected completed and bank deposits done.
13. Scan and email pertinent information to Board and Attorney.

**DECEMBER 2019 DPW SUBMITTED BY LARRY GIUDICE, HEAVY EQUIPMENT OPERATOR:**

**REGULAR MAINTENANCE / VILLAGE IMPROVEMENTS:**

1. Garbage Removal in Village and around Ponds eight times.
2. Decorated the Downtown with Christmas decorations for two days.
3. Leaf pickup for seven days.
4. Chipped brush for four days.
5. Plowed the roads four times.
6. Salted the roads six times.
7. Uptown cleanup and snow removal one time.
8. Cleaned an area for the Winter Festival using a snow blower.
9. Cleaned Catch Basin Tops and checked drainage around the Village for two days.
10. Washed plow trucks and equipment for one day.
11. Top soiled new sidewalk
12. Painted 55 new stop bars.
13. Painted 15 handicap spots.
14. Painted 4 crosswalks.
15. Painted 15 arrows.
16. Installed new handicap sign on Stage Road.
17. Installed a new weight limit sign on Franklin Avenue.
18. Repaired the school crossing sign on Pine Tree Road.
19. Installed five sanders and plows.
20. Leaf pick-up for ten days using two trucks.

**DECEMBER 2019 POLICE DEPARTMENT REPORT SUBMITTED BY DARWIN GUZMAN, CHIEF:**

**CALLS FOR SERVICE**

TOTAL CALLS – 1,804  
 CRIMINAL OFFENSE – 269  
 ARRESTS – 65

**TRAFFIC REPORT**

TRAFFIC TICKETS – 423  
 PARKING TICKETS – 98  
 GAS – \$2,200.36 / 1134G  
 MVA – 24

**TRAINING**

TRUNARC – Tenaglia / Grosso / Farningham / Romer / Malgieri / Gayler / Gatto / Hansen

DATAMASTER – Young / Lindell / Farningham / Berke  
 HAZMAT / WORKPLACE VIOLENCE / BLOODBORNE PATHOGENS



**DECEMBER 2019 FILTRATION PLANT REPORT SUBMITTED BY ERNEST MABEE, CHIEF OPERATOR:**

**Production: Lake Mombasha 24,423,953 Gallons / 23,066,092 Gallons LY 2018**  
**Well #4: 3,538,470 Gallons / 4,085,651 Gallons LY 2018**

**Consumption: 27,962,423 Gallons / 27,151,743 Gallons LY 2018**

**Water Samples / Testing: Passed**  
**Rainfall: 5.74**  
**Reservoir: Full**

**Miscellaneous:**

**Mark Outs**  
**2 Reservoir Inspections**  
**Final Water Reads**  
**Daily Equipment Maintenance at Plant and Well**  
**Weekly and Monthly Water Testing to Lab, All Results Good**  
**Painted Hydrants**  
**TAM here to Clean Lagoons**  
**Updated Diamond Maps**  
**PCL here to Calibrate Filters 1 3 Turbidity**  
**Plumber here to Fix Upstairs Heater**

**DECEMBER 2019 BUILDING DEPARTMENT AS SUBMITTED BY ASSISTANT BUILDING INSPECTOR PROULX:**

**Building Permits Issued: 29**  
**Rental Inspections Completed: 3**  
**Title Searches Completed: 15**  
**Violations Issued: 2**  
**Building Permit Inspections performed: 84**  
**C.O's Issued: 19**  
**Complaint Inspections: 5**  
**Completed Fire Inspections: 2**

**Open, active building permits 291**  
**Registered Rental Permits 390**

**FOIL Requests: 7**

**Building Permit Fees: \$ 14,193.25**  
**Rental Permit Fees: 100.00**  
**Fire Inspection Fees: 0.00**  
**Title Search Fees 1,500.00**  
**Total Fees Collected \$ 15,793.25**

**Monthly Assessor's report filed**  
**Attend Monthly Planning Board and ZBA meetings**  
**Monthly report to FD for Solar**  
**Daily cash deposits to Clerk**  
**Bi Monthly mailing for expired permits and rental permit renewals**

**DECEMBER 2019 JUSTICE COURT REPORT:**

**Total Fines: \$20,302.00 Total Surcharges: \$7,493.00 Total Parking: \$2,445.00**  
**Total Civil Fees: \$1,560.00 Bail Poundage Collected: \$132.00 Total Bail Forfeited: \$0.00**  
**Total for December: \$32,382.00**

**Vehicle & Traffic Tickets: 433 Disposed: 262**  
**New Criminal Cases: 41 Disposed: 18 Civil Cases: 5 Disposed: 2**  
**Paid Parking Tickets: 67 Dismissed Traffic Tickets: 51**

**MONROE FIRE DISTRICT OFFICERS 2019:**

**Commissions: John Centofanti, Jason Kalter, Thomas M. Smith Dep. Chair, Thomas P. Sullivan, Ch.  
Secretary: Mary Ellen Beams  
Treasurer: Richard Goldstein  
Chief John Scherne, 1<sup>st</sup> Ass't Chief Rich Lenahan**

**DECEMBER 2019 TREASURER'S REPORT SUBMITTED BY CATHERINE MURRAY:**

Treasurer's Report  
Village of Monroe  
December 2019

**SIGNIFICANT ACTIVITY (REVENUES)**

Bank interest	5,816
Utility Gross Receipts Tax	19,520
Building Permits	14,719
Fines & Forfeited Bail	24,083
Grants from Local Government	60,000
CHIPS	115,219
Sales of Equipment - Water Fund	8,000

**SIGNIFICANT ACTIVITY (EXPENDITURES)**

Law Contractual Other Atty	12,770
PD Sick Non-Contact	27,617
St Maint Equipment Maintenance	10,453
Snow Removal Genl Exp Salt	19,496
Police Retirement	423,767
State Retirement - General Fund	233,095
- Water Fund	58,274
	<hr/>
	291,369
Health Insurance - General Fund	139,624
- Water Fund	16,578
	<hr/>
	156,202

**STATUS OF FY2020 CONTINGENCY ACCOUNTS**

		<b><u>CURRENT BALANCE</u></b>
General Fund Appropriation -budgeted	\$127,505	132,503
Water Fund Appropriation -budgeted	\$25,000	25,000

**COMMENTS:**

We have completed 7 months of the fiscal year and expenses should be at 58.3%. The expenses are at 57.0% for the General Fund and 54.5% for the Water Fund.

Respectfully submitted,  
Catherine Murray  
Treasurer