

**PUBLIC HEARING  
TENTATIVE BUDGET FY/2013  
THURSDAY, MARCH 22, 2012**

A Public Hearing was held on Thursday, March 22, 2012 at 6 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, NY to hear comment on the proposed tentative budget for fiscal year 2013 (6/1/2012 – 5/31/2013). The tentative budget includes maximum compensation for the Mayor of \$15,215 per annum and for the Trustees, \$7,608 per annum. The budget is summarized as follows:

**GENERAL FUND: \$8,149,094  
WATER FUND: \$1,712,360**

The proposed tax rate per thousand of assessed valuation is \$35.76/per thousand of assessed valuation. Tax rate increase of 2.82%. Increase from last year on a \$50,000 home valuation \$49/ \$100,000 home valuation \$98.

**Present: Mayor Purcell; Trustees Gormley, Chan, Wright and Eppinger  
Also present: Treasurer Murray DPW Supt. Smith, Police Chief Giudice, Bldg, Insp. Wilkins,  
Justice Strauss, Justice Lezak and Village Clerk Carey**

In addition, the Village's Independent Auditor representatives CPA's Tom Kennedy and Ron Clum from the firm of O'Connor, Davies, Munns & Dobbins, LLP were present.

Mayor Purcell read the Public Hearing notice. There was no written correspondence received. The hearing was opened for comment or questions. 3 people attended the Public Hearing. Mayor Purcell announced the hearing would be conducted according to Robert's Rules of Order with 5-minutes allowed for comment. Trustee Wright was delegated as time keeper.

Paulette Browne, 5 Windgate Court, made comment on the Public Works Superintendent's and the Police Chief's allowed compensation for overtime. When she was a department head her job was 24-7. She could be called at any time, even while on vacation, for anything. It was a set salary with no overtime. In the private sector, people are on set salaries and they don't get overtime when they are in salaried positions like a department head. She asked the Board to look at that.

Ms Browne said she thinks our Village Clerk is grossly underpaid and asked the Board to look at her salary. "She runs the Village of Monroe." There is nothing you can't ask her that she doesn't know the answer to or she can tell you where it is. She is making \$20,000 a year less than the Town Clerk. The only thing different between the Village Clerk and Town Clerk is every single thing extras the Town Clerk gets is another salary. That amounts to \$20,000 more in salary.

The Town which has 12,000+ residents can manage to keep the budget well under a .0% increase. Literally no increase! Why can't the Village follow suit? This is a very bad economy, people are out of work and people are struggling. The budget is not a time for wish lists. Please go through this budget again, ask department heads what they can cut. Keeping only what is absolutely necessary. Ms Browne said she would like to see the budget under 1%.

John Karl, 21 Pearsall Drive, said he is extremely disappointed that again this year the Board is having the Public Hearing a 6 PM. Last year it was at 6:30 PM. The folks who came out last year felt you didn't give people enough time to get here. Tonight, the Public Hearing is at 6 PM, where is the public? Mr. Karl said he thought it was a shame and hoped the Board would keep the Public Hearing opened.

Mr. Karl went over the front page summary of the tentative budget. He had several things to discuss and hoped the Board would give him the opportunity to speak.

The appropriated Fund Balance Unreserved, Mr. Karl assumed the Board was taking \$180,000 out of Fund Balance. Mayor Purcell said, yes. Mr. Karl asked how much money is in fund balance. Mayor Purcell said that at the close of the fiscal year last year, \$498,125.

From Reserve Accounts: Insurance Reserve \$55,000, what is that, Mr. Karl asked. Treasurer Murray responded it was previously budgeted. You can use it for a specific purpose. Mr. Karl asked if it was allowable to take from a reserve account to off-set the budget. Our auditor, Tom Kennedy explained.

On the summary sheet, under Water Fund, \$25,470, is that money from the Water Fund being brought over to General Fund to off-set a tax increase? Your total for total appropriated Fund Balance shows \$260,470. General Fund total appropriated Fund Balance shows \$235,000. What is the purpose of the \$260,470? Auditor Tom Kennedy explained. With respect to the \$25,470 from Water fund, the Water Fund generates fees itself from bills, but it is not voted upon. The fund balance is designated here and not part of the tax assessment. For purposes of display, General Fund is what is specifically attributed to the tax levy whereas this portion here is attributed to another fund (Water) and the total equals \$260,470. The \$25,470 whether it's there or not does not affect the tax levy appropriated by the General Fund.

Page 1 under Revenues, last year was the first year this Village did not have a budget for the fire department. That was taken out of the budget to the sum of \$250,000-\$260,000. If you say it was the lowest tax increase in 12 years, it's not really true, Mr. Karl said. The fire department is its own taxing entity now. The 2012 budget you show total revenues in the amount of \$7,680,918.33. The 2013 projection is \$7,914,094. If you subtract that it is a \$233,176 increase over the 2012 budget. On the front page of the budget if you take the \$8,149,094 and subtract the 2012 amount, it shows an increase of \$468,176, which is it? Auditor Kennedy explained the way it works. The top line is appropriations and the second line, the page being referred to is the revenues. We are saying revenues are \$7,914,094 vs. 2012 amount of \$7,680,918.33. Auditor Kennedy said he wasn't sure what Mr. Karl was referring to.

*Trustee Wright interjected Mr. Karl has been given double time and he has one minute left.*

Mr. Karl asked if the Public Hearing would be kept open for further comment. Mayor Purcell said that would be determined later.

Auditor Kennedy asked if Mr. Karl was referring to the expense appropriation, \$8,149,094, last year's expenditure appropriation, on page 7, was \$8,189,322. That is a decline in expenditures of \$40,000 from last year to this year.

Mr. Karl referred to the Revenue line for Building Permits saying it seems to be generating money. The Board might want to raise the amount to help out.

Inter-fund Revenues (A2801), last year it was \$145,000, this year \$150,000. What is Inter-fund Revenues? Treasurer Murray responded. It is shared services between Water and General Fund for salaries.

Under Expenditures, Office Equipment (A1325.220) an increase of \$7,118, why? Treasurer Murray explained her accounting software company (EOS) was purchased by another company who no longer supports the software we have. The decision has been made to change our software program.

Page 3 A1420.451 Law Contractual, Alt/other Atty has increased \$10,500, why? Mayor Purcell answered the Village has hired a prosecutor. Mr. Karl asked why the court wasn't paying for him. Judge Strauss answered; the prosecutor is an executive branch employee.

Contingency A1990.490 from \$119,519 to \$185,316 who has a contract? Mayor Purcell answered PBA, we are currently in negotiations.

Under A3120.150 Police Dispatchers, the amount has gone down. Is there a reason for that? Mayor Purcell said we are going to use part-time dispatchers more. Mr. Karl asked how many full-time are there Mr. Karl asked. Mayor Purcell – 3 full-time. Mr. Karl – weren't there 4 at one time. Mayor Purcell – one resigned. Mr. Karl - will that position be filled? Mayor Purcell – we are working on it now.

Police Uniforms A3120.412, does that include the dispatchers or is there allowance separate? Mayor Purcell said dispatchers are included. Mr. Karl – why isn't it broken out separately like the rest?

Police Gas & Oil, A3120.415, looks like you've spent \$33,382 to date. You still have 3 months; the \$42,000 isn't going to make it.

*Trustee Wright indicted Mr. Karl had 1 minute left.*

Joint Park Commission, A7145.450, is the Town still paging the same as the Village? It is the same, Mayor Purcell said. Mr. Karl – any reason why the budget amount has decreased? Mayor Purcell – Trustee Eppinger and I worked closely with the Park Commission, did a lot of homework prior to their budget to reduce costs.

A9025.800 Local Pension Fund – Firemen, \$5,000, is that to manage the LOSAP?

Mayor Purcell – yes. Mr. Karl – is the village going to manage that or the Fire District? Mayor Purcell said we are trying to work that out.

Page 7, A9060.850 Health Ins. / Jt. Activity, is that for a retired employee who worked for both municipalities at one time. Is the town still contributing? Is that a 50/50 venture? Mayor Purcell – yes the town is still contributing but is a 75/25 venture.

Mr. Karl repeated he is very disappointed that this meeting is being held so early. You're not allowing people to get here to air their concerns. He hopes the Board keeps the hearing opened and advertises, so people can come and speak on the budget.

Paulette Browne said she understands when you have contracts with unions you are tied to the contract until the next time you negotiate. People are not given a 2-1/2% increase at this point. As a Trustee of the Library Board we looked at the same situation. We had to streamline the budget. We had to look at raises. We gave staff a 1% increase. It is a very bad economy out there. People do not like reading in the paper that employees are getting a 2 or 2-1/2% increase when they are out of work. Ms. Browne asked the Board to look at the 2-1/2% increase for your non-contract employees because she finds it too high. You have the opportunity to prove to J Q Public that you're looking at this increase again now that you are working on the police contract. Ms. Browne noted that the Police Department and Public Works Department do a great job.

Mayor Purcell commented the budget has been on-line for 2 weeks and available at Village Hall. It wasn't as if the public didn't have a chance to review the budget. The Public Hearing was advertised on March 12<sup>th</sup>. In working on our Comprehensive Plan, our Planner noted that 25% of the Village's population live and work 15 minutes from home. Everyone is under the assumption that people work in NYC and couldn't get here on time, that is actually a misnomer. The Board felt holding the Public Hearing between 6-7 PM was ample time for people to get here or to respond in writing.

On a motion by Trustee Wright seconded by Trustee Gormley, with all in favor, the Public Hearing was closed at 7 PM.

**BOARD OF TRUSTEES MEETING  
THURSDAY, MARCH 22, 2012**

The second of the bi-monthly meetings of the Board of Trustees was held on Thursday, March 22, 2012 (3/20 Village Election) at 7 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, NY. Mayor James Purcell called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

**Present:** Mayor Purcell; Trustees Gormley, Chan, Wright and Eppinger.

**Also present:** Attorney Bonacic, Treasurer Murray, DPW Supt. Smith, Police Chief Giudice, Building Inspector Wilkins and Village Clerk Carey

**BID AUTHORIZATION: DPW GARAGE**

On a motion by Trustee Eppinger seconded by Trustee Chan, it was:

**RESOLVED**, the Board of Trustees authorized the preparation of bids for advertising for a Metal Building Garage Addition for the Department of Public Works. Bid will be advertised on March 26, 2012 in the Times Herald Record with bid opening on April 20, 2012. Award to be schedule on the May 1, 2012 Board Meeting Agenda.

**Ayes:** Trustees Gormley, Chan, Wright and Eppinger

**Nays:** None

**SMITH AND WESSON IDENTI-KIT ANNUAL LEASE:**

On a motion by Trustee Wright seconded by Trustee Eppinger, it was:

**RESOLVED**, the Board approved renewal of the annual lease for Smith and Wesson Identi-Kit Model 200 computer software through Identi-Kit Solution, P O Box 6424, Chandler, AZ 85246-6424. Invoice 102325 in the amount of \$408.00 from budget line A3120.450.

**Ayes:** Trustees Gormley, Chan, Wright and Eppinger

**Nays:** None

**PD NYSPIN EQUIPMENT INVENTORY REMOVAL:**

On a motion by Trustee Wright seconded by Trustee Gormley, it was:

**RESOLVED**, advised by the NY Statewide Police Information Network the following equipment they provided to the Police Department may be disregarded, the Board approved removal from inventory and removing the information on the hard drive and destroying said equipment that is no longer in working order:

Dell Optiplex GX100, Service Tag 8V72R01, Express Code 19300595761

Oki Microline 186, S/N AE7A050448B0

**Ayes:** Trustees Gormley, Chan, Wright and Eppinger

**Nays:** None

**PD SHARP COPIER MAINTENANCE AGREEMENT:**

The lease on the Sharp copier expired in February. Prices were received from the previous vendor, ESP/Aztec and also from the County's vendor, Xerox. After careful consideration it was decided to purchase the existing copier outright and keep the maintenance agreement. On a motion by Trustee Wright seconded by Trustee Chan, it was unanimously:

**RESOLVED**, in accordance with the Village Procurement Policy, the Board of Trustees approved the following maintenance agreement for the copier at the Monroe Police Dept.:

Sharp MX-M450NB / Serial Number 85039357 for period of one year (2/28/12 - 2/28/13) in the amount of \$400 allocated from budget line A3120.450.

**PD VEHICLE DISPOSITION / REMOVAL FROM INVENTORY: 2005 DODGE DURANGO CONTINUED:**

Mayor Purcell was absent from the 3/6/12 Meeting. Vote on the following motion was adjourned to this meeting for the Mayor's comment before a final vote. Mayor Purcell said he was not aware the vehicle is not fit to be used. The motion is on the floor:

On a motion by Trustee Wright seconded by Trustee Chan, with all in favor, it was:

**RESOLVED**, the Board of Trustees declared the following Police Department vehicle Surplus due to deteriorated electronics and body and of no value and authorize its removal from inventory and authorize the DPW to transport it to salvage. Marshall & Sterling to be notified:

2005 Dodge Durango, Vin# 1D4HB48N85F533502

**Discussion:** Trustee Eppinger indicated the Mayor wanted to speak to the Board before the vehicle is junked. This matter was adjourned for further discussion at the March 22<sup>nd</sup> Meeting.

**Ayes:** Trustees Gormley, Chan, Wright and Eppinger

**Nays:** None

**INDEPENDENCE DAY FIREWORKS DISPLAY 2012: CLOSE LAKE STREET BETWEEN PONDS / BANNER / HAWKING & PEDDLING REGS WAIVED / CONTRACT WITH LEGION FIREWORKS - CONTINUED**

This matter was tabled from the 3/6/12 meeting when the Mayor would be present. Mayor Purcell has been working with the vendor and there were questions that only he could answer. Rain date was a question and layout referred to in the contract. Questions were resolved.

On a motion by Trustee Chan seconded by Trustee Wright, it was unanimously:

**RESOLVED**, the Board of Trustees approved blocking off Mill Pond Parkway from the corner of Lake Street and Mill Pond Parkway to the corner of Lake Street and Route 17M on July 3, 2012 (rain date 7/6/12 from 4-11 PM. Traffic will be coordinated by the Police Department. Fire and Ambulance Corp will be notified. It is further

**RESOLVED**, the Board directs that no permits be issued by the Village Clerk for the Mill Pond area to any outside food vendor, craft or novelty vendors for the Independence Day celebration. Be it further

**RESOLVED**, the Board of Trustees approved hanging a banner between the ponds advertising the Independence Day Festivities. Marshall & Sterling Insurance will be notified to issue an insurance rider for this event. It is further

**RESOLVED**, the Board of Trustees approved a contract with Legion Fireworks, Co., 10 Legion Lane, Wappingers Falls, NY 12590, for furnishing and conducting a fireworks display on July 3, 2012 (rain date 7/6/2012) in the amount of \$10,000. (15% deposit, \$1,500) due at signing of contract, remaining \$8,500 due immediately following display.) Contributions from the Village of Monroe, Town of Monroe, Village of Harriman and Village of Kiryas Joel have been requested to help offset the cost of the display. It is further

**RESOLVED, Mayor Purcell is authorized to sign the contract with Legion Fireworks.**

**Mayor Purcell noted while we have had assistance from the County Sheriff's Department in the past with cleanup, the County is now charging for the service. It is no longer cost effective. The Town of Monroe, Village of Harriman and Village of Kiryas Joel have also been asked to help with manpower.**

**ANNUAL CHEESE FESTIVAL 9/8/12: ROAD CLOSURE / BANNER DISPLAY / NO PEDDLING & SOLICITING / INSURANCE RIDER / PROHIBIT SKATEBOARDS, IN-LINE SKATES / DOGS - CONTINUED**

**Motion on the floor with comment from the 3/6/12 Meeting as follows: On a motion by Deputy Mayor Gormley seconded by Trustee Wright, it was:**

**RESOLVED, the Board approves the Cheese Festival on Saturday, September 8<sup>th</sup>; it is further**

**RESOLVED, the Board of Trustees approved the following ROAD CLOSINGS for the annual Cheese Festival event on Saturday, September 8, 2012 from 7 AM to 6:30 PM:**

- **Carpenter Place through Lake Street to Route 17M**
- **Stage Road to Smithfield Court**
- **From 54 Mill Pond Parkway to 70 Mill Pond Parkway**
- **Smithfield Court to Mill Pond Parkway**

**It is further, RESOLVED, the Board of Trustees approved a BANNER display between the ponds calling attention to the Cheese Festival on September 8<sup>th</sup>. An insurance rider for the banner will be covered by the Village. It is further**

**RESOLVED, the Board of Trustees waived the "PEDDLING AND SOLICITING REGULATIONS, Chapter 155 of the Village Code" for all food and craft vendors participating in the Cheese Festival on Saturday, September 8, 2012. It is further**

**RESOLVED, that permits issued will not include those areas already designated for the Cheese Festival. It is further**

**RESOLVED, the Board of Trustees approved an insurance rider to the Village's existing policy to cover the Cheese Festival Committee and events for the 2012 Cheese Festival that includes the Wine and Cheese Party at Museum Village (tentative date 8/25). It is further**

**RESOLVED, in an effort to protect the welfare and safety of all participants, the Board of Trustees PROHIBIT the use of BICYCLES, SKATEBOARDS, IN-LINE SKATES OR ROLLER SKATES upon any public street (including the entire paved and improved surface thereof), including gutter areas, from curb to curb, sidewalk or on any public lands in the Village of Monroe within the celebration area. It is further**

**RESOLVED, that no person shall be allowed to bring their dog (s) to the Cheese Festival. It is further**

**RESOLVED, that any person who violates these restrictions shall be considered a disorderly person and be fined \$200.**

**Discussion: Trustee Chan commented on Building Inspector Wilkins memo to the Board concerning LP Gas Tanks and electrical wiring being safe and up to code. Attorney Bonacic suggested Building Inspector Wilkins meet with Chairman Mancuso between now and our next Meeting on March 22<sup>nd</sup>. That would give them time to resolve the questions and the Cheese Festival Committee would be on task for their 3/27 Meeting. Trustee Chan said he wasn't trying to give the committee a hard time but it's his job to protect the village. It is incumbent on the Building Inspector to reach out and alleviate the concerns. Chief Giudice had no issues as far as the Police Department is concerned. Supt. Smith said any minor things that have come up have been resolved. On a motion by Deputy Mayor Gormley seconded by Trustee Wright this matter was adjourned to the March 22, 2012 Meeting.**

It has been agreed the Building Inspector will inspect the LP Gas Tanks first thing the morning of the Cheese Festival, prior to opening, to inspect the LP Tanks and electrical. The Cheese Festival Application will be updated to indicate that any LP Tanks and electrical used must be in compliance with NFPA Codes.

**WATER PURIFICATION EQUIPMENT CAPITAL RESERVE – PERMISSIVE REFERENDUM EXPIRATION:**

The time lapse on the resolution for Purification Equipment Reserve Fund subject to Permissive Referendum has expired (3/7/12). (See minutes 2/7/12 pages 221-222.)

**ORANGE-SULLIVAN TOWN CLERK'S ASSOCIATION INVITATION: GUEST SPEAKER ROBERT J FREEMAN, DIRECTOR NYS COMMITTEE ON OPEN GOVERNMENT 5/16**

On a motion by Trustee Wright seconded by Trustee Gormley, it was unanimously:

RESOLVED, the invitation to attend the Orange-Sullivan County Clerk Association meeting with guest speaker Robert J. Freeman, Director of the NYS Committee on Open Government on Wednesday, May 16, 2012, 12 noon, at The Fountains at the Walkkill Golf Court, Middletown, NY, it is hereby approved to send the following:

Village Clerk Carey, cost of \$25 to be allocated from budget line A1410.472 Education  
Building Inspector Wilkins, cost of \$25 to be allocated from budget line A3620.472 Education  
Mayor James Purcell, cost of \$25 to be allocated from budget line A1210.410 Gen'l Exp.

**BUDGET ADOPTION FY/2013:**

Mayor Purcell stated that the Board will review the comments made and schedule action on the budget for the April 3, 2012 Meeting.

**STATE ASSOCIATION OF MUNICIPAL PURCHASING OFFICIALS, INC. (SAMPO) CONFERENCE 5/8-5/11/2012:**

On a motion by Trustee Gormley seconded by Trustee Chan, it was:

RESOLVED, the Board of Trustees approved the attendance of Courtney Budrow and Catherine Murray at the annual conference of the State Association of Municipal Purchasing Officials, Inc. (SAMPO) in Lake George, NY from Tuesday, May 8, 2012 to Friday, May 11, 2012. Total cost \$745 (Registration Sampo Member \$250, Guest \$150, 3 nights, one hotel room @ main hotel \$345) plus gas and meals while traveling. Cost to be allocated from budget line A3125.472 and F8310.472.

Ayes: Trustees Gormley, Chan, Wright and Eppinger  
Nays: None

**MAYOR'S COMMENTS:**

**GREATER MONROE CHAMBER OF COMMERCE:** Mayor Purcell met with the Chamber on 3/21. They now have 76 members, since last month they have added 16 new members.

**COMPREHESIVE PLANNING COMMITTEE:** The committee met last night. We are building the future of the Village with our zoning and planning codes, looking at traffic patterns, and accessibility to the downtown. The committee is looking to have their first public input meeting mid April. We want to keep the public involved. The committee is on-point for completing the Comprehensive Plan in 8 months.

**CONGRATULATIONS TRUSEE-ELECT IRENE CONKLIN:** Mayor Purcell congratulated Trustee-elect Irene Conklin, who was present, on being elected to the position of Village Trustee at Tuesday's Village Election and looks forward to working with her.

**BUDGET COMMENT:** Mayor Purcell commented on the proposed raises for non-contract employees. Last year non-contract employees did not get a raise. The last two years with the help of non-contractual employees doing grant writing, stream lining our process, cutting back on expenditures, researching, money was saved. In grants alone this Village has received \$500,000 in the last two years because of the work of employees here. Judge Strauss alone has brought in \$100,000 in the last 3 years. We have cut costs due to our employees' diligence. All of our Board's work together in the interest of a better community. Non-contractual employees are at the mercy of this Board. They work hard to make to make their department fiscally responsible. The raise was not a major impact to the budget. Mayor Purcell thanked the employees for the job they do.

**THANK YOU FRANK EPPINGER:** Frank Eppinger has been a Trustee for the last 2-years. The Mayor said he chose Frank when he was elected Mayor. He got to know Frank after a two hour conversation. He learned a lot about him from that conversation. Frank is involved in the community. He is a past 10-year member of the Mombasha Fire Company where he also served as treasurer. He and his wife volunteer at the Food Pantry at his Church. He is a long standing member of the Boy Scouts of America working with youth. He gets to see what goes on in the community. His experience as an analyst with the County for 20 years was an asset to the Board with budgeting and contracts. Frank's concern is saving the taxpayer money. It is always dollars and cents to Frank. Frank made a difference and will be missed. Mayor Purcell presented Trustee Eppinger with a "Certificate of Appreciation" on behalf of the Board for his invaluable service to the Village during his term as Village Trustee.

Trustee Eppinger commented senior's are getting more involved in their community. Many times seniors get bypassed but are becoming a force. Trustee Eppinger said he appreciates the praise and has enjoyed his time serving the village. His mind has improved and his short term memory has increased tremendously. He was happy to bring all the tools of his many years of experience to this Board and enjoyed working with Supt. Smith and his crew.

Thank you one and all. Trustee Eppinger wanted to leave expressing his concern with the village's computer operating system. Most are using Microsoft XP. Microsoft is now a System 8. His concern is if he were a software vendor he would drop all support except basic maintenance. He strongly urged the Board to start a project and find out the idiosyncrasies of XP 7 and XP 8 and make a move.

Trustee Eppinger commented that last month he brought to the Board's attention his suggestion that the Board consider legislation on nepotism. He believes everyone should have an equal opportunity at a job without any form of personal preference for any position. He recommended the Board continue to pursue legislation in this regard.

**PUBLIC COMMENT:            3 PEOPLE PRESENT            TIME: 7:20 PM**

Paulette Brown commented she didn't know the non-contract staff received 0% increase last year.

Ms. Browne thanked the Board for the traffic light on Freeland Street at the intersection of Hidden Creek and Windgate Woods. What a difference! She can now get out of the Windgate Woods development.

Ms. Browne congratulated the Trustee Gormley and Trustee-elect Conklin on their victory at Tuesday's Village Election. She thanked Trustee Eppinger for his hard work.

John Karl commented on the Freeland Street traffic light. He asked what the intention is for repairing the uneven pavement for the turning lane is. There are gaping holes where there is nothing but dirt there. Also at the main entrance for Hidden Creek is like a bowl. Car head lights come up to the intersection at night, even with only their low beams on, they blind you.

Building Inspector Wilkins will contact the developer tomorrow to see who is responsible for repair of the roadway.

**EXECUTIVE SESSION / ADJOURNMENT:**

On a motion by Trustee Chan seconded by Trustee Wright, and carried, the meeting was closed at 7:30 PM. Following a short recess, the Board convened in Executive Session for discussion of personnel.

Respectfully submitted,

Virginia Carey  
Village Clerk