

**WORKSHOP MEETING
TUESDAY, JANUARY 16, 2018 @ 6:00 PM
CONSOLIDATED FUNDING GRANT PRESENTATION**

A workshop was held at 6:00 PM in the Board room of the Village Hall, 7 Stage Road, Monroe, New York, to discuss the Consolidated Funding Grant process and the following potential projects done in the Village with this grant: Downtown Phase III, Expand Sidewalk Connections, Mid-Block Crossing on North main & Spring Streets and Establish Formal Connections to the Heritage Trail. Presentation of this information was done by Doug Teator, PE, Project Manager of Creighton Manning Engineering.

Present: Mayor Purcell, Trustees Conklin, Chan, and Behringer

Trustee Dwyer arrived at 6:05 PM.

Also Present: Chief Conklin, Village Clerk Baxter and Deputy Clerk Zahra

**PUBLIC HEARING 1.16.18 – 6:30 PM
PROPOSED LOCAL LAW
“AUTHORIZING A PROPERTY TAX LEVY IN EXCESS OF LIMIT ESTABLISHED IN
GENERAL MUNICIPAL LAW 3-c”**

A Public Hearing was held on Tuesday January 16, 2018 at 6:30 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, NY on a proposed Local Law entitled “A Local Law Authorizing a property tax levy in excess of the limit established by General Municipal Law subdivision 5, S. 3-c”. The purpose of this proposed Local Law is to allow the Village to override the limit on the amount of real property taxes that may be levied by the Village of Monroe pursuant to General Municipal Law S. 3-c, and to allow the Village of Monroe to adopt a village budget for (a) village purposes and (b) any other special or improvement district governed by the Board of Trustees for the fiscal year 2019 (6/1/18 – 5/31/19) that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law subdivision 5, S. 3-c. This Local Law, if adopted, will relieve the Village of the prohibition against increasing a tax levy by more than 2% as imposed by Municipal Law S. 3-c. As the Village of Monroe relies upon the assessments of the Town of Monroe and therefore cannot anticipate the impact of resolutions of tax certiorari matters or other unanticipated expenses, the restrictions of General Municipal Law would potentially impose a great hardship upon the Village or require borrowing otherwise deemed unnecessary.

Present: Mayor Purcell, Trustees Conklin, Behringer, Dwyer and Chan

Also present: Village Clerk Baxter, Deputy Clerk Zahra, Highway Supervisor Linderman, Police Chief Conklin, Water Plant Operator Mabee, Building Inspector Cocks and Treasurer Murray.

There were 5 people from the public present for the Public Hearing. There was no written correspondence received. The Public Hearing was left open for 17 minutes.

Resident Tim Mitts asked what the public hearing is for as he has never attended one before. Mayor Purcell responded that the public hearing is an opportunity for the residents to voice thoughts about the 2% tax cap levy. He continued that it needs to be done every year if the Village wants to potentially override the tax cap levy. Mayor Purcell also stated that if the Village did not hold the public hearing and pass the local law, then the Village would be forced to make sure that the Village’s budget comes under the 2% tax cap levy law. Mayor Purcell explained that this is something standard that needs to be done and the Village is not aware of what the impact will be yet.

Resident Dori Houle stated that she was reviewing the tax levy law from March of 2017 and saw that it had been raised by 9.91%, and wondered what the cap was for 2017. Mayor Purcell responded that the tax cap levy for the Village for the previous year was .78% which is based on a formula that includes inflation, last year’s budget, and also has to do with exemptions. Mayor Purcell continued that it is a complicated process. When the Village begins to plug the numbers in, it begins to dictate our budget and where it falls, plus where we need to deduct to try and meet the tax cap levy. Mayor Purcell also stated that with each municipality because of when their budget time is, it affects the formula and how it adjusts. Ms. Houle asked what the relationship between the 9.91% and the .78% was from last year. Mayor Purcell asked Ms. Houle where she was coming up with the 9.91% and Ms. Houle responded that perhaps she was mistaken by what

she was looking at, and asked what the tax increase was last year. Mayor Purcell responded that he thought it was under 3%. Both Trustees Conklin and Dwyer stated that the tax increase in last year's budget was 4.9%. Mayor Purcell stated that people assume that you are going to come in at 2%, but you still need to factor in expenditures, inflation and all the exemptions that are included but the Village was actually short by \$166,000 so your tax rate could come in at 5% and still meet the 2% tax cap. It is all an accounting thing with the State's formulation and it is a very complex process that includes other things like PILOT programs, special sewer districts.

Ms. Houle continued that Orange County is one of the last areas to rebound from the real estate bubble, and you look at the valuation of the homes, they are not rising at the same rate as other places in Orange County. Ms. Houle stated that she is wondering if the taxes are impacting that, are we not seeing a turn-over of homes. Mayor Purcell stated that the Village would not know that yet until it received its assessment from the Town of Monroe, which we haven't received yet, and that will dictate our home values. He added however, that our assessments have been going up every year in the Village. Mayor Purcell continued that he has always said that the reality is the Board needs to worry about what the Village budgets for its Village operations. Mayor Purcell also stated he is aware that the taxes affect everything, school taxes, county taxes, and living in the Village Town taxes. He continued that the Village will not be able to start putting that together until the assessments from the Town are received and knowing what the house values are. Ms. Houle asked when that information would be received and Mayor Purcell responded that this information has not been finalized yet but we anticipate receiving it soon as the Village is beginning to work on its budget now. Ms. Houle asked if we have to pass this local law before that information comes out and Mayor Purcell stated that it is done this way for a reason. The Board does not know what the impact of those assessments are going to be, so if this law isn't done, the Village would be forced to make that 2% tax cap levy happen and this gives the Village leeway for unexpected expenditures as they go through the budget process depending on what the Board and Departments propose. Ms. Houle asked what the repercussions of making that 2% tax cap levy would be. Mayor Purcell responded it could result in the loss of employees and impact the services greatly, and that is the first and foremost thing the Board is always concerned about, the impact on the services that the residents expect. Mayor Purcell stated that probably 90% of municipalities pass this law because they just don't know what will happen when they start their budget process and clarified that the Village has just started their budget workshops. Mayor Purcell also stated that there is also the issue of tax certioraris in which when businesses in the Village are reassessed, they seek remediation through the courts and if they win, the Village has to pay them back money from over the years for improper assessment. Ms. Houle asked how much money was that and Mayor Purcell responded that in the last 8 years it was approximately \$60,000 and prior to that under a different Mayor the Village had to ban money that was approximately \$127,000. Ms. Houle asked if that was money that needed to be refunded and Mayor Purcell stated that was money that was refunded because they had their property reassessed, their taxes increased, and went to court and grieved the matter and they won. Mayor Purcell also stated that the Village depends on the Town assessment because we do not have an assessment department in the Village and we adopt the town's tax roll. The Village abolished their assessing department in the early 1980's by Local Law as it was felt it was a duplication of services.

With no further questions, on a motion by Trustee Conklin, seconded by Trustee Behringer and carried, the Public Hearing was closed at 6:47 PM.

BOARD OF TRUSTEES MEETING
TUESDAY, JANUARY 16, 2018
www.villageofmonroe.org

The second of the bi-monthly meetings of the Board of Trustees was held on Tuesday, January 16, 2018 at 7:00 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, New York. Mayor James Purcell called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

Present: Mayor Purcell; Trustees Conklin, Behringer, Dwyer and Chan
Also present: Attorney Bonacic, Village Clerk Baxter, Deputy Clerk Zahra, Building Inspector Cocks, Police Chief Conklin, Treasurer Murray, DPW Supervisor Linderman and Water Plant Operator Mabee.

EXPRESSION OF SYMPATHY – JAMES F. HINZE, FORMER HIGHWAY HEO:

The Village Board expressed their sympathy at the passing of James F. Hinze on January 6, 2018 at the age of 83. Jim retired from the Village of Monroe’s Highway Department after serving 25 years as a Heavy Equipment Operator. The Village offers his family their sincere condolences.

BUDGETARY TRANSFERS / MODIFICATIONS:

On a motion by Trustee Behringer seconded by Trustee Conklin, with all in favor, it was:

RESOLVED, the Board of Trustees authorized the Treasurer to make the following fund transfers / modifications to balance the budget:

From:	Description	To:	Description	Amount
A.9950.600	Transfers Crane Pk Rsv	A.7220.422	Parks Decorations	359.10
Budget Modifications				
A.2115	Planning Board Fees	A.8025.450	Plan Bd Enginner Contract	7,550.00
A.3501	CHIPS	A.5112.200	CHIPS Improvements	45,164.96
A.3389	Other Public Safety	A.3120.250	PD Other Equipment	10,000.00

Trustee Dwyer asked Treasurer Murray if all the CHIPS money had been received to date. Treasurer Murray confirmed that the portion being transferred in this transaction was only a portion but the Village has received a total of \$195,000 in monies.

GAZEBO AND ISLAND CURFEW:

On a motion by Trustee Conklin, seconded by Trustee Dwyer, it was:

RESOLVED, the Board of Trustees of the Village of Monroe has determined that recent events of damage and vandalism with respect to the Village gazebo and island require the enactment of a daily curfew for those areas to prevent said vandalism and damage; and

WHEREAS, the Board of Trustees finds that providing for a curfew from entering or remaining in or on the Village gazebo and island from the hours of 9:00 p.m. through 6:00 a.m. is necessary to protect the health, safety and welfare of the general public and to protect village property; and

WHEREAS, the Board of Trustees finds that said curfew will aid the Village of Monroe Police Department in their ability to enforce trespassing on those areas and prohibit any drug usage which has been occurring at these locations.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Monroe that the Board of Trustees hereby adopts and enacts this Resolution to enact a daily curfew for the Village gazebo and island which prohibits any individual from entering or remaining in or on the Village gazebo and island property from the hours of 9:00 p.m. through 6:00 a.m. Discussion followed.

Trustee Chan asked if there would be signs and a gate installed. Mayor Purcell stated that the Village would first start with signage and wait for the Chief to report back if a gate is needed.

Ayes: Trustees Conklin, Behringer, Dwyer and Chan

Nays: None

JUSTICE COURT INDEPENDENT AUDIT ACKNOWLEDGEMENT:

On a motion by Trustee Conklin seconded by Trustee Chan, it was:

WHEREAS, in accordance with Section 2019-a of the Uniform Justice Court act requiring that Village Justices annually provide their court records and dockets to their respective Village auditing boards, and that such records be examined or audited and that fact be entered into the minutes of the Board’s proceedings, it is hereby

RESOLVED, the Board of Trustees hereby acknowledge that an audit of the Village Justice Court’s cash receipts, cash disbursements and cash balances was made for year ending May 31, 2016 was made by the Village Independent Auditor, PKF O’Connor Davies LLP, Harrison NY and no discrepancies were found.

Ayes: Trustees Conklin, Behringer, Dwyer and Chan
Nays: None

RESIGNATION: MATTHEW HARRIS, P/T DISPATCHER:

On a motion by Trustee Dwyer, seconded by Trustee Chan, it was:

RESOLVED, the Board accepted with regret the resignation of Matthew Harris, part-time dispatcher effective 1/12/18. The Board wished Matthew the best in his future endeavors.

Ayes: Trustees Conklin, Behringer, Dwyer and Chan
Nays: None

APPOINTMENT: STACEY GARCIA, P/T DISPATCHER:

On a motion by Trustee Dwyer, seconded by Trustee Chan, it was:

RESOLVED, the Board of Trustees accepted the recommendation of Police Chief Conklin and appointed Stacey Garcia to the position of part-time dispatcher, effective 1/17/18 at a salary of \$18.73/hour. Ms. Garcia is retired from the NYC Department of Corrections and has undergone the required Department background investigation, physical and drug screening.

Ayes: Trustees Conklin, Behringer, Dwyer and Chan
Nays: None

LOCAL LAW #1 OF 2018 AUTHORIZING A PROPERTY TAX LEVY IN EXCESS OF THE LIMIT ESTABLISHED BY GENERAL MUNICIPAL LAW 3-c:

On a motion by Trustee Behringer, seconded by Trustee Conklin, with all in favor, it was:

RESOLVED, the Board of Trustees does hereby adopt Local Law #1 of 2018, “authorizing a property tax levy in excess of the limit established by General Municipal Law 3-c. The purpose of this Local Law is to allow the Village to override the limit on the amount of real property taxes that may be levied by the Village of Monroe pursuant to General Municipal Law 3-c, and to allow the Village of Monroe to adopt budget for (a) village purposes and (b) any other special or improvement district governed by the Board of Trustees for the fiscal year 2019 that requires a real property tax levy in excess of the “tax levy limit” as defined by GML 3-c. This Local Law shall take effect upon filing with the Secretary of State. Discussion followed.

Trustee Chan stated he wanted the public to know that they hold workshops regarding the budget and they do not take it for granted. He continued that the Board works very hard, taking 3 runs of the budget, and hold the Department Heads responsible to come back and make cuts when needed. Trustee Chan stated that they are not just passing this local law so they don’t have to do their jobs, they are in fact very diligent.

**LOCAL LAW #1 of 2018
TAX LEVY OVERRIDE**

A Local Law to override the tax levy limit established by General Municipal Law 3-c.

Section 1. Legislative Intent

It is the intent of this Local Law to allow the Village of Monroe to adopt a budget for the fiscal year commencing June 1 , 2018 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law Section 3-c.

Section 2. Authority

This Local Law is adopted pursuant to subdivision 5 of General Municipal Law Section 3-c. which expressly authorizes a local government’s governing body to override the property tax cap for the

coming fiscal year by the adoption of a local law approved by vote of sixty percent (60%) of said governing body.

Section 3. Tax Levy Limit Override

The Board of Trustees of the Village of Monroe, County of Orange, is hereby authorized to adopt a budget for the fiscal year commencing June 1, 2018 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law Section 3-c.

Section 4. Severability

If a court determines that any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court's order or judgement shall not affect, impair, or invalidate the remainder of this Local Law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgement or order shall be rendered.

Section 5. Effective Date

This Local Law shall take effect immediately upon filing with the Secretary of State.

WALK MS ORANGE COUNTY / APRIL 29, 2018 (SETUP 4/28/18):

Lauren Gilbertson of the National Multiple Sclerosis Society submitted an events application to host their annual MS Walk using the commuter Parking Lot on Mill Pond Parkway and the walking paths in Crane Park on Sunday April 29, 2018 from 9 AM to 3 PM. This request includes approval for setup on 4/28/18 from 3 PM to 9 PM. Setup will include tents, tables, portable toilets, and dumpster. Discussion followed.

At the request of Police Chief Conklin, this matter was tabled for discussion in Executive Session.

MAYOR'S REPORT:

Mayor Purcell commented that he wanted to follow up with some information regarding water to get the correct information to the public. He continued that in 2007 the Village of Monroe performed a study for a water surcharge due to a debt that had to be paid back to the Village General Fund. The surcharge was a 5 year plan to pay back the debt of \$649,000., it was a short term plan to pay the Village back. In 2010 the Village implemented a new billing system for the Water Department to get the Village up to speed and capture revenues correctly. The system at that time was old and archaic and since then we have changed our billing system again with another system that really captures our dollars to our usage. In 2011, the Village started a study on upgrades to the water system in the Village. That plan from Delaware Engineering which was approved and implemented in 2012 and included some of the following upgrades in the past 6 years (prepared in a memo from Water Plant Operator Mabee):

Water Treatment Plant-

MCC controls for lift pumps, Generator ATS, Lag lift pumps #2 and #4(7.5HP), Filter media, Main Power disconnect, Lead and Lag CL2 pumps, Lead and lag PACL pumps, PHOS pump, Inline pH meter(raw and finished), Combined filter NTU meter, Raw NTU meter, 5 filter finished NTU meters, 3 filter control consoles with OIU in each, Main OIU in control room, Complete SCADA system, Static IP Controls, Replaced 3 operating valves, 1 spare Rotoark actuator , 3 full time positions were eliminated.

Pine Tree Pump Station –

Generator, ATS, heating system, Electronic altitude valve, Tank level indicator, Tank supply valve, 2 check valves, spare pump, Plant communications.

Well #4-

Generator, ATS, CL2 pump, Lead and Lag CL2 taps with check valves, pump, motor , VFD, plant communications, Black top, well head cleaned and redeveloped twice.

Van Keuren Pump Station-

New building relocated from Quaker Hill Rd to Van Keueren cul de sac, old tank removed, new 500,000 gal tank installed, generator, ATS, VFD, pumps, high flow fire pumps, Plant communications.

Briar Cliff Pump Station-

Stainless steel supply header, fire pump fully functional, plant communications, spare pump, 3 precision control read outs.

Water Mains-

14" transmission line from reservoir tuned off(was draining reservoir), Trail bush hogged from reservoir to plant for future line, Gilbert St. (plus all hydrants),Summit St. (plus all hydrants),Chatham Rd. (plus all hydrants), 12" main from High and Gilbert intersection to new Van Kueren pump station(plus all hydrants), Newbury to Gilbert intersection, Knight St. (plus all hydrants) Transferred services (High St., Quaker Hill, Knight St., Mcelroy,)Rye Hill Rd. from Stage Rd. to Reynolds Rd. (plus all hydrants) Clark St. (plus all service connections)Mid Oaks St. (plus hydrants and services)Bridge St. (plus all services). Abandon Charlotte 2" copper line(all new services). Oak St. (plus hydrants and services) Misc. 25 new Mueller hydrants installed around village, Altitude valve on corner or High and Gilbert, Reservoir intake was TV'd by divers, test well drilled in race track (ready for construction). All meter pits were terminated on new projects and new meters relocated in homes. Reservoir safe yield study completed. Reservoir dam engineering report completed.

Mayor Purcell continued that the Village has also installed all new radio reads in every facility around the Village and the work was done in house, saving the Village over one million dollars. Mayor Purcell stressed that the Village takes water very seriously and over the last 6 years has done a tremendous amount of work. Mayor Purcell stated he credits the Village Board for recognizing the issues but there's more to do. Phase 2 still needs to be done and Water Plant Operator Mabee continues to build the wish list for the Water Department. Mayor Purcell stated he wanted it to be clear that the Village Board has been and will continue to move forward in water upgrades in the Village. He continued with an apology for the delays and water loss due to weather. The Village of Monroe is not the only municipality that suffers with water main breaks. Unfortunately water main breaks expose the age of the system and the Village's system is quite old. The work is being phased in while trying to minimize the impact to the tax payers and looking at other avenues to obtain grant money to help with infrastructure.

Trustee Chan stated that although she had left already, he wanted to welcome the new part time dispatcher, Stacy Garcia, to the Village of Monroe and apologize for not recognizing her at that time. They were unaware that she was present. Chief Conklin stated he would extend the Board's welcome to her.

Trustee Behringer expressed her appreciation to the DPW. She commented that they have been working very hard in her neighborhood on the water mains, and the ice from the water main breaks too. They have put in a lot of hours.

Trustee Dwyer suggested posting on the Village's website all of the water upgrades the Mayor read, he thinks it would go a long way in letting residents know what has been done. It would give the public a comprehensive look into what the Village does. He continued that he spend a lot of time this past Sunday with the DPW on the last water main break. It was a lot of work and they worked very hard.

PUBLIC COMMENT: # PRESENT 6 TIME: 7:19 PM

Resident Tim Mitts asked what year the Village cut back 3 employees in the Water Department. Mayor Purcell responded that he believed it was either 2013 or 2014. Mr. Mitts inquired as to why the Village would not use the million dollars it saved by doing work themselves and put it towards the Building Department for additional help or the Police Department for more officers or the DPW. Why not use it towards better resources for the community. Mr. Mitts also asked why the Village waited over two years to address the main line. Mayor Purcell responded the Village had fiduciary responsibilities and the Board is very confident of the studies performed by water engineers that the existing line is fine. Mayor Purcell also stated that Board knows exactly what it's doing. This work has to be phased out because it is going to be a huge financial impact to

the water rate payers of this community. Mr. Mitts asked what it would cost to replace the line and Mayor Purcell responded that it was well over a million dollars. Mr. Mitts continued and asked what it would cost to sleeve the existing line and Mayor Purcell stated that the Village has not received that number yet. Mr. Mitts asked if it was being done before or after the elections in March and Mayor Purcell stated that it had nothing to do with the elections.

Mr. Mitts commented that the water situation was just like to Roscoe Smith house. Mayor Purcell clarified the history regarding the Roscoe Smith house. He continued that back in 2005, the Village had the opportunity to get the house when it was in great shape with a better deal, but they did not pull the trigger. Mayor Purcell continued that in 2010 when he was elected the Board that reviewed the property and found it to be quite delinquent. At the time the Board received estimates for engineering and design reports for well over a million dollars. In 2014, the Board reviewed it as a team, and made the decision to not move forward and spend the money because of the needs and wants in the Village. Mayor Purcell confirmed with Trustee Dwyer that it was around 2015 when it was readdressed because Trustee Dwyer felt compelled that he might have made a mistake and wanted to look into it to see if a deal could be made to obtain the Roscoe Smith house. Mayor Purcell asked Trustee Dwyer if what he just stated was accurate and Trustee Dwyer confirmed that it was. Mayor Purcell continued that Trustee Dwyer reached out to the person that owned the property with some suggestions with what the Village would like to do. In the meantime, the Board looked into some numbers to see what it would cost if the Village decided to have to acquire or inherit the house. Mayor Purcell stated it was almost a year and a half before the Village heard anything back. Mayor Purcell added that he and Trustee Dwyer had a meeting with the owners to discuss the possibility of taking the property over and what the Village would like to see and get. Mayor Purcell continued that like he has stated at the last two meetings, the owners recently came back with a proposal. Mayor Purcell clarified that it has nothing to do with elections. It has to do with a process that has been kicked around for the last 16 years. The Village Board currently has made a decision with a resolution in 2014 that they did not want the home. Mayor Purcell stated that to Trustee Dwyer's credit at recognizing the importance of it they are trying to move forward, but we cannot forget the cost of doing business, and that our wants are not more than our needs, reminding Mr. Mitts about his recent comments regarding the need for more police officers. Mayor Purcell stated that it is their responsibility to make sure that the Village's dollars go as far as they can for the needs of its residents. Mayor Purcell stated that the Board was given one year to make a decision regarding the Roscoe House, and they will review it as a Board, and make a decision as a Board as they have always done. They may agree to disagree, but at the end of the day, they make sure that they do what is best for the community. Mayor Purcell stated again that it is not about the election. This is the first time that the Village Board has received a true proposal. There were a lot of conversations but never an offer.

Mr. Mitts asked Trustee Dwyer if he thought the property was recoverable and Trustee Dwyer stated that he did. Mr. Mitts asked Trustee Dwyer if he had an idea as to what it would cost, and Trustee Dwyer stated that he provided the Board with a cost estimate summary and stated that it would be between \$1 and \$1.2 million dollars. Trustee Dwyer continued that he had both engineer and architectural firms approach him to help at no charge. Mr. Mitts stated that the Roscoe Smith house has been tied to Rest Haven and other places around the Village. Mr. Mitts continued that in about 4 years the house that he currently owns will be reaching its 100 year anniversary and would like to see this issue be addressed. These places can create tourism and revenue for the Village. Mr. Mitts stated that the water line issues are more important than building a circle in town.

Mayor Purcell interjected that the \$30,000 that Mr. Mitts is referring to is totally reimbursable for the \$300,000 TAP grant that the Village received for that particular project. Mayor Purcell told Mr. Mitts that regardless of what he may have heard outside of the Boardroom he suggested he come to the source to get the answer. Mayor Purcell continued that part of the Comprehensive Plan was that the water mains be replaced, but the Board for whatever reason did not move forward with that. Mayor Purcell also corrected Mr. Mitts that the roundabout he had spoken of earlier is actually a 4 way crosswalk, but the grant is there and is very specific to that particular location and the \$30,000 design is included in the grant and the Village will be reimbursed. Mr. Mitts stated that the Village still had to front the money. Mayor Purcell clarified that is part of what you do in business and how these grants work. These are the inherent risks that you take but fortunately the Village has the money. Mayor Purcell also stated that this was part of the original design of the downtown, so they are calling it Phase Two, but the Village needs to rebuild that infrastructure to the best of their ability as it states in the Comprehensive Plan. Mayor Purcell also clarified that the Comprehensive Plan was adopted in 2014, not 10 years ago as previously stated. Mayor Purcell continued that prior to that, the last Comprehensive Plan was

done 57 years ago. The Village of Monroe has a proactive Board and listens to the community's needs but some things take a little more time.

Trustee Conklin addressed Mr. Mitts and advised him that the Village Board has engineers that they pay to do research on the Village's infrastructure, water and water main breaks and she understands that it is frustrating. Trustee Conklin continued that these are not things that the Board does for a living. This is why they pay engineers. She continued that when those engineers tell them x, y and z, they trust their advice. The Village is doing what they are supposed to do. Mr. Mitts commented that he would have dropped everything and focused on the main line from the reservoir. Trustee Conklin interjected and said that that has also been a main concern of the Boards since it came to fruition and the Board has been trying to figure out the best way, the best economical way to get it done.

Mayor Purcell also commented that the Village Treasurer keeps great records. He continued that in the last 8 years when you average out sale tax, it has gone up 12%, and mortgage tax has been up 14%, so the Village is doing ok in those departments that generate revenue.

Mayor Purcell also asked Mr. Mitts to confirm that the Village's DPW put the sign up in front of his building, and Mr. Mitts confirmed that they had and thanked them.

Town of Monroe Supervisor Tony Cardone commended the Village's DPW for their hard work over the past couple of weeks with the extreme weather. Supervisor Cardone also commented that they had been trying to set up a joint meeting with the Village Board regarding Smith Farm and he had not heard back from anyone regarding the meeting scheduled for Thursday. Mayor Purcell responded that the Board would be discussing it during Attorney Client this evening with the attorney who is representing the Village in that matter.

EXECUTIVE SESSION:

On a motion by Trustee Conklin, seconded by Trustee Chan, with all in favor, the meeting was closed at 7:33 PM. Following a 5-minute recess, the Board convened in Executive Session for discussion of Attorney Client.

Executive Session Minutes compiled by Mayor Purcell.

OPEN SESSION: on a motion by Trustee Chan seconded by Trustee Conklin and carried, the Open Meeting resumed at 8:05 PM.

ADJOURNMENT:

On a motion by Trustee Chan, seconded by Trustee Conklin and carried, no further business, the meeting was adjourned at 8:10 PM.

Respectfully Submitted,

Ann-Margret Baxter
Village Clerk

MONTHLY REPORTS:

Department reports were accepted as file on a motion by Trustee Conklin, seconded by Trustee Chan, with all in favor, the department monthly reports were accepted and filed.

DECEMBER 2017 VILLAGE CLERK'S REPORT SUBMITTED BY ANN-MARGRET BAXTER, VILLAGE CLERK:

1. Minutes prepared, processed associated correspondence and Legal Notices completed for the Monthly Meetings, December 5th and December 19th.
2. Permits issued: Handicap Parking: 10 Garage Sale: 0 Solicitor/Peddling: 0 Road Opening: 4 Blasting Permit: 0 Liquor License: 0
3. Closed out mailing machine for month on 12/29.
4. Bi-Weekly payroll worksheets completed and submitted.
5. Required paperwork filed with O.C. Department of Human Resources.
6. Oversee website updates and maintenance.

7. Daily retrieval of messages left during the day and after hours. Forwarded messages and responded as required.
8. Collected November Water Rents.
9. Vouchers completed as required. Transmittal of money collected completed and bank deposits done.
10. Scan and email pertinent information to Board and Attorney.
11. Assisted at the Winter Festival on 12/9.
12. Organized, shopped, set up, and cleaned up for Employee Holiday Luncheon on 12/21.

DECEMBER 2017 DPW SUBMITTED BY JOHN LINDERMAN, PUBLIC WORKS SUPERVISOR:

REGULAR MAINTENANCE / VILLAGE IMPROVEMENTS:

1. Picked up garbage in the Village three times.
2. Installed Holiday decorations in the Village.
3. Three snow events – salted four times and plowed two times.
4. Rebuilt hay wagon for Winter Festival.
5. Picked up all brush throughout the Village.
6. Washed all trucks for the Highway Department two times.
7. Collected and returned tables from Smith Clove Park for the Employee Holiday Luncheon.

DECEMBER 2017 JUSTICE COURT REPORT:

**Total Fines: \$32,343.00 Total Surcharges: \$8,135.00 Total Parking: \$6,970.00
 Total Civil Fees: \$1,137.00 Bail Poundage Collected: \$24.60 Total Bail Forfeited: \$100.00
 Total for December: \$48,709.60**

**Vehicle & Traffic Tickets: 287 Disposed: 342
 New Criminal Cases: 46 Disposed: 44 Civil Cases: 3 Disposed: 3
 Paid Parking Tickets: 150 Dismissed Traffic Tickets: 52**

DECEMBER 2017 FILTRATION PLANT REPORT SUBMITTED BY ERNEST MABEE, CHIEF OPERATOR:

**Production: Lake Mombasha 28,228,191 Gallons / 22,487,775 Gallons LY 2016
 Well #4: 0 Gallons / 4,351,748 Gallons LY 2016**

Consumption: 28,228,191 Gallons / 26,839,523 Gallons LY 2016

**Water Samples / Testing: OK
 Rainfall: 2.11
 Reservoir: -20**

Miscellaneous:

**Mark Outs
 2 Reservoir Inspections
 Final Water Reads
 Daily Equipment Maintenance at Plant and Well
 Weekly and Monthly Water Testing to Lab, All Results Good
 Repaired Water Main Break on Brewster Road
 Repaired Water Main Break on Cunningham Drive
 Rebuilt Chlorine Pump at Plant
 Repaired Water Main Break on Forestdale Avenue and Colony Drive
 Rapid Pump in to Repair Briarcliff Pump Station**

DECEMBER 2017 POLICE DEPARTMENT REPORT SUBMITTED BY DAVID CONKLIN, CHIEF:

CALLS FOR SERVICE

TOTAL CALLS – 1,872

NON CRIMINAL OFFENSE – 1,692
CRIMINAL OFFENSE – 180
ARRESTS – 43

TRAFFIC REPORT

TRAFFIC TICKETS – 269
PARKING TICKETS – 177
DWI/DWAI – 1
GAS – \$2,146.07/1156G
MVA – 30

OVERTIME/HOURS

COVER SHIFT – 40
OTHER – Court - 3 / Cases – 32 / Windgate - 6 / Carnival - 8 / Candlelight Vigil - 3 / OCPA
Prescription Detail - 3 / Sacred Heart – 3 / SLA Detail – 15 / STOP DWI - 16

TRAINING

Use of Force – Amatetti / Krauss / Guzman / Lee
BTO Refresher – Young / Farningham
Radar – Lindell
MVA ACCIDENT REPORT – \$15.00

FOIL REQUESTS - \$8.00

DECEMBER 2017 BUILDING DEPARTMENT AS SUBMITTED BY SECRETARY PROULX:

Building Permits Issued:	26
Rental Inspections Completed:	10
Title Searches Completed:	11
Violations Issued:	3
Building Permit Inspections performed:	68
C.O's Issued:	23
Fire Inspections	0
Open, active building permits	212
FOIL Requests	4

Building Permit Fees:	\$ 4,487.50
Rental Permit Fees:	350.00
Flood Permit Fees:	0.00
Fire Inspection Fees:	0.00
Title Search Fees	<u>\$ 1,575.00</u>
Total Fees Collected	\$ 6,412.50

Monthly Assessor's report filed
Attend Monthly Planning Board and ZBA meetings
Continued work zoning code changes
Monthly report to FD for Solar
Daily cash deposit to Clerk

MONROE FIRE DISTRICT OFFICERS 2017:

Commissions: John Centofanti, Jason Kalter, Thomas M. Smith Dep. Chair, Thomas P. Sullivan,
Ch.
Secretary: Mary Ellen Beams
Treasurer: Richard Goldstein
Chief Daniel Bennet, 1st Ass't Chief John Scherne

DECEMBER 2017 TREASURER'S DEPARTMENT AS SUBMITTED BY TREASURER CATHERINE MURRAY:

Treasurer's Report Village of Monroe December 2017
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SIGNIFICANT ACTIVITY (REVENUES)

Bank interest	3,521
Gross Utilities Tax	19,993
Rental of Real Property	7,485
Building Permits	6,423
Fines & Forfeited Bail	28,204
Sales of Equipment	8,224
CHIPS	193,612
WC Insurance Recoveries - water fund	23,497

SIGNIFICANT ACTIVITY (EXPENDITURES)

Law Contractual/ Other Atty	7,289
PD Other Equipment	20,089
PD Uniform Allowance	6,690
Sidewalks General Expense	112,280
Other Employee Benefits	12,681
EFC Bond Water Filtration Plant P&I	157,585
PD Retirement	440,709
State Retirement - General Fund	231,215
- Water Fund	57,804
	289,019
Health Insurance - General Fund	143,037
- Water Fund	16,571
	159,608

STATUS OF FY2018 CONTINGENCY ACCOUNTS

CURRENT BALANCE

General Fund Appropriation -budgeted	\$176,353	141,661
Water Fund Appropriation -budgeted	\$25,000	25,000

COMMENTS:

We have completed 7 months of the fiscal year and expenses should be at 58.3%. The expenses are at 64.7% for the General Fund and 60.6% for the Water Fund.

Respectfully submitted,
 Catherine Murray
 Treasurer