

**PUBLIC HEARING 3.19.19 – 6:45 PM  
PROPOSED LOCAL LAW  
INCREASE IN PLANNING BOARD MEMBERSHIP**

A Public Hearing was held on Tuesday March 19, 2019 to consider a proposed local law entitled Increase in Planning Board Membership. The Village Board finds and determines with this proposed Local Law that the public interest would be served by increasing the number of members of the Village Planning Board from the current five (5) to seven (7), which increase will lessen the burden of individual Planning Board members and broaden the public's understanding of and participation in the application process of Village planning and zoning law to individual properties.

**Present:** Deputy Mayor Conklin; Trustees Alley, Behringer and Houle

**Also present:** Attorney Terhune, Village Clerk Baxter, Deputy Clerk Zahra, Building Inspector Cocks, Police Chief Melchiorre and Sergeant Krauss

**Absent:** Mayor Dwyer (vacation)

On a motion by Trustee Houle, seconded by Trustee Behringer, the public hearing was opened at 6:45 PM.

There were 47 people from the public present for the Public Hearing. There was written correspondence received from Planning Board Chairman Gary Parise. The Public Hearing was left open for 27 minutes.

Planning Board Chairman Gary Parise stated that after reviewing the proposed local law, the section that really jumped out to the members of the Planning Board was Section 1 – Public Interest. The Trustees find and determine that public interest will be served by increasing the number of Village residents engaged in land use planning matters within the Village. It will also lessen the burden of individual Planning Board members and broaden the public's understanding of participation in the applications of the Village's planning and zoning. Chairman Parise questioned what public interest are they talking about and asked the Board to define the burden of the Planning Board. Chairman Parise stated that to his knowledge no member of the Planning Board has approached the Board of Trustees and complained about being overworked. The whole first section 1 is not understandable. They cannot figure out what the burden is.

Chairman Parise continued and reminded the Board of the many large projects in the 23 years that he has been on the Planning Board including Alexander Smith, Prestwick Estates (Woodroe), Smith Farm, Hidden Creek, Bridges at Lake Parc and Crystal Run. Those were the biggest and largest subdivisions and or plans that they had to review. Being an Advisory Board that can approve the go ahead and moving forward of these projects, he cannot figure out where their burden was. The Village is built out just about and the only subdivision that is currently going on is Bridges at Lake Parc. The Planning Board is having a hard time understanding where the burden is to them. If this was a burden, especially speaking for myself, why would I be here for 23 years serving my community as a volunteer. Where is the burden, how do you define that? Chairman Parise stated that this is how the entire Planning Board perceives this new local law, and their consensus is a negative situation for this Planning Board. It is a negative situation for this Planning Board. There are 3 or 4 members of this Board that have longevity and it is not an easy position to gain. You need education, history, knowledge and the practice, and it takes time to do that. There was a vacancy that sat vacant for over a year. There are two alternate positions that have never been filled, so how are you going to fill to more positions?

Chairman Parise added that he cannot figure out what Part A really is. Are they stating that after his term is up in April they will be looking to replace him? How does it work, it doesn't really explain it. The law is not clearly written. Chairman Parise stated that it would have been kinder if someone had approached the Planning Board and advised the Board they were thinking about increasing the size of the Planning Board or asked if they felt overworked. The Planning Board would have given them feedback before they decided to propose this law.

Chairman Parise also added that the Planning Board does not vote on whether or not they like a particular project, that is not their job. Their job is to make sure that the applicant does the proper job on the plans, whether it is a subdivision or a special use permit. They make sure the application follows municipal code, they following zoning codes and laws and most importantly SEQRA. Their job as an Advisory Board is to make sure the rules are followed. It is not up to the Planning Board to speed a project up. It is up to the applicant's consultants, the engineers to take care of technical issues, their attorney's to take care of the easements. The Planning Board issues a preliminary approval and it then goes out to the outside agencies and that can take forever. Chairman Parise said the Smith Farm has taken over 15 years and it was a joint effort with the Town and Village. The Village became lead agency because most of the impacts would be in the Village. Water and traffic are some of those impacts.

Because of government cutbacks on the impacts to the DEC and Orange County itself, the applicant needed to come before the Planning Board every 6 months and ask for an extension. Chairman Parise stressed again how adding two more members will not speed up the process.

Chairman Parise asked the Board why the law was written and what burden do they think is on the Village Planning Board. He added that he does not believe in the law. If you want to educate the public, the best way to do that is to get to know your government. Hold workshops. Educate them on what each Board does and how it works and what their responsibilities are. It is not the Planning Board's job to do that. Their job is to make sure that the laws are followed. Chairman Parise stated that he would like to see a public interest in the Planning Board, but the public only comes when they are irate or show up when they get the card in the mail and realize that something might be affecting them. Once they find out about it, they don't show up anymore. Again, the job of educating the public is the responsibility of the Board of Trustees, not the Planning Board. Chairman Parise continued that if the Board of Trustees wants to make the Planning Board better, get alternates on the Board and allow them to be groomed to understand what it is that they really do. Sometimes they have a misconception of what it is that they really do. Chairman Parise asked the Board of Trustees to reconsider the proposed local law and listen to what the Planning Board really needs, not what the Board of Trustees wants.

Former Mayor Jim Purcell stated that the way you lessen the burden on the Planning Board members is to strengthen your zoning and that helps make the job of the Planning Board and your Building Department easier. You hold workshops on those proposed changes and that is how the public gets educated on the process. You could add as many members to the Planning Board as you want, but at the end of the day, the applicant still needs to go through the same process with their consultants, etc. More members on the Board will not speed up the process. Mr. Purcell agreed that filling the positions for the alternates was important. As alternates they will attend the meetings, get familiar with the process and learn what their responsibilities are and what is expected of them.

Fred Cocks, a 20 year Planning Board member, stated that the current Planning Board not only spends a lot of time at meetings but in the field as well. They have a great flow of communication among the members of the Planning Board. Mr. Cocks continued and stated what they do find is that the Board of Trustees doesn't know what the Planning Board does. Mr. Cocks asked the Board of Trustees if they understand what exactly the proposed local law meant, and all 4 Trustees stated that they did. Mr. Cocks continued that another issue they would face by adding two more members to the Planning Board would be space, where would they put them? Their meetings are held on Wednesdays in the upstairs Boardroom and they barely fit in there now. Additionally, with two additional members they will now need a quorum of 4 people on a vote.

Chairman Parise also stated that he conducted research in Orange County regarding other Planning Boards in certain towns and Villages and the following municipalities have 5 members on their Planning Board: Montgomery, Walden, Goshen, Chester, Harriman, Warwick, Florida, Washingtonville, Woodbury, Cornwall on the Hudson. Are they all burdened too because they have 5 members? He does not understand how they can justify 7 seven members. They have been doing a good job. He has attended conferences around the County and here some of the problems other Boards are faced with, members not showing up and applicants spending a lot of money to be heard and then having to be postponed because there aren't enough members for a quorum. Chairman Parise stated that no one from the Village of Monroe Planning Board misses a meeting unless it's for vacation, sick or business. We have perfect attendance. The Board of Trustees is aware of this because the Planning Board Secretary prepares an attendance report each year. They are dedicated to this Village and he would never become a part of this Board if they weren't dedicated to this Village.

Marilyn Karlich, a 5 year Planning Board member, prior to that she was the Secretary to the Planning Board from 1992 – 2004. During that time they had many projects, but there was never a complaint of too much work to do. The work of the Planning Board is not segregated in the fact that one person works on one part while another person works on another, such as traffic. Everyone works together and you have to follow the Code. You cannot deny a project because you don't like it. If it meets the Code, then the people have a right to build what they want. It is not up to the Board's preference as to what they will allow. Mrs. Karlich stated that everyone works well together and there has never been a problem with that. Mrs. Karlich stated that she agreed 100% with everything that Chairman Parise had to say. She added that the alternate needs to be present at every meeting, even though they are not able to vote, so they understand what is going on and they have knowledge of what is going on with the project. But to increase it just for the sake of adding two people, she doesn't see it as a benefit, but an extra cost to the Village.

Resident Jeff Peifer commented that the Planning Board has always had 5 members on it, including when he was a member back in the 1990's. The members that currently make up the Planning Board are extremely dedicated and don't need the help of any additional members. Mr. Peifer suggested that the

Board of Trustees communicate with the Planning Board. If they have issues with how the Village should grow and you're discussing revisiting the comprehensive plan, then maybe they need to communicate better. Mr. Peifer added that they are going to hear a lot of people from the YMCA speak this evening. Mr. Peifer asked how many of the Trustees actually sat down and discussed the problems with the YMCA with the Planning Board. They are the Board that has the subject matter expertise to review projects. Adding another 2 members to that Board is a burden to the Chairman, to the Village Engineer and Village Attorney. They are the people that have to bring these individuals up to speed and isn't sure what these two new members will bring that the current Board Members don't already have. Mr. Peifer suggested throwing the proposed law out the window and leaving the current Planning Board as is. If the Board of Trustees aren't happy with the way things are going, then talk to the Planning Board, don't complicate matters.

With no comments or questions, on a motion by Trustee Houle, seconded by Trustee Alley and carried, the Public Hearing was closed at 7:13 PM.

**PUBLIC HEARING 3.19.19 – 7:00 PM  
PROPOSED LOCAL LAW  
AMEND CHAPTER 64 “ALARM SYSTEMS”**

A Public Hearing was held on Tuesday March 19, 2019 to consider a proposed local law entitled Amendment to Chapter 64 “Alarm Systems.” The Village Board finds and determines with this proposed Local Law that the public interest would be served by modifying Chapter 64 of the Village Code, which Chapter regulates alarm systems within the incorporated Village.

**Present:** Deputy Mayor Conklin, Trustees Alley, Behringer and Houle  
**Also present:** Attorney Terhune, Village Clerk Baxter, Deputy Clerk Zahra, Building Inspector Cocks, Treasurer Murray, Police Chief Melchiorre and Sergeant Krauss

**Absent:** Mayor Dwyer (vacation)  
Water Plant Operator Mabee

On a motion by Trustee Houle, seconded by Trustee Alley, the public hearing was opened at 7:14 PM.

There were 49 people from the public present for the Public Hearing. There was no additional written correspondence received. The Public Hearing was left open for 1 minute.

With no comments or questions, on a motion by Trustee Behringer, seconded by Trustee Alley and carried, the Public Hearing was closed at 7:15 PM.

**PUBLIC HEARING 3.19.19 – 7:15 PM  
PROPOSED LOCAL LAW  
AMEND CHAPTER 1 “GENERAL PROVISIONS”**

A Public Hearing was held on Tuesday March 19, 2019 to consider a proposed local law entitled Amendment to Chapter 1 “General Provisions.” The Village Board finds and determines with this proposed Local Law that the public interest would be served by modifying Chapter 1 of the Village Code. Said Chapter regulates the general provisions within the Village of Monroe, specifically Section 1-14, titled, “Penalties for Offenses”, of Chapter 1, titled “General Provisions” proposed law will amend the penalty by replacing “\$250.00” with “\$500.00.”

**Present:** Deputy Mayor Conklin, Trustees Alley, Behringer and Houle  
**Also present:** Attorney Terhune, Village Clerk Baxter, Deputy Clerk Zahra, Building Inspector Cocks, Treasurer Murray, Police Chief Melchiorre and Sergeant Krauss

**Absent:** Mayor Dwyer (vacation)  
Water Plant Operator Mabee

On a motion by Trustee Houle, seconded by Trustee Behringer, the public hearing was opened at 7:15 PM.

There were 56 people from the public present for the Public Hearing. There was no additional written correspondence received. The Public Hearing was left open for 5 minutes.

With no comments or questions, on a motion by Trustee Houle, seconded by Trustee Behringer and carried, the Public Hearing was closed at 7:20 PM.

**BOARD OF TRUSTEES MEETING**  
**TUESDAY MARCH 19, 2019**  
[www.villageofmonroe.org](http://www.villageofmonroe.org)

The second of the bi-monthly meetings of the Board of Trustees was held on Tuesday March 19, 2019 at 7:20 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, New York. Deputy Mayor Irene Conklin called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

**Present:** Deputy Mayor Conklin; Trustees Alley, Behringer and Houle

**Also present:** Attorney Terhune, Village Clerk Baxter, Deputy Clerk Zahra, Building Inspector Cocks, Treasurer Murray, Police Chief Melchiorre and Sergeant Krauss

**Absent:** Mayor Dwyer (vacation)

Water Plant Operator Mabee

**APPOINTMENT: TRUDE ANTONACCI / P/T PARKING ENFORCEMENT OFFICER:**

On a motion by Trustee Alley, seconded by Trustee Behringer, it was:

**RESOLVED**, the Board of Trustees accepted the recommendation of Police Chief Melchiorre and appointed Trude Antonacci to the position of part-time Parking Enforcement Officer, effective March 20, 2019 at an hourly salary of \$20.00 per hour. Mrs. Antonnaci has undergone the required Department background investigation, physical and drug screen.

**Ayes:** Trustees Alley, Behringer and Houle

**Nays:** None

**LOCAL LAW #6 OF 2019 AMENDING CHAPTER 64 OF THE VILLAGE CODE, “ALARM SYSTEMS”:**

On a motion by Trustee Behringer, seconded by Trustee Houle, it was:

**WHEREAS**, an introductory Local Law, titled “AMENDING CHAPTER 64 OF THE VILLAGE CODE, “ALARM SYSTEMS,”” was introduced before the Board of Trustees of the Village of Monroe on February 19, 2019; and

**WHEREAS**, a duly published and posted hearing was held on said Local Law on March 19, 2019, whereat public discussion was heard concerning the merits of said Local Law and after hearing from all those present wishing to speak and acknowledging that no written comments had been received, the Board of Trustees declared the public hearing closed on March 19, 2019; and

**WHEREAS**, the Board of Trustees determined that is a Type II Action under the State Environmental Quality Review Act (SEQRA), requiring no further SEQRA action.

**NOW THEREFORE, BE IT RESOLVED**, that the introductory Local Law, titled “AMENDING CHAPTER 64 OF THE VILLAGE CODE, ‘ALARM SYSTEMS,’” of the Village of Monroe adopted on March 19, 2019, as Local Law No. 6 of 2019 of the Village of Monroe.

**Ayes:** Trustees Alley, Behringer and Houle

**Nays:** None

**LOCAL LAW # 6 OF 2019**  
**AMENDING CHAPTER 64 OF THE VILLAGE CODE, “ALARM SYSTEMS.”**

**BE IT ENACTED** by the Village Board of Trustees of the Village of Monroe, County of Orange, State of New York, as follows:

**Section 1. Legislative Findings, Purpose and intent.**

The Village Board of Trustees finds and determines that the public interest would be served by modifying Chapter 64 of the Village Code, which Chapter regulates alarm systems within the incorporated Village.

**Section 2. Authority.**

**This local law is enacted by the Village Board of Trustees of the Village of Monroe pursuant to its authority to adopt local laws pursuant to the New York State Constitution and Section 10 of the Municipal Home Rule Law.**

**Section 3.**

**Section 64-2, titled, “Definitions,” of Chapter 64, titled, “Alarms,” of the Code of the Village of Monroe is hereby amended by adding the following definitions in alphabetical order:**

**COMMERCIAL USE PREMISES**

**The term “commercial use premises” shall include, but not be limited to, all property used for commercial and business, industrial, warehouse, or similar purposes.**

**PREMISES**

**The term “premises” shall include real property and buildings or structures.**

**Subsection C of Section 64-3, titled, “License required,” of Chapter 64, titled, “Alarms,” of the Code of the Village of Monroe is hereby deleted in its entirety and replaced with the following:**

**C. Any owner of commercial use premises in the Village of Monroe having installed on its premises an alarm devise or system of alarm devises shall apply to the licensing authority for a permit to own or to otherwise have such device or system on its premises. The application for a permit shall be on a form developed by resolution of the Village Board of Trustees and modified from time-to-time in the same manner and shall contain such information as deemed necessary to effectively and efficiently respond to an alarm at the premises. Such permit shall be obtained by all owners of commercial use premises by such date as shall be fixed by resolution by the Village Board of Trustees and, in any event, each a device or system is to be installed or modified.**

**Subsection C(2), titled, “Charges for false alarms,” of Section 64-8, titled, “General provisions,” of Chapter 64, titled, “Alarms,” of the Code of the Village of Monroe is hereby deleted in its entirety and replaced with the following:**

**(2) The charges for each calendar year shall be as follows: for the first two false alarms, no charge; for the third and all subsequent false alarms within each calendar year shall be established by resolution of the Village Board of Trustees and modified from time-to-time in the same manner.**

**Section 4. Supersession, of Inconsistent Laws, if any.**

**The Village Board of Trustees hereby declares its legislative intent to supersede any provision of any local law, rule, or regulation and any provision of the state Village Law or other special law that may be declared inconsistent or in conflict with this local law. The courts are specifically requested to take notice of this legislative intent and apply such intent in the event the Village has failed to specify any provision of law that may require supersession. The Village Board hereby declares that it would have enacted this local law and superseded such provision had it been apparent.**

**Section 5. Severability.**

**If any section, part or provision of this local law or the application thereof to any person, property or circumstance is adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the section, part, provision or application directly and expressly adjudged invalid and shall not affect or impair the validity of the remainder of this local law or the application thereof,**

**Section 6. Effective Date.**

**This local law shall take effect immediately upon filing with the Secretary of State.**

**LOCAL LAW # 7 OF 2019 AMENDING CHAPTER 1 OF THE VILLAGE CODE, “GENERAL PROVISIONS”:**

**On a motion by Trustee Houle, seconded by Trustee Alley, it was:**

**WHEREAS, an introductory Local Law, titled “AMENDING CHAPTER 1 OF THE VILLAGE CODE, “GENERAL PROVISIONS,” was introduced before the Board of Trustees of the Village of Monroe on February 19, 2019; and**

**WHEREAS, a duly published and posted hearing was held on said Local Law on March 19, 2019, whereat public discussion was heard concerning the merits of said Local Law and after hearing from all those present wishing to speak and acknowledging that no written comments had been received, the Board of Trustees declared the public hearing closed on March 19, 2019; and**

**WHEREAS, the Board of Trustees determined that is a Type II Action under the State Environmental Quality Review Act (SEQRA), requiring no further SEQRA action.**

**NOW THEREFORE, BE IT RESOLVED, that the introductory Local Law, titled “AMENDING CHAPTER 1 OF THE VILLAGE CODE, “GENERAL PROVISIONS,” of the Village of Monroe adopted on March 19, 2019, as Local Law No. 7 of 2019 of the Village of Monroe.**

**Ayes: Trustees Alley, Behringer and Houle**

**Nays: None**

**LOCAL LAW #7 OF 2019  
AMENDING CHAPTER 1 OF THE VILLAGE CODE, “GENERAL PROVISIONS.”**

**BE IT ENACTED by the Village Board of Trustees of the Village of Monroe, County of Orange, State of New York, as follows:**

**Section 1. Legislative Findings, Purpose and intent.**

**The Village Board of Trustees finds and determines that the public interest would be served by modifying Chapter 1 of the Village Code, which Chapter regulates the general provisions within the Village of Monroe.**

**Section 2. Authority.**

**This local law is enacted by the Village Board of Trustees of the Village of Monroe pursuant to its authority to adopt local laws pursuant to the New York State Constitution and Section 10 of the Municipal Home Rule Law.**

**Section 3.**

**Section 1-14, titled, “Penalties for offences,” of Chapter 1, titled, “General Provisions,” of the Code of the Village of Monroe is hereby amended by replacing “\$250” with “\$500.00.”**

**Section 4. Supersession, of Inconsistent Laws, if any.**

**The Village Board of Trustees hereby declares its legislative intent to supersede any provision of any local law, rule, or regulation and any provision of the state Village Law or other special law that may be declared inconsistent or in conflict with this local law. The courts are specifically requested to take notice of this legislative intent and apply such intent in the event the Village has failed to specify any provision of law that may require supersession. The Village Board hereby declares that it would have enacted this local law and superseded such provision had it been apparent.**

**Section 5. Severability.**

**If any section, part or provision of this local law or the application thereof to any person, property or circumstance is adjudged invalid by any court of competent jurisdiction, such judgment shall be confined in its operation to the section, part, provision or application directly and expressly adjudged invalid and shall not affect or impair the validity of the remainder of this local law or the application thereof.**

**Section 6. Effective Date.**

**This local law shall take effect immediately upon filing with the Secretary of State.**

**REQUEST TO TRAVEL – NY PLANNING FEDERATION CONFERENCE / J. BOUCHER, PLANNING BOARD:**

On a motion by Trustee Alley, seconded by Trustee Behringer, it was:

RESOLVED, the Board of Trustees approved the attendance of Planning Board Member Jeff Boucher at the NY Planning Federation Annual Conference from Sunday 4/28/19 – Tuesday 4/30/19 in Bolton Landing, NY. This 3 day conference offers lectures, classes and training on Planning and Zoning issues. Attendance at this conference will satisfy Mr. Boucher's yearly mandatory hours of training. The approximate total cost for the conference, including program fees, hotel stay and meals is \$523.58 and will be allocated from budget line A8025.4720. Personal vehicles shall be used and a voucher will be submitted for mileage reimbursement.

Ayes: Trustees Alley, Behringer and Houle

Nays: None

**REQUEST TO TRAVEL – ORANGE COUNTY MUNICIPAL FEDERATION SPRING CLASSES/ ZBA MEMBERS MARGOTTA, MARTUSCELLI, ZUCKERMAN, McCARTHY & DOHERTY:**

On a motion by Trustee Behringer, seconded by Trustee Houle, it was:

RESOLVED, the Board approved the attendance of ZBA members Dan Margotta, Gerry Martuscelli, Richard McCarthy, Howard Zuckerman and Elizabeth Doherty to the following spring courses:

**Full-Day Class Session - 4/5/19 – 8:30AM – 3:30PM**

Daniel Margotta

(\*Full day session is \$60.00 per member\*)

**Two-Hour Evening Session – 4/30/19 – 7:00PM – 9:00PM**

Gerry Martuscelli

Richard McCarthy

Howard Zuckerman

Daniel Margotta

(\*Evening session is \$15.00 per member, 4 X \$15 = \$60.00\*)

**Two-Hour Evening Session – 5/14/19 – 7:00PM – 9:00PM**

Daniel Margotta

Elizabeth Doherty

Gerry Martuscelli

Richard McCarthy

Howard Zuckerman

(\*Evening session is \$15.00 per member, 5 X \$15 = \$75.00\*)

Total cost of attendance is \$195.00 and will be allocated from A.8010.4720, Zoning Education.

Ayes: Trustees Alley, Behringer and Houle

Nays: None

**HUDSON VALLEY WATER WORKS CONFERENCE 4/10/19 / JAIME PRINCE:**

In a memo from Water Plant Operator Mabee, authorization was requested for Jaime Prince to attend the Hudson Valley Water Works Conference on Wednesday, April 10, 2019 in Montgomery, NY. The conference will cover a variety of topics including Back Flow and Cross Flow Prevention, Fire Hydrant Operation & Maintenance and tank Inspection & Spill Prevention. The cost of the conference is \$30.00 and includes lunch. Ms. Prince will utilize her personal vehicle and a voucher will be submitted for mileage reimbursement at a rate of .58C/mile. Funds will be allocated from budget line F8330.472, Purification Education. On a motion by Trustee Houle, seconded by Trustee Behringer, it was:

RESOLVED, the Board approved the attendance of Jaime Prince at the Hudson Valley Water Works Conference on Wednesday, April 10, 2019 in Montgomery, NY in the amount of \$30.00 to be allocated from budget line, F.8330.472, Purification Education.

Ayes: Trustees Alley, Behringer and Houle

Nays: None

**AUTHORIZATION FOR CROWN CASTLE WIRELESS ALTERATIONS ON BALD HILL CELL TOWER:**

The Building Department has received a permit application by Crown Castle for alterations to an existing cell tower located on Bald Hill. As part of the Building Department requirements, the property owner must consent to the work before the work can begin and consent is given by the property owner signing off on the permit application. Since Bald Hill is owned by the Village of Monroe, the Village Board must consent to the work and authorize the Mayor to sign the permit application. The description of the project consists of swapping out existing antennas and replacing with new antennas and equipment. On a motion by Trustee Houle, seconded by Trustee Alley, it was:

**RESOLVED**, the Board of Trustees hereby consents to the alterations needed to an existing Crown Castle cell tower located on Bald Hill and authorizes Deputy Mayor Conklin to sign off on the Building Department permit application.

**Ayes:** Trustees Alley, Behringer and Houle

**Nays:** None

**EVENT APPLICATION: CHILDREN'S MENTAL HEALTH AWARENESS 5K WALK SPONSORED BY VOICES UNITED 4 CHANGE / OC DEPT. OF HEALTH 5/4/19:**

Rebecca Johnson, Senior Family Partner for Voices 4 Change and the Orange County Dept. of Health submitted an events application to host their annual 5K walk to raise awareness for children's mental health on Saturday, May 4, 2019 from 7:30 AM to 1 PM using the commuter parking lot on Mill Pond Parkway and the walking paths in Crane Park. Setup will include a registration and information tables. The event application has been reviewed and sign-off has been given by the Building Department, Dept. of Public Works and the Police Department. There are no additional costs involved for services provided by either the Police Department or the Highway Department. On a motion by Trustee Behringer, seconded by Trustee Houle, it was:

**RESOLVED**, the Board of Trustees approved the request of Rebecca Johnson, Senior Family Partner for Voices 4 Change and the Orange County Dept. of Health, Goshen, NY, to use the commuter parking lot on Mill Pond Parkway and the walking paths in Crane Park to host their Children's Mental Health Awareness 5K walk on Saturday, May 4, 2019 from 7:30 AM to 1 PM. Approval is contingent on submittal of updated certificate of liability insurance, as current certificate expires on 4/1/19.

**Ayes:** Trustees Alley, Behringer, and Houle

**Nays:** None

**2019 MEMORIAL DAY PARADE: ROAD CLOSURES AND NYS DOT APPROVAL:**

On a motion by Trustee Houle, seconded by Trustee Behringer, it was:

**RESOLVED**, the Board of Trustees approved the following parade route for the annual Memorial Day Parade on Sunday, May 26, 2019. The parade is sponsored by the Monroe Veteran's Coalition, VFW Post 8858, American Legion 488 & 1573 and Jewish War Veterans Post 7581.

Formation will start at Smith's Clove Park beginning at 12:15 PM. Step off at 1:30 PM. Parade will proceed onto Spring St. turning left onto Mapes Place through the underpass to the Monroe Volunteer Ambulance Corps Memorial. The Color Guard will present arms, and wreaths shall be placed. Parade will make a right turn at Carpenter Place through downtown Lakes Street. From there the parade will turn left onto Route 17M, and proceed to Veterans Memorial Park. From there proceed to the Monroe Cemetery for formal dedication and disbanding. It is further

**RESOLVED**, that a Certificate of Insurance in the amount of one million dollars (\$1,000,000.00) naming the Village of Monroe as an additional insured has been provided to the Village Clerk. It is further

**RESOLVED**, permission is contingent upon receipt of the approval from the NYS DOT to use Rt. 17M for the Memorial Day Parade. Sign-off has been given by the Building Department, Dept. of Public Works and the Police Department. There are no additional costs involved for services provided by either the Police Department or the Highway Department. Police Chief Melchiorre, Monroe Fire District and Monroe Volunteer Ambulance Corp will be copied on the response letter to let them know of road closures.

**Ayes:** Trustees Alley, Behringer, and Houle

**Nays:** None



**AUTHORIZATION FOR THE MAYOR TO SEEK CONSENT FROM THE TOWN OF MONROE TOWN BOARD FOR THE ANNEXATION INTO THE VILLAGE OF MONROE OF VILLAGE-OWNED LAND LOCATED WITHIN THE BOUNDARIES OF THE TOWN:**

On a motion by Trustee Houle, seconded by Trustee Behringer, it was:

WHEREAS, certain uninhabited territory consisting of approximately 2.5 acres is owned by the Village of Monroe, identified as Section 1, Block 2, Lot 37 (the “Property”), but is located within the municipal boundaries of the Town of Monroe; and

WHEREAS, said Property adjoins the Village of Monroe municipal boundary, and

WHEREAS, said Property is currently identified as part of the Village’s dedicated open space and may be incorporated into the Village’s parkland in the future; and

WHEREAS, the Board of Trustees as determined that annexing all contiguous Village-owned uninhabited open space land into the territorial boundaries of the Village of Monroe for the potential provision of Village water and sewer to said open space and, thereby, enhance the use of such land for open space and recreational use by Village residents and visitors is in the overall public interest.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Monroe hereby authorizes the Mayor to seek the Town Board’s consent to annex Property identified as SBL 1-2-37 into the Village of Monroe’s territorial boundaries pursuant to General Municipal Law § 706. Discussion followed. Attorney Terhune reminded the Board that this is the third parcel that the Village is hoping to annex. They have already annexed two other parcels and this is the last parcel they are looking to bring into the Village.

Ayes: Trustees Alley, Behringer and Houle  
Nays: None

**MAYOR’S REPORT:**

Deputy Mayor Conklin congratulated Deputy Clerk Zahra on acquiring her recent Notary Public license. She is happy to announce this helpful service to the residents of the community.

Trustee Behringer stated that she and some of the other Trustees attended the annual Fireman’s dinner this past weekend. A good time was had by all.

Attorney Terhune requested a brief Executive Session to bring the Board up to speed on pending litigation.

**PUBLIC COMMENT:** **# PRESENT 56** **TIME: 7:37 PM**

Resident John Karl asked if the property that the Village is looking to annex is off of Schunnemunk Street and asked how that will blend with the petition that has been filed for the Village Springs. Attorney Terhune responded that the Village Board is not considering the petition at this time as it is currently before the Town Board. Mr. Karl stated that their proposed Village contains that parcel of land and Attorney Terhune responded that the Village Board is not going to comment on at this time. Mr. Karl asked if he was correct with that and Attorney Terhune responded that he could certainly look at the map.

Mr. Karl stated that he supports keeping the Planning Board at 5 members. Most of those people have fulltime jobs and to go from 5 to 7 opinions will only make those meetings that much longer, leave it where it belongs.

Mr. Karl added that at one time the Village had an AARB (Architectural Appearance Review Board) and he remembers that during the campaign trail last year it was mentioned that it was going to be reinstated, but he has not seen or heard anything about that.

Mr. Karl asked where all the videos of the Board Meetings are being stored so the public can view them. Trustee Alley responded that there is someone creating the Village’s social media as well as their You Tube account. All the videos that have been recorded will be getting uploaded this week.

Mr. Karl commented that the Smith Farm letter of credit for water and construction listed on the bottom of the agenda are set to expire on 3/24/19 and it may be something they may want to look into.

**Chairman Parise asked if the letter that the Planning Board prepared in opposition to proposed local law #8 of 2019, Increase in Planning Board Membership, could be read into the minutes. Trustee Houle read the following:**

**March 18, 2019**

**Mayor Neil Dwyer and  
Village Trustees  
Village of Monroe  
7 Stage Road  
Monroe, NY 10950**

**RE: Proposed Local Law Increasing Size of Planning Board Membership**

**Dear Mayor Dwyer and Village Trustees:**

**I write this letter in my capacity as Chairman of the Planning Board and in opposition to the proposed local law seeking to increase the size of the Planning Board from five (5) to seven (7) members.**

**I respectfully request that this letter be read into the record at the public hearing.**

**I have served on the Planning board for 23 years, and have been Chairman since 2006. I succeeded a list of chairmen who also served for many years including Herbert Dorn, Fran D'Elia, John Yanuklis, Jeffrey Peifer and Robert Woods. Neither they nor I have ever seen any need to increase the membership of the board. In fact, I am not aware of any current planning board member having even suggested that an increase in membership is needed.**

**The proposed increase in size has no meaningful purpose. Contrary to the suggested purpose intoed in the proposed law, the new law, if adopted, will not lessen the burden on individual board members. The board members' review obligation will remain the same. The increase in size will not broaden the public's awareness on zoning uses. The public's awareness may be increased by actual attendance at planning board, zoning board and village board meetings, not by increasing membership on a board.**

**An increase in size under the proposed law would increase the number from three (3) to four (4) for a quorum which is required to permit the board to officially take any action.**

**It has taken years to replace members of the planning board when they leave their position and even more years to fill vacancies created for alternate members, seats that have currently been vacant since 2016.**

**The Planning Board has functioned efficiently and successfully with five (5) members since its creation well over a half a century ago. The old adage holds true, "if its not broken, don't fix it". There is absolutely no need to increase the size of the planning board membership.**

**I respectfully urge the rejection of the proposed local law.**

**Very truly yours,**

**GARY PARISE  
Chairman**

**Former Mayor Jim Purcell stated that he was speaking this evening to clear on matters pertaining to the YMCA and to let the Board know what transpired while he was Mayor along with what information was provided to the Board during his tenure. The process started back in 2010 with discussions before the YMCA even opened dialogue with the Town and Village of Monroe regarding a potential second egress coming out of the property. Former Town Supervisor Leonard reached out to him and recognized a potential issue due to the egress that was being proposed and suggested that the Village work with the Town in coming across Gilbert Street Extension and coming out on their property known as O&R Park. In 2010 discussions regarding Gilbert Street Extension continued because the Village was not sure if they still owned the paper road at the time. They also discussed concerns crossing the Heritage Trail and had Village Attorney research if there were any liens or easements and if the Village still owned the rights to Gilbert Street Extension. Mr. Purcell continued and stated that research determined that the Village was still the sole owner of the property and there were no liens or easements.**

**October 2010 then Mayor Purcell and former DPW Superintendent Smith met with Orange County Planning Chairman David Church, Kate Schmidt, head of OC Rails & Trails and Rich Rose, head of OC Parks and Recreation, to discuss the possibility of Gilbert Street Extension crossing the Heritage Trail. Mr. Church expressed his desire to see that happen.**

**Mr. Purcell explained as time went on, the YMCA plan turned to utilize the adjacent piece of property owned by the Town of Monroe, in hopes of building a two way road with more recreational space on the**

property. However, as the political climate of the Town changed, so did their position on allowing the YMCA to use this land.

Mr. Purcell questioned a statement made by Mayor Dwyer in the Photo News in which he commented he was present when Ira Besdansky (YMCA CEO) came to the Village Board in 2013 with plans regarding the Gilbert Street Extension egress. Mayor Purcell disputed that, stating that Mayor Dwyer only began his term as Trustee in May of 2014.

Mr. Purcell continued speaking on the timeline he presented including:

May 2015 - Mayor Purcell, Trustee Dwyer, Chief Melchiorre, DPW Superintendent Smith, Ira Besdansky and Engineers met on the Heritage Trail to discuss the Gilbert St. Extension crossing over the Heritage Trail.

June 2015 – Mayor Purcell met with OC Legislators, OC Parks & Recreations, OC Attorney, OC DPW Superintendent,, OC Rails and Trails, OC Planning, OC Legislator Myrna Kemnitz, Mr. Besdansky and their Engineers to discuss obtaining a resolution from the Orange County Legislators to grant permission to cross over the trail.

July 2015 – Mayor Purcell discussed in Executive Session with the Board of Trustees what was happening with the OC Governmental Agencies, Legislators and the YMCA. Mr. Besdansky was present as well.

September 3, 2015 – OC Legislature voted and approved crossing the Heritage Trail. Mr. Purcell read from some of the comments Legislators made during the meeting. A copy was provided to Village Clerk Baxter.

February 2016 – A meeting was held at NYSDOT in Poughkeepsie, NY with Mayor Purcell, NYSDOT Representatives, Engineers, Mr. Besdansky and the YMCA Engineer to discuss the OC Legislators resolution and the Gilbert St. Extension tie in to State Rt. 17M and the crossing of the Trail.

June 21, 2016 - YMCA was present during Executive Session of the Board of Trustees to discuss the progress of the project, status of the NYSDOT Application and the cost of the project. At this time, NYSDOT had not made a decision on the application.

February 20, 2018 – Mayor Purcell met with NYSDOT Representatives at Senator Larkin's Office with members of the YMCA to discuss any outstanding issues pertaining to the NYSDOT approval tying into Rt. 17M as there seemed to be a lag in the process.

March 2018 – Mr. Purcell emailed newly elected Mayor Dwyer to bring him up to speed with any recent updates regarding the NYSDOT application as there was still no approval yet.

Mr. Purcell stressed that the process was followed and that the Village Board would not make any decisions until all the pieces of the puzzle were in place and those piece included NYS DOT and Orange County. He would not have moved forward with assisting with this project without the support of the Board of Trustees.

Mr. Purcell added that this is a Village Planning Board issue. They are the ones that make the determination as to what is going to be approved, the process has to go through them. Once the Planning board has reviewed all the information, spoke with the Consultants, etc. they would then defer to the Board of Trustees, who would make the determination whether or not to grant them permission of the road. The Village should not commit to the road until everything has been put forth to the Planning Board for review.

Tom Olley, YMCA Board Member, thanked Mr. Purcell for putting the chronology of the events into the record. Mr. Olley added that the YMCA went before the Village Board and spoke about their plans even earlier than that, when John Karl was the Mayor, in 2009. At that time, the Board made a resolution at that meeting in favor of the crossing. This issue has been before this Board for 10 years. In April 2010, 5 different traffic alternatives were presented to the Planning Board, including the Gilbert St. Extension crossing, another was an access through the O&R property, one was the construction of a roundabout in what would be considered the western apex of the triangle gas station, one was a realignment of Gilbert Street further south on Route 208 and the last was possibly a realignment of O&R Road. After the Planning Board and their consultants reviewed it, it was determined that the Gilbert Street Extension was the preferred alternative and that was the one that the YMCA pursued.

Fast forward to May of 2018, and the YMCA met with newly elected Mayor Dwyer who requested that they go back to the Town of Monroe and pursue their secondary egress through the O&R property, and that is what they did. Unfortunately, what they offered was just would not satisfy the requirements of the Planning Board. Five years was not going to cut it, and neither would ten years. It was not a realistic investment. One of the Town of Monroe's prerequisites was that they couldn't take down any trees. They were able to work out a feasible alternative from an engineering standpoint, but the terms were simply not feasible. It was an alternative that would not address the traffic issue, but they were open to them. Mr. Olley added that they feel the Board of Trustees think that they are reticent in considering

other alternatives but the YMCA reacted every time they were asked to review an alternative and looked in to them.

Mr. Olley continued that in 2015 the YMCA started discussions with NYSDOT and there was lot going on along Rt. 17M at the time including the improvements with Smith Farm, the discussion of the traffic light and the Crystal Run Healthcare facility which was in early construction stages. Mr. Olley stated that the Village of Monroe hired Creighton Manning as a traffic consultant to make sure that everything was working together. And that is who the YMCA began talking too. Creighton Manning reached out to the YMCA, who shared all their drawings with them, improvements, their back and forth with DOT, and hammering out the arrangements along Rt. 17M. It was only after that point did the YMCA feel comfortable to move forward with the purchase of the building. The reason why they moved forward with the purchase of the building was because it was up for sale, the YMCA did not approach their landlord and say they wanted to buy the building. It was already on the market and he already had two other offers on it. If he wanted to sell that building to someone whose plan was to use it entirely for warehousing the YMCA was going to be out. The YMCA did not have a choice, they needed to make a decision. It wasn't like they put the cart before the horse they continued their investment in the Village of Monroe.

Mr. Olley stated that the only thing that brought them great concern was the mayor's statement from two weeks ago, that they would prepare a written statement, release it and then talk to the YMCA. What the YMCA had hoped to accomplish when they invited the Board of Trustees to the YMCA back on 2/18/19 was to have a discussion so they could address whatever concerns that they had regarding the designs and allow them to address them. Mr. Olley added that they think those concerns should be shared with the Planning Board and that they should be back at the Planning Board, but rather they feel they have this dark cloud hanging over them. They don't feel as though they can go back to the Planning Board with all their approvals as well as comments and concerns, they feel as though they are stuck in a Catch 22 and terrified that the Board of Trustees will release a statement and that there will be no room for discussions.

Village resident Vincent LaSalle stated sometimes as leaders they need to make a decision that could be seen as controversial. This situation could very much be like the Amazon situation. The community wanted Amazon but the people over them went against them. Mr. LaSalle said he does not want to see what happened with Amazon happen to the YMCA. There is a lot of terrible gossip going around but they need to find a way to make it work because he does not want to see this community loose the YMCA like New York lost Amazon.

Anita Reich, Village resident and YMCA Staff Member, stated that at previous meetings the Board spoke about meeting with the YMCA to discuss their concerns and asked when that would be happening. Mrs. Reich asked when they would be meeting and what that final date was. Would it be before the Planning Board meets and would there be a time afterwards to allow for additional comment? Mrs. Reich continued and stated that she is a grandmother of 9, many of which participate at the YMCA. She agreed that the traffic scenario is at best frightening and there have also been close calls involving some of the Inspire school buses. Mrs. Reich spoke of the school bus accident back in the 1980's when two young school children were killed and she doesn't want to see that ever happen again in the community. She continued that as Trustees one of the responsibilities that they take on is to look for the good of the community and that they are all in this together.

Deputy Mayor Conklin stated that the Board is concerned for the safety of the community members and that is what is holding them up. The Board of Trustees gets one chance to get this right and the community should respect their right to do their due diligence to ensure that they are going to get it right. People are going to gossip, pay no attention to it, they're pot stirrers and they live for it. Deputy Mayor Conklin stated that she would not speak for the Board but she personally appreciates the YMCA and loves what it does for the kids and the community. She has nothing but great things to say about the YMCA and she personally does not want to see the YMCA go anywhere.

Trustee Houle stated that she can appreciate just how frustrating this whole process must be especially now hearing the timeline as it was laid out by former Mayor Purcell and Mr. Olley. This has been a decision they have been waiting on for 10 years. Trustee Houle stated that she has a conversation with someone every day regarding the YMCA and it is in the forefront of everything that the Board does. Trustee Houle continued that they are exhausting every possible resource they have at their disposal to make the best possible decision and she has no desire to see the YMCA go anywhere as it is a wonderful asset to Monroe. They are doing their very best to make this decision.

Trustee Behringer stated that the Village means everything to us. One of the reasons she ran for Trustee is because she didn't want to see her Village fall apart and she wanted a place that she and her kids could be proud of. Things have changed in the 10 years since that initial traffic report was done, traffic and

building have changed. Trustee Behringer continued that they had not seen maps until about a month ago, 5 maps showing them 5 different alternatives that perhaps would have been a better alternative. She agreed that there needs to be a sit down with the Planning Board. The gossip has become very disheartening, like the Village Board is selling out and are making deals with people. Trustee Behringer stated that she would never sell her soul this Village means everything to her. She has also been dealing with a child that has been very sick and maybe that is why she doesn't get back to people right away or is able to meet right away. Trustee Behringer stated that the YMCA is a wonderful place and she doesn't want to see it go anywhere but they do need to take everything into consideration. There does need to be more planning with the Planning Board and the Engineers.

Trustee Alley agreed with everything that the Trustees have already said. Trustee Alley continued that she cannot speak for the other Board members, but that whenever she received a new piece of information, she would reach out to the source, and former Mayor Purcell and Chairman Parise can attest to that. Trustee Alley also agreed at how disheartening all the gossip that is circulating is. Trustee Alley stated that she could not stress how important having the YMCA in the Village of Monroe is. The hold really is trying to make sure they explore every option to make sure it is a safe investment because they are only given one chance to do it. Trustee Alley added that Chairman Parise was a valuable resource when she spoke with him and agreed that this is something that the Planning Board needs to address as well as the Engineers, and she will encourage the Board to do that. Trustee Alley encouraged the public to reach out to them and ask their questions and give them the opportunity to squelch the rumors. She thanked everyone for the patience during this process and thanked former Mayor Purcell for the timeline that he presented. Trustee Alley also thanked Mr. Olley for clarifying a few things that she also had questions on. She continued that she would like to be able to provide them with a timeline as to when it will be answered but as they know, they cannot meet as a Board to discuss anything without it being a workshop. That is something that she agreed they need to work on and be able to give them a timeline as far as when you'll have an answer. She acknowledged that the Board is holding them up and that is not their intention.

Deputy Mayor Conklin stated that she is not sure how they ended up with the Gilbert Street Extension onto the Rt. 208 ramp as their entrance and exit, but someone did not obviously do their due diligence and allowed that to happen. That is exactly what the Board doesn't want to happen again. She has been witness to many potential accidents in that area, it was a horrible solution to that area, and it is not going to happen again.

Mr. Purcell interjected regarding the egress Deputy Mayor Conklin was speaking about and stated that the Village Planning Board was doing its diligence at the time but it was NYSDOT who would not allow the YMCA RT. 17M entrance and that is unfortunately how the YMCA got stuck with that egress. It was not the Village Planning Board but the State's decision. Deputy Mayor Conklin stated that she appreciated the State's effort to try and find a solution to the problem. Planning Board Chairman Parise added that was the intention of the State because they were also looking at the paper road at the same time. The asked why they didn't come to them the first time and they explained that it was because they were in stage one and that stage two included the pool expansion and that is when it was decided that they would need a second ingress and egress. Chairman Parise stated that the Planning Board can do things to make this right; that is their job. Deputy Mayor Conklin stated that they are not in disagreement with that, they all want to make it right.

Planning Board Member Fred Cocks asked how the proposed moratorium will affect the YMCA project. Deputy Mayor Conklin stated that she was not at liberty to discuss that. Mr. Cocks stated that it was a very important question. Mr. Cocks added how it will all be handled as the Board continues to hold off on making a decision and now that they are going to pass a law to put a moratorium in place. Attorney Terhune interjected and stated that there will be a public hearing for the moratorium and she suggested that any issues that may come up with the moratorium be directed to the Board when they are at that point.

Mr. Olley stated the he appreciated the Board listening and their patience. However, the Board has to understand that the YMCA writes a check every month for \$17,500 just in interest on their loan while they are in this holding pattern. That is money that cannot be put to any of their programs. While the YMCA isn't asking them to rush through the process, they implore the Board of Trustees to act expediently. This process with Mayor Dwyer started last May and they are rapidly approaching a year. The YMCA got their approvals from NYS DOT in September 2018, that was 6 months ago and about \$100,000 that has not been able to be invested in the community, in their programs. The YMCA is getting near the end of the rope. Mr. Olley added that with all due respect to the Village Attorney, they will be present in two weeks to speak on the moratorium, because the way that the law is written, the YMCA is dead in the water. If you look at a history of moratoriums in this region, they do not go on for 3 or 6 months. They gone on for at least a year and the way that this law is even written, you are prevented from even the discretionary approval of granting us the easement. People are asking about the

moratorium tonight and they need know that it stops everything the way it has been introduced in that law.

Village resident Steve Reich stated he heard something tonight that disappointed him and asked why the Board of Trustees is not putting more faith in their Planning Board then the Board doing all the work. There is a lack of communication between the departments and this Board that is prohibiting people to move forward to find the things that are needed to make a decision that they need to make. Mr. Reich stated that he heard some very experienced people speak this evening, those with many years of experience and dedication. Don't think that safety is not on their mind. All these things that you bring up that are emotional for you, you're politicians, and it should be going over your heads and not bothering you. He is quite disturbed that there is no communication going between the departments and something needs to be done about that.

#### **EXECUTIVE SESSION:**

On a motion by Trustee Houle, seconded by Trustee Behringer, with all in favor, the meeting was closed at 8:23 PM. Following a 5-minute recess, the Board convened in Executive Session for the discussion of pending litigation.

Executive Session Minutes compiled by Deputy Mayor Conklin.

#### **OPEN SESSION:**

On a motion by Trustee Houle seconded by Trustee Behringer and carried, the Open Meeting resumed at 9:05 PM.

#### **ADJOURNMENT:**

On a motion by Trustee Alley, seconded by Trustee Behringer and carried, no further business, the meeting was adjourned at 9:05 PM.

Respectfully Submitted,

Ann-Margret Baxter  
Village Clerk

#### **MONTHLY REPORTS:**

Department reports were accepted as file on a motion by Trustee Behringer, seconded by Trustee Houle, with all in favor, the department monthly reports were accepted and filed.

#### **FEBRUARY 2019 VILLAGE CLERK'S REPORT SUBMITTED BY ANN-MARGRET BAXTER, VILLAGE CLERK:**

1. Minutes prepared, processed associated correspondence and Legal Notices completed for the Monthly Meetings of February 5<sup>th</sup> and February 19<sup>th</sup>.
2. Permits issued: Handicap Parking: 13 Garage Sale: 0 Solicitor/Peddling: 1 Road Opening: 0 Blasting Permit: 0 Liquor License: 0 Towing Permits: 0
3. Processed 0 FOIL requests.
4. Processed 2 Event Applications.
5. Public Hearings Held: 1
6. Closed out mailing machine for month on 2/28.
7. Bi-Weekly payroll worksheets completed and submitted.
8. Collected February water rents.
9. Required paperwork filed with O.C. Department of Human Resources.
10. Oversee updates and maintenance, of Village Website and Constant Contact.(6 sent)
11. Deputy Clerk Zahra sat for Notary exam on 2/26/19.
12. Daily retrieval of messages left during the day and after hours. Forwarded messages and responded as required.
13. Vouchers completed as required. Transmittal of money collected completed and bank deposits done.
14. Scan and email pertinent information to Board and Attorney.

**FEBRUARY 2019 DPW SUBMITTED BY LAWRENCE GUIDICE, HEAVY EQUIPMENT OPERATOR:**

**REGULAR MAINTENANCE / VILLAGE IMPROVEMENTS:**

1. Garbage removal in Park and Village seven times.
2. Remove fallen trees from stream behind James Road for three days.
3. Picked papers up around ponds and Village green areas one time.
4. Picked papers up on Schunnemunk and Mapes Place one time.
5. Cleaned and checked all trucks three times.
6. Cleaned Shop two times.
7. Cut trees and brush around ponds, then chipped them two times.
8. Repaired Overweight sign on North Main Street.
9. Cut, chipped and removed a large pine tree on Mid Oaks Drive.
10. Repaired parking meter poles on Carpenter Place and Stage Road for two days.
11. Picked up branches and sticks after high winds throughout Village for two days.
12. Dug a drainage ditch on Schunnemunk Road.
13. Repaired and blacktopped a large sink hole on Reynolds Road.
14. Blacktopped and installed new valves on Winchester Drive and Reed Road with the Water Department.
15. Blacktopped and installed new valves on Lake Street with the Water Department.
16. Blacktopped around a new fire hydrant on Fitzgerald Court.
17. Plowed all Village roads two times, salted all Village roads three times on 2/12.
18. Uptown clean-up, snow removal on bike trail and Village sidewalks with a snow blower on 2/12.
19. Snow removal with a snow blower on North Main Sidewalks on 2/14.
20. Plowed all Village roads once, salted all Village roads two times on 2/17.
21. Plowed all Village roads once, salted all Village roads once on 2/18.
22. Snow removal on bike trail and Village sidewalks with a snow blower on 2/18.
23. Plowed all Village roads two times, salted all Village roads three times on 2/20.
24. Snow removal on bike trail and Village sidewalks with a snow blower on 2/20.
25. Salted all Village roads one time on 2/28.

**FEBRUARY 2019 JUSTICE COURT REPORT:**

**Total Fines: \$28,757.00   Total Surcharges: \$9,426.00   Total Parking: \$3,310.00**  
**Total Civil Fees: \$1,933.50   Bail Poundage Collected: \$39.00   Total Bail Forfeited: \$2,200.00**  
***Total for February: \$45,665.50***

**Vehicle & Traffic Tickets: 421   Disposed: 298**  
**New Criminal Cases: 65   Disposed: 66   Civil Cases: 0   Disposed: 1**  
**Paid Parking Tickets: 102   Dismissed Traffic Tickets: 44**

**FEBRUARY 2019 FILTRATION PLANT REPORT SUBMITTED BY ERNEST MABEE, CHIEF OPERATOR:**

**Production: Lake Mombasha 20,233,867 Gallons / 21,547,196 Gallons LY 2018**  
**Well #4: 3,573,948 Gallons / 3,805,213 Gallons LY 2018**

**Consumption: 23,807,815 Gallons / 25,352,409 Gallons LY 2018**

**Water Samples / Testing: OK**  
**Rainfall: 3.1**  
**Reservoir: Full**

**Miscellaneous:**

**Mark Outs**  
**2 Reservoir Inspections**  
**Final Water Reads**  
**Daily Equipment Maintenance at Plant and Well**  
**Weekly and Monthly Water Testing to Lab, All Results Good**  
**Chevy and Ford were Inspected**  
**Repaired Valve on Reed Road and Fasa**  
**Installed Valve on Winchester and Reed Road**  
**Rebuilt Pump and Replaced Chlorine Line at Plant**  
**Replaced Line, Foot Valve and Injector at Well #4**  
**Finished Water Withdrawal Report**

**FEBRUARY 2019 POLICE DEPARTMENT REPORT SUBMITTED BY POLICE CHIEF, ALEX MELCHIORRE:**

**CALLS FOR SERVICE**

**TOTAL CALLS – 1,784**  
**NON CRIMINAL OFFENSE – 0**  
**CRIMINAL OFFENSE – 244**  
**ARRESTS – 67**

**TRAFFIC REPORT**

**TRAFFIC TICKETS – 412**  
**PARKING TICKETS – 81**  
**DWI/DWAI – 0**  
**GAS – \$1,693.82/1025G**  
**MVA – 25**

**OVERTIME/HOURS**

**TRAINING**

**Active Shooter – Gatto / Gross / Malgieri / Farningham / Berke**  
**Child Abduction – Young**  
**Instructor Development - Dunn**

**MVA ACCIDENT REPORT**

**FOIL REQUESTS**



**FEBRUARY 2019 TREASURER’S REPORT SUBMITTED BY CATHERINE MURRAY:**

Treasurer's Report Village of Monroe February 2019
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**SIGNIFICANT ACTIVITY (REVENUES)**

Bank interest	3,717
Sales Tax	343,951
Franchises	41,674
Rental Real Property	7,281
Building Permits	10,006
Fines & Forfeited Bail	22,264

**SIGNIFICANT ACTIVITY (EXPENDITURES)**

Law Contract/Other Atty	13,841
PD Uniform Allowance	10,500
Snow Removal General Exp/ Salt	41,045
Distribution General Exp (water fund)	9,930
Distribution Equip Maint (water fun)	13,370

Workers Compensation Insurance - General Fund	47,375
- Water Fund	6,906
	54,281

Liability Insurance - General Fund	45,736
- Water Fund	3,683
	49,419

Health Insurance - General Fund	114,052
- Water Fund	16,841
	130,892

<b><u>STATUS OF FY2019 CONTINGENCY ACCOUNTS</u></b>	<b>CURRENT BALANCE</b>
General Fund Appropriation -budgeted \$127,505	126,770
Water Fund Appropriation -budgeted \$25,000	25,000

**COMMENTS:**  
We have completed 9 months of the fiscal year and expenses should be at 75.0%. The expenses are at 69.9% for the General Fund and 72.4% for the Water Fund.

Respectfully submitted,  
Catherine Murray  
Treasurer

**FEBRUARY 2019 BUILDING DEPARTMENT AS SUBMITTED BY ASSISTANT BUILDING INSPECTOR PROULX:**

Building Permits Issued:	19
Rental Inspections Completed:	15
Title Searches Completed:	18
Violations Issued:	6
Building Permit Inspections performed:	76
C.O's Issued:	14
Fire Inspections	0

Open, active building permits 239

FOIL Requests 2

Building Permit Fees:	\$ 6,731.75
Rental Permit Fees:	700.00
Flood Permit Fees:	0.00
Fire Inspection Fees:	0.00
Title Search Fees	<u>2,575.00</u>
Total Fees Collected	\$10,006.75

- Monthly Assessor's report filed
- Attend Monthly Planning Board and ZBA meetings
- Monthly report to FD for Solar
- Daily cash deposits to Clerk
- 2 Court Cases
- Bi Monthly mailing for expired permits
- Bi Monthly mailing for rental permit renewals

**MONROE FIRE DISTRICT OFFICERS 2019:**

Commissions: John Centofanti, Jason Kalter, Pat Patterson, Thomas M. Smith Dep. Chair,  
Thomas P. Sullivan, Ch.  
Secretary: Mary Ellen Beams  
Treasurer: Richard Goldstein  
Chief John Scherne, 1<sup>st</sup> Ass't Chief Rich Lenahan