

**BOARD OF TRUSTEES MEETING
THURSDAY, MARCH 17, 2011**

Due to Election day use of the Boardroom the second meeting of the month for the Village Board was held on Thursday, March 17, 2011 at 7 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, NY. Mayor James Purcell called the meeting to order and led in the pledge to the flag. Fire exits were announced.

Present: Mayor Purcell; Trustees Gormley, Chan, Wright and Eppinger
Also present: Attorney Bonacic, DPW Supt. Smith, Building Inspector Wilkins,
Treasurer Murray and Village Clerk Carey

Absent: Chief Giudice

BUDGETARY MODIFICATIONS:

On a motion by Trustee Gormley seconded by Trustee Wright, with all in favor, it was:

RESOLVED, the Board of Trustees authorized Treasurer Murray to make the following Budget Modifications to balance the budget:

FROM:	TO:	
A1560 Safety Inspection Fees	A1440.450 Engineering Contractual	\$1,401.00
A4910 CBDG	A5110.410 St Maint Exp	36,220.00
A4320 COPS	A3120.435 PD Grant Exp	24,140.62
A2115 Planning Bd Fees	A8025.450 Pl Bd Eng Contract	2,152.05
A1603 Vital Statistics	A4020.400 Vital Statistics	190.00

MEMORIAL DAY PARADE BANNER ROAD CLOSURE APPROVAL:

On a motion by Trustee Chan seconded by Trustee Eppinger, it was:

RESOLVED, the Board of Trustees approved the following parade route for the annual Memorial Day Parade on Sunday, May 29, 2011. The parade is sponsored by the American Legion Post 488, VFW Post 8958, Jewish War Veterans Post 758 and the American Legion Post 1573.

Formation: Smith's Clove Park beginning at 12:15 PM. Step-off at 1:30 PM. Proceed onto Spring Street turning left onto Mapes Place through the underpass to the Monroe Volunteer Ambulance Corps Memorial. The Color Guard will present arms, and wreaths shall be placed. Next, a right turn at Carpenter Place through downtown Lakes Street. From there we will turn left onto Route 17M, and proceed to the Veterans Memorial Park. From there proceed to the Monroe Cemetery for formal dedication and disbanding. It is further

RESOLVED, that a Certificate of Insurance in the amount of one million dollars (\$1,000,000), naming the Village of Monroe as additional insured, shall be posted with the Village Clerk in advance of the parade. It is further

RESOLVED, that the Board of Trustees approved the request to hang a banner across Lake Street between the ponds from May 20th to 31st. Certificate of Insurance shall include the banner.

Police Chief Giudice and Monroe Fire District Fire Police will be contacted by the parade committee to coordinate traffic control.

Ayes: Trustees Gormley, Chan, Wright and Eppinger

Nays: None

Trustee Wright questioned whether a million dollars is adequate insurance. Discussion followed.

The Village Clerk will contact our insurance agent, Marshall & Sterling, tomorrow and ask for their recommendation on the insurance amount. The resolution will reflect the recommended amount.

PUBLIC HEARING PROPOSED LOCAL LAW – CHAPTER 155 PEDDLING & SOLICITING:

On a motion by Trustee Gormley seconded by Trustee Wright, with all in favor, it was:

RESOLVED, the Board of Trustees do hereby authorize a Public Hearing to be scheduled on April 5, 2011 at 6:15 PM, to consider adoption of a Local Law amending the code of the Village of Monroe, Chapter 155 – Peddling and Soliciting (last amended 7/83) by deleting the existing and replacing it in its entirety.

TRI-COUNTY CHAPTER NYS BUILDING OFFICIALS CONFERENCE MEETINGS 3/23 & 5/25:

On a motion by Trustee Chan seconded by Trustee Gormley, and carried, it was:

RESOLVED, the Board of Trustees approved the attendance of Building Inspector Wilkins and Code Enforcer James Cocks at the Tri-County Chapter of the NYS Building Officials Conference meetings on March 23rd in Monticello (4-hour credit) at a budgeted cost total of \$50, and on May 25th in Naponach (6-hour credit) at a budgeted total cost of \$60. Training cost from budget line A3620.472. This is part of the continuing education for building officials and is a budget item.

INTERMUNICIPAL AGREEMENT BETWEEN VILLAGE OF MONROE AND TOWN OF NEW WINDSOR PROVIDING COOPERATIVE INFORMATION TECHNOLOGY SERVICES:

Trustee Chan would like to speak to the Town of New Windsor's IT personnel. On a motion by Trustee Chan seconded by Trustee Gormley and carried, this matter was tabled to the April 5, 2011 Meeting. Attorney Bonacic reviewed the agreement from a legal standpoint and it is fine. The Town of Chester entered into the same agreement and is happy with the Town of New Windsor's service.

MAINTENANCE AGREEMENTS:

In accordance with the Village's Procurement Policy, the following contract renewals were presented to the Board and approved as follows:

On a motion by Trustee Chan seconded by Trustee Gormley, with all in favor, approval was given to Electronic Systems Plus for the Police Department's Sharp MX-M450 (S/N 85039357) copier (Contract 2719) Annual Maintenance Agreement for the period 3/1/2011 through 2/29/2012. Cost (\$621.50) to be allocated from A3120.450.

On a motion by Trustee Chan seconded by Trustee Gormley, with all in favor, approval was given for payment of the final installment of the 3-year lease for the Police Department Sharp Copier Lease Agreement (Sharp MX-M450) through Key Equipment Finance, 11030 Circle Point Rd 2nd Floor, Westminster, CO 80020, in the amount of \$2,268. Cost to be allocated from line A3120.450, Contractual.

Trustee Eppinger recommended that prior to the lease expiration and an increase for service; we should go out to bid on a new copier through County bidding. The Board concurred.

On a motion by Trustee Chan seconded by Trustee Gormley, with all in favor, approval was given for Fail-Safe Technical Associates, Inc., 1882 Route 44, Pleasant Valley, NY 12569 – Building Service Agreement on Fire Alarm System in the budgeted amount of \$1,706.40 allocated from budget line A3120.450. Period 5/1/11through 4/30/2012.

On a motion by Trustee Chan seconded by Trustee Gormley, and carried, the Board approved the renewal of the annual lease for Model 200 (AID v6.0) computer software through Identi-Kit Solutions, P O Box 6424, Chandler, AZ 85246-6424. Invoice 101112 in the amount of \$408.00 from budget line A3120.450. Period 5/1/11 – 4/30/2012.

FY/2012 BUDGET PUBLIC HEARING:

On a motion by Trustee Gormley seconded by Trustee Wright, and carried, it was:

RESOLVED, the Board of Trustees authorized a Public Hearing to be scheduled on Tuesday, April 5, 2011 at 6:25 PM on the proposed June 1, 2011 to May 31, 2012 Tentative Budget.

2011 WINTER PESTICIDE RECERTIFICATION: JAMIE TURNBULL

On a motion by Trustee Eppinger seconded by Trustee Chan, and carried, it was:

RESOLVED, the Board approved the attendance of Public Works Maintenance Worker, Jaime Turnbull, at the 2011 Winter Pesticide Recertification sponsored by Focus on Training USA LLC at the Holiday Inn in Wallkill, NY at a cost of \$150 to be allocated from budget line 5110.472. Course is required to maintain the pesticide application license used for weed control of the Mill Ponds during the summer months.

AUCTIONS INTERNATIONAL AGREEMENT FOR SALE OF SURPLUS EQUIPMENT:

On a motion by Trustee Eppinger seconded by Trustee Chan, it was:

RESOLVED, the Board of Trustees approved an Agreement with Auctions International, Inc., 808 Borden Road, Cheektowaga, NY 14227 for the sale of the surplus DPW equipment and authorizes Mayor Purcell to sign the necessary agreement. This is a FREE live auction site for municipal equipment.

Ayes: Trustees Gormley, Chan, Wright and Eppinger

Nays: None

DPW SURPLUS EQUIPMENT:

On a motion by Trustee Eppinger seconded by Trustee Wright, with all in favor, it was:

WHEREAS, State Law requires that equipment no longer of need to the municipality be sold at fair market value after declaring the equipment surplus and no longer needed.

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees accepted the recommendation of DPW Supt. Smith and declare the following equipment surplus to the needs of the Village and authorized auctioning it to the highest bidder through Auctions International, 808 Borden Road, Cheektowaga, NY 14227:

1991 Tandem Dump Truck
2002 Mason Dump Truck and Plow
11' One Way Plow
11' Power Angle Plow
Weed and Mulch Hauling Trailer
One 5-yard Dump Body

Money received from sale to be placed in the Highway Equipment Reserve Account.

PLANNING BOARD REAPPOINTMENTS: GARY PARISE / GREGORY J SYRIANOS, II

In setting up the Village position roster of terms for the Organizational Meeting, a clerical error was noted. Planning Board appointments are for 5 year terms beginning and ending in January. When Gary Parise was reappointed for his expiring term in January 2002, it was done at the 12/18/01 meeting and the calculation was for the 5-year term was figured from 2001 instead of 2002. To correct Gary's appointment, the Board must reappointed Gary for a one year term ending January 2012. Gregory Syrianos's term expired January 2011. One member's term expires should each year. Both members are interested in reappointments. On a motion by Trustee Chan seconded by Trustee Gormley, it was:

RESOLVED, the Board of Trustees approved the following Planning Board appointments:

Gary Parise, 38 Fredrick Drive, Monroe, NY appointment extension to correct error, term to expire January 2012.

Gregory J. Syrianos, II, 7 Hillside Terrace, Monroe, NY to a 5-term retro to January 2011. Term to run 1/2011 to January 2016.

Ayes: Trustees Gormley, Chan, Wright and Eppinger

Nays: None

SPECIAL EVENTS APPLICATION REVIEW / APPROVAL:

Action was tabled until our insurance agent at Marshall & Sterling confirms whether the current one million dollar coverage needs to be adjusted. If so, Attorney Bonacic will revise the proposed "Public Entertainment Event Permit Application". The matter will be on the April 5th Agenda.

ANNUAL ORGANIZATIONAL MEETING:

Mayor Purcell announced that the Annual Organization Meeting will be held on Monday, April 4, 2011 at 7 PM.

MAYOR'S REPORT:

CHAMBER MEETING: Mayor Purcell reported there was a tremendous turnout at the Chamber of Commerce Meeting on 3/7. There were several new faces that attended. There has also been more businesses registering on-line at www.virtualmonroe.com. Mayor Purcell is meeting tomorrow, 3/18, with prospective legal counsel to represent the Chamber.

ACTIVITIES COMMITTEE: The Activities Committee start-up members are: Mayor Purcell, Trustee Gormley, Deputy Clerk Doherty, Mike Stein (concert organizer) and Pat Gianzaro. The committee met on 3/10 and have 3 tentative dates set for a summer concert series at the Mill Pond. They are working on scheduling a movie night.

CONGRESSWOMAN NAN HAYWORTH STAFF IN MONROE ON 3/18: Mayor Purcell will be meeting with Congresswoman Nan Hayworth's staff when they are here tomorrow.

PUBLIC COMMENT: NO ONE FROM PUBLIC PRESENT 7:40 PM

Trustee Eppinger referred to a letter from Cornelia Wendell Bush dated 2/27/11. Ms Bush is a former resident and great niece of Roscoe Smith who was a magnate that left a legacy of generosity to our community. She indicated in her letter that the Village of Monroe Planning Board had voted unanimously to support the addition of an historic district overlay to the Village's zoning map. The item was submitted to the Village Board for approval. While formally presented, she questioned whether the Village Board solidified action. The Historic District grew out of the Village's Centennial Celebration. That group was called the "Historic Preservation Committee of Monroe" and consisted of property owners in the proposed historic district. Mayor Purcell said when the Comprehensive Plan is done historic preservation will be addressed. Attorney Bonacic commented "from a procedural

standpoint, if this Board wants to take this matter up, this is a zoning issue that requires a Local Law. You have to do SEQRA. Given the magnitude of what this would be seeking it would be a Type I action. There are significant things that would have to be done to comply with the state quality review act which requires public hearings.” Mayor Purcell will respond that we appreciate Ms Bush bringing this matter to our attention and we also understand the magnitude of how it would impact the Village. We are in the process of hiring a planner and this is one of the items that will be addressed. In the short term, this is not a matter the Board will be addressing. It is part of a long term vision that will be looked into with our comprehensive plan.

Trustee Eppinger commented that he reviewed the revised “Cash Bond Report” the board received from Treasurer Murray. Is anything happening with the Chabad Bond that expired 5/10/10? If not what o we do? Mayor Purcell said the project is on hold until they come back to us.

JCAP GRANT APPROVED:

Trustee Gormley thanked Village Justice Forrest Strauss for his efforts in getting the JCAP Grant for our Justice Court. Village Justice Forrest Strauss was notified this week that the Village of Monroe has received a JCAP (Justice Court Assistance Program) Grant Award under the 2010 JCAP Program in the amount of \$6,900. The funds will pay for a variety of improvements and materials needed by our court that include court office furniture and equipment and improvements to lobby security at Village Hall with replacement of the front doors to the building. Judge Strauss noted that the JCAP Grant Program is among those cut by Chief Judge Jonathan Lippman as part of his \$100 million reduction in the Judiciary’s 2011-2012 budget. Judge Strauss has indicated that while we will no longer be able to seek grants under this program, he will continue to investigate and pursue our eligibility for other grant opportunities in an ongoing effort to ensure that our Court continues to have the most cutting edge tools, equipment and security available.

CONGRATULATIONS TRUSTEE EPPINGER ON YOUR ELECTION:

Mayor Purcell congratulated Trustee Frank Eppinger on his election to the position of Village on Tuesday, March 15th.

VIOLATION STATUS 411 STATE ROUTE 17M (TM 223-1-4:

Attorney Bonacic updated the Board on the Lenza violation (former Willoby’s) at 411 State Route 17M. Attorney Bonacic is work with Building Inspector Wilkins to provide notice. There was an outstanding building permit taken out last fall. The Building Inspector issued a STOP WORK ORDER. The contractor who took out the building permit has withdrawn the permit. He is off the job. There has been some correspondence from Realtor Johnny C, who represents the property owner, saying that the property is stable. The last report we saw was from 2009. Given the weather conditions since that time, it is not sufficient. They have responded to us and we have asked for new reports or to be shown the most recent. Attorney Bonacic will continue to work toward remediating the violation.

PROCUREMENT POLICY:

Attorney Bonacic commented that he reviewed the Procurement Policy dated 3/10 given to him by the Village Clerk. The state has increased recommended limits for Public Works contracts and purchasing contracts. Changes will be voted on at the Organizational Meeting.

ADJOURNMENT / EXECUTIVE SESSION:

On a motion by Trustee Chan seconded by Trustee Gormley, and carried, no further business, the meeting was adjourned at 7:50 PM.

Respectfully submitted,

Virginia Carey
Village Clerk

