

**PUBLIC HEARING 6.18.19 – 7:00 PM
PROPOSED LOCAL LAW
“AMENDING CHAPTER 57 – ZONING BOARD OF APPEALS”**

A Public Hearing was held on Tuesday June 18, 2019 at 7:00 PM to review a proposed Local Law entitled “Amending Chapter 57 – Zoning Board of Appeals.” The purpose of this proposed Local Law is set the terms of office and otherwise clarify the terms of the Chapter.

Present: Mayor Dwyer, Trustees Alley, Conklin, Behringer and Houle

Also present: Attorney Terhune, Village Clerk Baxter, Deputy Clerk Zahra, Building Inspector Cocks, Water Plant Operator Mabee and Sergeant Krauss

On a motion by Trustee Houle, seconded by Trustee Behringer, the public hearing was opened at 7:00 PM.

There were 3 people from the public present for the Public Hearing. There was no additional written correspondence received. The Public Hearing was left open for 5 minutes.

Attorney Terhune suggested that rather than wait for 15 minutes and someone to speak she recommended adjourning the public hearing until the old business portion of the regular Board Meeting and ask again at that time if anyone had any comment. The adoption of the proposed local laws could be done at the end of the old business. Mayor Dwyer added that the Board could also close the public hearing and Attorney Terhune responded that they could, but should wait at least 5 minutes to do so.

With no comments or questions, on a motion by Trustee Conklin, seconded by Trustee Behringer and carried, the Public Hearing was adjourned at 7:05 PM.

**PUBLIC HEARING 6.18.19 – 7:15 PM
PROPOSED LOCAL LAW
“AMENDING CHAPTER 56 – PLANNING BOARD”**

A Public Hearing was held on Tuesday June 18, 2019 at 7:05 PM to review a proposed Local Law entitled “Amending Chapter 56 – Planning Board.” The purpose of this proposed Local Law is to amend text of Chapter 56 that is required to comport with the expansion of the Planning Board from five (5) to seven (7) members.

Present: Mayor Dwyer, Trustees Alley, Conklin, Behringer and Houle

Also present: Attorney Terhune, Village Clerk Baxter, Deputy Clerk Zahra, Building Inspector Cocks, Treasurer Murray, Sergeant Krauss and Water Plant Operator Mabee.

On a motion by Trustee Conklin, seconded by Trustee Alley, the public hearing was opened at 7:05 PM.

There were 4 people from the public present for the Public Hearing. There was no additional written correspondence received. The Public Hearing was left open for 5 minutes.

Resident John Karl asked if this proposed local law was to expand the Planning Board from 5 members to 7. Mayor Dwyer responded that it was to set the number required for a quorum. It was currently set at three members, but now that the Board has been expanded to 7 members, it needed to be increased to 4 members for a quorum, and be put into the local law.

Mr. Karl continued that the Village of Monroe is just about built out, why do we need a seventh person on the Planning Board. Trustee Houle responded that she was very much in favor of the Planning Board and the reason being is because of the removal of the environmentally sensitive overlays in the most recent adoption of the Village’s Comprehensive Plan. Trustee Houle stated that she believed that only one remained and it appeared that environmental conservation doesn’t have a voice at the Planning Board. The Planning Board is doing a wonderful job with their 5 people, but none of them have an environmental science background. Trustee Houle continued that she would like to add a person to the Board and bring on an environmental scientist, but if the Board is brought to 6 members, they run the risk of having a tie when voting, so they need to bring it to an odd number. Trustee Houle stated that they are looking for people who have a particular skill set to the Planning Board and they have identified potential people with these skill sets. Mr. Karl replied that if they bring them on board, he hopes that they stay on the Board, and reiterated that the Village is almost built out. Trustee Houle replied that it is, but the parts that aren’t built out have either a conservation easement attached to it or are swamp lands, and they are trying to avoid those water shed areas from being impacted from potential building. Mr. Karl replied that is why the Village of Monroe has consultants that you bring in from time to time when

you need them. Trustee Houle agreed but also stated that the Village would like to restore those environmentally sensitive overlays.

Mayor Dwyer added that there are probably 8 projects that are before the Planning Board at this time. Building Inspector Cocks interjected and stated that there are currently 10 projects before the Planning Board. Mayor Dwyer asked how many of them are raw land and Building Inspector Cocks replied possibly one or two. Mayor Dwyer continued that 8 of them are existing uses where things are being torn down and modified, and the Planning Board will need to step up on that. One of the duties of the Planning Board took on last year was the duties of the AARB. Mr. Karl replied that wasn't, it is the Board's plan is to bring the AARB back and Mayor Dwyer replied yes.

With no comments or questions, on a motion by Trustee Houle, seconded by Trustee Conklin and carried, the Public Hearing was adjourned at 7:10 PM.

BOARD OF TRUSTEES MEETING
TUESDAY JUNE 18, 2019
www.villageofmonroe.org

The second of the bi-monthly meetings of the Board of Trustees was held on Tuesday June 18, 2019 at 7:00 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, New York. Mayor Dwyer called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

Present: Mayor Dwyer, Trustees Alley, Conklin, Behringer and Houle

Also present: Attorney Terhune, Village Clerk Baxter, Deputy Clerk Zahra, Treasurer Murray, Building Inspector Cocks, Water Plant Operator Mabee, and Sergeant Krauss.

Absent: Chief Melchiorre

On a motion by Trustee Conklin, seconded by Trustee Houle, the second of the bi-monthly meetings was opened at 7:15 PM.

Attorney Terhune suggested to Mayor Dwyer that he take up the proposed local laws at the end of the old business section. Attorney Terhune continued that this would provide adequate time for anyone coming at 7:15 PM regarding the Planning Board proposed local law amendment. Attorney Terhune reminded the public that the Planning Board has already been expanded from 5 to 7 members and this modification is a text amendment to note that the quorum requirement is now 4 instead of 3.

RESIGNATION: DANIEL LINDELL, POLICE OFFICER:

On a motion by Trustee Houle, seconded by Trustee Conklin, it was:

RESOLVED, the Board accepted with regret the resignation of Daniel Lindell, Police Officer, of the Monroe Police Department effective July 2, 2019. The Board wished Mr. Lindell the best in his future endeavors.

Ayes: Trustees Alley, Conklin, Behringer and Houle

Nays: None

INTRODUCTION OF LOCAL LAW #12 – ANNEXATION OF LOT 37 & SCHEDULING OF PUBLIC HEARING:

On a motion by Trustee Conklin, seconded by Trustee Behringer, it was:

BE IT RESOLVED that an introductory Local Law, titled “ANNEXATION OF LAND,” be and it hereby is introduced by Mayor Dwyer before the Board of Trustees of the Village of Monroe, County of Orange, State of New York; and

BE IT FURTHER RESOLVED that copies of the aforesaid proposed Local Law be laid upon the desk of each member of the Board of Trustees; and

BE IT FURTHER RESOLVED that the Board of Trustees shall hold a public hearing on said proposed local law at the Village Hall, 7 Stage Road, Monroe, New York at 7:00 PM on July 2, 2019; and

BE IT FURTHER RESOLVED that the Village Clerk shall publish or cause to be published a public notice in the official newspaper of the Village of Monroe no later than three (3) days prior thereto.

Ayes: Trustees Alley, Conklin, Behringer and Houle
Nays: None

Attorney Terhune explained that this was the third parcel of land and that the Village successfully annexed lot 33 into the park system and the Village recently filed the paperwork for the annexation of lot 45, also to include into the park system. Lot 37 is the final piece of property that is vacant land owned by the Village of Monroe, located in the Town of Monroe, which is adjacent to lot 33.

AMENDMENT TO VENDOR APPLICATION FEES – CONTINUED:
(See Minutes 6/4/19)

At the June 4th Board Meeting, the Board of Trustees modified the fee schedule charged to vendors who participate in Village sponsored events like the concert series, 4th of July and the Carnival. The fees were broken down to delineate between 501(C)3 applicants, Village of Monroe Food & Non-Food Vendors, and Outside of the Village of Monroe Food & Non-Food Vendors. Due to further discussion, it was decided to adjust the fees again, and the following breakdown was proposed:

501(C)3 Applicants
\$25.00 Vendor Fee

Village of Monroe:
Non-Food Applicant - \$50.00 Vendor Fee
Food Applicant - \$100.00 Vendor Fee

Outside of the Village of Monroe:
Non-Food Applicant - \$100.00
Food Applicant - \$150.00

On a motion by Trustee Behringer, seconded by Trustee Conklin, it was:

RESOLVED, the Board of Trustees approved the amended vendor fees as laid out in this resolution.

Ayes: Trustees Alley, Conklin, Behringer and Houle
Nays: None

REOPENING OF PUBLIC HEARING - PROPOSED LOCAL LAW AMENDING CHAPTER 57 – ZONING BOARD OF APPEALS:

On a motion by Trustee Houle, seconded by Trustee Conklin, the public hearing for the proposed local law “Amending Chapter 57 -Zoning Board of Appeals” was reopened at 7:22PM.

Attorney Terhune stated that this local law is an amendment to the Zoning Board of Appeals essentially to bring it in line with the 5-year term that it has always been. Attorney Terhune added it was just not stated in the way the code is currently written. It just makes it a text amendment, it retitles to residency in terms of office, it states that the ZBA member must be a resident of the Village and also serves a term of five years. Attorney Terhune continued that she took out the statement “conflict of interest,” because a ZBA member may not be able to participate due to a variety reasons, not just a conflict of interest. Attorney Terhune stated that it was suggested by the Zoning Board of Appeals that these text amendments be made and after reviewing them she believed that they would be acceptable changes to be made to the local law.

Mayor Dwyer asked if anyone from the public had any questions or concerns regarding the proposed local law and there were none. On a motion by Trustee Houle, seconded by Trustee Behringer, the public hearing was closed at 7:24 PM.

Ayes: Trustees Alley, Conklin, Behringer and Houle
Nays: None

REOPENING OF PUBLIC HEARING - PROPOSED LOCAL LAW AMENDING CHAPTER 56 – PLANNING BOARD:

On a motion by Trustee Conklin, seconded by Trustee Houle, the public hearing for the proposed local law “Amending Chapter 56 -Planning Board” was reopened at 7:23PM.

Mayor Dwyer asked if anyone from the public had any questions or concerns regarding the proposed local law and there were none. Mayor Dwyer stated again for the record that the change pertained to

adjusting the number required for a quorum from 3 members to 4 members. On a motion by Trustee Houle, seconded by Trustee Conklin, the public hearing for the proposed local law “Amending Chapter 57 -Zoning Board of Appeals” was reopened at 7:22PM. On a motion by Trustee Conklin, seconded by Trustee Houle, the public hearing was closed at 7:24PM.

Ayes: Trustees Alley, Conklin, Behringer and Houle
Nays: None

LOCAL LAW #10 OF 2019 – AMENDING CH. 57 – ZONING BOARD OF APPEALS:

On a motion by Trustee Conklin, seconded by Trustee Houle, it was:

WHEREAS, an introductory Local Law, titled “AMENDMENT TO CHAPTER 57, “ZONING BOARD OF APPEALS,” was introduced before the Board of Trustees of the Village of Monroe on May 21, 2019; and

WHEREAS, upon notice duly published and posted, a hearing was held on said Local Law on June 18, 2019, whereat public discussion was heard concerning the merits of said Local Law and after hearing from all those present wishing to speak and acknowledging that no written comments had been received, the Board of Trustees declared the public hearing closed; and

WHEREAS, the Board of Trustees determined that this was a Type II action pursuant to the regulations implementing the State Environmental Quality Review Act (SEQRA), requiring no further SEQRA action.

NOW THEREFORE, BE IT RESOLVED, that the introductory Local Law, titled “AMENDMENT TO CHAPTER 57, “ZONING BOARD OF APPEALS,” of the Village of Monroe be and hereby is adopted on June 18, 2019, as Local Law No. 10 of 2019 of the Village of Monroe.

Ayes: Trustees Alley, Conklin, Behringer and Houle
Nays: None

**LOCAL LAW #10 OF 2019
AMENDMENT TO CHAPTER 57, “ZONING BOARD OF APPEALS”**

BE IT ENACTED by the Village Board of the Village of Monroe, Orange County, New York, as follows:

Section 1. Legislative Purpose. The Village of Monroe Board of Trustees hereby finds and determines that it is in the public interest to amend Chapter 57 of the Village code to set the terms of office of the Zoning Board of Appeals otherwise clarify the terms of the Chapter.

Section 2. Authority. This local law is enacted by the Village Board of Trustees of the Village of Monroe pursuant to its authority to adopt local laws under the New York State Constitution, Article IX, Section 10 of the Municipal Home Rule Law, and Section 7-718(6) of Village Law.

Section 3. Chapter 57, titled, “Zoning Board of Appeals,” of the Code of the Village of Monroe is hereby amended as follows:

Subsection B of Section 57-1, titled, “Residency,” is retitled “Residency; term of office.”, and is further amended by adding the text “, and shall serve a term of five (5) years” after “Village.”

Subsection B of Section 57-2, titled, “Duties and responsibilities,” shall be amended by deleting “because of a conflict of interest,” after “participate.”

Subsection C of Section 57-2, titled, “Term of office,” shall be deleted in its entirety and replaced by the following:

Term of office. The term of office of each alternate shall be five years.

Subsection D of Section 57-2, titled, “Vacancy,” shall be deleted in its entirety and replaced by the following:

Vacancy. In the event an alternate position shall become vacant for any reason, a successor shall be appointed to fill the vacancy until expiration of that term, at which time the alternate member shall commence his or her five year term.

Section 4. Supersession, of Inconsistent Laws, if any. The Village Board of Trustees hereby declares its legislative intent to supersede any provision of any local law, rule, or regulation and any provision of the state Village Law or other special law that may be declared inconsistent or in conflict with this local law. The courts are specifically requested to take notice of this legislative intent and apply such intent in the event the Village has failed to specify any provision of law that may require supersession. The Village Board hereby declares that it would have enacted this local law and superseded such provision had it been apparent.

Section 5. Severability. If any section, part or provision of this local law or the application thereof to any person, property or circumstance is adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the section, part, provision or application directly and expressly adjudged invalid and shall not affect or impair the validity of the remainder of this local law or the application thereof,

Section 6. Effective Date. This local law shall take effect immediately upon filing with the Secretary of State.

LOCAL LAW #11 OF 2019 – AMENDING CH. 56 – PLANNING BOARD:

On a motion by Trustee Behringer, seconded by Trustee Houle, it was:

WHEREAS, an introductory Local Law, titled “AMENDMENT TO CHAPTER 56, PLANNING BOARD,” was introduced before the Board of Trustees of the Village of Monroe on May 21, 2019; and

WHEREAS, upon notice duly published and posted, a hearing was held on said Local Law on June 18, 2019, whereat public discussion was heard concerning the merits of said Local Law and after hearing from all those present wishing to speak and acknowledging that no written comments had been received, the Board of Trustees declared the public hearing closed; and

WHEREAS, the Board of Trustees determined that this was a Type II action pursuant to the regulations implementing the State Environmental Quality Review Act (SEQRA), requiring no further SEQRA action.

NOW THEREFORE, BE IT RESOLVED, that the introductory Local Law, titled “AMENDMENT TO CHAPTER 57, “ZONING BOARD OF APPEALS,” of the Village of Monroe be and hereby is adopted on June 18, 2019, as Local Law No. 11 of 2019 of the Village of Monroe.

Ayes: Trustees Alley, Conklin, Behringer and Houle

Nays: None

**LOCAL LAW #11 OF 2019
AMENDMENT TO CHAPTER 56, PLANNING BOARD**

BE IT ENACTED by the Village Board of Trustees of the Village of Monroe, County of Orange, State of New York, as follows:

Section 1. Legislative Findings, Purpose and intent.

The Village Board of Trustees finds and determines that a text amendment to Chapter 56, Planning Board, is required to comport with the expansion of the Planning Board from five (5) to (7) members.

Section 2. Authority.

This local law is enacted by the Village Board of Trustees of the Village of Monroe pursuant to its authority to adopt local laws under the New York State Constitution, Article IX, Section 10 of the Municipal Home Rule Law, and Section 7-718(6) of Village Law.

Section 3. Chapter 56, titled, “Planning Board,” of the Code of the Village of Monroe is hereby amended as follows:

Subsection F, titled “Quorum,” of Section 56.1, titled, “Creation, appointment and organization,” shall be amended by deleting the last sentence and replacing it as follows: A quorum shall consist of at least four members of the Planning Board.

Section 4. Supersession, of Inconsistent Laws, if any. The courts are specifically requested to take notice of this legislative intent and apply such intent in the event the Village has failed to specify any provision of law that may require supersession. The Village Board hereby declares that it would have enacted this local law and superseded such provision had it been apparent.

Section 5. Severability.

If any section, part or provision of this local law or the application thereof to any person, property or circumstance is adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the section, part, provision or application directly and expressly adjudged invalid and shall not affect or impair the validity of the remainder of this local law or the application thereof,

Section 6. Effective Date.

This local law shall take effect immediately upon filing with the Secretary of State.

EVENT APPLICATION - BOURBON STREET BAR & GRILL FIREWORKS CELEBRATION 7/3/19:

An event application was submitted by Scott Benoit, owner of Bourbon Street Bar & Grill to extend their business outside from 10AM to 11:30PM on July 3, 2019 (rain date 7/5/19) during the downtown Independence Day Celebration with fireworks. The applicant submitted the required application, along with the \$50.00 application fee, permission from the building landlord and necessary certificate of liability insurance. The application has also been reviewed by the DPW, Building and Police Departments. The Building Department indicated that the 800 sq. foot tent the applicant is utilizing will require a permit as per Chapter 31 of the Fire Code. The Police Department indicated that approval is contingent upon receipt of the required SLA permit and there was no additional cost for additional police services. Discussion followed. Mayor Dwyer asked if the applicant had come in to apply for the tent permit and Building Inspector Cocks stated that they had not. Trustee Houle asked if they had applied in the past for the tent permit and Building Inspector Cocks stated that in the past it was not required for the size of the tent they wished to utilize. On a motion by Trustee Conklin, seconded by Trustee Behringer, it was:

RESOLVED, the Board of Trustees approved Bourbon Street Bar and Grill, 78 Millpond Parkway, extending their business outside from 10 AM to 11:30 PM on July 3, 2019 (rain date 7/5/19) during the downtown Independence Day Celebration with fireworks. Approval is contingent upon the filing of a permit application for the 800 sq. foot tent they wish to utilize the day of the event, as well the receipt of their SLA permit being filed with the Monroe Police Department prior to the event.

Ayes: Trustees Alley, Conklin, Behringer and Houle

Nays: None

EVENT APPLICATION – CORNERSTONE MASONIC HISTORICAL SOCIETY – CHICKEN BBQ 7/27/19:

An event application was submitted by Jonathan Williams, President of Cornerstone Masonic Lodge #231, 300 Stage Road Monroe, to host a Chicken BBQ fundraiser on Saturday, July 27, 2019 from 11AM to 9PM. The applicant submitted the required application, along with the \$50.00 application fee and necessary certificate of liability insurance. The application has also been reviewed by the DPW, Building and Police Departments. The Building Department indicated that the 3,200 sq. foot tent the applicant is utilizing will require a permit as per Chapter 31 of the Fire Code. The Building Department also stated that no cooking is permitted under the tent and fire extinguishers are required. The Police Department indicated that approval is contingent upon the applicant securing a temporary permit from the NYS Liquor Authority. B and C line Officers will monitor the event for any potential issues, but there is no additional cost for police services. On a motion by Trustee Conklin, seconded by Trustee Houle, it was:

RESOLVED, the Board of Trustees approved Cornerstone Masonic Lodge #231, 300 Stage Road, to host their Chicken BBQ fundraiser on Saturday, July 27, 2019 from 11AM to 9PM. Approval is contingent upon the filing of a permit application for the 3,200 sq. foot tent they wish to utilize the day of the event, as well securing a temporary permit from the New York State Liquor Authority. There is to be no cooking under the tent and fire extinguishers are required.

Ayes: Trustees Alley, Conklin, Behringer and Houle

Nays: None

EVENT APPLICATION – VILLAGE OF MONROE INDEPENDENCE DAY CELEBRATION, 7/3/19:

An event application was submitted by Mayor Dwyer for the Village of Monroe's annual Independence Day Celebration which includes a street fair and fireworks. The celebration will be held on Wednesday, July 3rd 2019 from 4 PM to 11 PM, with a rain date of Friday, July 5th. The application has been reviewed by the Building Department, Police Department and DPW. Traffic will be coordinated by the Police Department who will close down Millpond Parkway from Rt. 17M to Smithfield Court and Lake Street between Carpenter Place and Rt. 17M. The Police Department will have 8 officers on 5 hours of O/T to assist with traffic control points as well as crowd control. Additionally there will be 2 officers on 3 hours of O/T for pre-event set up of traffic control equipment as well as 2 officers on 2 hours of O/T for the post-event cleanup of traffic control equipment. The estimated cost of additional of Police Protection for the event is \$3,850. The estimated cost of additional DPW services is \$2,500.00. On a motion by Trustee Behringer seconded by Trustee Conklin, it was:

RESOLVED, the Board of Trustees accepted the application submitted by Mayor Dwyer to host the Village's annual Independence Day Fireworks Celebration on Wednesday, July 3rd from 4 PM to 11 PM, with a rain date scheduled from July 5th, 2019. The Fire and Ambulance companies will be notified as well as Marshall & Sterling, the Village of Monroe's Insurance carrier. It is further

RESOLVED, the Board directs that no permits be issued by the Village Clerk for the Mill Pond area to any outside food vendor, craft or novelty vendors for the Independence Day celebration. Participants must register through the Independence Day Celebration Vendor Application.

Ayes: Trustees Alley, Behringer, Conklin and Houle

Nays: None

CUMBERLAND FARMS BOND REDUCTION TM# 215-1-13:

On a motion by Trustee Conklin, seconded by Trustee Behringer, it was:

RESOLVED, the Board of Trustees accepted the recommendation of the Village's Building Inspector, James Cocks, and approved the reduction of the performance bond issued for Cumberland Farms located at 502 Rt. 17M in Monroe, from \$190,845.80 to \$10,000 for a landscaping warranty. Building Inspector Cocks inspected the site, and along with consultation with the Village's engineering firm, Lanc & Tully, find the site to be in full compliance with the approved plans. The Special Use Permit is set for review November 2019 with the Planning Board at which time it will be inspected for compliance and recommend either extending the remaining bond or returning the balance.

Ayes: Trustees Alley, Conklin, Behringer and Houle

Nays: None

DISCUSSION - INTER-MUNICIPAL AGREEMENT – VILLAGE OF MONROE & MONROE-WOODBURY CENTRAL SCHOOL DISTRICT:

Mayor Dwyer stated that they are getting to the end of the inter-municipal agreement with the school district, so this is just for informational purposes at this time. The goal of the agreement is to provide an SRO program (School Resource Officer) in the schools that are within the Village's geographical bounds. He is hoping that it will be finalized in the next two weeks and wanted to give the Board members an opportunity to discuss it.

Trustee Behringer stated that she has SRO's in the school district where she works and everyone really enjoys having them. The parents, the staff and even the students all feel safe and the officers have developed a good rapport with the students. A set officer is there 3 to 4 days a week, all the kids know him and he is present at drop off and pick up as well as recess.

Trustee Conklin stated that she thinks they are great. She drives a school bus for BOCES and at the Arden campus recently one of the two SRO's assigned there saved a students life. They are a good resource to have.

Trustee Houle stated that she believes this will be a wonderful way for the Village to partner with the school district, especially in terms of safety. Trustee Houle continued that the Monroe Police Department has the children as their utmost concern and keeping them safe while they are at school is really important to them. Trustee Conklin added that the Monroe Police Department has always had walk throughs at the schools in their municipality and the kids love them. Trustee Conklin added that it will be nice to have one person dedicated to just this.

Mayor Dwyer added that the program itself will include one fulltime officer in our school district, as well as part-time officers as well.

AUTHORIZATION TO HIRE SCHOOL RESOURCE OFFICERS:

Mayor Dwyer stated that authorization is part of the process. It allows the Monroe Police Department to interview and look to begin filling those part-time positions. Mayor Dwyer added that the cost for this service is being covered by one of the school district's budget lines.

Attorney Terhune asked Mayor Dwyer if he was going to do this before the IMA was finalized and Mayor Dwyer replied yes. On a motion by Trustee Houle, seconded by Trustee Conklin, it was:

RESOLVED, the Board of Trustees authorized Mayor Dwyer to hire up to 5 part-time SRO (School Resource Officer) for the purpose of school safety for students and faculty. Be it further;

RESOLVED, the rate of pay for the part-time SRO will be \$32.00 per hour.

Ayes: Trustees Alley, Conklin, Behringer and Houle

Nays: None

REQUEST FOR REFUND / WATER ACCOUNT #5661:

In a letter to the Board of Trustees, the Village of Monroe Water Department stated that a clerical error has been made when manually entering the consumption numbers to the November water bill for water account #5661, resulting in an exaggerated bill. The error went unnoticed until the property owner received their 2019 Village tax bill and saw the unpaid water rent amount re-levied in the amount of \$1,664.45 (\$1,589.45 for the unpaid water plus \$75.00 re-levy fee). At this time, the property owner disputed the amount and the error was discovered. The Water Department recalculated the bills, and after correcting the error and adding the appropriate fees, it was determined that the correct re-levy amount should have been \$339.08 (\$264.08 unpaid water plus \$75.00 re-levy fee). The property owner has requested the difference in the amount of \$1,325.37 be reimbursed as it has affected his escrow account with his mortgage company. While preparing the information for the Board Meeting, Village Clerk Baxter discovered it would not be as simple as requesting the property owner to pay the incorrect tax bill in full and then process a refund. After speaking with the Orange County Office of Real Property it was determined that a "Correction of Errors" would need to be performed. Village Clerk Baxter continued that the property owner would need to fill out an application and submit it to the Clerk's Office requesting a corrected tax bill. Upon receiving the application it would cease any penalties from accruing onto the account. Afterwards, a corrected tax bill would be generated in BAS, the tax program utilized by the Village. Village Clerk Baxter explained that because the property owner holds a mortgage with an escrow account the hope is to get the lending institution the corrected bill before they move forward with paying the incorrect amount. If that doesn't happen, the Village will have to apply the monies received and then issue them a refund.

Mayor Dwyer stated that the Board will need to decide if they wish to move forward with authorizing a credit or wait until the special bill comes out and allow the math to happen, whatever that is. Trustee Conklin stated that she believed the process was that the property owner would need to pay his tax bill first. Mayor Dwyer responded that normally that would be the case, but with an instance like this, it was not. Attorney Terhune added that the Village was amending the tax bill. Village Clerk Baxter reiterated the process again regarding the filing of the application and the issuance of a corrected tax bill. Once that bill has been reissued, the property owner then has 6 days to pay the bill. Village Clerk Baxter continued that normally she would not be able to accept a payment that was more than the bill was for, but in this instance she is able to. At some point the Board will have to authorize this reimbursement to be processed, but to Mayor Dwyer's point, does the board want to do that now, or wait for the application to be filled out, to receive the payment and determine what the actual amount will be. This has yet to happen and something like this has never happened before under Village Clerk Baxter's tenure as Tax Collector, so they are learning as they go. Trustee Conklin stated she believed the Board did not need to wait they could just approve it and let it unfold. Attorney Terhune added that the Board may want to approve it at this point in time, but she suggested waiting for the process to happen to make sure in fact there is a check issued by the mortgage company and then a reimbursement back to the mortgage company. Trustee Conklin stated that she was not suggesting they issue a refund now, but that they agree to refund the monies as the process unfolds. Village Clerk Baxter added that she had the conversation with the property owner this morning before speaking with the Office of Real Property and at that time did not realize that this process would affect and adjust the Village's overall tax warrant, and while we would not have to turn any of this paperwork over to the County since we adopt the Town of Monroe's tax roll, we would need to have this to support the paper trail and for auditing purposes. Village Clerk Baxter also added that the property owner was not yet made aware of this change and she

would need to have that conversation with him to bring him up to speed on the changes and what is now required.

Trustee Houle asked if Treasurer Murray had an opinion as to how to handle the matter and treasurer Murray replied that it had nothing to do with her, that this is handled all around her and not involved with this part of the process.

Trustee Conklin recommended tabling the matter until the next Board Meeting and Mayor Dwyer agreed.

REQUEST TO PURCHASE EQUIPMENT / DEPARTMENT OF PUBLIC WORKS, ROAD MOWER:

Mayor Dwyer provided the Board Members with a packet of information regarding the purchase of a tractor with a mower deck for the Highway Department. Mayor Dwyer also included information on a single item for purchase as well, a snow blower head. Mayor Dwyer added that they vetted a couple of manufacturers for this equipment who both offered contract bid pricing, which was very similar.

Mayor Dwyer continued that a new unit through Westchester Tractor, Inc. including the tractor and mower was \$157,000. Mayor Dwyer also found used inventory, a 2016 tractor, which he was able to negotiate a price of \$96,000. Mayor Dwyer added that the used pieces on the lot had anywhere from 1,200 hours to 2,500 hours of use. Trustee Behringer asked how many hours were on the piece of equipment the Village was considering purchasing and Mayor Dwyer replied the 2016 tractor had 1,500 hours on it and has preventative maintenance and he has asked for a review of the systems prior to accepting it. Mayor Dwyer added that there is a \$53,000 cost reduction on it by taking a 2 year old product and the benefit behind that it allows the Village to be able to get the snow blow, the sweeper and snow blower attachment to it that will allow them to do the walking trails and anything else they want to use it for, for the price of a new one. Trustee Conklin stated she thought it was a great deal. Mayor Dwyer also added that the Treasurer is working out the final financing for the item. But he would like to move forward with it because the Highway Department desperately needs it. Trustee Conklin stated she would like to move forward as well. Attorney Terhune asked how the Village would be financing it and Mayor Dwyer replied that the Village would be going through a bank. On a motion by Trustee Conklin, seconded by Trustee Behringer, it was:

RESOLVED, the Board of Trustees authorized the purchase of a 2016 tractor with a 60 inch grass flail head with swivel and mount, as well as a Avant snow blower/ sweeper, from Westchester Tractor, Inc. 60 International Blvd. Brewster, NY 10509. The cost of both pieces is not to exceed \$147,000. The purchase of both pieces of equipment is contingent upon successful and appropriate financing. Cost for the purchase of the tractor is to be allocated from budget line A7110.250, Parks Equipment, and the cost of the purchase of the snow blower and attachments is to be allocated from budget line A5142.240, Snow Removal Equipment.

Ayes: Trustees Alley, Conklin, Behringer and Houle

Nays: None

CMC CONSTRUCTION GROUP, INC. – VILLAGE OF MONROE CONCRETE CURBS & SIDEWALKS:

Mayor Dwyer stated that the Village has begun removing trees that have buckled sidewalks, which have become a real hazard. Once the trees have been removed, the sidewalks will need to be replaced as well, and CMC Construction Group will assist with that. The cost that CMC Construction has provided includes this work as well and has been procured through the Orange County bid process. Discussion followed.

Trustee Houle asked when the work would begin. Mayor Dwyer replied that it has been difficult due to the weather, but should begin within two weeks. Trustee Houle stated that there is a part along Millpond Parkway that the curb has been removed, next to Smile Makers, and she is concerned about that section of sidewalk with the upcoming 4th of July celebration, and was wondering if the Village could have the contractor begin there. Mayor Dwyer replied that if they couldn't, they could cone and barricade that section of the sidewalk. Trustee Houle commented that perhaps they could mark that as a starting point for the work when it does start. Trustee Conklin asked how big of a section of sidewalk is it and Trustee Houle responded that it is the width of one section of sidewalk, approximately. Trustee Conklin suggested having Highway HEO Giudice do the work in that one section, as he is very good with concrete. Trustee Houle added that the section in question is all rubble, not only is it ugly to look at, it is very hazardous, which is why she suggested that be where CMC begins when they finally come to do the work. On a motion by Trustee Conklin, seconded by Trustee Alley, it was:

RESOLVED, the Board of Trustees authorized Mayor Dwyer to enter into an agreement with CMC Construction Group, Inc., PO Box 9 Slate Hill, NY 10973 to perform the installation curbing and sidewalks along Millpond Parkway in the Village of Monroe. The cost of the installation is not to exceed \$98,592.00 and will be allocated as follows:

\$96,592.00,- A.5420.410, Sidewalks, General Expense
\$2,000 – F.8340.410, Admin. General Expense

Ayes: Trustees Alley, Conklin, Behringer and Houle
Nays: None

MINE ROAD VALVE REPLACEMENT:

On a motion by Trustee Conklin, seconded by Trustee Behringer, it was:

RESOLVED, the Board of Trustees authorized TAM Enterprises, 114 Hartley Road Goshen, NY 10924 to perform the installation of two 12” insertion valve assemblies to the Village of Monroe water main along Mine Road, Briarwood Avenue and Ashmore Place. The cost of the valves is \$13, 200.00 each, and is to be allocated from budget line F.8340.450, Water Distribution. It is further

RESOLVED, the Board of Trustees authorized Schmidt’s Wholesale Inc. PO Box 5100 Monticello, NY 12701 to supply all materials for the Mine Road valve replacement project in the amount of \$18,050.00, which is to be allocated also from budget line F.8340.450, Water Distribution. It is further

RESOLVED, the Board of Trustees authorized Mayor Dwyer to sign said contracts.

Attorney Terhune asked how the quotes were determined and if the Village went through the County or the State. Mayor Dwyer replied that they called in bids and TAM Enterprises submitted a quote and Glenn Davis was the second. Mayor Dwyer continued that the issue with the Glenn Davis valves was that they could not guarantee the Village that the valve would hold a 12 inch line and that is a non-starter. Attorney Terhune stated that TAM was the most responsible bidder and Mayor Dwyer replied that they were the most responsible and the most cost effective bidder. This technology is not the easiest to find, as well as taking ownership of it and getting it done in a timely manner. Trustee Houle asked if that meant that TAM Enterprises has guaranteed the valve and Mayor Dwyer replied that TAM cuts the hole in the pipe and allows the valve to be inserted, and it’s the product itself that the Village would get from Schmidt’s Wholesale, that allows the water to be shut down. There is an ownership to TAM. They are on-sight when we need them to be.

Ayes: Trustees Alley, Behringer, Conklin and Houle
Nays: None

MAYOR’S REPORT:

Trustee Houle commented that the Village has had some wonderful Sunday’s with the Farmer’s Market with new vendors and it has been very bustling. Trustee Houle also stated that on a personal note, her son is coming home from the Army for a two week visit.

Trustee Behringer shared that there is a new business in the Village, LoveBites, a chocolate shop. Trustee Behringer also shared that she had a wonderful time at the Food Truck Festival this past week and saw a lot of familiar faces. She thanked the Town of Monroe for sponsoring the event.

Trustee Conklin commented that she has also enjoyed the new business in the Village and has spent a fair amount of money so far. They are the only other place with delicious chocolate covered pretzels besides Fran’s Hallmark.

Trustee Alley shared that the Hometown Hero’s Banner project is underway and the 1st order will be taking place this week to be placed prior to the July 4th celebration. Trustee Alley also mentioned that they have brought on a bunch of volunteers to help with the concert series, 4th of July fireworks getting all the vendors together and the Hometown Hero’s project. The volunteers that stepped up have been great. It created a conversation amongst them about selecting a member to send on the Honor Flight along with someone from the Village of Monroe. That is the great thing about having volunteer committees, those are the people that are really passionate about certain things and it helps the Village. Trustee Conklin asked if she could order one for her grandfather and Trustee Alley replied that she certainly could.

Trustee Houle also mentioned that Saturday, June 22nd is the bicycle rodeo hosted by the Monroe Police Department. It will be held in the commuter parking lot at 9AM.

PUBLIC COMMENT:

PRESENT 6

TIME: 7:57 PM

Town Supervisor Cardone thanked the Village Board and the Monroe Police Department for their assistance with the food truck festival.

Supervisor Cardone also inquired on behalf of Council McGinn if the no knock law in the Village allows solicitors to patronize homes on the weekends and Trustee Conklin responded that they were but there was a process that needs to be followed in order to obtain a permit. Supervisor Cardone stated that the Town's policy prohibits soliciting on weekends and explained that they had received calls over Father's Day weekend about being bothered by solicitors from Exit Realty on a Sunday in the Village. Mayor Dwyer replied that he would be writing something up that needs to be brought to the attention of the public and this was one of them. His goal is to make people more aware and make it more user friendly. Trustee Conklin added that people need to sign up for it. Supervisor Cardone asked if residents had the capabilities to call up right now and sign up for no-knock and Mayor Dwyer replied yes. Village Clerk Baxter interjected and stated no, that a resident could not register over the phone, that they were required to come into Village Hall in person and sign up. Trustee Conklin stated that she thinks that no one should be bothered on the weekend and Supervisor Cardone agreed. He added that in the Town, solicitors are required to post a \$1,000 bond to obtain a permit. Attorney Terhune asked what the basis is for requiring a \$1,000 bond and Supervisor Cardone replied that it was in case there was damage to someone's property. Attorney Terhune asked if everyone who wanted to solicit had to post the bond and Supervisor Cardone replied yes, but it was refundable once the permit expires. Mayor Dwyer asked if it was individually or as a group, like for all of Exit Realty and Supervisor Cardone replied that he believed it was everyone that gets a permit within the company.

Mayor Dwyer commented that there was an amazing wood carver at the Food Truck Festival with a carving of an eagle standing on top of an American flag draped over a tree stump. He wanted to make a donation to Honor Flight and Supervisor Cardone encouraged him to take some raffles instead for the carving and he ended up winning the carving!

Resident John Karl asked what kind of warranty comes with the used tractor that the Village is looking to buy and Mayor Dwyer replied that it was as is, and although they could buy an extended warranty on it, as it was explained to him, a novice, the extended warranty tends to not be as inclusive as you would like. You would really need to evaluate it, dollar for dollar. Mr. Karl asked if there was a warranty on the drive train and Mayor Dwyer replied no. Mr. Karl asked if it had been previously owned by another municipality and Mayor Dwyer replied that they were getting that information for him. Mr. Karl asked what brand it was and Mayor Dwyer replied Kabuta. Mr. Karl commented that the Village should check for rust corrosion underneath the tractor, a lot of times if they are owned by municipalities who don't have enough room to store them, so they are stored in the salt sheds. Mayor Dwyer added that when he looked into this he was expecting to buy a new one. When he saw this one, he was surprised that it was used because it looked brand new. Mayor Dwyer continued that he found out that a lot of times municipalities buy these things and never use them. He was advised that this one had about 500 hours of use on it and he thought that was a real buy. Mr. Karl suggested reaching out to the municipality who owned it previously just to find out if there was something wrong with it.

Mr. Karl continued and asked for an update on the Jersey City Marker up on High Street and what is being done to get it back down into the Village along the Heritage Trail. With Supervisor Cardone still in the audience, Mayor Dwyer asked on the record if the Jersey City marker #49, located in Horseshoe Falls, will come back to the Village. Mr. Karl agreed that it should be brought down and placed by the old switch station that is currently along the trail. Supervisor Cardone replied that former Highway Supervisor Linderman asked him about it two years ago, and he is still trying to get a history as to why it was put there at Horseshoe Falls to begin with. He has not been able to get an answer. Mr. Karl replied that someone should speak with Don Weeks about it. Mayor Dwyer added that Mr. Weeks first acquired Village property because no one saw what he saw, and the Town acquired Horseshoe Falls. Then he acquired the JC marker. Supervisor Cardone asked how he acquired the marker and Mayor Dwyer replied that he probably spoke with a few people and he just picked it up and took it there. Mr. Karl added that it was initially up near the old tube company but he would like to see it brought back down by the trail. Mr. Karl stated that it is in the Village's right of way.

Mr. Karl continued that the little yellow house needs its gutters cleaned out. They are so full that they are beginning to pull away from the house. He drove past there the other day and if he had a ladder he would have done it himself. Mayor Dwyer added that a cap needs to be put on the chimney as well.

Resident Marie Martin stated she was present to voice her concern regarding the blue house on Stage Road, possibly 103 Stage Road. She doesn't understand how they have been allowed to install that bamboo apparatus and how it stands against the Village's code. Ms. Martin continued that she lives a few houses down and she is very particular about her property and she makes sure that it is kept up to code. She doesn't understand how that is permitted and would like an answer or at least address it. Mayor Dwyer replied that he would take her concerns up with the Building Department and Ms. Martin interjected and stated that she had already been in contact with the Building Department and that is why she is here. Mayor Dwyer asked if she would allow him time to speak with the Building Department and she replied yes. Ms. Martin stated that it doesn't seem to follow suit with the Town and it may seem insignificant compared to some of the other issues in Monroe, but that is where it starts. No one addresses anything. She lives down the road from this property and makes sure her property is maintained. You have a historical sign that was just put up, which is very nice, but she is not seeing the historical point in that. Either you are or you aren't, but someone needs to address it.

EXECUTIVE SESSION:

On a motion by Mayor Dwyer, seconded by Trustee Conklin, with all in favor, the meeting was closed at 8:10 PM. Following a 5-minute recess, the Board convened in Executive Session for discussion of pending litigation.

Trustee Conklin left meeting at 8:15 PM.

Executive Session Minutes compiled by Mayor Dwyer.

OPEN SESSION:

On a motion by Trustee Houle seconded by Trustee Behringer and carried, the Open Meeting resumed at 11:10 PM.

AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH CREIGHTON MANNING ENGINEERING TO CONTINUE WITH TRAFFIC STUDY:

On a motion by Trustee Houle, seconded by Trustee Behringer, and carried, it was:

RESOLVED, the Board of Trustees authorized Mayor Dwyer to enter into an agreement with Creighton Manning Engineering, 2 Winners Circle, Albany, NY 12205, to continue its traffic study of the Rt. 208 corridor. The cost of the traffic study is not to exceed \$15,000 and is billable on a time and attendance basis.

ADJOURNMENT:

On a motion by Trustee Alley, seconded by Trustee Houle and carried, no further business, the meeting was adjourned at 11:15 PM.

Respectfully Submitted,
Ann-Margret Baxter
Village Clerk

MONTHLY REPORTS:

Department reports were accepted as file on a motion by Trustee Conklin, seconded by Trustee Houle, with all in favor, the department monthly reports were accepted and filed.

MAY 2019 VILLAGE CLERK'S REPORT SUBMITTED BY ANN-MARGRET BAXTER, VILLAGE CLERK:

1. Minutes prepared, processed associated correspondence and Legal Notices completed for the May 7th and May 21st Board of Trustees Meetings.
2. Permits issued: Handicap Parking: 12 Garage Sale: 17 Solicitor/Peddling: 1 Road Opening: 0 Blasting Permit : 1 Liquor License: 0 Towing Permits: 0
3. Processed 3 FOIL Requests.
4. Processed 4 Event Applications.
5. Public Hearing Held: 0
6. Closed out mailing machine for month on 5/31.
7. Bi-Weekly payroll worksheets completed and submitted.

8. Required paperwork filed with O.C. Department of Human Resources.
9. Oversee updates and maintenance, of Village Website and Constant Contact. (20 sent)
10. Daily retrieval of messages left during the day and after hours. Forwarded messages and responded as required.
11. Collected May water rents.
12. Mailed 2019-2020 Village Tax Bills.
13. Vouchers completed as required. Transmittal of money collected completed and bank deposits done.
14. Scan and email pertinent information to Board and Attorney.

MAY 2019 DPW SUBMITTED BY LARRY GUIDICE, HEAVY EQUIPMENT OPERATOR:

REGULAR MAINTENANCE / VILLAGE IMPROVEMENTS:

1. Garbage Removal in Village and around Ponds eight times.
2. Mowed and weed wacked all green areas and the park four times.
3. Used Sweeper on Village roads ten times.
4. Mowed and weed wacked the Memorial Day Parade route.
5. Used Sweeper on Memorial Day Parade route.
6. Blacktopped potholes on the Memorial Day Parade route.
7. Worked with the Garden Club.
8. Jackhammered around all manholes, installed risers to road level, and blacktopped on James Road, Robyn Drive, and Ann Place.
9. Repaired guardrail in the Commuter Lot.
10. Installed 300' 8" perforated pipe and one catch basin on Millpond Parkway.
11. Seeded and hayed drainage area in the Park.
12. Repaired catch basins in the Park.
13. Blacktopped potholes throughout the Village.
14. Drainage around Shop and extend leader drains.
15. Assist Water Department with water main break on Amy Todt Drive.
16. Blacktopped the water main break on Amy Todt Drive.
17. Cut and chipped trees on Rye Hill Road, Seals Drive, Half Hollow Turn, Ann Place, James Road, Forge Road, Coffey Road, O'Sullivan Lane, Stage Road, and Oakland Avenue.

MAY 2019 FILTRATION PLANT REPORT SUBMITTED BY ERNEST MABEE, CHIEF OPERATOR:

Production: Lake Mombasha 24,409,349 Gallons / 27,403,547 Gallons LY 2018
 Well #4: 3,851,400 Gallons / 4,570,117 Gallons LY 2018

Consumption: 28,260,749 Gallons / 31,973,664 Gallons LY 2018

Water Samples / Testing: OK
 Rainfall: 6.32
 Reservoir: Full

Miscellaneous:

Mark Outs
 2 Reservoir Inspections
 Final Water Reads
 Daily Equipment Maintenance at Plant and Well
 Weekly and Monthly Water Testing to Lab, All Results Good
 Painted Hydrants
 Flush Hydrants
 Adjust PRV on High Street
 Solitude was here to treat Mombasha Lake
 Cleaned Venturi's on all Filters
 Meter Appointments

MAY 2019 POLICE DEPARTMENT REPORT SUBMITTED BY ALEX MELCHIORRE, CHIEF:

CALLS FOR SERVICE

TOTAL CALLS – 2,052

**NON CRIMINAL OFFENSE –
CRIMINAL OFFENSE – 250
ARRESTS – 65**

TRAFFIC REPORT

**TRAFFIC TICKETS – 428
PARKING TICKETS – 282
DWI/DWAI –
GAS – \$2,341.33/1040G
MVA – 28**

TRAINING

**Department Sponsored CVE – Krauss/ Mahoney/ Berke
Range – Krauss/ Tenaglia/ Dunn/ Gatto/ Mahoney/ GomezVega/ Gayler/ Malgieri/ Romer**

**MAY 2019 BUILDING DEPARTMENT AS SUBMITTED BY ASSISTANT BUILDING INSPECTOR
PROULX:**

Building Permits Issued:	48
Rental Inspections Completed:	19
Title Searches Completed:	22
Violations Issued:	24
Building Permit Inspections performed:	73
C.O's Issued:	24
Complaint Inspections:	11
Fire Inspections:	1

Open, active building permits 244

FOIL Requests: 5

Building Permit Fees:	\$ 46,670.50
Rental Permit Fees:	1,950.00
Fire Inspection Fees:	25.00
Title Search Fees	<u>3,000.00</u>
Total Fees Collected	\$ 51,645.50

**Monthly Assessor's report filed
Attend Monthly Planning Board and ZBA meetings
Monthly report to FD for Solar
Daily cash deposits to Clerk
Bi Monthly mailing for expired permits and rental permit renewals
Jim – Training**

MAY 2019 JUSTICE COURT REPORT:

**Total Fines: \$30,217.20 Total Surcharges: \$10,901.00 Total Parking: \$4,330.00
Total Civil Fees: \$1,854.00 Bail Poundage Collected: \$15.90 Total Bail Forfeited: \$1,050.00
Total for May: \$48,368.10**

**Vehicle & Traffic Tickets: 470 Disposed: 373
New Criminal Cases: 69 Disposed: 53 Civil Cases: 2 Disposed: 3
Paid Parking Tickets: 142 Dismissed Traffic Tickets: 88**

MONROE FIRE DISTRICT OFFICERS 2019:

**Commissions: John Centofanti, Jason Kalter, Thomas M. Smith Dep. Chair, Thomas P. Sullivan, Ch.
Secretary: Mary Ellen Beams
Treasurer: Richard Goldstein
Chief John Scherne, 1st Ass't Chief Rich Lenahan**

MAY 2019 TREASURER'S REPORT SUBMITTED BY CATHERINE MURRAY:

Treasurer's Report
Village of Monroe
May 2019

SIGNIFICANT ACTIVITY (REVENUES)

Bank interest	
Planning Board Fees	8,546
Rental Real Property	7,319
Building Permits	51,275
Fines & Forfeited Bail	23,462

SIGNIFICANT ACTIVITY (EXPENDITURES)

Law Contractual	14,454
Law Contract/Other Atty	10,231
PD Motor Vehicles	41,732
PD Other Equipment	6,062
PD Uniform Allowance	9,869
Traffic Control General Expense	7,372
St Main Equipment Maintenance	5,871
Parks General Expense	15,951
Other Employee Benefits	10,634
Purification Chemicals	7,025
Distribution General Expense	6,790
Distribution Contractual	5,367
Radio Reads	5,783
Bonds Water System Interest	46,294
Health Insurance - General Fund	133,647
- Water Fund	16,840
	<hr/>
	150,487

STATUS OF FY2019 CONTINGENCY ACCOUNTS

CURRENT BALANCE

General Fund Appropriation -budgeted	\$127,505	126,770
Water Fund Appropriation -budgeted	\$25,000	25,000

COMMENTS:

We have completed 12 months of the fiscal year and expenses should be at 100%. The expenses are at 89.8% for the General Fund and 90.6% for the Water Fund.

Respectfully submitted,
Catherine Murray
Treasurer