

**TRUSTEES MEETING  
TUESDAY, JUNE 16, 2015 @ 7 PM**

**Lake Street Rehabilitation Project: Prior to commencement of the Meeting, Doug Teator, P.E., Creighton Manning Engineering was present. The project incorporates the Board's recommendations and those of the public. Engineer Teator gave an overview of the project as it will go out for bid. A breakdown of the construction estimate for the project is as follows**

<u>Work Component</u>	<u>Cost Estimate</u>
Base Bid (Engineer's Estimate)	\$1,105,000
<b>Suggested Alternates:</b>	
• Asphalt (top & t&l), milling and asphalt fabric (original was mill & fill only – short term fix)	\$ 152,000
• Extended sidewalk, curb and pavement limits (change requested 5/26)	\$ 196,000
• Water Service (for Gardens in Crane Park)	\$ 10,000
• Painting Railing	\$ 18,000
• Wall stain	<u>\$ 8,000</u>
<b>Bid Alternate Total</b>	<b>\$ 384,000</b>
Contingency	\$ 71,000
<b>Construction Subtotal</b>	<b>\$1,560,000</b>
<b>Design Fee</b>	<b>\$ 118,700</b> includes add'l survey design of intersection
<b>Total Cost</b>	<b>\$1,728,700</b>

Engineer Teator stressed that all bid alternates are subject to the Board's approval at the time of bid award. Questions and comments followed. The project will completely rebuild the downtown, Mayor Purcell said.

The second of the bi-monthly meetings of the Board of Trustees was held on Tuesday, June 16, 2015 at 7:30 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, NY. Mayor James Purcell led in the pledge to the flag and called the meeting to order. Emergency exits were announced.

**Present:** Mayor Purcell; Trustees Conklin, Gormley and Chan  
**Also present:** Attorney Bonacic, Building Inspector Wilkins, Lt. Conklin and Village Clerk Carey

**Absent:** Trustee Dwyer and Treasurer Murray

**BUDGETARY TRANSFERS / MODIFICATIONS:**

On a motion by Trustee Gormley seconded by Trustee Conklin, with all in favor, the following fund transfers / modifications were approved by the Board:

<u>FROM:</u>	<u>TO:</u>
A1560 Safety Inspection Fees	A1440.450 Engineering Contractual \$2,507.25
F2770 Misc. Revenues	F8340.450 Distribution Contractual
174.75	
A2665 Sale of Equipment	A8025.410 Planning Bd Gen'l Exp 1,071.00
A2705 Donations	A7550.410 Celebrations 256.00

**LAKE STREET REHABILITATION CONSTRUCTION PROJECT BID AUTHORIZATION:**

On a motion by Trustee Conklin seconded by Trustee Gormley, the following resolution was adopted:

WHEREAS, the Village of Monroe's DPW Superintendent has advised the Village Board that he has reviewed the Bid Proposal and Plans prepared by Creighton Manning Engineering, LLP and advises the Village to advertise the project for letting, and

WHEREAS, General Municipal Law §103 requires that the Village advertise for bids and award the bid to the lowest responsible bidder(s) meeting New York State statutory requirements and the requirements set forth in the Village's bidding documents,

NOW, THEREFORE, BE IT

RESOLVED, that the Village of Monroe Board hereby authorizes and directs the Village Clerk to publish an advertisement for bids for the construction of the Lake Street Rehabilitation Project in the Village of Monroe, Orange County, (the Project), in the official newspaper for the Village and in the New York State Contract Reporter, and

BE IT FURTHER,

RESOLVED, that the Village further authorizes and directs the Village Clerk to open all bids received, read the same aloud and record the bids as is customarily done and present the bids to the next regular or special meeting of the Village Board.

Duly adopted this 16th day of June, 2015, by the following vote:

Ayes: Trustees Conklin, Gormley and Chan

Nays: None

Mayor Purcell commented that Trustee Dwyer was unable to make tonight's meeting and had submitted comments and issues he had to the Board.

**ORANGE COUNTY COMMUNITY DEVELOPMENT FY/2015 BLOCK GRANT  
ACCEPTANCE – N MAIN STREET SIDEWALKS (29/158692.7510A15):**

On a motion by Trustee Conklin seconded by Trustee Chan, the following resolution was adopted:

**2015 CDBG MUNICIPAL AGREEMENT  
NORTH MAIN STREET SIDEWALK REPLACEMENT**

WHEREAS, the Village of Monroe has entered into a municipal cooperation agreement with the County of Orange, in accordance with Section 99-h (2) of New York State General Municipal Law, to apply for and receive Community Development Block Grant ("CDBG") funds from the United States Department of Housing and Community Development ("HUD") under Title I of the Housing and Community Development Act of 1974, ("HCD Act"), as part of the Orange county Urban County Consortium for Fiscal Year 2015; and

WHEREAS, pursuant to 24 C.F.R. S. 570.501 (b) and S. 570.503, this separate agreement is necessary for the Village of Monroe to receive the CDBG funds through the County to implement community development activities.

NOW, THEREFORE, it is agreed between the County of Orange and the Village of Monroe as follows:

Office of Community Development's (OCD) FY 2015 CDBG Request for Applications and Municipality's funding application as approved by OCD outlines an activity to be undertaken by the Village of Monroe as described in the Agreement. The Village of Monroe will be responsible for administering the project in a manner satisfactory to County and HUD and consistent with 24 C.F.R. Part 570 all other applicable Federal, New York State and County laws, regulations and policies as a condition of providing these CDBG funds. The Project will include the following CDBG-eligible activities.

Activity: Public Improvements – North Main Street Improvements (29/158692.7510A15)  
\$65,000

Location: CT 141.01 Block Group 2 – North Main Street, Monroe, NY 10950

**Project Scope:** In order to improve the deteriorated sidewalk surfaces on North Main Street (CR105), between NYS Route 208 and Ash St. The Village will replace approximately 1,700 linear feet of existing sidewalk with new concrete sidewalks.

**NOW, THEREFORE, BE IT RESOLVED,** the Village of Monroe Board of Trustees authorized Mayor Purcell to sign the agreement on behalf of the Village of Monroe regarding all matters related to the financial assistance contained within the FY 2015 Municipal agreement.

**Ayes:** Trustees Conklin, Gormley and Chan  
**Nays:** None

**REQUEST FOR PROPOSALS: NORTH MAIN STREET SIDEWALK REPLACEMENT CDBG 2015 (29/158692.7510A15):**

On a motion by Trustee Conklin seconded by Trustee Chan, it was:

**RESOLVED,** the Board of Trustees authorized the Village clerk to advertise for bids for the Orange County Community Development Block Grant 2015 “North Main Street Sidewalk Replacement” Project. Publication will be on Friday, June 19, 2015. Bid opening will be on July 15, 2015 at 10 AM

**Ayes:** Trustees Conklin, Gormley and Chan  
**Nays:** None

**NYS DOT PERMIT IN CONNECTION WITH WORK AFFECTING STATE HIGHWAYS:**

On a motion by Trustee Chan seconded by Trustee Gormley, the following resolution was adopted:

**WHEREAS,** from time to time the Village receives permits from the New York State Department of Transportation and otherwise conducts activities and operations upon highways and or within right-of-way’s controlled by the state of New York for such purposes as the obstruction, installation, construction, maintenance and/or operation of facilities; and

**WHEREAS,** access and operation upon state right-of-way’s is conditioned upon compliance with Highway Law Sections 52, 103, 203 and/or 234, including the conditions that Permittee assume all responsibility for (a) the temporary control of all modes of traffic (including motorized and non-motorized travel) affected by Permittee’s operations, (b) complete restoration of state facilities to their condition prior to permitted use or activity, and (c) all claims, damages, losses and expenses.

It is hereby **RESOLVED,** that Public Works Superintendent, Brian Smith, is hereby authorized to submit a blanket work permit to the New York State Department of Transportation in conjunction with any work that affects state highways.

**Ayes:** Trustees Conklin, Gormley and Chan  
**Nays:** None

**HIGH STREET POTABLE WATER STORAGE TANK REPLACEMENT BID / GENERAL CONTRACTOR – REJECTED / REBID AUTHORIZATION:**

One bid was received and opened on June 10, 2015. Addendum 2 was issued to plan holders, but not the Village Clerk, extended the bid date to Friday, June 12<sup>th</sup> at 3 PM. It was recommended by the engineer (Mary Beth Bianconi, Sr. Project Manager, Delaware Engineering, D.P.C.) to reject the single bid for the General Contractor portion of the bid as it is in far excess for reasonable cost of the work and to rebid it.

In addition, the General Contractor’s Bid was rejected On a motion by Trustee Chan seconded by Trustee Gormley, the following resolution was duly adopted:

**REJECTION OF GENERAL CONTRACT BID AND  
AUTHORIZATION TO BID PUMP STATION AND UTILITY BUILDING**

**WHEREAS,** the Village of Monroe, Orange County, New York (hereinafter the “Village”) has established the public benefit to the Village residents through the replacement of the High Street potable water storage tank; and,

**WHEREAS, the project includes decommissioning of the existing High Street Water Tank, construction of a new one million gallon water storage tank, construction of a new 24' x 32' pump house consisting of two routine flow pumps and two high flow pumps as well as all appurtenances, and the construction of approximately 360-ft of new water main; and,**

**WHEREAS, the Village has caused an Engineering Report and Plans and Specifications for the project to be prepared by an engineer duly licensed to practice engineering in the State of New York; and,**

**WHEREAS, the Village had requested an Engineering Report and Plans and Specifications (“Bid Documents”) to be submitted to the regulatory agency with jurisdiction over the project and regulatory agency approval shall be obtained prior to award of the subject contracts; and,**

**WHEREAS, this action is subject to 6 NYCRR Part 617 of the Environmental Conservation Law (SEQRA);**

**WHEREAS, the Village authorized and conducted bidding on four separate contracts for the High Street Potable Water Storage Tank with bids due, after extension by addenda, on June 12, 2015 at 3 PM local time; and**

**WHEREAS, a single bid for the General Contract, Contract #1, was received with a bid in value far in excess for the reasonable cost of the work;**

**NOW, THEREFORE, BE IT RESOLVED in consideration of the foregoing:**

- 1. The replacement of the High Street Potable Water Storage Tank is a Type II Action under 6 NYCRR Part 617.5(c)(2).**
- 2. Bid received for Contract #1 General Contract is hereby rejected and shall be returned to the bidder with all documentation.**
- 3. The pump station and utility building associated with the replacement of the High Street Potable Water Storage Tank shall be bid as described herein in accordance with applicable General Municipal Law, Village Law, and any other application law or regulation.**
- 4. This resolution shall take effect immediately.**

**Ayes: Trustees Conklin, Gormley and Chan**

**Nays: None**

**HIGH STREET POTABLE WATER TANK REPLACEMENT BID REJECTED / REBID:**

**The Village authorized bidding on four separate contracts for the High Street Potable Water Storage Tank with bids due on June 10, 2015 at 3 PM. An addendum was issued extending the bid date to June 12, 2015 at 3 PM. Due to an administrative error in that the Village Clerk did not received the addendum with respect to bid dates, the bids for Contract #2 Demolition are unacceptable. It was recommended that the Storage Tank Replacement be rebid. On a motion by Trustee Chan seconded by Trustee Conklin, it was:**

**WHEREAS, the Village of Monroe, Orange County, New York (hereinafter the “Village”) has established the public benefit to the Village residents through the replacement of the High Street potable water storage tank; and,**

**WHEREAS, the project includes decommissioning of the existing High Street Water Tank, construction of a new one million gallon water storage tank, construction of a new 24' x 32' pump house consisting of two routine flow pumps and two high flow pumps as well as all appurtenances, and the construction of approximately 360-ft of new water main; and,**

**WHEREAS, the Village requested an Engineering Report and Plans and Specifications for the project to be prepared by an engineer duly licensed to practice engineering in the State of New York; and,**

**WHEREAS, the Village has caused said Engineering Report and Plans and Specifications (“Bid Documents”) to be submitted to the regulatory agency with jurisdiction over the project and regulatory agency approval shall be obtained prior to award of the subject contracts; and,**

**WHEREAS, this action is subject to 6 NYCRR Part 617 of the Environmental Conservation Law (SEQRA); and**

**WHEREAS, the Village authorized and conducted bidding on four separate contracts for the High Street Potable Water Storage Tank with bids due on June 10, 2015 at 3 PM local time; and**

**WHEREAS, an addendum was issued for the bidding, one of which extended the bid date to June 12, 2015 at 3 PM local time; and**

**WHEREAS, due to an administrative error in that the Clerk did not receive the addendum with respect to bid dates, the bids for Contract #2 Demolition are unacceptable;**

**NOW, THEREFORE, BE IT RESOLVED in consideration of the foregoing:**

- 1. The replacement of the High Street Potable Water Storage Tank is a Type II Action under 6 NYCRR Part 617.5(c)(2).**
- 2. Bids received for Contract #2 Demolition are hereby rejected and shall be returned in their original envelope with all documentation to the bidders.**
- 3. Contract #2 Demolition for the High Street Potable Water Storage Tank project shall be rebid as described herein in accordance with applicable General Municipal Law, Village Law, and any other application law or regulation.**
- 4. This resolution will take effect immediately.**

**Ayes: Trustees Conklin, Gormley and Chan**

**Nays: None**

**NYS UNIFORM FIRE PREVENTION & BUILDING CODE ENFORCEMENT TRAINING – DEBORAH PROULX:**

**Mayor Purcell recommended that Deborah Proulx attend the NYS Uniform Fire Prevention and Building Code Enforcement Training to obtain Code Enforcement Official Certification. The certification will enable her to interpret and enforce Zoning Code as well as provide additional coverage in the event another Building Inspector is on vacation or otherwise out of the office. On a motion by Trustee Conklin seconded by Trustee Chan, with all in favor, it was:**

**RESOLVED, the Board accepted the recommendation of Mayor Purcell and approved the attendance of Deborah Proulx at the NYS Uniform Fire Prevention and Building Code Enforcement Training to obtain Code Enforcement Certification. The course is 6 sessions, each consisting of 3 days each (8/4/15-8/6/15, 9/1/15-9/3/15, 10/6/15-10/8/15, 10/27/15-10/29/15; the final course will be held in January 2016 with date to be determined. The course will be held at the Fire Training Center, Pomona, NY from 8 AM to 4 PM. There is no fee for the course only travel expenses. Mileage will be reimbursed upon submittal of a voucher.**

**MONROE ACTIVITIES COMMITTEE CARNIVAL:**

**On a motion by Trustee Conklin seconded by Trustee Gormley, with all in favor, it was:**

**RESOLVED, the Board of Trustees approved the Activities Committee Event Application for their 2<sup>nd</sup> Annual Carnival to be held at the North Field of Crane Park from July 30<sup>th</sup> through August 2, 2015 (July 30<sup>th</sup> and 31<sup>st</sup> from 6-10 PM, August 1<sup>st</sup> and 2<sup>nd</sup> from 1 – 10 PM. Emergency services and Marshall & Sterling will be copied on approval letter.**

**Ayes: Trustees Conklin, Gormley and Chan**

**Nays: None**

**MONROE FAMILY 5K RACE SPONSORED BY CORNERSTONE MASONIC HISTORICAL SOCIETY:**

**On a motion by Trustee Conklin seconded by Trustee Gormley, with all in favor, it was:**

**RESOLVED, the Village Board approved the Monroe Family 5K Race Events Application of Cornerstone Masonic Historical Society's for a 5K Race, on Saturday, September 26, 2015 from 9 AM to 11 AM. Route: 2 loops around the Mill Ponds on the Bike Path starting and ending in front of 26 Mill Pond Parkway.**

**CORNERSTONE MASONIC LODGE OKTOBERFEST 9/26/15:**

On a motion by Trustee Gormley seconded by Trustee Conklin it was:

**RESOLVED**, the Village Board approved the Oktoberfest Event's Application of Cornerstone Masonic Lodge contingent upon filing a diagram map showing the fenced layout that has been approved by the Police Department, approval was given to hold an Oktoberfest at 300 Stage Road on Saturday, September 26, 2015 from 11 AM to 9 PM. (Wristbands will be given to Oktoberfest entrants signifying age and whether they can participate in alcoholic beverages.) A bartender will be on premises serving drinks and checking ID's. There will be a stage and band performing. A copy of the outdoor State Liquor License must be filed with the Village Clerk and Police Dept. Music must comply with the Village's Noise Ordinance (Code Section 145-3).

Ayes: Trustees Conklin, Gormley and Chan

Nays: None

**2015 MONROE COMMUNITY DAY: ROAD CLOSURE / BANNER DISPLAY / NO PEDDLING & SOLICITING / INSURANCE RIDER / PROHIBIT SKATEBOARDS, IN-LINE SKATES / DOGS**

Due to the proposed revitalization of Lake Street this summer, Action in Monroe is suspending the Cheese Festival this year. Instead, they are proposing a Monroe Community Day on Saturday, September 12, 2015 from 10 AM to 5 PM. Crane Park will be used as the event venue. Food vendors will be placed on Lake Street between the ponds. On a motion by Trustee Conklin seconded by Trustee Chan, it was:

**RESOLVED**, the Board of Trustees approved the use of Crane Park for Action in Monroe's Community Day on Saturday, September 12, 2015 from 10 AM to 5 PM:

It is further, **RESOLVED**, the Board of Trustees approved a Banner display between the ponds bringing attention to the Community Day on September 12<sup>th</sup>. It is further

**RESOLVED**, the Board of Trustees waived the "Peddling and Soliciting Regulations", Chapter 155 of the Village Code for all food / craft vendors participating in the Community Day on Saturday, September 12<sup>th</sup>. It is further

**RESOLVED**, that permits issued will not include those areas already designated for the Community Day. It is further

**RESOLVED**, the Board of Trustees approved an insurance rider to the Village's existing policy to cover the Community Day, the committee and events, the banner and Wine and Cheese Party at Museum Village on Saturday, August 22<sup>nd</sup>. It is further

**RESOLVED**, in an effort to protect the welfare and safety of all participants, the Board of Trustees **PROHIBIT** the use of Bicycles, Skateboards, In-line Skates or Roller Skates upon any public street (including the entire paved and improved surface thereof), including gutter areas, from curb to curb, sidewalk or on any public lands in the Village of Monroe within the festivity area. It is further

**RESOLVED**, that no person shall be allowed to bring their dog (s) to the Community Day. It is further

**RESOLVED**, that any person who violates these restrictions shall be considered a disorderly person and be fined \$200.

Ayes: Trustees Conklin, Gormley and Chan

Nays: None

**HUDSON VALLEY INTERNATIONAL FILM FESTIVAL RED CARPET EVENT AT TOWN OF MONROE ARTS & CIVIC CENTER 8/14 THRU 8/16:**

On a motion by Trustee Chan seconded by Trustee Conklin, it was:

**RESOLVED**, contingent upon filing a certificate of insurance naming the Village of Monroe as additional insured as outlined in the Events Application, the Board approved the request Hudson Valley International Film Festival Inc. to allow the parking of limousines in front of the Town of Monroe arts & Civic Center and to cone off 3 parking spaces on Smithfield Court and to cone off 6 parking spaces across from the Arts and Civic Center for Film Festival on August 14, 15 and 16, 2015 for a Red Carpet event of screening of independent international films.

**Ayes:** Trustees Conklin, Gormley and Chan

**Nays:** None

**MAYOR'S COMMENTS:**

**June 13<sup>th</sup> Concert (Stacy Phillips & Ron Howard in Concert):** The concert was another success for the Activities Committee. The Mayor thanked the Activities Committee and the subcommittee Elizabeth Doherty and Ron Mutone who coordinated the concerts.

**6/14 1<sup>st</sup> Village of Monroe Farmer's Market:** Trustee Conklin commented that the Farmer's Market turnout was better than expected. It was a beautiful day. Heritage Trail Walkers and those walking the ponds were drawn to the market. There was a great crowd. Six more vendors have signed up. There are now a total of 12 vendors – organic fruit, pies, bread, honey, hot sauce and jellies. Mayor Purcell congratulated the committee on the great signs they put up calling attention to the Farmer's Market.

**Heritage Trail Paving:** O.C. DPW has approved their asphalt going out to bid this week. As a result, the Heritage Trail will be paved before Labor Day.

**PUBLIC COMMENT:** # PRESENT 4 TIME: 8 PM

**Status of DPW Projects:** Supt. Smith reported that Elm Street, Ash Street and Anderson Place will be paved next week. Water line construction started today on High Street, VanKeuren Court, Cromwell Hill Road, Quaker Hill Rd and High St. During construction there will be detours. The Reynolds Road Project is on schedule and the road should be open within two weeks.

**Simon Fridlich, Hudson Valley International Film Festival,** commented that Fusion on Mill Pond Parkway will be supplying the food for the Film Festival's Red Carpet Event. This is the purpose of their event, to increase business and an opportunity to promote the village and all its businesses and the arts.

**Matt Honneinger** commented that the committee did a great on the Farmer's Market. The PD is doing a great job on Stage Road on patrolling Stage Road during the Reynolds Road closure. Mr. Honneinger suggested if the Heritage Trail is paved the Board should consider a bike rental for the Heritage Trail. Perhaps a returning veteran could run the concession on weekend, perhaps in conjunction with Joe's Fix-it. Do something for your local serviceman.

**Bus Rental Agreement:** John Battaglia, Chairman of the Monroe Joint Park Recreation Commission commented on the Bus Agreement issue with Monroe-Woodbury for the summer Youth Activity Camp. Mayor Purcell said he received the agreement today from M-W's counsel. He called them immediately and told them the agreement is not going to work. For the last 20 years all the Park Commission had to provide was a certificate of insurance and the camp paid the bus driver. Monroe-Woodbury claims that the commission is not recognized as a body of government. It actually is, they are funded by two municipalities through resolutions. GML 243 outlines why it is possible as does NYS Education Law 1501-b. In the past a Building Rental Agreement was used. The school district will contact their attorney and re-review the agreement. Mayor Purcell expects to hear from Monroe-Woodbury's attorney tomorrow.

**EXECUTIVE SESSION / ADJOURNMENT:**

On a motion by Trustee Conklin seconded by Trustee Gormley, and carried, there being no further business the meeting was adjourned at 8:10 PM.

## **MONTHLY REPORTS:**

Department reports were accepted as file on a motion by Trustee Chan, seconded by Trustee Conklin, with all in favor, the department monthly reports were accepted and filed.

## **MAY 2015 VILLAGE CLERK'S REPORT:**

- 1] Minutes prepared, associated correspondence completed for the May 5<sup>th</sup> and May 19<sup>th</sup> Village Board Meetings.
- 2] Permits issued: Handicap: 11 Garage Sale Permits: 16 FOIL Requests: 1
- 3] May Water Rents (Cash & money orders only) collected: \$3,389.21
- 4] Closed out mailing machine for month on 5/29.
- 5] 5/18 Attended dedication at Monroe Post Office for Gregg Wenzel
- 6] Legal Notices Published: Tax Collection Notice, RFP Curbs & Sidewalks, RFP Road Reclamation; RFP Water Storage Tank Replacement.
- 7] Bi-Weekly payroll worksheets completed and submitted.
- 8] Daily retrieval of messages left after hours and respond to as required.
- 9] Scan and e-mail pertinent information to Board and Attorney.
- 10] Mailed Village Tax Bills on May 27<sup>th</sup>
- 11] Required paperwork filed with Orange County Department of Human Resources including Certified Payroll.
- 12] One Notice of Claim filed 5/11/15 (Police Dept)

## **MAY 2015 BUILDING DEPARTMENT REPORT AS SUBMITTED BY B.I. WILKINS:**

Permits Issued: 40 Building Permits 7 Rental Permits 1 Outdoor Café  
Fees Collected: Permits - \$9,609.09 Rentals - \$225 Title - \$1,500 Café: \$50 Fire: \$25  
Expired Permit Renewals: \$150  
Certificate of Occupancy or Construction Issued: 19  
Inspections: C.O.'s: 19 Rentals: 14 Annual Fire: 10 Title: 15  
Code Enforcement: Rental Code Violations: 6 Gen'l Violations: 6 Gasoline: 17.092 Gallons

\*Hidden Creek (214-7,8,9, & 11.1) 137 Townhouses Freeland St. Sect 3 under Construction.

\*Smith Farm (203-1-1.1 & 1.2) 250 Patio Homes, Gilbert Street. Town & Village Planning Board reviewing project.

\*Village Gate (206-5-1) 18 lots Quaker Hill & High St – Last single family house near completion

\*Woodroe Estates (231-1-1.21) 60 lots Reynolds / Rye Hill – Road work ongoing Section 2. Developer applied for permit to build model house.

### **Status:**

\*Bridges at Lake Park (Roscoe Property) – before Planning Board

\*Congregation Eitz Chaim – Site work incomplete. Village Board granted 1 year extension to complete blacktop.

\*Lenza Property 411 Route 17M (TM# 223-1-4) Planning Board site plan extended

\*Monroe Free Library – Construction completed. C.O. issued. Separate site work permit extended, to 6/1/15. The site work striping of the parking spaces and signage is completed but some miscellaneous items need to be finished.

\*Crystal Run Healthcare – Rt 17M - Site clearing completed.



**MAY REPORT FOR DPW SUBMITTED BY BRIAN SMITH, SUPERINTENDENT:**

**Street Maintenance**

1. Street sweeping
2. Street sign Maintenance
3. Catch basin repair
4. Micro paving Pine tree subdivision, Highland, Park, Brooks, Forest, Charlotte.
5. Drainage repair on Franklin Ave.; High St.

**Park Maintenance**

1. Weekly garbage pick up
2. Tree trimming
3. Plant flowers throughout the park
4. Weed harvest of ponds and chemical treatment

**Water Distribution Maintenance/Filter Plant Maintenance**

1. Water line mark outs
2. Water Plant maintenance
3. Reservoir treated
4. Well house and pump house mowing
5. Sampling as required
6. Race track well completed

**MAY 2015 POLICE DEPARTMENT REPORT SUBMITTED BY ALEX MELCHIORRE, CHIEF:**

**Calls for Service: 179 Criminal Offense 1,107 Non-criminal Offenses 77 Arrests TOTAL: 1,286**

**Traffic Reports: 287 Traffic Tickets 22 Parking Tickets DWI/DWAI: 7 MVA: 25**

**Gasoline: \$1,868.13 / 898 gallons MVA Accident Reports: \$25 Foil Requests: \$3**

**OVERTIME: Shift Coverage -302.5 Court - 26**

**OTHER: 144 Holiday 9 Dispatch Mtg 8 BUNY 7 Concert 20.5 FATS Training 27 EMT 18 Parade 35 STOP DWI 4.5 Cases**

**Training: Active Shooter - Amatetti / Gatto / Gomezvega  
Dispatcher Training / FATS - Police Officers**

**MVA Accident Reports - \$65**

**FOIL Requests - \$9.50**

**MAY 2015 JUSTICE COURT REPORT:**

**Total Fines: \$24,248.57 Total Surcharges: \$9,806.75 Total Parking: \$430**

**Total Civil Fees: \$1,422.00 Bail Poundage Collected: \$43.50 Total Bail Forfeited: \$1,400**

**Total for May: \$37,350.82**

**Vehicle & Traffic Tickets: 328 Disposed: 323**

**New Criminal Cases: 87 Disposed: 44 Civil Cases: 4 Disposed: 5**

**Paid Parking Tickets: 15 Dismissed Traffic Tickets: 54**

**MONROE FIRE DISTRICT OFFICERS 2014:**

**Commissions: Thomas M Smith, Peter Scrobe, John Centafonti, Thomas P Sullivan;  
Thomas Pascullo, Jr.**

**Secretary: Mary Ellen Beams**

**Treasurer: Richard Goldstein**

**Chief Timothy W. Carr 1<sup>st</sup> Asst. Jonathan Dolch 2<sup>nd</sup> Assist Dan Bennett**

**APRIL 2015 TREASURER'S REPORT SUBMITTED BY CATHERINE MURRAY:**

**SIGNIFICANT ACTIVITY (REVENUES)**

<b>Bank Interest</b>	<b>\$ 581</b>
<b>Sales Tax</b>	<b>296,642</b>
<b>Rental Revenue</b>	<b>6,390</b>
<b>Building Permits</b>	<b>14,232</b>

<b>Court Revenue (March)</b>	<b>27,745</b>
<b>Sale of Equipment</b>	<b>11,540</b>

**SIGNIFICANT ACTIVITY (EXPENDITURES)**

<b>PD Other Equipment</b>	<b>\$7,935</b>
<b>PD Contractual</b>	<b>5,581</b>
<b>PD Building Maintenance</b>	<b>\$13,233</b>
<b>St Adm General Expense</b>	<b>\$ 7,126</b>
<b>St Maint Other Equipment</b>	<b>100,655</b>
<b>St Maint Asphalt</b>	<b>35,026</b>
<b>St Maint Oiling</b>	<b>7,385</b>
<b>St Maint Equipment Maint</b>	<b>5,827</b>
<b>Snow Removal General Expense</b>	<b>30,556</b>
<b>Park General Expense</b>	<b>5,919</b>
<b>Parks General Maint</b>	<b>7,299</b>
<b>Storm Sewers General Expense</b>	<b>11,173</b>
<b>Source General Expense (Water Fund)</b>	<b>5,720</b>
<b>Source Contractual (Water Fund)</b>	<b>83,097</b>
<b>Purification Equipment (Water Fund)</b>	<b>8,192</b>
<b>Purification Chemicals (Water Fund)</b>	<b>8,990</b>

<b>Health Insurance – General Fund</b>	<b>\$91,765</b>
<b>Water Fund</b>	<b><u>10,888</u></b>
	<b>\$102,653</b>

<b>Serial Bond Interest – General Fund</b>	<b>\$5,238</b>
<b>Water Fund</b>	<b><u>5,238</u></b>
	<b>\$10,475</b>

<b>STATUS OF FY/2015 CONTINGENCY ACCOUNTS</b>	<b>CURRENT</b>
	<b>BALANCE</b>
<b>General Fund Appropriation – budgeted \$73,093</b>	<b>\$59,331</b>
<b>Water Fund Appropriation – budgeted \$25,000</b>	<b>25,000</b>

**COMMENTS:**

**11 months of fiscal year completed and expenses should be at 91.7%. Expenses are at 88.0% for General Fund and 84.7% for the Water Fund.**

