

**PUBLIC HEARING 10.15.19 – 7:00 PM
PROPOSED LOCAL LAW
“AMENDMENT – CH. 200, ZONING, REGULATE TRANSIENT HOUSING”**

A Public Hearing was held on Tuesday October 15, 2019 at 7:00 PM to review a proposed Local Law entitled “Amendment of Ch. 200, Zoning, Regulate Transient Housing.” The purpose of this local law is to amend the “definitions” contained in Chapter 200, Zoning Law, to define and clarify certain prohibited uses to avoid possible misunderstanding of the zoning law as applied to residential properties.

Present: Mayor Dwyer, Trustees Alley, Behringer and Houle

Also present: Attorney Terhune, Village Clerk Baxter, Deputy Clerk Zahra, Treasurer Murray, Water Plant Operator Mabee, Police Chief Guzman and Building Inspector Cocks

Absent: Trustee Conklin

On a motion by Trustee Behringer, seconded by Trustee Houle, and carried, the public hearing was opened at 7:08 PM.

There were 5 people from the public present for the Public Hearing. There was no additional written correspondence received. The Public Hearing was left open for 10 minutes.

Attorney Terhune asked Building Inspector Cocks if it would be possible to create a list to be used as presumptive evidence of a house being used for any of these prohibitive uses and asked him to think about it. Building Inspector Cocks asked if she meant internet housing and Attorney Terhune replied yes, but also if they are not advertising or you cannot locate it, but you are getting complaints, how do you enforce it. Building Inspector Cocks replied that it is very difficult and Attorney Terhune agreed. Attorney Terhune asked Building Inspector Cocks if he has spoken to other Inspectors faced with this problem and he replied he had not. Attorney Terhune replied that this may be a good place to start.

Building Inspector Cocks stated the he would need to witness something, interview people, but what brings him to that house? That’s the problem. Attorney Terhune replied that if he had a complaint, it has probably already happened, and Building Inspector Cocks added that it is a slippery slope. Attorney Terhune asked him, and the Board, to think about that, there may even be easier ways for them to enforce it. Attorney Terhune added that it wouldn’t need to hold the local law up. Going forward if and when something comes up, the Board could adopt amendments to the local law.

Mayor Dwyer commented that it seems as though they should be looking at other municipalities to see what they are doing, what challenges they are facing and what enforcement they are using. Attorney Terhune replied that was a good idea but added that a lot of municipalities that she has worked with have banned it outright and haven’t addressed the issue with enforcement. She also added that even if you allow it with certain guidelines or restrictions, enforcement is still a problem. Attorney Terhune continued that in municipalities where have allowed it, they treat it the same way that they treat a Bed & Breakfast. There is a permit required through Planning Board, it’s allowed only in certain zones. If it goes through that process, it is easier for the Building Department to enforce because you have someone who has gone through the process and obtained a permit. If it is banned outright it is more difficult because there are no guidelines. If someone is advertising a home, it is presumptive evidence that they are violating the zoning law. The problem becomes when they take it down, but are still running it. It makes it more difficult. Building Inspector Cocks stated that the problem with running an AIRBNB is that the owner is not pictured on the site, there is no picture of the house and not even an address of the property until it is booked. You’re lucky if they post a photo of the front of the house so you can identify it. Building Inspector Cocks added that the company itself is not helpful.

Mayor Dwyer stated that what the Village will have accomplished with this local law and the amendments made to Chapter 158 is the outright banning of AIRBNB’s. However, if someone is still attempting to do this, they are getting away with it, regardless of the laws that have been passed. Building Inspector Cocks replied that was correct. He added that having a car parked in a driveway is not suspicious and someone is in the house, there is no way of knowing, unless you knock on the door and ask if they are renting, and he has no right to do that. Attorney Terhune stated that the Building Inspector needs to receive a complaint or he has to drive by and see something that is obvious. Building Inspector cocks interjected and stated that a car parked in a driveway is not suspicious. Attorney Terhune acknowledged that it is an issue and municipalities are just beginning to deal with this, and it is going to be difficult to figure out a way to enforce it. It’s a bit of an enforcement nightmare.

With no further comments or questions, on a motion by Trustee Houle, seconded by Trustee Alley and carried, the Public Hearing was closed at 7:18 PM.

**BOARD OF TRUSTEES MEETING
TUESDAY OCTOBER 15, 2019
(www.villageofmonroe.org)**

Following the public hearing on Introductory Local Law #15 of 2019, the second of the bi-monthly meetings of the Board of Trustees was held on Tuesday October 15, 2019 at 7:15 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, New York. Mayor Dwyer called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

Present: Mayor Dwyer, Trustees Alley, and Houle

Also present: Attorney Terhune, Village Clerk Baxter, Deputy Clerk Zahra, Treasurer Murray, Building Inspector Cocks, Water Plant Operator Mabee and Police Chief Guzman

Absent: Trustee Conklin

BUDGETARY TRANSFERS / MODIFICATIONS:

On a motion by Trustee Alley, seconded by Trustee Houle, with all in favor, it was:

RESOLVED, the Board of Trustees authorized the Treasurer to make the following fund transfers / modifications to balance the budget:

| From: | Description | To: | Description | Amount |
|-----------------------------|--------------------|------------|--------------------|---------------|
| | | None | | |
| Budget Modifications | | | | |
| F.2665 | Sales of Equipment | F.8340.487 | Radio Reads | 5,532.00 |

Trustee Houle asked if this was revenue and Treasurer Murray replied that it was money that the Village received and was spent, so this entry is to adjust the lines.

RESIGNATION: STEVE MONA, P/T COURT OFFICER:

On a motion by Trustee Alley, seconded by Trustee Behringer, it was:

RESOLVED, the Board of Trustees accepted with regret the resignation of Steve Mona, P/T Court Officer, and effective May 30, 2019. The Board thanked Steve for his 11 years of service with the Village of Monroe Justice Court.

Ayes: Trustees Alley, Behringer, and Houle

Nays: None

RESIGNATION: JAILENE RAMIREZ, P/T DISPATCHER:

On a motion by Trustee Houle, seconded by Trustee Alley, it was:

RESOLVED, the Board accepted, with regret the resignation of Jailene Ramirez, P/T Dispatcher, with the Monroe Police Department effective 10/19/19. The Board wished Jailene the best in her future endeavors with the New York State Department of Corrections as she begins her training with them later this month.

Ayes: Trustees Alley, Behringer and Houle

Nays: None

SACRED HEART CHURCH HOLY NAME SOCIETY CHRISTMAS NATIVITY:

On a motion by Trustee Behringer seconded by Trustee Houle, it was:

RESOLVED, the Board of Trustees approved the request of Sacred Heart Church Holy Name Society to provide a Christmas Nativity display in Crane Park for the Christmas Holiday. Coordination will be made with DPW HEO Giudice.

Ayes: Trustees Alley, Behringer and Houle

Nays: None

29th ANNUAL TURKEY TROT RACE 11/30/19 FROM 9:00-10:30 AM:

The Monroe Joint Park Commission submitted an application for their annual Turkey Trot race. The race is scheduled for Saturday, November 30th from 9 AM to 10:30 AM and will begin and end at Smith's Clove Park. The race route would be as follows: starting at Smith's Clove Park, runners will make a right onto Spring Street, and make a left onto Mapes Place. Runners will make a right onto Carpenter Place and a right onto Maple Avenue. Runners will continue up Maple Avenue, cross Stage Road to Millpond Parkway and continue along Millpond Parkway to the Airplane Park. Runners will make a right onto Rt.17M/Rt.208 and proceed up to North Main Street. They will cross North Main to Schunnemunk Road and proceed around to Forest Avenue. Runners will take Forest Avenue down to Franklin Avenue, make a left onto Franklin, another left onto Spring Street and return to Smith's Clove Park. Approval and sign-off of the event application has been done by the Building Department, and the Highway and Police Departments. The Police Department will oversee the event with 7 Officers on 3 hours of overtime to assist the B Line Officers with temporarily closing multiple roadways and to provide safety and security throughout the race. The estimated cost of additional Police protection for the event is \$1,617.00. Approval of this event will also be contingent upon approval of the NYS DOT 33-C permitted to utilize State Routes 17M & 208. On a motion by Trustee Behringer seconded by Trustee Houle, it was:

RESOLVED, contingent upon the approval of NYS DOT to use State Route 17M and Route 208, the Board of Trustees approved the Monroe Joint Park Commission's request to hold their 29th Annual Turkey Trot Race on Saturday, November 30, 2019. The race will run from 9:00AM to 10:30AM and the event will be coordinated with the Monroe Police Dept.

Monroe Fire District and Monroe Volunteer Ambulance Corp will be notified. Marshall and Sterling will also be notified to include this event to the Village's insurance as it is a Village sponsored community event.

Ayes: Trustees Alley, Behringer and Houle

Nays: None

PBA COLLECTIVE BARGINING MEMORANDUM OF AGREEMENT 6/1/19 – 5/31/24:

At the request of Attorney Terhune, this matter was tabled for discussion in Executive Session.

REQUEST TO TRAVEL – OC PLANNING FEDERATION ANNUAL DINNER 10/18/19 / ZONING BOARD OF APPEALS:

On a motion by Trustee Alley, seconded by Trustee Behringer, it was:

RESOLVED, the Board of Trustees approved Zoning Board of Appeals Members John Gilstrap, Dan Margotta, Richard McCarthy, Howard Zuckerman and Elizabeth Doherty attendance at the October 18, 2019 Orange County Municipal Planning Federation Annual Dinner at Delancey's in Goshen, NY. The cost is \$70 per person, for a total of \$350.00, and is to be charged to budget line A8010.4720.

Ayes: Trustees Alley, Conklin, Behringer and Houle

Nays: None

EVENT APPLICATION: HALLOWEEN PARADE SPONSORED BY THE VILLAGE OF MONROE, 10/27/19 - 11:30AM TO 12:30PM:

On a motion by Trustee Houle, seconded by Trustee Alley, it was:

RESOLVED, the Board of Trustees approved a Halloween Parade on Sunday, October 27, 2019 from 11:30AM to 12:30PM as follows: Lineup will be on the corner of Millpond Parkway and Lakes Street by Plant Pizza and will proceed to Smith's Clove Park for the Monroe Joint Park's and Recreation Commission's Annual Pumpkin Painting and Hay Ride festivities. Sign-off has been done by the Building Department, and the Highway and Police Departments. The Police Department will oversee the event with 2 Officers on overtime to provide security at the front and rear of the parade procession. Each Officer will have the police vehicle patrol lights on to escort the procession to the end location. Additionally there will be 2 Officers to cover intersections as parade passes the intersection of Stage Road and Carpenter Place, Mapes Place and Carpenter Place and Mapes Place and Spring Street. The estimated cost of additional Police protection for the event is \$462.00. Monroe Fire District and Monroe Volunteer Ambulance Corp will be notified. Marshall and Sterling will also be notified to include this event to the Village's insurance as it is a Village sponsored community event.

Ayes: Trustees Alley, Behringer and Houle
Nays: None

AUTHORIZATION TO ENTER INTO AGREEMENT WITH GREENPLAN INC. / CONSULTING VILLAGE PLANNER TO REVIEW CONSERVATIVE CLUSTER RESIDENTIAL FLOATING ZONE PROPOSED IN THE TOWN OF MONROE:

At the October 1st Board Meeting, the Board authorized Mayor Dwyer to seek out an alternate Planner for the purposes of consulting with the Village of Monroe regarding the Town of Monroe's proposed Conservative Cluster Residential Floating Zone, and the cost of said consultation is not to exceed \$5,000. Discussion followed. Trustee Alley asked if the Village has worked with Greenplan Inc. before and Mayor Dwyer replied that Greenplan did work in the Village a few years ago for the Roscoe Smith property. Mayor Dwyer added that he reached out to 4 Planners, two had conflicts and one could not handle the workload. Mayor Dwyer continued that this individual is a sole practitioner and exclusively works with municipalities and not developers.

Trustee Houle asked if his Statement of Understanding was correct when addressing it to the Town of Monroe and not the Village of Monroe and Mayor Dwyer replied that it was correct and Attorney Terhune added that the matter he was addressing is with the Town of Monroe.

Mayor Dwyer stated that it is very important that they have every expert do their due diligence. Mayor Dwyer continued that he spoke at the Town Board Meeting and advised them that the Village of Monroe would be responding in writing by October 25th.

Attorney Terhune asked if this was in conjunction to the action at the last meeting where the cost was not to exceed \$5,000.00 and Mayor Dwyer stated that it was.

Trustee Alley asked if they had a tentative plan in terms of what to expect, time line and would he meet with the Board. Mayor Dwyer replied that he advised Greenplan that they should review the documentation and come to the Board if they needed to schedule a public workshop. Mayor Dwyer continued that it was really the October 25th written deadline that needs to be met. There is nothing written in stone on the Town of Monroe side, it is just formulating and gathering of information. Attorney Terhune added that she believed that the October 25th deadline is for any comments on the proposed scope of the project and this individual will be looking at the proposed local law and while keeping the Village's best interests at heart, will advise the Town that the Village of Monroe would like them to look at the various potential impacts that are included in the letter that he is preparing on the Village's behalf. Trustee Alley asked if they would be able to review that information prior to October 25th and Mayor Dwyer replied yes.

On a motion by Trustee Houle, seconded by Trustee Alley, it was:

RESOLVED, the Board of Trustees authorized Mayor Dwyer to enter into a contract with consulting firm Greenplan, Inc., 3020 Pells Road, Rhinebeck, NY 12572, to examine and assist the Village of Monroe review as an Interested Agency in the Town of Monroe's proposed zoning amendment of Conservative Cluster Residential Zoning. The contract cost of said personnel charges are at a rate of \$175.00 per hour, and is to be allocated from budget line A.8020.450, Planning Contractual. A full breakdown of the proposal is on file in the Village Clerk's Office. It is further

RESOLVED, the Board of Trustees authorized Mayor Dwyer to sign the agreement with Greenplan Inc.

Ayes: Trustees Alley, Behringer and Houle
Nays: None

SACRED HEART CHURCH ROSARY PROCESSION – FEAST OF OUR LADY OF GUADALUPE:

Sacred Heart Church submitted an events application for their annual Rosary Procession in honor of the Feast of Our Lady of Guadalupe on Thursday, December 12, 2019 from 3:30 PM to 4:30 PM, contingent on their approval of the NYS DOT 33-B permit. The purpose of this event is to reach the spiritual needs of the parish community in both English and Spanish. The following roads will be used: beginning at the Chapel on Stage Road, left on to Route 17M, right on to Still Road, finishing at Sacred Heart Church. Sign-off has been done by the Building Department, and the Highway and Police Departments. The Police Department will oversee the event with 1 Officer on 3 hours of overtime for traffic control at an average rate of \$77.00 per hour. One Officer assigned to C Line will also assist with traffic control. The estimated cost of additional Police protection for the event is \$231.00. Father David Rider has submitted a letter stating that since the Church is a local religious organization supporting the community, he requested that the fees related to the additional police assistance in the amount of \$46.20, are waived. On a motion by Trustee Houle, seconded by Trustee Behringer, it was:

RESOLVED, contingent upon receipt of approval of the NYS DOT 33-B permit, the Board of Trustees approved the request of Sacred Heart Church for their annual rosary in honor of the Feast of Our Lady of Guadalupe on Thursday, December 12, 2019 from 3:30 PM to 4:30 PM.

Ayes: Trustees Alley, Behringer and Houle
Nays: None

Trustee Houle stated that the Board has set a precedent on waving fees and she encouraged the Board of Trustees to have a discussion about moving forward with exempting 501C3 organizations from the 20% of additional DPW and Police Department fees. On a motion by Trustee Houle, seconded by Trustee Behringer, it was:

RESOVLED, the Board of Trustees approved the request of Sacred Heart Church Pastor, Father David Rider, and waived the additional police assistance costs totaling \$46.20.

Ayes: Trustees Alley, Behringer and Houle
Nays: None

MAYOR AND TRUSTEE'S REPORT:

Trustee Houle extended her gratitude to the agencies in the Village of Monroe for their support and handing of Brian Mulkeen's funeral. The Police Department did a wonderful job in making sure the roads were clear, and once the roads were opened back up, that traffic moved quickly and safely. Mombasha Fire Company did an amazing job of representing themselves and she was very grateful for that, and the Ambulance Corp. as well. Trustee Houle stated that we are very fortunate to live in such a great community. Trustee Houle's husband heard from many of his NYPD colleagues that Monroe is an incredibly gracious community.

Trustee Behringer agreed with Trustee Houle that Monroe is a great place to live. Trustee Behringer added that there were NYPD Officers who shared stories from officers as far away as Cleveland, OH talking about how they have never seen a community quite like this one.

Trustee Behringer commented that the windows painted in the downtown by the MW National Art Society are again a beautiful display of artwork. The kids were painting for days and they are incredible. Trustee Behringer also shared that she attended the Wing Night at the Mombasha Fire House. They had delicious wings, great music and great prizes!

Trustee Alley stated that she shared the sentiment of both Trustees but also extended her gratitude to all the other departments in the Village. They each played their own part to help in the coordination of Brian Mulkeen's funeral.

PUBLIC COMMENT: **# PRESENT 6** **TIME: 7:37 PM**

Resident Doug Mac Innes stated that on many of the street corners in the Village of Monroe you can't see around them due to vegetation. For the experienced driver you don't give it much thought, but for a new driver it could be a challenge.

Mr. Mac Innes continued that while he was looking up when the next meeting was, he began reviewing the minutes and saw a lot about water account waivers. He suggested that perhaps the Village come up with a policy of what gets waived and what doesn't. Mr. Mac Innes stated that an investor buying a home that has an outstanding water bill shouldn't get a waiver, but instead would support waiving fees for a veteran or a senior citizen who leaves a faucet on.

Mr. Mac Innes stated that also while reviewing the minutes a particular project caught his eye and that was the road dedication of Woodroe Estates and some sidewalks that were placed in the middle of the sidewalks. Mr. Mac Innes referenced the Village Engineer's comment that at the time a deal had been struck and now it would be difficult to move them. Mr. Mc Innes stated that usually when a deal is struck it is usually on the tax payer or the homeowner, so that is something that the Board should be paying attention to. Someone could get hurt on those hydrants and there is going to be an issue. Mr. Mac Innes continued that it got him to thinking about best practices. He continued that he has seen in the Village some of the posts of stop signs and street signs have rusted out and fallen over, and questioned if they were put up using the materials that they were supposed to be made out of like galvanized steel. Mr. Mac Innes suggested a possible review of what works and what doesn't. Mr. Mac Innes also stated that a lot of the catch basins in his development have collapsed. The Village doesn't have a lot of buildable land left, so if developers don't want to do it right, then don't come here. All these things that need to be replaced will be done at the expense of the tax payer and if they weren't done correctly the first time, that wouldn't be the case.

Resident Vincent LaSalle stated that there is still a traffic issue by the entrance of the YMCA and still disagrees with Mayor Dwyer that the proposed access road is more dangerous than the current entrance. Mr. LaSalle stated that the YMCA offered to pay for that road and he isn't sure if that is something that they are still willing to do, but would hate to see the taxpayers get stuck for paying for something after someone gets killed there. Mr. LaSalle asked if the Board made a decision and if they voted. If so, Mr. LaSalle asked what the vote was.

Mr. LaSalle also stated that he attended a Town Board meeting and they spoke about water being supplied by the Village to a new development and there was talk about the cost involved. Mr. LaSalle asked if someone in that development doesn't pay their water bill, what happens? Mr. LaSalle asked for clarification on this complex issue.

Mayor Dwyer replied that the Board's position of the YMCA crossing the Heritage Trail is that they are not in favor of that and the YMCA is aware of that. Mr. LaSalle asked if there was a vote and Mayor Dwyer replied that they asked for an answer and they told them no. Mr. LaSalle asked again if there was a vote and Mayor Dwyer replied that he did not recall a vote. Attorney Terhune added that the Planning Board decided after going back through everything that they never required that in the first instance and allowed them to expand without needing a second egress. That was a Planning Board decision and Trustee Houle added that because of that, the request was removed from the table. Mr. LaSalle asked if there is still need for an access road and Trustee Houle replied no. Attorney Terhune added that that is according to the Planning Board, and it is ultimately their decision. Trustee Houle added that the Village is collecting data on that section of Route 208 and Gilbert Street Extension. Mr. LaSalle asked if the Village could place a Police Officer where people cut through by the Mobile gas station and Trustee Houle replied that she will have a conversation with Chief Guzman regarding what can be done regarding those turns. Trustee Houle reiterated that they are collecting data on that intersection and are aware that the current way to access that area is not ideal.

Mayor Dwyer addressed Mr. LaSalle's question regarding water and stated that there is no free water. The Smith Farm project behind Shop Rite has 140 homes in the Town of Monroe. Each one of those homes will have a Village supplied water meter. This will allow the Village of Monroe Water Department to read those meters and charge for water. The Village of Monroe will send the Town of Monroe a summarized bill for water usage for those homes. Mr. LaSalle asked if the Town would then bill those homes and Mayor Dwyer replied that he doesn't care what they do, the Village of Monroe will be paid 30 days from date of issuance or the Town of Monroe will receive a penalty. Mr. LaSalle asked about the resident who doesn't pay their bill and Mayor Dwyer replied that is up to the Town to handle. Mayor Dwyer continued that the Town of Monroe has formed a water district with the Village for the purposes of being able to collect water rents. The Village cannot re levy unpaid Town water accounts to their taxes, only the Town can do that.

Mr. LaSalle asked if there is enough water at the current levels even with the development going in and Mayor Dwyer replied that there was and it has been allocated for since 2005. There was a water agreement created and it has gone through three iterations since then. Rightly or wrongly, we are mandated by law to service that area with water.

EXECUTIVE SESSION:

On a motion by Trustee Behringer, seconded by Trustee Houle, with all in favor, the meeting was closed at 7:48PM. Following a 5-minute recess, the Board convened in Executive Session for discussion of PBA contractual / personnel.

Executive Session Minutes compiled by Mayor Dwyer.

OPEN SESSION: on a motion by Trustee Houle seconded by Trustee Behringer and carried, the Open Meeting resumed at 9:40 PM.

PBA COLLECTIVE BARGINING MEMORANDUM OF AGREEMENT 6/1/19 – 5/31/24:

On a motion by Trustee Houle, seconded by Trustee Behringer, it was:

RESOLVED, the Board of Trustees does hereby ratify the collective bargaining Memorandum of Agreement, as negotiated, between the Village of Monroe and the Monroe Police Benevolent Association for the period of 6/1/19 – 5-31/24.

Ayes: Mayor Dwyer; Trustees Alley, Behringer and Houle
Nays: None

CLOUD STORAGE AGREEMENT FOR THE PLANNING BOARD:

On a motion by Trustee Alley, seconded by Trustee Behringer, it was:

RESOLVED, the Board of Trustees authorized Mayor Dwyer to enter into an agreement to acquire an additional 100GB of Cloud storage for the sole purpose of Planning Board use at a cost of \$1.99 per month. The current agreement allows for 15GB of storage although that is not sufficient for current Planning Board needs. The estimate from New Windsor IT indicates that <1GB of current use although the Board of Trustees has been advised they that still have additional storage needs.

Ayes: Mayor Dwyer; Trustees Alley, Behringer and Houle

Nays: None

ADJOURNMENT:

On a motion by Trustee Houle, seconded by Trustee Behringer and carried, no further business, the meeting was adjourned at 9:45 PM.

Respectfully Submitted,

Ann-Margret Baxter
Village Clerk

MONTHLY REPORTS:

Department reports were accepted as file on a motion by Trustee Alley, seconded by Trustee Behringer, with all in favor, the department monthly reports were accepted and filed.

SEPTEMBER 2019 VILLAGE CLERK'S REPORT SUBMITTED BY ANN-MARGRET BAXTER, VILLAGE CLERK:

1. Minutes prepared, processed associated correspondence and Legal Notices completed for the September 3rd and September 17th Board of Trustees Meetings along with the Public Hearing and Special Meeting on September 24th.
2. Permits issued: Handicap Parking: 16 Garage Sale: 9 Solicitor/Peddling: 0 Road Opening: 0 Blasting Permit: 0 Liquor License: 0 Towing Permits: 0
3. Processed 3 FOIL Requests.
4. Processed 4 Event Applications.
5. Public Hearing Held: 1
6. Closed out mailing machine for month on 9/30.
7. Bi-Weekly payroll worksheets completed and submitted.
8. Required paperwork filed with O.C. Department of Human Resources.
9. Oversee updates and maintenance, of Village Website and Constant Contact. (28 sent)
10. Daily retrieval of messages left during the day and after hours. Forwarded messages and responded as required.
11. Collected August water rents.
12. Collected and processed 2019-2020 Village Tax Bills.
13. Vouchers completed as required. Transmittal of money collected completed and bank deposits done.
14. Scan and email pertinent information to Board and Attorney.
15. OUBOCES Day #2 of records management.
16. Hosted two in house NYS Sexual Harassment & Discrimination Sessions.

SEPTEMBER 2019 DPW SUBMITTED BY LARRY GIUDICE, HEAVY EQUIPMENT OPERATOR:

REGULAR MAINTENANCE / VILLAGE IMPROVEMENTS:

1. Garbage Removal in Village and around Ponds seven times.
2. Mowed all green areas and the park two times.
3. Used Sweeper on Village roads for 12 days.
4. Used Road Mower three times.
5. Watered all flowers in the Village five times.
6. Painted School Zones and Crosswalks.
7. Cleaned stream, removed trees and garbage on James Road.
8. Cleaned drainage behind Wally's.
9. Repaired curb on Lois Lane.

10. Repaired a road sign on Reynolds Road and Schunnemunk Road.
11. Cleaned up around all monuments in the Village and planted new flowers.
12. Repaired Catch Basins in Prestwick.
13. Blacktop patches on Winchester Drive, Prestwick Drive, Peter Bush Drive, Loch Lomond Court, and Whitman Place.
14. Removed and replaced curbs on both corners of Clinton Court.
15. Removed sidewalks on Pine Tree Road and repair three manholes in the sidewalk.
16. Fog sealed Whitman Place, Winchester Drive, Rye Hill Road, and Reynolds Road.
17. Installed two concrete bases on Pine Tree Road.
18. Installed two new School Zone lights on Pine Tree Road.
19. Cleaned and mowed around shop area.

SEPTEMBER 2019 FILTRATION PLANT REPORT SUBMITTED BY ERNEST MABEE, CHIEF OPERATOR:

Production: Lake Mombasha 26,485,112 Gallons / 25,661,929 Gallons LY 2018
 Well #4: 2,494,562 Gallons / 3,771,704 Gallons LY 2018

Consumption: 28,979,674 Gallons / 29,433,633 Gallons LY 2018

Water Samples / Testing: OK

Rainfall: 0.86

Reservoir: -14

Miscellaneous:

Mark Outs

2 Reservoir Inspections

Final Water Reads

Daily Equipment Maintenance at Plant and Well

Weekly and Monthly Water Testing to Lab, All Results Good

Painted Hydrants

Started Flushing Hydrants

Layne Here to Replace Well #4 Pump

Layne Redeveloped Well #4

Assisted JJJ with installation of Inserta Valves at Barnett Condo

SEPTEMBER 2019 POLICE DEPARTMENT REPORT SUBMITTED BY ALEX MELCHIORRE, CHIEF:

CALLS FOR SERVICE

TOTAL CALLS – 1,668

CRIMINAL OFFENSE – 210

ARRESTS – 60

TRAFFIC REPORT

TRAFFIC TICKETS – 312

PARKING TICKETS – 132

GAS – \$1,692.81 / 846G

MVA – 15

TRAINING

Commercial Vehicle Level 1 - Mahoney

Fentanyl Trends / Investigations - Berke

Street Drugs and Driving - Berke

SEPTEMBER 2019 BUILDING DEPARTMENT AS SUBMITTED BY ASSISTANT BUILDING INSPECTOR PROULX:

Building Permits Issued: 40

Rental Inspections Completed: 7

Title Searches Completed: 27

Violations Issued: 12

Building Permit Inspections performed: 107

C.O's Issued: 25

Complaint Inspections: 8

| | |
|--------------------------------------|------------------------|
| Fire Inspections: | 2 |
| Open, active building permits | 286 |
| FOIL Requests: | 8 |
| Building Permit Fees: | \$41,993.00 |
| Rental Permit Fees: | 325.00 |
| Fire Inspection Fees: | 0.00 |
| Title Search Fees | <u>3,300.00</u> |
| Total Fees Collected | \$45,618.00 |

Monthly Assessor's report filed
Attend Monthly Planning Board and ZBA meetings
Monthly report to FD for Solar
Daily cash deposits to Clerk
Bi Monthly mailing for expired permits and rental permit renewals

SEPTEMBER 2019 JUSTICE COURT REPORT:

Total Fines: \$28,242.00 Total Surcharges: \$8,708.00 Total Parking: \$3,390.00
Total Civil Fees: \$1,305.00 Bail Poundage Collected: \$47.10 Total Bail Forfeited: \$20.00
Total for September: \$42,252.92

Vehicle & Traffic Tickets: 326 Disposed: 390
New Criminal Cases: 61 Disposed: 57 Civil Cases: 1 Disposed: 2
Paid Parking Tickets: 102 Dismissed Traffic Tickets: 67

MONROE FIRE DISTRICT OFFICERS 2019:

Commissions: John Centofanti, Jason Kalter, Thomas M. Smith Dep. Chair, Thomas P. Sullivan, Ch.
Secretary: Mary Ellen Beams
Treasurer: Richard Goldstein
Chief John Scherne, 1st Ass't Chief Rich Lenahan

SEPTEMBER 2019 TREASURER'S REPORT SUBMITTED BY CATHERINE MURRAY:

Treasurer's Report
Village of Monroe
September 2019

SIGNIFICANT ACTIVITY (REVENUES)

| | |
|--|--------|
| Bank interest | 7,253 |
| Utility Gross Receipts Tax | 21,609 |
| Planning Board Fees | 7,842 |
| Building Permits | 44,618 |
| Fines & Forfeited Bail | 30,108 |
| Insurance Recoveries (WC Special Fund) | |

SIGNIFICANT ACTIVITY (EXPENDITURES)

| | |
|---|---------|
| Law Contractual / Other Atty | 17,770 |
| PD Motor Vehicles | 11,213 |
| PD Uniform Allowance | 6,869 |
| PD Contractual | 5,224 |
| Traffic Control General Expense | 8,120 |
| SRO Uniform | 6,231 |
| St. Maintenance Highway Equipment | 14,420 |
| St. Maintenance Asphalt | 35,773 |
| Celebrations General Expense | 4,401 |
| Serial Bond Police Bldg P&I - final payment | 61,200 |
| Purification Chemicals | 7,776 |
| Distribution General Expense | 8,591 |
| Radio Reads | 15,772 |
| Workers Compensation - General Fund | 12,935 |
| - Water Fund | 3,806 |
| | <hr/> |
| | 16,741 |
| Health Insurance - General Fund | 114,191 |
| - Water Fund | 16,841 |
| | <hr/> |
| | 131,032 |

STATUS OF FY 2020 CONTINGENCY ACCOUNTS

| | | CURRENT BALANCE |
|--------------------------------------|-----------|------------------------|
| General Fund Appropriation -budgeted | \$132,503 | 132,503 |
| Water Fund Appropriation -budgeted | \$25,000 | 25,000 |

COMMENTS:

We have completed 4 months of the fiscal year and expenses should be at 33.3%. The expenses are at 27.3% for the General Fund and 23.2% for the Water Fund.

Respectfully submitted,
Catherine Murray