

**BOARD OF TRUSTEES MEETING  
TUESDAY, NOVEMBER 17, 2015**

The second of the bi-monthly meetings of the Board of Trustees was held on Tuesday, November 17, 2015 at 7 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, NY. Mayor J. Purcell called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

**Present:** Mayor Purcell; Trustees Gormley, Dwyer and Chan  
**Also present:** Attorney Bonacic, Chief Melchiorre, Building Inspector Wilkins, Treasurer Murray and Village Clerk Carey

Trustee Conklin arrived at 7:20 PM.

**Absent:** DPW Supt. Smith

**MOMENT OF SILENCE FOR VICTIMS OF THE TERRORIST ATTACK IN PARIS FRANCE:**

Mayor Purcell called for a moment of silence for the victims who perished in the horrific terrorist attack in Paris, France on November 13<sup>th</sup>. A provisional toll reported at least 172 dead and 129 injured; many in serious condition. Eight terrorist were killed. The Islamic State took responsibility for the attacks.

**SALE OF SURPLUS EQUIPMENT THROUGH AUCTIONS INTERNATIONAL – CASE LOADER & BACKHOE:**

On a motion by Trustee Gormley seconded by Trustee Chan, the following resolution was adopted:

WHEREAS, in accordance with State Law requirements that equipment no longer needed by the municipality be sold at fair market value, it was:

RESOLVED, the following Department of Public Works equipment is declared surplus to the needs of the Village of Monroe:

Case Loader ID# JFF0137314

Backhoe ID JJGO304551

It is further RESOLVED, the Board directs that this equipment be placed for sale through Auctions International and sold to the highest bidder. Upon its sale, it is hereby authorized that this equipment be removed from inventory and Marshall & Sterling Insurance be notified. It is further

RESOLVED, funds received from the sale shall be placed in the Highway Equipment Reserve Account A9950.9000.

**Ayes:** Trustees Gormley, Dwyer and Chan  
**Nays:** None

**AQUATIC VEGETATION MANAGEMENT RFP – MILL PONDS 2016:**

On a motion by Trustee Gormley seconded by Trustee Chan, it was:

RESOLVED, the Board of Trustees authorized the Village Clerk to publish a “Request for Proposals” for the 2016 Aquatic Vegetation Management Program for the Mill Ponds. Bid to be advertised on Friday, November 20, 2015 with Bid Opening on 12/4/15 at 11 AM. In addition to advertising in the Times Herald Record, Trustee Dwyer would like to see advertising elsewhere to attract more bidders.

**Ayes:** Trustees Gormley, Dwyer and Chan  
**Nays:** None

The Clerk will check with DPW Supt. Smith to see if there are other avenues to advertise.

## **CERTIFICATION OF UNPAID VILLAGE TAX RETURN:**

The “Unpaid Tax Return” was certified by the Board and submitted to the Orange County Department of Finance in the amount of \$187,901.90. (2014- \$159,229.30, 2013 - \$198,530.08, 2012 - \$189,277.14; 2011 - \$170,466.53).

## **MAYOR’S REPORT:**

Complaints have been received about the noxious sewer odor in Crane Park due to Moodna Sewer District. Mayor Purcell will be sending a letter to Chris Viebrock, Acting Commissioner, Orange County Department of Public Works with a copy to Peter Hammond, Deputy Commissioner Environmental Facilities and services asking for immediate remediation.

The activities Committee will be holding their Winter Festival on Sunday, December 6<sup>th</sup> from 2 to 5 PM on Lake Street between the ponds. There will be crafts, hayrides, DJ, hot chocolate and cookies, a bonfire and tree lighting. The festival will culminate with a float parade through the downtown ending at Smith Clove Park with a tree lighting with festivities.

Mayor Purcell commented that he was disheartened with the behavior of the Town Board at their Meeting on Monday, November 16<sup>th</sup>. Mayor Purcell hasn’t attended a Town Board Meeting in a long time because whenever a representative of the Village goes there to speak they get attacked. It is an elected official’s responsibility to do their best to work with constituents and neighboring boards. Mayor Purcell thanked his Board for conducting themselves in a professional manner. As elected officials we represent the residents who elect us to office and sign an Oath of Office to abide by the duties of that office.

## **BOARD COMMENT:**

Trustee Dwyer recognized two newly elected Town Councilmen that were present, Anthony Cardone and Michael McGinn and welcomed them to our Board Meeting. Hopefully they will bring back civility to the Town Board. The Board wished both Councilmen-elect well as they prepare to take office on January 1<sup>st</sup>.

Trustee Dwyer said he recently participated in a “disaster preparedness drill” with the Monroe Police Department and Volunteer Ambulance Corp that included Trustee Chan on November 13<sup>th</sup> at North Main School. All those involved did an excellent job. These conscientious individuals are to be applauded for their effort in what they do in the schools and community to protect our well-being.

**PUBLIC COMMENT:** **#PRESENT: 7** **TIME: 7:15 PM**

Lorraine Loening commented that she appreciates the expeditious way the Board conducts themselves at their Board Meetings. She goes to a lot of meetings and this Board’s is one of the best.

Doug McGinnis complimented the Board on the way they present themselves at Board Meetings. He saw in recent minutes the rebid of the Downtown Revitalization Project. He was talking to some of his neighbors about it and they would like to come back with some of them in support of the project. There are benefits with the Project with Crystal Run Healthcare’s Project started. Their project will bring more jobs and more people coming to Monroe. The financial environment is ready for the project.

Mike McGinn thanked the Board for their kind words and support. It is appreciated. He looks forward to a good working relationship. It is nice coming to a meeting that is civil.

Tony Cardone echoed Mr. McGinn’s sentiments. Trustee Dwyer, Mayor Purcell and Chief Melchiorre were at the Town Board Meeting last night. It is nice to see that there are people other than in the Town itself who have our backs. It is appreciated. Thank you very much.

Steven Nagengast, 549 High Street, commented now that the water tower is finished what was the height in the original plans? Mayor Purcell said the original height according to the design engineer was 67’ high by 53’ wide. The old tank was 90’ tall by 32’ wide. Mr. Nagengast asked if the pump house is finished. Mayor Purcell said there is still grading and hydro-seeding to be done. The fencing has to be put up and trees have to be planted. There will be no noise from the plant. Run-off is a concern also Mr. Nagengast said. Mayor Purcell said the engineer is monitoring it and isn’t concerned. All issues that have been raised have been addressed the Mayor said.

Trustee Conklin arrived 7:20 PM. She had a prior meeting that ran late.

Trustee Conklin commented for the record that at the last meeting Mayor Purcell said the tank was bigger because of the Smith Farm. That is not the case. The tank was always the same size. The specs did not change. The Smith farm did help pay for the pump house. This is a million gallon tank. If we lost power at the filtration plant, the tank could operate a full day with water.

Lori Nagengast again thanked Trustees Gormley and Conklin for coming to her house to see firsthand what she has talked about. She has come to meetings since September trying to get information and let the Board know of her and her husband's dissatisfaction with the removal of the trees and the water tank right behind their house. In addition, they were never had a pump station before. In the future it would be nice to let those involved know there is going to be a pump station in their backyard. The view is unbelievable. It towers over her home. Please don't forget about us. It is going to be a very long winter. Whenever there is heavy rain there will always be concern, Mrs. Nagengast said.

#### **EXECUTIVE SESSION / ADJOURNMENT:**

On a motion by Trustee Chan seconded by Trustee Dwyer, following a five minute recess at 7:25 PM, the Board convened in Executive Session discussion of personnel and attorney client privilege.

On a motion by Trustee Conklin seconded by Trustee Gormley and carried, the Board came out of Executive Session at 8:45 PM. No further business, the meeting was adjourned.

#### **MONTHLY REPORTS:**

Department reports were accepted as file on a motion by Trustee Chan, seconded by Trustee Dwyer, with all in favor, the department monthly reports were accepted and filed.

#### **OCTOBER 2015 VILLAGE CLERK'S REPORT:**

- 1] Minutes prepared, associated correspondence completed for the October 6, 2015 Meeting, and the 20, 2015 Meeting
- 2] Permits issued: Handicap: 17 Garage Sale Permits: 16
- 3] Pastdue August Water Rents (Cash & money orders only) collected: \$
- 4] Closed out mailing machine for month on 10/30.
- 5] 1 Health Insurance Transaction completed.
- 6] Legal Notices Published: Lake Street Rehab Construction Project Bid Authorization, Service Awards; 2 Bond Resolutions; Local Law #3 of 2015 – Partial Tax Exemption for Qualified Disabled Property Owners
- 7] Bi-Weekly payroll worksheets completed and submitted.
- 8] Daily retrieval of messages left after hours and respond to as required.
- 9] Scan and e-mail pertinent information to Board and Attorney.
- 10] Village Taxes collected through 11/1: \$37,394.16 + \$3,171.56 Penalties = \$40,565.72  
Unpaid: \$187,901.90 (76 parcels)
- 11] Employee Milestone Anniversaries 2015: 15 Years – 2/9 Lt. Conklin, 6/1 PO Ryle; 2/10 Jamie Turnbull; 25 Years: 7/5 Rosa Appleman; 12/1 Frank Vitarelli (ZBA); 40 Years: Chief Melchiorre 10/1

## **OCTOBER 2015 BUILDING DEPARTMENT REPORT AS SUBMITTED BY B.I. WILKINS:**

Permits Issued: 33 Building Permits    18 Rental Permits  
Fees Collected: Permits - \$11,092.83    Title - \$1,000    Rental Insp: \$550  
Certificate of Occupancy or Construction Issued: 18  
Inspections: C.O.'s: 19    Annual Fire: 6    Title: 12  
Code Enforcement: Complaints: 20    Gen'l Violations: 4    Rental Code Violations: 7  
Gasoline: 18.590 Gallons

\*Hidden Creek (214-7,8,9, & 11.1) 137 Townhouses Freeland St. Sect 3 Construction completed.

\*Smith Farm (203-1-1.1 & 1.2) 250 Patio Homes, Gilbert Street. Town & Village Planning Board

Gave final approval. Both Town & Village Planning Board's signed the maps.

\*Woodroe Estates (231-1-1.21) 60 lots Reynolds / Rye Hill – Site work ongoing Section 2. 2 model houses under construction.

### **Status:**

\*Bridges at Lake Park (Roscoe Property) – before Planning Board

\*Congregation Eitz Chaim – Site work incomplete. Village Board granted 1 year extension to complete blacktop.

\*Lenza Property 411 Route 17M (TM# 223-1-4) Site and building permits issued.

Construction started.

\*Crystal Run Healthcare – Rt 17M - Site work ongoing & BP for footing & building shell. Construction has started.

## **OCTOBER REPORT FOR DPW SUBMITTED BY BRIAN SMITH, SUPERINTENDENT:**

### **Street maintenance**

1. Leaf Pickup
2. Street sign Maintenance
3. Brush Pickup
4. Blacktop Repair

### **Park maintenance**

1. Weekly garbage pick up
2. Weekly mowing and trimming

### **Water distribution /filter plant maintenance**

1. Water line mark outs
2. Water Plant maintenance
3. Water Meter reading and billing
4. New generators installed at Well #4 and Pine Tree Pump Station

## **OCTOBER 2015 POLICE DEPARTMENT REPORT SUBMITTED BY ALEX MELCHIORRE, CHIEF:**

Calls for Service: 196 Criminal Offense 1,244 Non-criminal Offenses 55 Arrests TOTAL: 1,440

Traffic Reports: 372 Traffic Tickets 27 Parking Tickets DWI/DWAI: 4 MVA: 24

Gasoline: \$1,702.39 MVA Accident Reports: \$85 Foil Requests: \$5.00

OVERTIME: Shift Coverage –180 Court –16.5

OTHER: 152 Holiday / 4 dwi / 15 Halloween / 29 EMT / 3 Callouts / 6 Halloween Parade / 16 PTS / 13 SUP MTG / 10 Chili Detail / 7 Car Show

Training: Domestic Violence – Lee/Mahony

Report Writing – Patrol / Active Shooter Team Tactics – Gatto /Gayler

ID Theft – Tenaglia / Lee

MVA Accident Reports - \$30 Foil Requests: \$10

## **OCTOBER 2015 JUSTICE COURT REPORT:**

Total Fines: \$28,230 Total Surcharges: \$8,922 Total Parking: \$310

Total Civil Fees: \$20.45 Bail Poundage Collected: \$82.50 Total Bail Forfeited: \$1,747.50

Total for October: \$41,337.20

Vehicle & Traffic Tickets: 333 Disposed: 337

New Criminal Cases: 43 Disposed: 45 Civil Cases: 1 Disposed: 2

Paid Parking Tickets: 9 Dismissed Traffic Tickets: 59

**MONROE FIRE DISTRICT OFFICERS 2014:**

**Commissions:** Thomas M Smith, Peter Scrobe, John Centafonti, Thomas P Sullivan;  
Thomas Pascullo, Jr.  
**Secretary:** Mary Ellen Beams  
**Treasurer:** Richard Goldstein  
**Chief** Timothy W. Carr   **1<sup>st</sup> Asst.** Jonathan Dolch   **2<sup>nd</sup> Assist** Dan Bennett

**OCTOBER 2015 TREASURER’S REPORT SUBMITTED BY CATHERINE MURRAY:**

**SIGNIFICANT ACTIVITY (REVENUES)**

<b>Bank Interest</b>	<b>\$2,247.00</b>
<b>Sales Tax</b>	<b>331,049.00</b>
<b>Planning Board Fees</b>	<b>9,282.00</b>
<b>Building Permits</b>	<b>12,043.00</b>
<b>Fines &amp; Forfeited Bail</b>	<b>21,106.00</b>
<b>FEMA</b>	<b>23,994.00</b>
<b>Permits – Water</b>	<b>6,000.00</b>
<b>Insurance Recovery – Water</b>	<b>17,225.00</b>
<b>Misc Revenues – Water</b>	<b>23,055.00</b>

**SIGNIFICANT ACTIVITY (EXPENDITURES)**

<b>Auditor Contractual</b>	<b>16,625</b>
<b>PD Contractual</b>	<b>24,709</b>
<b>St Maint Asphalt</b>	<b>5,342</b>
<b>St Maint General Expense</b>	<b>9,780.00</b>
<b>St Maint Equip Maintenance</b>	<b>20,393.00</b>
<b>Source Equip Maintenance – Water</b>	<b>14,421.20</b>
<b>Purification Chemicals – Water</b>	<b>5,441.38</b>
<b>Purification Equip Maintenance – Water</b>	<b>17,777.68</b>
<b>Distribution Contractual – Water</b>	<b>43,997.00</b>
<b>Health Insurance – General Fund</b>	<b>\$90,550</b>
<b>Water Fund</b>	<b><u>13,967</u></b>
	<b>\$104,517</b>
<b>DPW BAN Equipment Principal &amp; Interest</b>	<b>\$81,635</b>
<b>DPW Facilities Bond Principal &amp; Interest</b>	<b>\$80,475</b>

**STATUS OF FY/2016 CONTINGENCY ACCOUNTS**

	<b>CURRENT</b>
<b>General Fund Appropriation – budgeted \$169,549</b>	<b>BALANCE</b>
	<b>\$143,549</b>
<b>Water Fund Appropriation – budgeted \$25,000</b>	<b>25,000</b>

**Respectfully submitted,**

**Virginia Carey**  
**Village Clerk**

