

**PUBLIC HEARING 3.22.18 – 6:00 PM
F/Y 2019 BUDGET**

A Public Hearing was held on Thursday March 22, 2018 at 6:00 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, NY to hear comment on the proposed tentative budget for fiscal year 2019 (6/1/18-5/31/19). The tentative budget includes maximum compensation for the Mayor of \$20,000 per annum and for the Trustees \$9,000 per annum each. The budget is summarized as follows:

**GENERAL FUND: \$10,343,309
WATER FUND: \$2,108,622**

The proposed tax rate per thousand of assessed valuation is \$44.35. A tax rate increase of 4.70%. The increase from last year on a \$50,000 home valuation is \$99.50 and for a \$100,000 home valuation is \$199.00.

**Present: Mayor Purcell, Trustees Conklin, Behringer, Dwyer and Chan
Also present: Village Clerk Baxter, Deputy Clerk Zahra, Police Chief Conklin and DPW Supervisor Linderman and Justice Lezak.**

Also present was the Village's Independent Auditor representatives CPA's Leslie Tillotson and Christopher Kopf from the accounting firm of O'Conner, Davies, LLP.

Mayor Purcell read the Public Hearing Notice. There was no written correspondence received. There were 10 people from the public present for the Public Hearing. The Public Hearing was left open for 60 minutes.

Resident John Karl stated at the last Board Meeting he expressed his concern about holding the public hearing at 6:00 PM when people are still trying to get home from work, and other than the elected officials and Village employees, no one else is present and it's a sad turnout. Mr. Karl continued for the next 45 minutes with multiple questions regarding specific budget line items that he directed to the Mayor and Treasurer Murray, as well as DPW Supervisor Linderman, Chief Conklin, and Water Plant Operator Mabee, all of which each specific department answered. Mr. Karl also added that he did not see any money allocated for the AARB but in someone's political platform it was mentioned to have this Board reinstated and inquired where this money would come from. Mr. Karl concluded with requesting that the Board take additional time prior to adopting the budget and work to bring the Budget down by shaving some of the lines down a bit and should be able to do so without any harm.

Mayor Purcell stated that the reality of life is that you get what you pay for and the Village needs a lot of work. We have done a lot of work but there is still a lot of work that needs to be done. Due to the neglect of the systems and the growth of the Village, it's the balance that the Board has to do for quality of life. Mayor Purcell stated that this budget has come down from the original budget which was at 10%. There was a large wish list from the Police Department that was brought up multiple times. Mayor Purcell included that he would love to hire two additional police officers, but that is what gave a large increase to the budget. Even after removing the two officers from the budget, it needed to be adjusted by \$50,000 to cover the overtime that would occur by not having those two additional officers to cover the shifts. Mayor Purcell stated that the reality of life is that the taxpayers expect a certain quality of life that they want to enjoy. The responsibility to the Village is to pay attention to the Village, and he would love to be able to do something about the school tax and the town and county tax, but this Board is responsible for the Village and its residents. And while 4.70% may seem high, the reality is that the Village provides a service that is second to none in this County and unfortunately those costs aren't going down, they're going up.

Mr. Karl agreed with Mayor Purcell and stated that's why he mentioned getting a part-time code enforcer on staff because it does begin with quality of life. You need to start showing violators that we mean business in this Village then all things may start to fall into place. Mayor Purcell added that we have shown that we mean business, made a lot of changes and created new rental laws to help with enforcement. Mayor Purcell continued that the Village continues to grow and there are a lot of changes in the atmosphere, and it's something that the Village has never been used too in its hundred years of existence. The Village could certainly use more employees, PD wants two new officers, DPW Supervisor Linderman could use another guy in DPW, but now you start adding salaries and benefits, and start increasing the budget.

With no further questions or comments, on a motion by Trustee Conklin, seconded by Trustee Behringer and carried, the Public Hearing was closed at 7:00 PM.

**PUBLIC HEARING 3.22.18 – 6:30 PM
2018 COMMUNITY DEVELOPMENT PROGRAM FY/2019
PHYSICAL IMPROVEMENT PROJECT”**

A Public Hearing was held on Thursday March 22, 2018 at 7:05 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, NY. The Purpose of the public hearing was to invite public comment and suggestions regarding projects to be considered for funding under the Orange County Community Development Program FY/2019 for improvements as follows:

1. Acquisition and Disposition of Real Property
2. Public Works, Public Facilities or Site Improvements
3. Code Enforcement (Housing and Health Codes)
4. Clearance, demolition and rehabilitation for public use or economic development
5. Housing rehabilitation loan and grants
6. Special projects for elderly and handicapped
7. Provision of Public Service (Shelters, Clinics, Senior Nutrition, etc.)
8. Payment of non-federal shares of other grant programs
9. Relocation payments and assistance

Present: Mayor Purcell, Trustees Conklin, Behringer, Dwyer and Chan

Also present: Village Clerk Baxter, Deputy Clerk Zahra, Police Chief Conklin, Building Inspector Cocks, DPW Supervisor Linderman, Justice Strauss, Justice Lezak and Water Plant Operator Mabee.

There were 17 people from the public present for the Public Hearing. There was no written correspondence received. The Public Hearing was left open for 5 minutes.

Resident John Karl asked if the Village knew how much money it would be receiving. Mayor Purcell stated that the Village applied for the downtown for a total amount of \$250,000 but we were denied. Mayor Purcell stated that the Village itself wasn't denied, but that the Federal Government cut back on \$1.7 Million dollars to Community Development and it has shrunk quite a bit. Mayor Purcell explained that we could expect the same this year as well, there will be approximately \$1.3 Million dollars available throughout the whole County and the Village has averaged about \$70,000 per year over the past 8 years of grant money.

Mr. Karl asked if the Village was looking into affordable senior housing. Mayor Purcell responded that if we wanted to through Community Development the first thing the Village would have to do is purchase the property. Mayor Purcell also added that the Village has had multiple developers come in over the years and the problem was that the property owners did not want to reduce their prices. Mayor Purcell added that Charlie Lang was one of them and the owner of the James Motel (Patel) was the other. He continued that Joel Mendelbaum came into the Village along with another gentleman from Westchester, and the problem was the real estate. The real estate was too expensive to these developers and the landlords did not want to drop their prices, and that is the biggest problem. This topic was popular when the talk of a casino going in was hot and these folks jacked their prices up and didn't budge.

Mayor Purcell advised Trustee Dwyer that a project he would like to consider is finishing the work on North Main and continuing the sidewalks down to Carpenter & Smith and apply for that. This will allow them to get that corner cleaned up. Mayor Purcell advised that the application needs to be in by April 28th and we could get Lanc & Tully working on that right away. Mayor Purcell stated that it would most likely qualify because of the criteria and the economics on North Main, unless there is something else that the Board would like to consider. Mr. Karl asked if that would tie the sidewalk in on Franklin Avenue and Mayor Purcell stated that it would. It would be about a \$120,000 project and that is part of the reason why we leave some extra money in that budget line so we have cash on hand for projects such as these, as it is a 50/50 split with the Village to get these types of jobs done and every little bit helps.

With no further questions, on a motion by Trustee Conklin, seconded by Trustee Chan and carried, the Public Hearing was closed at 7:10 PM.

BOARD OF TRUSTEES MEETING
THURSDAY MARCH 22, 2018
www.villageofmonroe.org

Due to the Village Election on 3/20/18, the second of the bi-monthly meetings of the Board of Trustees was held on Thursday March 22, 2018 at 7:15 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, New York. Mayor James Purcell called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

Present: Mayor Purcell; Trustees Conklin, Behringer, Dwyer and Chan
Also present: Attorney Bonacic, Village Clerk Baxter, Deputy Clerk Zahra, Building Inspector Cocks, Police Chief Conklin, Treasurer Murray, DPW Supervisor Linderman and Water Plant Operator Mabee.

Prior to the start of the meeting, Mayor Purcell expressed his congratulations to Mayor Elect Dwyer and Trustee Elect Carey Alley and Dorey Houle on their recent win. Mayor Purcell wished them the best of luck as they continue forth leading the Village.

Trustee Conklin stated that on behalf of the Board she would like to thank Jim for his 11 years of service as both Mayor and Trustee, and Wayne for his 12 years as Village Trustee. She continued that since there was not a lot of time, plaques were coming, but presented each of them with certificates. Trustee Conklin continued that she has been on the Board for 6 years and it has been an incredible ride and that both gentlemen have taught her a great deal including how to research things, keep her cool, and remember that family is the most important thing. She continued that it is very difficult to sit on this side of a dais and have people throw accusations at you and criticize you. You have to remember that it is a Board of 5, so when you say things like his vision, her vision, it is an idea that we have, something that we think would be good for our Village, and everyone has an idea and vision. We should not criticize one another for their visions or ideas. Trustee Conklin stated that Jim and Wayne did a wonderful job their entire term on the Board and while they didn't always agree that made for a good Board.

Trustee Behringer added that she has worked with Jim and Wayne for the past two years and she acknowledges that the job is not easy on this side of the table, the room seems huge from this side as opposed to sitting in the audience. She encouraged them to take some time to decompress and relax because it really is more time consuming than people realize. Trustee Behringer thanked them for all that they have done and wished them luck.

Trustee Dwyer stated he would like to mention a few things that are important for the public to know about. He continued that when he first got on the Board, he and Jim had an occasion to go to Albany together. They drove together and had a great conversation, not talking about Village business, but of family and their parents, and it was pretty special. He commented that this was his orientation into Jim Purcell. Trustee Dwyer continued that he met Wayne around the same time by the millpond at the 4th of July carnival. They had a similar conversation and it just reflects the character of each of them and he appreciates their service. He acknowledged that they had spirited debates and that goes with good governance.

Trustee Chan took the opportunity to welcome Carey Alley and Dorey Houle and wished them and Neil the best of luck. Trustee Chan stated that he would also like to thank Trustee Conklin for their spirited discussions; it made him a better person.

Justice Strauss began with congratulating Neil on becoming the new Mayor and thanked Jim and Wayne for their many years of good service. He continued that the current Board and Mayor have done a fabulous job of respecting the independence and strength of the Judiciary of this Village and looks forward to the same with Mayor Elect Dwyer who has already shown this in his work as Trustee of the Village. It is a rare and special relationship that both himself and Justice Lezak have shared with the Board and commended them on being fine citizens and fine public servants.

BUDGETARY TRANSFERS / MODIFICATIONS:

On a motion by Trustee Conklin seconded by Trustee Behringer, with all in favor, it was:

RESOLVED, the Board of Trustees authorized the Treasurer to make the following fund transfers / modifications to balance the budget:

From:	Description	To:	Description	Amount
A.5110.250	St Maint Equipment	A.9950.900	Transfers Hwy Rsv Budget Modifications	12,253.15
A.1560	Safety Inspection Fees	A.1440.450	Engineering Contractual	1,403.00
A.2115	Planning Board Fees	A.8025.450	Plan Bd Enginner Contract	4,339.00
A.2665	Sales of Equipment	A.5110.250	St Maint Equipment	107,264.13
A.2260	Police Services Miscellaneous	A.3120.412	PD Uniform Allowance	1,012.50
A.2770	Revenue	A.5110.400	St Maint Asphalt	119,828.40

Discussion followed.

Trustee Dwyer asked Treasurer Murray what the entry for Sales of Equipment to Street Maintenance Equipment was for. Treasurer Murray confirmed it was from the sale of the Highway equipment and Mayor Purcell added that it was the tractor, an old truck, and the spray tanks. Trustee Dwyer then asked what the entry for Miscellaneous Revenue to Street Maintenance Asphalt was. Mayor Purcell stated that was money received from Orange & Rockland for work that was done down in Freeman Homes. When they are replacing gas lines and such in the streets, rather than them fixing the roads afterwards with a patch job, our Highway Department does the work and Orange & Rockland pays us to do it.

PD EQUIPMENT SURPLUS / DISPOSAL: ELECTRONIC EQUIPMENT:

On a motion by Trustee Dwyer, seconded by Trustee Behringer, it was:

RESOLVED, the Board of Trustees approved the request of Chief Conklin and declared the following Police Department electronic equipment surplus and of no value and authorize its removal from inventory and disposal as junk:

**Dell Inspiron 8500, Service Tag 3V7VM21, Express Code 8418030697
Stalker Dual Radar Unit – S/N 0443019/047837**

**Ayes: Trustees Conklin, Behringer, Dwyer and Chan
Nays: None**

APPOINTMENT: ALLAN DRIAN, ACTING/ASSOCIATE JUSTICE:

On a motion by Trustee Conklin, seconded by Trustee Chan, it was:

RESOLVED, the Board of Trustees accepted the recommendation of Justice Forrest Strauss and appointed Allan Drian to the position of Acting/Associate Justice of the Monroe Village Justice Court, at the salary of \$8,000 per year, effective March 22, 2018 through and including March 31, 2019, and continuously thereafter until such time as a replacement is appointed.

**Ayes: Trustees Conklin, Behringer, Dwyer and Chan
Nays: None**

APPOINTMENT: RICHARD HALEY, F/T DISPATCHER:

On a motion by Trustee Dwyer, seconded by Trustee Chan, it was:

RESOLVED, the Board of Trustees accepted the recommendation of Police Chief Conklin and appointed Richard Haley to the position of provisional full-time dispatcher, effective March 23, 2018 at the starting dispatcher salary of \$41,659 as per the Agreement between the Village of Monroe and the Monroe Police Benevolent Association. Mr. Haley has been a valued employee of the Police Department as a P/T Dispatcher since his hire date of September 15, 2015, and will be filling the vacancy of James Arndt who retired in December 2017. He has been pre-approved for the provisional appointment by Orange County Department of Human Resources pending the results of the exam held on 1/6/18, passing the 911 performance test and being reachable on the certification once the list is established. Discussion followed.

Trustee Chan stated that the Police Department made an excellent choice in Mr. Haley, he has worked with him at the Monroe Volunteer Ambulance Co. and he is the best EMT around.

Ayes: Trustees Conklin, Behringer, Dwyer and Chan

Nays: None

JUSTICE COURT INDEPENDENT AUDIT ACKNOWLEDGEMENT – CORRECTION:

On a motion by Trustee Conklin, seconded by Trustee Chan, it was:

RESOLVED, due to a clerical error, the year ending date used in the Justice Court Independent Audit Acknowledgement resolution was incorrect. This revised resolution is to replace the resolution put into effect on March 6, 2018, page 65, which stated the incorrect year ending date of May 31, 2016. The correct year ending date is May 31, 2017.

Ayes: Trustees Conklin, Behringer, Dwyer and Chan

Nays: None

MODIFICATIONS TO LOCAL LAWS #3 AND #4:

Mayor Purcell stated that based on a memo received from the Planning Board, they would like to make some amendments to the local laws so the Board needs to make a resolution to do so, and then by law it needs to sit on their desk for 7 business days before taking any action. The prior resolutions adopting the local laws would need to be rescinded and put the changes into a new law.

Attorney Naughton was present and advised the Board that the changes that are suggested by the Planning Board in local law #4 are not substantial, so the Board could take action and adopt that revised law tonight, however the changes recommended to Local Law #3 are substantive and would require the changes to sit for 7 days before taking any action. Mayor Purcell asked the Board what action they wished to take. On a motion by Trustee Conklin, seconded by Trustee Chan, it was:

RESOLVED, the Board of Trustees decided to make the substantive changes to Local Law #3 and will rescind and adopt the revised Local Law at the April 3rd, 2018 Board Meeting.

Ayes: Trustees Conklin, Behringer, Dwyer and Chan

Nays: None

REQUEST FOR WAIVER OF BUILDING DEPARTMENT FEES / MOMBASHA FIRE CO.:

In a letter to the Board of Trustees, Mombasha Fire Company Inc. is requesting a waiver of Building Department fees associated with the replacement of a sign located in the front of their main firehouse. The amount of the fees total \$175.00 and are requesting the waiver because they are a volunteer, 501c3 organization. On a motion by Trustee Conklin, seconded by Trustee Chan, it was:

RESOLVED, the Board of Trustees approved the request of the Mombasha Fire Company for a waiver of Building Department fees totaling \$175.00 associated with their installation of a replacement sign located in the front of their main firehouse.

Ayes: Trustees Conklin, Behringer, Dwyer and Chan

Nays: None

NYS BUILDING OFFICIALS CONFERENCE 4/10-4/12/18 – JAMES COCKS AND DEBORAH PROULX:

On a motion by Trustee Conklin, seconded by Trustee Chan, it was:

RESOLVED, the Board of Trustees approved the attendance of Building Inspector James Cocks and Assistant Building Inspector Debra Proulx at the NYS Building Officials Conference sponsored by the NYS Building Officials of Rockland County Chapter from Tuesday April 10th to Thursday April 12th, 2018 at the Fire Training Center in Pomona, NY. Cost of the seminar is \$300.00 per person, plus mileage. The amount will be budgeted from A3620.4720, Education. This will fulfill 19 hours of the mandatory 24 hours of in service training required each year. The office will be managed remotely with the Village cell phone for both emails and voicemails.

Emergency coverage is via the inter-municipal agreement in place with the Harriman Building Department. Discussion followed.

Trustee Dwyer asked Building Inspector Cocks if that meant there would be no inspections done that day, only emergency management. Building Inspector Cocks confirmed that was correct.

Ayes: Trustees Conklin, Behringer, Dwyer and Chan
Nays: None

TEQUILA GRILLE LLC STATE LIQUOR AUTHORITY 30 DAY WAIVER REQUEST:

On a motion by Trustee Conklin, seconded by Trustee Dwyer, it was:

WHEREAS, Tequila Grille LLC, located at 63 Still Road Monroe, NY, has applied for their Liquor License with the New York State Liquor Authority as required by law; and

WHEREAS, the Board of Trustees of the Village of Monroe takes no exception to the approval of the Liquor License and hereby waives its right to a thirty (30) day hold on the license application for Tequila Grille LLC;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees waive its right to require a thirty (30) day hold on the Tequila Grille LLC license application.

Ayes: Trustees Conklin, Behringer, Dwyer and Chan
Nays: None

ANNAUL 2018 POND MANAGEMENT AGREEMENT:

Since receiving the 2018 agreement, Solitude Lake Management has advised Mayor Purcell that the DEC has possibly changed its regulations regarding the use of chemicals in the ponds to control the weed growth. Mayor Purcell stated that he has a meeting scheduled with the company on March 26, 2018 to discuss the changes, which will most likely result in some adjustments to the current agreement. If changes are needed, a new agreement will be drafted and reviewed by Counsel, with the hope of having it ready in time for the April 3rd, 2018 meeting.

This topic was tabled for future discussion.

BUDGET ADOPTION FY/2019:

At Mayor Purcell's request, this matter was tabled for further discussion.

DISCUSSION – SCHUNNEMUNK STREET:

Trustee Dwyer requested at the March 6th, 2018 meeting that this topic be added to the agenda for discussion. Trustee Dwyer stated that he had a discussion with a gentleman who lived there who raised some concerns regarding things that are occurring in that area. He continued that some of the concerns expressed pertained to trash, speed and sight clearance along this street. Trustee Dwyer requested that the Board start a conversation about it and allocate some of the time and resources of the DPW and Police Department towards the problem.

MAYOR'S REPORT:

Justice Lezak addressed the Board and former Mayor John Karl and advised them that it is with great regret that he has submitted his letter of resignation as Associate Village Judge. He stated that it has been a great pleasure to serve the community for the past 11 years. He has made great friends over the years, beginning back when the Court was brought back to the Village by Mayor Karl up to now with Mayor Purcell. This Board is very lucky to have a jurist like Forrest Strauss for your elected Village Judge. Justice Lezak also thanked his good friend Howard Zuckerman, who has also been a great support to him. They have been friends for 54 years and he is now a member of the Zoning Board of Appeals, which was a good move on the Board's part.

Justice Lezak commented that some of the things that he is proud of is some of the words heard this evening: enforcement and quality of life. He believes those are very important things. He continued that in 2007 the Court came back to the Village of Monroe. In 1984, in hindsight, the Village Trustees decided to disband the Village Court of Monroe and put it in the hands of the

Town Court of Monroe. Mayor Karl was the one to discover that the Village was being shortchanged \$500,000. These are comments that he has been holding in his heart for the past 11 years, and while everyone is entitled to free speech, Judge's need to keep their mouths shut, because the first thing that is said out of turn, comes back to you. But now, he is free to speak. "Don't drink the Cool-Aid". He continued that our beloved Governor thinks that it's great that we have district courts, but what happens is that you have no revenue. The Town would like to have the Village consolidate, but here are three things to consider. Enforcement, enforcement, enforcement. It begins at the top level and agreed that the Village needs another code enforcement officer. He recalled the time when an individual opened a matzo factory in his garage. The people complained and when it was over and done with, the fine was only \$50. What do you learn from that? You learn that business goes on as usual unless you impose fines that make people learn that enforcement is important in this Village, otherwise people learn nothing. Judge Lezak said that people comment and make fun of having to go before the crazy Judge with the ponytail, but they learn that he is going to fine the hell out of you and people do the right thing.

Judge Lezak continued with two other examples that are still outstanding. Smith Clove Park. Someone decided that they were going to expand their property into Smith Clove Park. The Park is in Village, controlled by the Town. Has any action been taken on that? No. If you go forward and drink the Cool-Aid and decide that the Court should be in the Town, you lose home rule, which is important. The last thing Judge Lezak mentioned was Gilbert Street. He asked what has the Village done? The Village has followed through on the plans, what has the Town done? Absolutely nothing. This is from an individual that lives in the Town, not the Village, but loves this Village and would like to tell the new Board coming in, to look very, very carefully when they offer you a carrot. If they offer you a carrot, they often hit you with the stick. Judge Lezak concluded by thanking the public and the Board of Trustees.

Mayor Purcell presented Judge Lezak with a certificate of gratitude for his 12 years of service as Acting Associate Justice for the Village of Monroe.

Trustee Dwyer shared the story of when he first became a Trustee he was pulled over by Sergeant Lee for not wearing his seatbelt. He came before Judge Lezak who expressed that he had a conundrum presiding over Trustee Dwyer's case since he technically worked for the Village and Trustee Dwyer and asked if he would like to have another Judge oversee his case. Trustee Dwyer advised him that there was no need for that, at which point Judge Lezak hit him with a \$170 fine. This is the type of honorable guy Justice Lezak is.

Justice Strauss also shared some experiences that he has had with Judge Lezak over the past 11 years and expressed what an immense pleasure it has been to work with him.

Resident Howard Zuckerman stated that he had been law partners with Judge Lezak for 30 years and in those 30 years they did not have one disagreement or argument. He doesn't know how many people can say that. Mr. Zuckerman continued that he has been married for 52 years and has a great marriage, but he cannot say that he has never had an argument or disagreement. The Village is losing a tremendous person, but the new team led by Judge Strauss will continue in that tradition.

Attorney Bonacic expressed his gratitude towards Judge Lezak and commended him for standing for what was always best for the Village. He agreed with everyone that he always set a precedent with code enforcement in the Village and that you always let everyone know who came before you that you took that very seriously, and he will be sorely missed.

Trustee Conklin stated that Judge Lezak is one of the most compassionate people she has ever met. She recalled the kindness he showed her when she was going through a rough time with her own mother, always asking if she needed anything, even knowing that he was going through his own struggles. Trustee Conklin concluded by stating that the Village is a better place with Judge Lezak in it and she will miss him greatly.

PUBLIC COMMENT: **# PRESENT 15** **TIME: 7:46 PM**

There was no public comment.

EXECUTIVE SESSION:

On a motion by Trustee Conklin, seconded by Trustee Chan, with all in favor, the meeting was closed at 7:47 PM. Following a 5-minute recess, the Board convened in Executive Session for discussion of Attorney Client and Personnel.

Executive Session Minutes compiled by Mayor Purcell.

OPEN SESSION: on a motion by Trustee Chan seconded by Trustee Conklin and carried, the Open Meeting resumed at 8:25 PM.

ADJOURNMENT:

On a motion by Trustee Chan, seconded by Trustee Conklin and carried, no further business, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,

Ann-Margret Baxter
Village Clerk

MONTHLY REPORTS:

Department reports were accepted as file on a motion by Trustee Conklin, seconded by Trustee Chan, with all in favor, the department monthly reports were accepted and filed.

FEBRUARY 2018 VILLAGE CLERK'S REPORT SUBMITTED BY ANN-MARGRET BAXTER, VILLAGE CLERK:

1. Minutes prepared, processed associated correspondence and Legal Notices completed for the Monthly Meetings, January 1st and January 16th.
2. Permits issued: Handicap Parking: 9 Garage Sale: 0 Solicitor/Peddling: 0 Road Opening: 0 Blasting Permit: 0 Liquor License: 1
3. Closed out mailing machine for month on 2/28.
4. Bi-Weekly payroll worksheets completed and submitted.
5. Village election and Ballot preparation.
6. Required paperwork filed with O.C. Department of Human Resources.
7. Oversee website updates and maintenance.
8. Daily retrieval of messages left during the day and after hours. Forwarded messages and responded as required.
9. Collected February Water Rents.
10. Vouchers completed as required. Transmittal of money collected completed and bank deposits done.
11. Scan and email pertinent information to Board and Attorney.

FEBRUARY 2018 DPW SUBMITTED BY JOHN LINDERMAN, PUBLIC WORKS SUPERVISOR:

REGULAR MAINTENANCE / VILLAGE IMPROVEMENTS:

1. Picked up garbage in the Village two times.
2. Plowed four snow events in the Village.
3. Salted all Village roads ten times.
4. Cleaned and removed snow in the Village four times.
5. Replaced fire hydrant on Moulton Circle.
6. Blacktopped all potholes from water repairs in the Village.
7. Cut and cleaned three retention ponds.
8. Cut brush on right of way on High Street.

FEBRUARY 2018 JUSTICE COURT REPORT:

**Total Fines: \$28,958.00 Total Surcharges: \$8,466.00 Total Parking: \$6,620.00
Total Civil Fees: \$2,470.00 Bail Poundage Collected: \$22.50 Total Bail Forfeited: \$0.00
Total for February: \$46,536.50**

**Vehicle & Traffic Tickets: 279 Disposed: 267
New Criminal Cases: 56 Disposed: 81 Civil Cases: 5 Disposed: 3
Paid Parking Tickets: 141 Dismissed Traffic Tickets: 25**

**FEBRUARY 2018 FILTRATION PLANT REPORT SUBMITTED BY ERNEST MABEE,
CHIEF OPERATOR:**

**Production: Lake Mombasha 21,547,196 Gallons / 19,336,516 Gallons LY 2017
Well #4: 3,805,213 Gallons / 3,921,802 Gallons LY 2017**

Consumption: 25,352,409 Gallons / 23,258,318 Gallons LY 2017

**Water Samples / Testing: OK
Rainfall: 4.74
Reservoir: Full**

Miscellaneous:

**Mark Outs
2 Reservoir Inspections
Final Water Reads
Daily Equipment Maintenance at Plant and Well
Weekly and Monthly Water Testing to Lab, All Results Good
Repaired Link Seal to Filter #4
Generator Serviced
Will and Jaime to Class for Lab Credits
Rapid Pump here for Fire Pump at Briarcliff Pump Station
SOC's Testing Done at Filter Plant & Well #4
DEC Inspection for CBS/PBS**

**FEBRUARY 2018 POLICE DEPARTMENT REPORT SUBMITTED BY DAVID CONKLIN,
CHIEF:**

CALLS FOR SERVICE

**TOTAL CALLS – 1,670
NON CRIMINAL OFFENSE – 1,457
CRIMINAL OFFENSE – 213
ARRESTS – 53**

TRAFFIC REPORT

**TRAFFIC TICKETS – 266
PARKING TICKETS – 217
DWI/DWAI – 1
GAS – \$1,968.37/990.9G
MVA – 20**

OVERTIME/HOURS

**COVER SHIFT – 30
OTHER – Court - 6 / Holiday – 160 / SUP Mtg – 8 / Cases – 12 / Sacred Heart – 3 / Active Shooter
– 36 / TRU – 31 / EMT – 21 / Ethical Awareness - 27**

TRAINING

Ethnical Awareness - Department

Active Shooter – Krauss / Lindell / Farningham / Malgieri / Mahoney / Lee / Tenaglia / Gatto / Gomez-Vega / Romer / Guzman / Dunn / Gayler / Young / Fremgen

MVA ACCIDENT REPORT – \$20.00

FOIL REQUESTS - \$1.75

FEBRUARY 2018 BUILDING DEPARTMENT AS SUBMITTED BY SECRETARY PROULX:

Building Permits Issued:	25
Rental Inspections Completed:	8
Title Searches Completed:	15
Violations Issued:	5
Building Permit Inspections performed:	72
C.O's Issued:	12
Fire Inspections	2

Open, active building permits 220

FOIL Requests 4

Building Permit Fees:	\$ 23,522.51
Rental Permit Fees:	525.00
Flood Permit Fees:	0.00
Fire Inspection Fees:	0.00
Title Search Fees	<u>\$ 2,025.00</u>
Total Fees Collected	<u>\$ 26,072.51</u>

Monthly Assessor's report filed
Attend Monthly Planning Board and ZBA meetings
Continued work zoning code changes
Monthly report to FD for Solar
Daily cash deposit to Clerk
2 Court Appearances
Yearly DOS report filed

MONROE FIRE DISTRICT OFFICERS 2018:

Commissions: John Centofanti, Jason Kalter, Pat Patterson, Thomas M. Smith Dep. Chair,
Thomas P. Sullivan, Ch.
Secretary: Mary Ellen Beams
Treasurer: Richard Goldstein
Chief John Scherne, 1st Ass't Chief Rich Lenahan

FEBRUARY 2018 TREASURER'S DEPARTMENT AS SUBMITTED BY TREASURER CATHERINE MURRAY:

Treasurer's Report
 Village of Monroe
 February 2018

SIGNIFICANT ACTIVITY (REVENUES)

Bank interest	3,279
Sales Tax	69,110
Franchises	41,841
Rental of Real Property	7,548
Building Permits	26,348
Fines & Forfeited Bail	33,565
Sales of Equipment	99,040

SIGNIFICANT ACTIVITY (EXPENDITURES)

Auditor Contractual	22,500
Law Contractual/ Other Atty	6,107
PD Uniform Allowance	6,491
St Lighting Street	5,846
Purification Waste Removal (water)	9,930
Distribution Other Equipment (water)	5,302
Distribution Contractual (water)	39,812
Distribution Equipment Maintenance (water)	41,696
Liability Insurance - General Fund	34,952
- Water Fund	9,858
	<hr/> 44,810
Workers Compensation Insurance - General Fund	47,865
- Water Fund	7,438
	<hr/> 55,304
Health Insurance - General Fund	113,245
- Water Fund	15,417
	<hr/> 128,662

STATUS OF FY2018 CONTINGENCY ACCOUNTS

CURRENT BALANCE

General Fund Appropriation -budgeted	\$176,353	141,661
Water Fund Appropriation -budgeted	\$25,000	25,000

COMMENTS:

We have completed 9 months of the fiscal year and expenses should be at 75.0%. The expenses are at 75.5% for the General Fund and 75.0% for the Water Fund.

Respectfully submitted,
 Catherine Murray
 Treasurer