

**BOARD OF TRUSTEES MEETING  
TUESDAY, JUNE 19, 2012**

The second of the bi-monthly meetings of the Board of Trustees was held on Tuesday, June 19, 2012 at 7 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, NY. Mayor James Purcell called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

**Present:** Mayor Purcell; Trustees Gormley, Chan, Wright and Conklin

**Also present:** Attorney Bonacic, Treasurer Murray, DPW Supt. Smith and Village Clerk Carey

**Absent:** Police Chief Giudice and Building Inspector Wilkins

**BUDGETARY TRANSFERS / MODIFICATIONS:**

On a motion by Trustee Gormley seconded by Trustee Conklin, with all in favor, it was:

**RESOLVED**, the Board of Trustees authorized the Treasurer to make the following fund transfers / modifications to balance the budget for fiscal year 2012:

<b>FROM:</b>	<b>TO:</b>	
A1990.490 Contingency	A8020.450 Planning Contract'l	\$16,112.50
A5110.100 St Maint PS	A8170.100 St Cleaning	11,630.00
A5110.100 St Maint PS	A7110.100 Parks PS	8,137.00

**BUDGET MODIFICATIONS**

A2680 Insurance Recoveries	A3120.453 PD Auto Maint	\$ 2,225.61
A1789 Other Transportation Dept Inc.	A5110.410 St Maint Gen'l Exp	107,143.05
A1789 Other Transportation Dept Inc.	A5110.120 St Maint Overtime	4,983.61

**PD SEMI-ANNUAL LEASE BILLING FOR RADIO SYSTEM:**

On a motion by Trustee Wright seconded by Trustee Chan, and carried, it was:

**RESOLVED**, in accordance with our procurement policy, the following budgeted maintenance agreement was approved for payment:

Goosetown Communications, 58 North Harrison Ave., Congers, NY 10920 for semi-annual lease billing for their radio system for June 2012 through November 2012 at a cost of \$15,150 (budget line A3120.418).

**Ayes:** Trustees Gormley, Chan, Wright and Conklin

**Nays:** None

**PD IACP NET ANNUAL RENEWAL AGREEMENT:**

On a motion by Trustee Wright seconded by Trustee Conklin, and carried, it was:

**RESOLVED**, in accordance with the Village's Procurement Policy, the following contract renewal was approved by the Board:

Login / IACP Net, 7250 Hudson Blvd N Ste 130, St Paul, MN 55128 fir computer based on-line information library of innovative programs and case studies of how local law enforcement departments and other agencies address issues. Annual Fee \$500 from budget line A3120.450 Contractual. Contract period 6/2/12 through 6/1/13.

**DPW BID AWARD – INSTALLATION OF 12” WATERMAIN LINE STOPS & VALVES:**

Two bids were received and opened on Wednesday, June 13, 2012 at 10 AM for the installation of 12” water main line stops and valves. Bids were reviewed and references for quality of work checked by the Village’s engineer Lanc & Tully (John O’Rourke). All required documentation and bidding certification to consider their bid was complete. The recommendation is that the bid be awarded to the low bidder, JoGi Construction from Livingston, NJ. On a motion by Trustee Gormley seconded by Trustee Wright, it was:

**RESOLVED**, the Board of Trustees award the bid for emergency the expenditure for broken infrastructure for the Installation of 12” Water main Line Stops and Valves to JoGi Construction, Inc., 355 Eisenhower Parkway, Suite 103, Livingston, NJ 07039 in the amount of \$53,000 (Lakes Road) for the base bid and \$48,500 (Mack Place) for the alternate bid.

**Ayes:** Trustees Gormley, Chan, Wright and Conklin

**Nays:** None

The project is expected to take 2 weeks, four days for each area. Notification to homeowners will be made.

**DPW BID AWARD – 2012 F150 4X4 SS CREW CAB W/TRADE-IN AND F/350 4X4 CREW CAB:**

Bids were received from Healey Ford Lincoln Mercury of Goshen, NY for a 2012 F150 4x4 SS Crew Cab with Trade-in and on a F350 4x4 Crew Cab. It was the recommendation of the DPW Supt. that bids be awarded to the sole bidder Healey. On a motion by Trustee Gormley seconded by Trustee Wright, with all in favor, it was:

**RESOLVED** the Board accepted the recommendation of DPW Supt. Smith and declares the following equipment surplus to the needs of the Village and approve its being traded on a new vehicle: 2008 Ford R25 Red Pickup Vin# 1FTSX21508EE05624. It is further

On a motion by Trustee Gormley seconded by Trustee Chan, with all in favor, it was:

**RESOLVED**, the Board of Trustees awarded the DPW truck bids as follows, to Healey Ford Lincoln Mercury, 2528 Route 17M, Goshen, NY 10924 as follows:

**F/150 4X4 SS Crew Cab with trade-in of 2008 F250 Red Pickup, as referenced above, in the amount of \$24,109 from budget line A5110.250, and an**

**F/350 4X4 Crew Cab in the amount of \$38,247 from budget line A5110.250.**

**Ayes:** Trustees Gormley, Chan, Wright and Conklin

**Nays:** None

Trustee Chan questioned why we weren’t purchasing through State Bid. Supt. Smith said we cannot do a trade-in with State Bid. There are benefits to buying local for maintenance. The local dealer has provided technical training in the past for our mechanic at no cost. State Bid has a 14-16 day build out for delivery. The local dealer we can make delivery on Thursday, 6/21.

**WRIGHT RISK MANAGEMENT 2012 WORKERS COMPENSATION CLAIMS RUNOFF MANAGEMENT AGREEMENT:**

On a motion by Trustee Wright seconded by Trustee Gormley, it was:

**RESOLVED**, the Board of Trustees authorized the Mayor to execute an agreement with Wright Risk Management, 333 Earle Ovington Boulevard, Suite 505, Uniondale, NY 11553-3624, for them to perform workers' compensation claim runoff management services for the Village of Monroe for claims that arose prior to January 1, 2008 when the Village joined the NYS Municipal Workers' Compensation Alliance. Cost to manage these claims is \$500 per open claim through December 2012 (there are 11 tail claims open). Cost of \$5,500 to be allocated from budget lines A9040.800 and F9040.800.

**Ayes:** Trustees Gormley, Chan, Wright and Conklin

**Nays:** None

**DPW SURPLUS 2003 DODGE RAM 2500 – SELL THROUGH AUCTIONS INTERNATIONAL:**

On a motion by Trustee Conklin seconded by Trustee Wright, it was:

**WHEREAS**, State Law requires equipment no longer needed by a municipality be sold at fair market value after declaring it surplus and no longer needed.

**NOW, THEREFORE BE IT RESOLVED**, the Board of Trustees accepted the recommendation of DPW Supt. Smith and declare the following equipment surplus to the needs of the Village and authorize it to be auctioned to the highest bidder through Auctions International, 808 Bordon Road, Cheekowaga, NY: 2003 Dodge R25 Ram 2500 Pickup Vin# 3D7KU28D73G737587.

Money received from sale to be placed in the Highway Equipment Reserve Account A9950.500.

**Ayes:** Trustees Gormley, Chan, Wright and Conklin

**Nays:** None

**TREE REMOVAL SERVICE:**

Two vendors responded to our Request for Proposals for emergency tree removal from Village right-of-ways. DPW Supt. Smith recommended that the Board accept the proposal from the low bidder, Acorn Tree Service. The owner lives locally in the Village. On a motion by Trustee Gormley seconded by Trustee Wright, it was:

**RESOLVED**, the Board of Trustees accepted the recommendation of DPW Supt. Smith and accepted the proposal for a one-year on-call service contract received from Acorn Tree Service, P O Box 794, Hewitt, NJ 07421, Elm Tree \$1700, Ash Tree \$1600, day rate for service to include crane, truck and chipper, log truck, 2 ground's men, 1 climber and crane operator \$1800.

**Ayes:** Trustees Gormley, Chan, Wright and Conklin

**Nays:** None

**RETIREMENT – POLICE SERGEANT ROBERT L COMPASSO EFFECTIVE 6/24/12:**

The Village received notification from the NYS Retirement System of Police Sergeant Robert L. Compasso's retirement effective 6/24/12. The Board extended congratulations to Sergeant Compasso and thanked him for 21 years. Mayor Purcell will send him a Certificate recognizing his faithful service and wishing him well in his retirement. *Chief Giudice will be asked to have Sergeant Compasso to come to the July 17<sup>th</sup> Meeting as the Mayor would like to present him with a Certificate of Appreciation.*

**BUILDING PERMIT FEE REFUND – ST PAUL LUTHERAN CHURCH:**

This matter was withdrawn from the Agenda today at the Church's request.

**WAIVER REQUEST – WATER SERVICE FEE LEVIED TO TAX – 133 BROOKS AVE.**

Occupations, Inc. wrote to request waiver of the \$75 service charge for a \$12.61 late fee for the February bill that was levied to the tax roll. Occupations Accounts Payable Department went through a transition while the organization continues to expand. A 5 department office went down to 2 creating an overwhelming workload. Ms Darlene Rozario, Finance Specialist II appealed to the Board's kindness for the waiver. On a motion by Mayor seconded by Trustee Chan it was:

**RESOLVED**, to avoid setting precedent, the Board of Trustees **DENIED** the request of Occupations, Inc. for a waiver of the \$75 service charge for unpaid water levied to the tax roll for property located at 133 Brooks Ave. Water Account 2898 (TM# 204-2-1.5).

Ayes: Trustees Gormley, Chan, Wright and Conklin

Nays: None

**BANNER DISPLAY REQUEST – SACRED HEART SCHOOL – BINGO:**

Rev. Thomas Byrnes, Sacred Heart School, 26 Still Road, submitted an Event's Application to request the hanging of a banner between the ponds in the fall, at the convenience of the Village, to call attention to the restart of Bingo at Sacred Heart School. Attorney Bonacic advised the Board that the Village should not engage in the practice of allowing for advertising of private functions on Village property as it would create a precedent. On a motion by Trustee Wright seconded by Trustee Conklin, with all in favor, it was:

**RESOLVED**, to avoid setting precedent for private entities, the Board of Trustees **DENIED** the request of Sacred Heart School to hang a banner in the fall of 2012 calling attention to the restart of Bingo on Friday nights.

**SATURDAY NIGHT CRUISERS – CAR SHOW REQUEST 8/26/12 9AM – 4PM:**

Rich Rizzi on behalf of the Saturday Night Cruisers Car Club LLC, New Windsor based, has requested permission to hold a car show on Mill Pond Parkway near Airplane Park on Sunday, August 26, 2012 from 9 AM – 4 PM. On a motion by Trustee Conklin seconded by Trustee Wright, with all in favor, it was:

**RESOLVED**, the Board of Trustees approved the request of the Saturday Night Cruisers Car Club LLC, PO Box 4746, New Windsor, NY 12553 to hold a car show on Mill Pond Parkway in accordance to the layout design submitted on Sunday, August 26, 2012 from 9AM to 4PM. A certificate of insurance was filed.

**WATER BILL ABATEMENT REQUEST: ACCOUNT 3528**

As a result of not receiving the February Water Bill, Water Account 3528 and as a result a leak for this rental property went undetected. The February bill with added penalty was levied to the tax roll. It was with the May bill that the leak was discovered. The owner feels there is reasonable doubt concerning delivery of the bill, the old water meter and the house plumbing and therefore is asking to have his payment lowered. In a memo to the Board, DPW Supt. Smith stated that the Meter was changed on 5/17/12 and there was no equipment malfunction. The billed amount was correct. On a motion by Trustee Wright seconded by Trustee Conklin, it was:

**RESOLVED**, as there wasn't a malfunction of the water meter and it was determined that it was in working order and to be consistent with past practice, the Board of Trustees denied the request of Water Account 3528 (111 Orchard St) to have his payment lowered.

**Ayes:** Trustees Gormley, Chan, Wright and Conklin

**Nays:** None

**MAYOR'S REPORT:**

**SUMMER CONCERT SERIES:** The kick-off for the Summer Concert Series was held on Saturday, June 16<sup>th</sup>. Weather was nice and there was a good turnout. A lot more vendors participated this year. We had more sponsorship's this year. The Activities Committee has done a great job putting this concert together. A good time was had by all. There was a spirit of cooperation with the Monroe Police Department, Department of Public Works and the Monroe Volunteer Ambulance.

**COMPREHENSIVE PLANNING COMMITTEE:** The committee met with the architect. The charette (design of the village) is being worked on. We tried to target the priority of the redesign of the Village and it was definitely the downtown that was discussed at the public meeting starting from 17M and Lake Street around Stage Road connecting to the Mill Ponds. There will be an announcement for the next public meeting when the charette will be displayed and comment taken.

**BOARD COMMENT:**

Trustee Wright said he received feedback from some of the people attending the concert. They loved it and wanted to applaud all of those involved. Thank you, Mr. Mayor and Trustee Gormley for your efforts with the committee, thank you. They felt it a marvel and were very happy with the effort put forth.

**PUBLIC COMMENT:** 1 PERSON PRESENT TIME: 7:30 PM

Former Trustee Eppinger came before the Board to comment as a taxpayer on the following:

Upgrading all the computer systems at the DPW, Police Dept., Village Hall and the system servers. A few months ago he mentioned upgrading to System 8. You don't want a situation where you can't upgrade software. Mayor Purcell responded that he, Trustee Chan and Courtney met with our IT people. A survey will be done to see what is necessary to upgrade. All systems are being reviewed.

Mr. Eppinger commented to Police Liaison Wright with regard to no representation from the Police Department tonight, if you don't have representation for the Chief or department, you are not going to entertain their agenda items. Mr. Eppinger feels that as a taxpayer you should have representation from all departments to answer questions.

To DPW Supt. Smith, with regard to trees. There is that old dead tree on 17M and Lakes Road by the light. Supt. Smith said that tree and the one on Oakland were approved tonight to be removed.

To Trustee Conklin, Mr. Eppinger said he asked the last time he was here what she was doing for the seniors. Trustee Conklin responded she would like to be able to give Mr. Eppinger an answer, but it is her feeling it is a Board issue. Whatever it is it is a collaborative effort on the part of the entire Board. What we do or don't do for seniors, it is not just one person making the decision.

Mr. Eppinger said on 2/24/12 there was a list of goals in Trustee Conklin's Letters to the Editor in the Photo News of things you wanted to do He wanted that on record as follows:

- Explore options to ease traffic flow.
- Clean and restore the Village
- Increase the use of solar power to reduce taxpayers' dollars.
- Encourage youth involvement in positive activities that will get them off the streets and parking lots.
- Fiscal responsibility: Doing more with less these tough economic times.
- Streamline process of opening businesses in the village.
- Actively seek grants and other government programs.
- Explore possibility of televised board meetings.

Mr. Eppinger asked Attorney Bonacic, due to the fact that Trustee Conklin is married to one of the Village's Police Officers, are there any restrictions on voting on contracts and executive board personnel issues. Attorney Bonacic responded, there are no specific conflicts. However, if an issue arises where it appears she cannot be impartial at that point, it is a case by case determination. Right now her relationship being married to a Police Office does not disqualify her from sitting in on discussion.

Trustee Chan commented, Trustee Conklin would recues herself if she felt it necessary. On the school board there are similar situations and the individual (s) recues themselves. I'm sure Trustee Conklin would do the same. Mr. Eppinger said being a public figure there is a different level of accountability than that of being a private citizen and involved in community affairs.

Trustee Conklin said she has only been in office since April. I can't just jump in and take over everything. You have to give me a little time to get the things that I said I'd do started and worked on.

Mr. Eppinger said he appreciated that but wanted to go on record. "Many times the written word disappears in the sand and it's very synonymous with the spoken word on the wind".

#### **EXECUTIVE SESSION:**

On a motion by Trustee Conklin seconded by Trustee Wright, and carried, the meeting was closed at 7:35 PM. Following a short recess, the Board convened in Executive Session for discussion of personnel.

The following action was given to the Clerk by Mayor Purcell.

**OPEN SESSION:** On a motion by Trustee Wright seconded by Trustee Chan, and carried, the Open Meeting resumed at 8:20 PM.

#### **APPOINTMENT – P/T BILLING CONTROL CLERK: NOELLE C. SEMAN**

Trustees Gormley, Conklin and DPW Supt. Smith reviewed the applications received and created a short list. Those candidates were interviewed on Monday, 6/18. It was the recommendation of the interviewing committee that Noelle C. Seaman be appointed to one of the two positions. On a motion by Trustee Conklin seconded by Trustee Gormley, it was:

**RESOLVED**, the Board of Trustees accepted the recommendation of the interview committee and appoints Noelle Claudia Seman, 7 Bliss Terrace, Monroe, NY to the part-time position of Water Billing Control Clerk at \$20/hour at an average of 20 hours per week. Start date will be July 2, 2012. Appointment is subject to a background check being done.

**Ayes:** Trustees Gormley, Chan, Wright and Conklin

**Nays:** None

**APPOINTMENT: P/T DPW SECRETARY: DENISE L. CANDELA**

On a motion by Trustee Conklin seconded by Trustee Gormley, it was:

**RESOLVED**, the Board accepted the recommendation of the interviewing committee and appointed Denise L. Candela, 15 Birch Drive, Monroe, NY to the position of part-time Department of Public Works Secretary at \$20/hour at an average of 20 hours a week. Start date will be upon Billing Control Clerk Budrow's finalizing her departure date. Appointment is subject to a background check being done.

**Ayes:** Trustees Gormley, Chan, Wright and Conklin

**Nays:** None

**ADJOURNMENT:**

On a motion by Trustee Wright seconded by Trustee Gormley, with all in favor, there being no further business, the meeting was adjourned at 8:30 PM.

Respectfully submitted,

Virginia Carey  
Village Clerk