

**BOARD OF TRUSTEES MEETING
TUESDAY, OCTOBER 21, 2014**

The second of the bi-monthly meetings of the Board of Trustees was held on Tuesday, October 21, 2014 at 7 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, NY. Mayor James C. Purcell called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

Present: Mayor Purcell; Trustees Gormley, Conklin, Dwyer and Chan
Also present: Chief Melchiorre, Building Inspector Wilkins, Treasurer Murray and Village Clerk Carey

Attorney Bonacic arrived at 7:10 PM

Absent: DPW Supt Smith (away at NYCOM Public Works School 10/20-10/22)

BUDGETARY TRANSFERS:

On a motion by Trustee Gormley seconded by Trustee Conklin, with all in favor, it was:

RESOLVED, the Board of Trustees authorized the Treasurer to make the following budget transfers / modifications to balance the budget:

<u>FROM:</u>	<u>TO:</u>	
A2665 Sale of Equipment	A5110.250 St Maint other Equipment	\$4,000.00
A2665 Sale of Equipment	A3120.453 PD Auto Maintenance	\$2,268.00

Budget Modification

A1560 Safety Inspection Fees	A1140.450 Engineering Contractual	\$14,812.50
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VILLAGE GATE (1997 ROCKLAND PROPERTIES) LETTER OF CREDIT RELEASE:

On a motion by Trustee Conklin seconded by Trustee Dwyer, it was:

WHEREAS, the Village Board at their 9/16/14 Meeting accepted the deed and easement and dedication of roadway system located within the Village Gate subdivision; and

WHEREAS, the Superintendent of the Village of Monroe Department of Public Works finds this roadway for the Village Gate subdivision acceptable per Village standards.

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees release the Performance Bond / Letter of Credit held by the Village in the amount of \$165,151.50 back to 1997 Rockland Properties, 18 Laurel Road, New City, NY 10956 (Letter of Credit #121 issued by Greater Hudson Bank, N.A., Middletown, NY).

Ayes: Trustees Gormley, Conklin, Dwyer and Chan
Nays: None

WATER CHEMICAL BID RFP 2015:

On a motion by Trustee Gormley seconded by Trustee Chan, and carried, it was:

RESOLVED, the Board of Trustees authorized the Village Clerk to prepare and advertise for Chemicals per the Water Department's specifications for calendar year 2015.

SEASONAL HEAVY EQUIPMENT OPERATOR: JAMES A. GULICK

On a motion by Trustee Gormley seconded by Trustee Conklin, it was:

RESOLVED, the Village Board approved the appointment of James A. Gulick, 9 Shadowmere Road, Monroe, NY to the position of seasonal full-time Heavy Equipment Operator, for snow plowing events only, for the period 11/1/14 to 4/1/15 at the hourly rate of \$25.25/hour.

Ayes: Trustees Gormley, Conklin, Dwyer and Chan
Nays: None

Attorney Bonacic arrived (7:10 PM).

INTER-MUNICIPAL AGREEMENT WITH COUNTY FOR OWNERSHIP & RESPONSIBILITY FOR PORTION OF COUNTY RD 105, COUNTY ROAD 40, COUNTY ROAD 19 & COUNTY ROAD 5:

On a motion by Trustee Chan seconded by Trustee Conklin, it was:

WHEREAS, the County of Orange maintains County Road 105, North Main Street / Spring Street, from NYS Route 208 to the most easterly Village of Monroe / Town of Monroe municipal boundary line located southwest of the intersection of County Road 105, North Main Street / Spring Street and County Road 40, Freeland Street; and

WHEREAS, the County currently owns and maintains County Road 40, Freeland Street, from NYS Route 17M to the Village of Monroe / Town of Monroe municipal boundary line located southwest of the intersection of County Road 40 and County Road 105 and from the Village of Monroe / Town of Monroe municipal boundary line to the intersection of County Road 105 and County Road 40; and

WHEREAS, the County owns and maintains Freeland Street Bridge #1 (BIN# 3040530) on County Road 40, Freeland Street over the Heritage Trail and also owns and maintains Freeland Street Bridge #2 (BIN# 3364840) on County Road 40, Freeland Street over the Ramapo River; and

WHEREAS, the County currently owns and maintains County Road 19, Still Road/Orange Turnpike, from the intersection of NYS Route 17M and County Road 19, Still Road/Orange Turnpike to the most southerly Village of Monroe/Town of Monroe municipal boundary line; and

WHEREAS, the County currently owns and maintains County Road 5, Lakes Road, from the intersection of NYS Route 17M and County Road 5, Lakes Road to the most southerly Village of Monroe/Town of Monroe municipal boundary line; and

WHEREAS, all of County Route 105, County Road 40, County Road 19 and County Road 5 serve the traveling public at large and connect Town roads and NYS roads; and

NOW, THEREFORE, pursuant to General Municipal Law Article 5-G, and in consideration of the mutual covenants to be contained in an agreement between the County of Orange and Village of Monroe, the Village shall take over ownership and responsibility of the roads above mentioned currently owned and maintained by the County.

It shall be agreed that the agreement can only be terminated upon mutual consent or upon a default that is not cured in a reasonable amount of time. It is further

RESOLVED, content of agreement was approved by the Village Attorney, Scott Bonacic, the Mayor was authorized to sign the final amended Inter-Municipal Agreement with the County.

Ayes: Trustees Gormley, Conklin, Dwyer, Chan

Nays: None

Comments:

Trustee Dwyer voiced his concerns. He assumes there will be no maintenance other than seasonal snow removal? However, even though it is new, the bridge and under County Route 5 (Lakes Road), there is a bridge/culvert bringing the headwater back into the ponds through Horseshoe Falls. That would become the Village's responsibility. We have our hands full with the maintenance of what we have now and the manpower to do it. Our consulting engineer mentioned the benefit would be the redundancy of permits required for work. But, when you count the property owners encroaching the County road, you are really talking about a minimal advantage as opposed to the village as a whole.

Trustee Conklin feels it is a great idea to take over these County roads.

Mayor Purcell said there are advantages and disadvantages as Trustee Dwyer pointed out. There are future costs. But there are savings for the Village. Last year 2 projects occurred along North Main Street and due to county requirements, these projects were delayed for the applicant and drove up the costs. It gives us the opportunity to control our own destiny on traffic flows and what comes on our village roads, i.e., types of vehicles, speed limits and safety at schools. They are going to make improvements with today's standards. After the last two hurricanes, every time something had to be done in an expedient way, we were left on our own for survival. These roads are in the Village. If we want to put in sidewalks, we have to get permission from the County and there is no guarantee permission will be given. If we do, lease agreements are required. This will end that red tape. There are pros and cons. Mayor Purcell feels there is a cost for doing business. But, when you consider your own destiny, you have a better opportunity of creating the type of quality of life that you want. It is easier when you don't have to rely on someone else.

Trustee Gormley questioned how much the traffic lights cost to maintain. Mayor Purcell said it is minimal. Everything is LED. Unless a pole gets knocked down, it is minimal. If we want to change traffic patterns, we could.

Trustee Chan agreed with Mayor Purcell that it is a good idea. Three years ago during a large snow storm, for safety reasons near the school with kids crossing the street, there were large piles of snow that impeded sight and narrowing of the roadway turning into the school. We requested the County remove the snow on their road to improve conditions. They said they would get to it. We sent our DPW out to clear it in the interest of safety.

Trustee Dwyer asked if there were any problems with the bridge. Attorney Bonacic advised that from a legal standpoint, no. It was recommended that Trustee Dwyer speak to DPW Supt. Smith and see what his feels are on the matter.

INTERMUNICIPAL AGREEMENT WITH COUNTY SEQRA ACTION:

On a motion by Trustee Chan seconded by Trustee Conklin, with all in favor, it was:

RESOLVED, THE Board of Trustees declared the Village of Monroe as lead agency as it pertains to the Inter-Municipal Agreement with County for Ownership & Responsibility for portions of the following roads as they intersect with the Village of Monroe Boundary: All of County Road 105, County Road 40, County Road 19 and County Road 5. The Board classified this a Type II Action under SEQRA.

SALE OF 2008 FORD CROWN VICTORIA: see minutes page 37

As a result of placing the 2008 Ford Crown Victoria (Vin # 2FAHP71V28X166573) out for auction, the high bid was in the amount of \$2,268. On a motion by Trustee Dwyer seconded by Trustee Chan, with all in favor, it was:

RESOLVED, the Board directs the Treasurer to deposit the check received for the sale of the 2008 Ford Crown Victoria into Police budget line A3120.453, Automotive Maintenance.

Vehicle will be removed from inventory and Marshall and Sterling will be notified.

COMBINED INSURANCE COMPANY VOLUNTARY SUPPLEMENTAL INSURANCE BENEFIT:

This matter was tabled to the November 18th Meeting Agenda. Question was raised as to whether this voluntary supplemental insurance benefit through payroll deduction is available to all employees or just the Police Department will be investigated.

NOVEMBER 6TH MEETING CANCELLED:

Due to a scheduling conflict with the Village Justice Court, the first monthly meeting of the Board of Trustees schedule for Thursday, November 6th (Tuesday, November 4th Election Day) has been cancelled. The Next meeting will be held on November 18th.

BID: VILLAGE HALL ROOF

As a result of ice buildup on the roof last winter, damage was sustained. A claim was submitted to Marshall & Sterling and payment for repairs received. Building Inspector Wilkins sought bids to complete the work. Three bids were received (Precision Roofing \$3,950, Michael

Stevens \$3,150 & Serrano Roofing \$2,923.42). On a motion by Trustee Dwyer seconded by Trustee Conklin, it was:

RESOLVED, the Board of Trustees approved the low bid received from Serrano Roofing, Middletown, NY in the amount of \$2,923.42 to complete the roof repair at Village Hall. Money to be allocated from budget line A1620.452.

Ayes: Trustees Gormley, Conklin, Dwyer and Chan

Nays: None

AGREEMENT: M-W SCHOOL BUS LEASE

On a motion by Trustee Conklin seconded by Trustee Chan, it was:

RESOLVED, the Board of Trustees approved renewal of a “School Bus Lease Agreement” between the Village of Monroe and the Monroe-Woodbury School District for the purpose of leasing a school bus for use by the Police Department. Term of lease shall be one year beginning on 7/1/14 to 6/30/15 at the rate of \$1/year. The Village shall be responsible for all costs and expenses associated with the operation, maintenance and repair of the equipment, including but not limited to the cost of public liability and property damage insurance, fire insurance and compensation insurance of drivers and the cost of collision insurance on a per mile basis to be provided to the Village at the beginning of the term. At the conclusion of the lease, the Village shall deliver to the School District any and all records relating to its use of the equipment to the School District. It is further

RESOLVED, the Village shall provide the School District with an insurance certificate naming the Monroe-Woodbury School District as an additional insured party and evidencing the following minimum coverage’s and limits: (a) commercial general liability insurance \$1,000,000 per occurrence / \$2,000,000 aggregate; (b) vehicle rental insurance \$1,000,000 per occurrence / aggregate; and (c) worker’s compensation and disability insurance at the statutory limits. It is further

RESOLVED, the Village will defend, indemnify and hold harmless the School District for any claims, demands, lawsuits, judgments, losses or expenses (including reasonable attorney’s fees) arising from their use of the School District vehicle under this Agreement, which is caused by or results from the negligence of any of its officers, employees, agents or representatives, to the maximum extent permissible by law. It is further

RESOLVED, either party may cancel this Agreement without cause, upon not less than 30 days prior written notice delivered to other party via certified mail, return receipt requested.

RESOLVED, that Mayor Purcell is hereby authorized to sign said agreement to be returned to the Board of Education of the Monroe Woodbury School District.

Ayes: Trustees Gormley, Conklin, Dwyer and Chan

Nays: None

MAYOR’S REPORT:

Mayor Purcell reminded everyone that the Activities Committee’s Halloween Parade will be held this Sunday, 10/26. The parade will begin at 12:30 PM with line-up at the commuter Parking Lot on Mill Pond Parkway. It will proceed through the Village downtown to Smiths Clove Park. There we will join the festivities with pumpkin painting and hayrides.

Mayor Purcell thanked Trustee Conklin for taking the leadership role and putting everything together for the Halloween Parade. Trustee Gormley was thanked for assisting. These trustees are very active in what they do for our community.

BOARD COMMENT:

Trustee Conklin thanked Mayor Purcell for decorating the Gazebo himself. He did a fabulous job!

Mayor Purcell added that the Girl Scouts deserve recognition as does the Monroe Garden Club girls for decorating on 10/18 and supplying the corn stalks and scarecrows around the village and the Monroe-Woodbury Art students for their window painting.

Mayor Purcell and the Board recognized the Girl Scout Troops for work they have done at their garden in Crane Park and at Airplane Park.

PUBLIC COMMENT: **#PRESENT: 2** **Time: 7:30 PM**

Lorraine Loening echoed Trustee Conklin's sentiment, the Halloween decorations look awesome!

Mrs. Loening commented at the Town Board Meeting last night, Supervisor Doles talked about the Village's involvement in the municipal land at Orange & Rockland Lake. Mayor Purcell said we are not involved. The YMCA is the tenant of the building. The building is in the village. The YMCA is in a situation and will be coming before our Planning Board looking for expansion. We are looking to help them in any legal way we can at no cost to the Village of Monroe. There has been discussion about a road/driveway. There are more entities involved – Orange County Government and NYS DOT. There are legal issues the Village Attorney is reviewing for the Village. But at the end of the day if the village can help anyone in a situation at no cost to the taxpayer and keep a viable business in the community, it is a great idea. We are talking to the entities involved about a road that we own. It's not there anymore, it's collapsed. We still own the right-of-way. At the time Supervisor Doles was a Councilman it was discussed. There was a proposed plan if Crystal Run Healthcare's project had gone through. Whatever happens, there will be no cost to the Village of Monroe.

ADJOURNMENT:

On a motion by Trustee Chan seconded by Trustee Conklin, and carried, no further business, the meeting was adjourned at 7:40 PM.

Respectfully submitted,

Virginia Carey
Village Clerk

MONTHLY REPORTS:

Department reports were accepted as filed on a motion by Trustee Dwyer, seconded by Trustee Chan, with all in favor, the department monthly reports were accepted and filed.

SEPTEMBER 2014 VILLAGE CLERK'S REPORT:

- 1] Minutes prepared, associated correspondence completed for September 2nd and September 16th Meetings.
- 2] Permits issued: Handicap: 5 Garage Sales: 19
- 3] August Water Rents (Cash & money orders only) collected: \$2,965.07
- 4] Closed-out mailing machine for monthly department's postage amounts on 9/30.
- 5] Required paperwork filed with Orange County Department of Human Resources for personnel changes.
- 6] Village Taxes collected: \$38,298.05 (Penalty \$2,595.09) (Taxes Collected: \$6,041,133.18 / Uncollected: \$220,992.33)
- 7] Bi-Weekly payroll worksheets completed and submitted.
- 8] Daily retrieval of messages left after hours and respond as required.
- 9] Scan and e-mail pertinent information to Board and Attorney.
- 10] Health Insurance Transactions for September: 2
- 11] 9/16 NYS Municipal Workers Comp Alliance Workshop: "Right to know Refresher / Safe Work Practices / Workplace Violence Prevention Refresher / Sexual Harassment Refresher Attending: 13 MPD / 11 DPW / 3 Water / 7 Village Hall

SEPTEMBER 2014 BUILDING DEPARTMENT REPORT AS SUBMITTED BY B.I. WILKINS:

Permits Issued: 25

Fees Collected: Permits - \$4,291.61 Rentals: \$100 Title: \$700

Certificate of Occupancy or Construction Issued: 45

Inspections: Construction: 18 C.O.'s: 45 Title: 9 Rentals: 17 Annual Fire: 2

Code Enforcement: Violations: 2 Complaints: 3

Gasoline: 14.20 Gallons (\$41.18)

*Hidden Creek (214-7,8,9, & 11.1) 137 Townhouses Freeland St. Sect 3 under Construction.

*Smith Farm (203-1-1.1 & 1.2) 250 Patio Homes, Gilbert Street. Town & Village Planning Board reviewing project.

*Village Gate (206-5-1) 18 lots Quaker Hill & High St – Last single family house completed

*Woodroe Estates (231-1-1.21) 60 lots Reynolds / Rye Hill – Road work ongoing.

Status:

*Bridges at Lake Park (Roscoe Property) – before Planning Board

*Congregation Eitz Chaim – Site work incomplete. Village Board granted 1 year extension to complete blacktop.

*Lenza Property 411 Route 17M (TM# 223-1-4) Planning Board site plan extended

*Mavis Tire Store construction & site Work Underway

* Monroe Free Library – Moved to temporary location – site & construction work underway

SEPTEMBER 2014 DPW REPORT SUBMITTED BY BRIAN SMITH, SUPERINTENDENT:

Street Maintenance

1. Street paving
2. Street sweeping
3. Retention basin cleaning and mowing
4. Catch basin repair Rye hill rd.
5. Rye hill road paving completed
6. Road side mowing/right of way mowing

Park Maintenance

- 1] Weekly garbage pick up
- 2] Weekly mowing
- 3] Weed harvest of ponds
- 4] Ponds treated for algae

Water Distribution Maintenance/Filter Plant Maintenance

1. Water line mark outs
2. Meter repairs
3. Monthly maintenance scheduled at Filter Plant
4. Monthly , quarterly and daily sampling of water
5. Reservoir treated for algae
6. Clark st water line installed
7. Rye hill water line installation completed
8. Hydrant flushing system wide

SEPTEMBER 2014 POLICE DEPARTMENT REPORT SUBMITTED BY ALEX MELCHIORRE, CHIEF:

Calls for Service: 174 Criminal Offense 1,187 Non-criminal Offenses 38 Arrests TOTAL: 1,361

Traffic Reports: 374 Traffic Tickets 45 Parking Tickets DWI/DWAI: 4 MVA: 13

Gasoline: \$2,986.17 / 1,106.75 Gallons MVA Accident Reports: \$65.00 Foil Requests: \$17.25

OVERTIME: Shift Coverage –143 Court – 1

OTHER: 42 CASES / 25 Cheese Festival / 53 CVE / 2 Safe Stop / 36 EMT / 11 Dancing in the Streets / 5 CPSS Event / 15 Workplace Violence / 3 - 9/11 / 8 Verbal Judo / 3 Pine Tree Drill

Training: Verbal Judo – Mahoney / Basic Crime Inv. – Lee / NIK – Ryle, GomezVega, Grosso, Gayler, Gattom Guzman / Blood Bourne Pathogens – Officers & Dispatachers / Hazardous

Chemicals

Officers & Dispatachers / Workplace Violence – Melchiorre, Martini, Amatetti, Tenaglia, Lee, Ryle, Fremgen, Housekeeper, Arndt, Krauss, Dunn, Grosso, Gayler, Contaxis

Accident Reports: \$85 FOIL Requests: \$14.75

The Police Department has been awarded \$5,200 by the NYS Governor's Traffic Safety Committee to participate in the statewide Police Traffic Services Program. The goal of the program is to increase seatbelt usage and reduce aggressive speeding, distracted and other dangerous driving behaviors. The grant period is from 10/1/14 through 9/30/15. The department is required to participate in the National Click it or Ticket mobilization.

SEPTEMBER 2014 JUSTICE COURT REPORT:

Total Fines: \$21,585.00 Total Surcharges: \$9,737 Total Parking: \$710
 Total Civil Fees: \$3,223 Bail Poundage Collected: \$70.50 Total Bail Forfeited: \$300
 Total for September: \$35,625.50

Traffic Tickets: 409 Disposed: 337
 New Criminal Cases: 52 Disposed: 56
 Civil Cases: 1 Disposed: 4
 Paid Parking Tickets: 19 Dismissed Traffic Tickets: 123

MONROE FIRE DISTRICT OFFICERS 2014:

Commissions: Thomas Smith, Peter Scrobe, John Centafonti, Thomas P Sullivan;
 Thomas Pascullo, Jr.
 Secretary: Mary Ellen Beams
 Treasurer: Richard Goldstein
 Chief Timothy W. Carr 1st Asst. Jonathan Dolch 2nd Assist Dan Bennett

SEPTEMBER 2014 TREASURERS REPORT SUBMITTED BY CATHERINE MURRAY:

SIGNIFICANT ACTIVITY (REVENUES)

Bank Interest	\$ 1,189
Gross Utility Tax	21,604
Planning Board Fees	5,713
Building Permits	5,130
Court Fees – August	18,789
Revenue Sharing Aid	31,456
Per Capita Aid	8,892

SIGNIFICANT ACTIVITY (EXPENDITURES)

Auditor Contractual	\$ 6,000
Engineering Fees	11,997
PD Motor Vehicles	7,923
PD Building Maintenance	6,150
St Maintenance Asphalt	132,478
St Maint Equipment Maintenance	7,390
CHIPS Improvements	133,794
Street Lighting Street	12,548
Parks Contractual	7,018
Storm Sewers Gen'l Exp	10,987
PD Serial Bond Principal & Interest	71,056
St Sweeper Installment Debt	45,363
Distribution Gen'l Exp – Water Fund	29,344
Serial Bond Principal & Interest	51,250
Workers Compensation – General Fund	45,114
- Water Fund	<u>9,541</u>
	\$45,684
Health Insurance – General Fund	\$86,913
Water Fund	<u>10,468</u>
	\$97,381

Status of FY/2015 Contingency Accounts

General Fund Appropriation – budgeted \$73,093	\$73,093
Water Fund Appropriation – budgeted \$25,000	25,000