

PUBLIC HEARING 6.15.21 – 6:30 PM
INTRODUCTORY LOCAL LAW #5 OF 2021
“AMENDMENTS TO CH. 200, ZONING, MODIFICATION TO DEFINITION OF LOT
COVERAGE”

A Public Hearing was held on Tuesday May 18, 2021 at 6:30PM in the Boardroom of the Village Hall, 7 Stage Road Monroe, NY. The Public Hearing was held to review a proposed local law entitled “Modifying the Definition of Lot Coverage Contained in Chapter 200 of the Village Code, Zoning.”

Present: Mayor Dwyer, Trustees Alley, Behringer, Houle and Karl
Also present: Attorney Terhune, Village Clerk Baxter and Deputy Clerk Zahra

On a motion by Trustee Karl, seconded by Trustee Alley, and carried, the public hearing was opened at 6:32 PM.

There were 4 people from the public present for the public hearings. There was no written correspondence received. The public hearing was left open for 15 minutes.

Daniel Richmond, Esq. at Zarin & Steinmetz, 81 Main Street, Suite 415 White Plains, NY submitted written comment regarding the proposed local law and spoke before the Board highlighting key points. Mr. Richmond’s letter read as follows:

Mayor Neil S. Dwyer and the
Honorable Members of the Board of Trustees
Village of Monroe
7 Stage Road
Monroe, New York 10950

Re: **Objections to Proposed Local Law**
Proposing to Modify the Definition
of Lot Coverage

Dear Mayor Dwyer and Members of the
Honorable Members of the Board of Trustees:

Joel Mann, the owner of certain property in the Village of Monroe ("Village"), including 236, 238, 240 & 252 Elm Street and 424, 430 & 434 North Main Street, respectfully submits this letter to object to the above-referenced proposed Local Law ("Proposed Local Law"), which would have significant adverse impacts on development within the Village.

We respectfully submit that your Board may be unaware of the drastic impacts of the Proposed Local Law, which would severely inhibit commercial development in the Village. The Proposed Local Law would substantially expand the areas defined as Lot Coverage under the Village Zoning Law to include parking areas, any impervious materials, including natural impervious areas, such as rock, and semi-impervious "permeable" surface coverings. This action would severely constrain development in the Village, and, in particular, render development in the Village's Business Districts largely infeasible. In particular, the Proposed Local Law would reduce the development potential of commercial properties by nearly two-thirds.

In so doing, the Proposed Local Law would run afoul of a variety of laws, and conflict with the Village's Comprehensive Plan. We do not believe this is the Village Board's intent, and respectfully ask that your Board take a harder look at the consequences of its proposed action, including under the State Environmental Quality Review Act ("SEQRA").

**Proposed Local Law Would Render Development in
the Village’s Business Districts Infeasible**

Multiple critical uses in the Village's General Business ("GB") District are subject to Lot Coverage limitations of twenty-five percent (25%). See Village of Monroe Code, Chapter 200, Attachment 2, Table of District Uses and Bulk Regulations, GB District (the "GB District Use & Bulk Table"). Uses subject to this restriction range from uses critical to the public health, safety, and general welfare (such as ambulances services, day care, fire protection services, funeral and interment services) to uses that are critical to the local and regional economy (such as banks and financial institutions, food services/sales, hotel/motels, laundry services, motor vehicle fuel-dispensing stations, motor vehicle sales, offices, personal services, public parking lots, retail stores or shops, taverns, theaters, and veterinary services/animal hospitals). See id.

By including parking lots and impervious areas in the Lot Coverage definition, the Proposed Local Law would make development in the GB, as well as the Central Business ("CB") Districts, largely infeasible. As depicted on the attached plans showing the effect of the Proposed Local Law on the development potential of 236, 238, 240 & 252 Elm Street and 424, 430 & 434 North Main Street, the Proposed Local Law would reduce the development potential of commercial properties by nearly two-thirds.

This severe impact would be a direct consequence of the Proposed Local Law's inclusion of parking and other impervious areas in the Lot Coverage definition. As shown on the attached plan showing the impact of the Proposed Local Law on the development of Mr. Mann's North Main Street property, in order to provide the required off-street parking for an office building,¹ the development potential would be effectively reduced to approximately 8,000 square feet, as compared to the approximately 23,000 square feet that could be developed under the existing law.

Similarly, as shown on the attached plan showing the impact of the Proposed Local Law on the development of Mr. Mann's Elm Street property, in order to provide the required off-street parking for an office building, the development potential would be effectively reduced to approximately 4,000 square feet, as compared to the approximately 11,500 square feet that could be developed under the existing law.

We do not believe that your Board's is to cut the potential for development by two-thirds throughout the Village's Business Districts. See Village Code § 220-46, Chart No 2 (indicating that general office building is 2.79 spaces per 1,000 gross square foot of building area).

EIS Under SEQRA Required For Proposed Local Law

We respectfully submit that before your Board takes what we believe would be a significant misstep, at a minimum, it should assess the potential significant adverse impacts of this action through an environmental impact statement ("EIS") prepared pursuant to SEQRA. It is well-settled that "assessing the probability and extent of the change [an action] would work upon the overall character of the community, as a result of an increased vacancy rate among commercial properties in the downtown area [is] an entirely proper avenue of inquiry, even within SEQRA." Wal-Mart Stores Inc. v. Planning Bd. of Town of North Elba, 238 A.D.2d 93, 98 (3d Dept. 1998); see also Chinese Staff and Workers Ass'n v. City of N.Y., 68 N.Y.2d 359, 367 (1986) (holding that, where appropriate, SEQRA analysis should include the "potential acceleration of the displacement of local residents and businesses [as] a secondary long-term effect on population patterns, community goals and neighborhood character").

As discussed in the previous section of this letter, the Proposed Local Law would effectively cut the potential for development by two-thirds throughout the Village's Business Districts. This would severely adversely affect the character of these areas, resulting in, for example, vacant and underutilized properties and the displacement of area businesses. See Wal-Mart Stores Inc., 238 A.D.2d at 98; Chinese Staff and Workers Ass'n, 68 N.Y.2d at 367.

Consequently, the Proposed Local Law clearly surpasses the low threshold triggering the requirement for an EIS under SEQRA in this regard. See Omni Partners, L.P. v. County of Nassau, 237 A.D.2d 440, 442 (2d Dept. 1997) (holding that "SEQRA mandates the preparation of an EIS when a proposed project 'may have a significant effect on the environment.' Because the operative word triggering the requirement of an EIS is 'may', there is a relatively low threshold for the preparation of an EIS" (citation omitted)).

If the Board remains interested in the Proposed Local Law, respectfully, it must evaluate the potential significant adverse impacts of this action in an EIS.

Proposed Local Law Would Impermissibly Conflict With Comprehensive Plan

By law, all Village land use regulations must be in accordance with the Village's Comprehensive Plan. See N.Y. Village Law § 7-722(1)(a). Here, however, the Proposed Local Law would fundamentally conflict with the Village's duly adopted objectives in its Comprehensive Plan. The Comprehensive Plan recognizes that the GB District, which generally consists of all purely commercial areas, already "requires that uses be located on lots with setbacks, and significant open space." See Monroe Village 2.1: A New Comprehensive Plan for Monroe in the 21st Century ("Comprehensive Plan") at 10. Adding substantially to these constraints, as the Proposed Local Law would, would frustrate the core vision underlying the Comprehensive Plan of promoting "a strong, attractive, economically vibrant downtown core and adjacent transitional heavy commercial areas, [and] as sustainable mix of more intensive uses along the Route 17M corridor." See id. at 21. It would also specially conflict with the Village's stated Objective of "promoting larger commercial uses along the 17M corridor that cannot be accommodated downtown." See id. at 112.

Again, we do not believe that your Board's is to cut the potential for development by two-thirds throughout the Village's Business Districts, in contravention of the Comprehensive Plan, and, respectfully advise the Board that this would be a further misstep.

Proposed Local Law Would Appear to Have Effect Of Improper Exclusionary Zoning

The Proposed Local Law also appears to run afoul of the Village's obligation, in enacting zoning laws, to consider regional needs and requirements, and not to exclude multifamily housing where, as here, it fulfills a demonstrated need. See Berenson v. Town of New Castle, 38 N.Y.2d 102, 110-11 (1975). Multifamily housing in the Village's Central Business ("CB") District is subject to an 80% Lot Coverage limitation, and senior citizen housing is subject to a 25% Lot coverage limitation under the Village Code. See C See Village of Momoe Code, Chapter 200, Attachment 1, Table of District Uses and Bulk Regulations, CBDistrict.

The Proposed Local Law would appear to improperly make these housing opportunities infeasible. We also do not think this is the Village Board's objective, and respectfully counsel against taking this action.

Proposed Local Law Would Unduly Burden Religious Land Use

The Proposed Local Law also appears contrary to improperly have the effect of regulating religious uses without any relationship to significant public health, safety and welfare considerations. See Westchester Day School v. Village of Mamaroneck, 417 F.Supp.2d 477, 562-563 (S.D.N.Y. 2006) ("Factors bearing on the public health, safety and welfare, such as traffic, that may suffice to deny a permit for commercial use generally will not suffice to deny an educational or religious use."), aff'd, Westchester Day School v. Village of Mamaroneck, 504 F.3d 338, 351 (2d Cir. 2007). Places of religious assembly are subject to a 25% Lot Coverage Lot Coverage Limitation in the GB District. See GB District Use & Bulk Table.

Again, the inclusion of required parking areas and other impervious surfaces in the Lot Coverage definition would appear to have the improper effect of making places of religious assembly infeasible. And, again, do not think this is the Village Board's goal, and suggest much more careful evaluation of the Proposed Local Law and the serious adverse impacts it would pose.

Conclusion

We trust these comments will be received in the constructive manner in which they are intended. Again, we do not believe that it is your Board's intent to hamstring commercial development in the Village. If your Board intends to proceed in its consideration of the Proposed Local Law, it should prepare an EIS, which we submit would help bring to light the unintended consequences of the Proposed Local Law.

Please let us know if the Board has any questions or requires any additional information.

Respectfully submitted,

BY: Daniel M. Richmond

cc: Joel Mann, Brach & Mann

John Furst, Esq. of Catania, Mahon & Rider, PLLC, 641 Broadway, Newburgh, NY submitted written comment regarding the proposed local law regarding his client, 445 Rt. 17M Holdings LLC, who was currently before the Village's Planning Board. He stated that he believe the proposed local law had unintended consequences and that the ripple effect would trickle down. Mr. Furst's letter read as follows:

June 15, 2021

VIA FAX TO (845) 782-3006

AND E-MAIL mavor.dwver@villageofmonroe.org

Village of Monroe Board of Trustees

7 Stage Road

Monroe, New York 10950

Re: Comments on Village's Proposed Zoning Amendment on "Lot Coverage" Our File: 14811-65331

Dear Mayor Dwyer and Members of the Board of Trustees:

Our client, 445 Route 17M Holdings, LLC, owns property located at 445 Route 17M (the "Property") which is located within the Village. The Property is located on the south side of Route 17M between the existing Stop and Shop supermarket and an existing multi-family development off of Fitzgerald Court. The Property is zoned General Business (GB) and our client is currently before the Village's Planning Board seeking approval for a two-story office building with a 17,784 square foot footprint with approximately one hundred off-street parking spaces (the "Proposal"). The Proposal is permitted as of right in the Village's GB Zoning District, subject to site plan approval by the Planning Board. In addition, according to the bulk table associated with the conceptual plan for the Proposal, no variances will be required. Thus, the Proposal is consistent with the Village's zoning requirements.

The site plan application has been pending for about two (2) years, with some delays caused by the COVID-19 Pandemic. There have been approximately a half of dozen meetings before the Planning Board. My client's civil engineer has been working with the Planning Board's consultants and addressing all relevant comments. The Planning Board has been designated as Lead Agency for purposes of the State Environmental Quality Review Act. My client believes that after addressing this latest round of comments from the Village, that the application will be ready for a public hearing. My client has invested substantial amounts of time and money into the Proposal.

The Village is now proposing to drastically change the definition of "Lot Coverage". Currently, "Lot Coverage" is the percentage of lot area that is covered by buildings. The Village of Monroe's current definition is consistent with the zoning regulations of the nearby villages of Harriman and Chester. My client's proposed use, like many other uses in the GB Zoning District are permitted a "Lot Coverage" percentage of up to only 25%. Although a couple of uses within the GB zone are permitted to have up to 50% or higher for "Lot Coverage". As it stands now, Monroe's maximum 25% "Lot Coverage" percentage is already much lower than either the villages of Harriman or Chester. The commercial zones in those villages either have no maximum lot coverage percentage requirements or allow approximately 50% lot coverage. As noted above, Harriman and Chester currently have the same definition of "Lot Coverage" as Monroe. Thus, Monroe's zoning regulations regarding "Lot Coverage" is already inconsistent with similar situated villages.

The Village of Monroe would still like to greatly expand the definition of "Lot Coverage" to include the area of the lot covered by buildings, parking areas, structures and other impervious areas; *as well as semi-impervious "permeable" surfaces* (emphasis added). However, the proposed zoning amendments fail to correspondingly increase the permitted maximum percentage amount of "Lot Coverage". Thus, as proposed, the building, parking, and any accessory structures would be limited to 25% of the total lot area; whereas before, only the building is subject to the 25% requirement. This results in a significant building size reduction in order to ensure the required off-street parking and other structures fall within the same 25% threshold. For example, my client's proposed 17,784 square foot building footprint would have to be reduced by approximately one third to meet the new requirement. The proposed zoning amendments would completely change my client's application, which has been reviewed by the Planning Board for past two years. I have attached a sketch of the proposed plan under the current zoning and the revised plan under the proposed zoning. You can see the substantial reduction in the size of the proposed building which would be out of character with the surrounding commercial corridor along 17M.

The Village cannot possibly change the definition of "Lot Coverage" without also modifying the maximum permitted percentage of area that can be covered by, not only buildings, but also parking areas and other structures. The proposed zoning amendments, as currently drafted, are inconsistent with the existing conditions surrounding the Route 17M commercial corridor and goes against basic planning principles for development along major state highways. If this amendment is adopted, Monroe's zoning regulations would also be completely contradictory to the existing zoning regulations in the villages of Chester and Harriman.

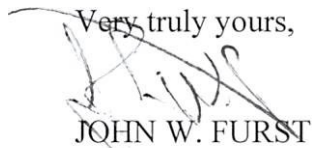
More importantly, the proposed zoning amendments will result in smaller buildings along Route 17M, which directly opposes the Village's Comprehensive Plan. According to Objective 2 of the Village's Comprehensive Plan: the Village is to promote larger commercial uses along the Route 17M corridor that cannot be accommodated in the downtown area (see pages 112-113).

Thus, the newly constructed smaller commercial uses forced to be developed along Route 17M will now directly compete with the existing downtown commercial uses and spaces. However, the goal of the Comprehensive Plan was to avoid such competition and offer different scales of commercial development within the Village, with larger scaled commercial development along State Route 17M. It is well settled under New York law, that any zoning amendments must be consistent with the municipality's Comprehensive Plan.

The proposed zoning amendment will also lead to unintended consequences. For example, the proposed language's specific inclusion of semi-impervious "permeable" surfaces prevents the development of green infrastructure within the Village. In addition, the change in the definition of "Lot Coverage" will also have a

negative impact to the residential zoned areas and the development of future housing within the Village. Has the Village conducted the proper environmental analysis or studies under the State Environmental Quality Review Act (SEQRA) on the obvious issues raised above, as well as these (and other) unintended consequences?

In conclusion, the Village cannot close the public hearing tonight, let alone adopt the zoning amendments as drafted. The proposed zoning amendments will have negative fiscal impacts by not only discouraging development along an existing commercial corridor, but also creating competition for the downtown businesses. Further studies, consideration and analysis are needed before the Village takes any action. If you have any questions or comments, please feel free to contact me.

Very truly yours,

JOHN W. FURST

JWF/lat/ 1945584

cc: Village Clerk (clerk@villageofmonroe.org -via email only) Village
Attorney, Alyse D. Terhune, Esq. (via e-mail only) 445 Route 17M
Holdings, LLC (via e-mail only)

Attorney Terhune stated that she has spoken with the Planning Board Attorney as well as the Village Planner and is expecting comments from both regarding the proposed local law. Attorney Terhune added that it does need to be looked at conjunction with the Village's Bulk Tables because it does make a difference. Should the Board go forward with it, there will be a lot of work to do because of the impact on this type of change.

There were two additional letters submitted providing comment to the proposed local law and they were as follows:

**JOSEPH J. HASPEL PLLC
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MODDLETOWN, NY 10940
(845) 694-4409
(845) 313-6068 (CELL)
(845) 232-2293 (FAX)
JHASPEL@HASPELLAW.NET**

June 15, 2021

Via: Email
Hon. Neil Dwyer, Mayor
And Members of the Village Board
Village of Monroe

Re: Proposed Zoning Amendment

On behalf of my client, Route 208 Business Center, LLC, I write this letter to express various issues with respect to the proposed amendment modifying the definition of "Lot Coverage" contained in Chapter 200 of the Village Code, "Zoning." (the "Zoning Code Amendment").

While the Zoning Code Amendment appears innocuous on its face, it has severe consequences upon all development in the Village. Indeed, changing the definition of "Lot Coverage" as proposed will render most, if not all of the land in the Village valueless for commercial development. It appears that the Village Board is rushing to enact the Zoning Code Amendment for political expediency and exclusionary purposes and, while it appears generic on its face, the Zoning Code Amendment is directed at a certain protected group. Indeed, research indicates that most of the new commercial development in the Village (both in number and area) is being pursued by members of the ultra-orthodox community. We believe that the timing of this legislation is no coincidence.

The Procedure

As a threshold matter, the rushed manner in which the Village is proceeding appears to be in violation of SEQRA. The Village appears to be ignoring SEQRA regulations. 6 NYCRR §617.3 (a) provides, "No agency involved in an action may undertake, fund or approve the action until it has complied with the provisions of SEQRA". As the Zoning Code Amendment will apply to all property in the Village, the Village, the Town of Monroe, the Orange County Department of Planning, New York State Department of Environmental Conservation and any other adjoining municipalities are "involved agencies" as defined by 6 NYCRR §617.2.

Currently, it does not appear that an Environmental Assessment Form ("EAF") has been filed. Accordingly, the public cannot determine the total area which will be affected by the Zoning Code Amendment. However, since it is definitional, it would seem that the Zoning Code Amendment affects all land in the Village. Therefore, the proposed Zoning Code Amendment affects more than 25 acres of land in the Village. 6 NYCRR §617.6(b)(2) of the

SEQRA regulations classifies the adoption of changes in allowable uses within any zoning district, affecting 25 or more acres of the district as a TYPE I action under SEQRA. The proposed Zoning Code Amendment, without corresponding changes in the bulk requirements, effectively radically changes the uses available for all the property in the Village. Accordingly, Pursuant to 6 NYCRR § 617.6 (b)(1)(a)(i) of the SEQRA regulations the Zoning Code Amendment requires a full environmental study through the Environmental Impact Statement process.

The fact that no notice of lead agency had been distributed to involved agencies prior to setting this matter down for a public hearing is troubling.

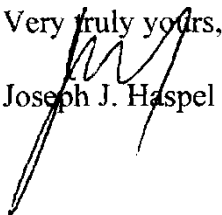
The Comprehensive Plan

As the proposed Zoning Code Amendment, without changes in bulk requirements, will necessarily stifle all commercial development in the Village, it is clearly inconsistent with the Village's Comprehensive Plan which, in part, is aimed at promoting economic development. To date, it does not appear as if the Village Board has taken a hard look at the severe economic consequences of the proposed amendment. The lack of a complete economic analysis buttresses the conclusion that this proposed legislative action is aimed at a specific group, namely those currently seeking land-use approvals in the Village.

Regulatory Taking

As stated above, if the Village is successful in enacting the Zoning Code Amendment, the economic value of properties affected will be reduced to near zero. Thus, the Zoning Code Amendment would constitute a regulatory taking under the United States Constitution and the New York State Constitution.

cc: Meyer Grossman

Very truly yours,

Joseph J. Haspel

One Commerce Plaza
Albany, New York 12260
518.487.7600 phone
518.487.7777 fax

Robert S. Rosborough IV
Partner
518.487.7608 phone
rrosborough@woh.com

June 15, 2021

Mayor Neil S. Dwyer and Members of
the Village Board of Trustees
Village of Monroe
7 Stage Road
Monroe, New York 10950

**Re: Proposed Local Law No. 5 of 2021, Modifying the Definition of Lot Coverage
in Chapter 200 of the Village Zoning Code**

Dear Mayor Dwyer and Trustees of the Village of Monroe:

My firm represents BMG Monroe I, LLC, which owns the approved Smith Farm residential subdivision in the Town and Village of Monroe. The proposed local law to redefine the term "lot coverage" under the Village Zoning Code by including impervious, semi-pervious, and rock surfaces along with the building footprint is plainly directed at continuing the Village's campaign to make housing unavailable to the Hasidic Jewish community, in violation of the federal Fair Housing Act and the New York Constitution's protection against exclusionary zoning.

At the same time that the proposed local law seeks to add more area to lot coverage, it fails to increase the permissible lot coverage percentages in the Village's zoning districts. Thus, the clear effect of this law will be to limit the permissible size of homes and religious places of worship in the Village, just as the Village has proposed in the past with respect to the proposed floor area ratio law. Indeed, the definitional change for "lot coverage" will on its own increase a typical housing development's lot coverage nearly twofold. Thus, to satisfy the strictures of this new proposed lot coverage definition, a property owner will have to cut the typical building footprint drastically, because they cannot change the size of the lot that they own.

Like before, this proposed local law does not contain any exemption for already approved projects with buildings that have not yet received building permits and would limit the size of new housing in the Village to sizes much smaller than would be necessary to accommodate the typical Hasidic Jewish family. Indeed, the Hasidic Jewish community tends to have large families as a result of their religious and cultural practices and needs housing that is sufficient to accommodate them. The Village's inclusion of additional spaces under the definition of lot coverage, while retaining the existing permissible lot coverage percentages will drastically reduce, if not preclude entirely, any such housing from being built in the Village. That will, as a result, exclude the Hasidic Jewish community from the Village of Monroe.

In addition, the proposed law itself provides absolutely no rational justification for why this change in the definition in lot coverage is necessary. The mere invocation of the public interest is insufficient to explain why the Village would be continuing to seek to exclude the kinds of housing that are necessary for Hasidic Jewish families.

BMG has already sued the Village in federal court due to its violations of the Fair Housing Act, and this law only further supports that case. Indeed, local laws like this one that are designed to make needed housing unavailable to families could support a class of harmed property owners seeking relief to halt the Village's discriminatory campaign against the Hasidic Jewish community. For these reasons, we strongly urge the Village Board of Trustees to vote against this proposed Local Law. Thank you for your consideration.

Very truly yours,



Robert S. Rosborough IV

With no further comments or questions, on a motion by Trustee Behringer, seconded by Trustee Houle and carried, the public hearing was adjourned at 6:45 PM.

To hear the entire text of this public hearing, please reference the audio on file in the Village Clerk's office.

**PUBLIC HEARING 6.15.21 – 6:45 PM
2022 COMMUNITY DEVELOPMENT PROGRAM
PHYSICAL IMPROVEMENT PROJECT**

A Public Hearing was held on Tuesday June 15, 2021 at 6:45 PM in the Boardroom of the Village Hall, 7 Stage Road Monroe, NY. The Purpose of the public hearing was to invite public comment and suggestions regarding projects to be considered for funding under the Orange County Community Development Program FY/2022 for improvements as follows:

1. Acquisition and Disposition of Real Property
2. Public Works, Public Facilities or Site Improvements
3. Code Enforcement (Housing and Health Codes)
4. Clearance, demolition and rehabilitation for public use or economic development
5. Housing rehabilitation loan and grants
6. Special projects for elderly and handicapped
7. Provision of Public Service (Shelters, Clinics, Senior Nutrition, etc.)
8. Payment of non-federal shares of other grant programs
9. Relocation payments and assistance

Present: Mayor Dwyer, Trustees Alley, Behringer, Houle and Karl

Also present: Attorney Terhune, Village Clerk Baxter, Deputy Clerk Zahra and Building Inspector Cocks

On a motion by Trustee Alley, seconded by Trustee Houle, the Public Hearing was opened at 6:45 PM.

There were 2 people from the public present for the Public Hearing. There was no written correspondence received. The Public Hearing was left open for 10 minutes.

Mayor Dwyer asked Trustee Karl to share with the public the details of the proposed project that the Village was considering. Trustee Karl explained that the Village was looking to replace the asbestos concrete water main located on Forshee Street and Calvin Terrace which was put in back in the 1950's. It's about quality infrastructure and this project of removing the old mains and bring it up to code will also provide better water flow. Trustee Karl added that there would also be the possibility of them including Kenny Drive in this project if they are able to do the work in-house. They would get a bigger bang for their buck and not have to go out to bid and deal with prevailing wage. Trustee Karl stated that they were looking to replace approximately 2,000 feet of pipe.

Trustee Karl asked Mayor Dwyer if the Village was responsible for having a survey done of the target areas or if the County would do that. Mayor Dwyer replied that HUD does that, the Village is provided with maps to show what areas are considered "pre-qualified areas" and this is one of them.

With no further questions, on a motion by Trustee Behringer, seconded by Trustee Houle and carried, the Public Hearing was closed at 6:55 PM.

**BOARD OF TRUSTEES MEETING
TUESDAY, JUNE 15, 2021
(www.villageofmonroe.org)**

The second of the bi-monthly meetings of the Board of Trustees was held on Tuesday, May 15, 2021 beginning at 7:00PM in the Boardroom of the Village Hall, 7 Stage Road Monroe, NY. Mayor Neil Dwyer called the meeting to order and led in the pledge to the flag.

Present: Mayor Dwyer; Trustees Alley, Behringer Houle and Karl

Also present: Attorney Terhune, Village Clerk Baxter, Deputy Clerk Zahra, Police Chief Guzman, Treasurer Murray, Building Inspector Cocks and Water Plant Operator Mabee

MOMENT OF SILENCE – PASSING OF DICK McCARTHY / FORMER ZBA MEMBER:

Mayor Dwyer called for a moment in silence in recognition of the recent passing of former ZBA Board Member Dick McCarthy which occurred on June 11th at the age of 91. Mr. McCarthy served on the Zoning Board of Appeals for 34 years. As well as being a Deacon at Sacred Heart Church. He was an invaluable asset to his community. The Board of Trustees expressed their condolences to his wife Aileen and their family on their recent loss.

BUDGETARY TRANSFERS / MODIFICATIONS:

Trustee Karl stated that he received two sets of budget transfers and asked for clarification as to which one was the most current. Mayor Dwyer verified the ones that were before the Board and explained that Treasurer Murray had a couple of additions after initially submitting them to the Board. On a motion by Trustee Houle, seconded by Trustee Alley, and carried, it was:

RESOLVED, the Board of Trustees authorized the Treasurer to make the following fund transfers / modifications to balance the budget:

From:	Description	To:	Description	Amount	
			None		
Budget Modifications					
A.2115	Planning Board Fees	A.8025.450	Plan Bd Engineer Contract	17,508.60	Raise Revenue/Expense lines re planning board fees collected/engineer contractual
A.2115	Planning Board Fees	A.8025.468	Plan Bd Law Contractual	12,136.89	Raise Revenue/Expense lines re planning board fees collected/legal contractual
A.2260.100	Public Safety Svcs SRO	A.3120.100	PD PS Officers	110,736.31	Raise Revenue/Expense lines re SRO reimbursement MWCSO
A.2260.100	Public Safety Svcs SRO	A.3989.100	SRO PS	56,020.45	Raise Revenue/Expense lines re SRO reimbursement MWCSO
A.2260.100	Public Safety Svcs SRO	A.3989.412	SRO Uniform	2,281.00	Raise Revenue/Expense lines re SRO reimbursement MWCSO

EQUIPMENT DISPOSITION / SURPLUS – POLICE DEPARTMENT:

On a motion by Trustee Behringer, seconded by Trustee Alley, it was:

RESOLVED, the Board of Trustees approved the request of Chief Guzman and declared the following Village wide Police Department camera system equipment obsolete and of no value and authorized its removal from inventory and disposal as junk. It has since been replaced.

- Lake Street – SN/IBM #CE126-0024
- Airplane Park – SN/IBN #CE126-0029
- Route 17M/Freeland – SN/IBM# CE126-0040

Ayes: Trustees Alley, Behringer, Houle and Karl
Nays: None

APPOINTMENT – PART TIME SUMMER INTERN / G. VARCADIPANE:

On a motion by Trustee Alley, seconded by Trustee Houle, it was:

RESOLVED, the Board of Trustees approved the appointment of Grace Varcadipane, 125 Rye Hill Road Monroe, to the position of part time Intern. Ms. Varcadipane is being appointed to assist the Village of Monroe with the upcoming Summer Concert series and the Village’s Downtown Dining as well various administrative, marketing and social media duties. Pre-approval of her appointment has been received from the Orange County Department of Civil Service and her appointment is effective beginning June 16, 2021 at the hourly rate of \$15.00/hour for a period of 12 weeks.

Ayes: Trustees Alley, Behringer, Houle and Karl
Nays: None

Trustee Behringer asked how many hours a week Ms. Varcadipane would be working and Trustee Alley confirmed that she could work up to 20 hours a week.

2022 ORANGE COUNTY COMMUNITY DEVELOPMENT PROGRAM FUNDING APPLICATION:

On a motion by Trustee Karl, seconded by Trustee Behringer, it was:

RESOLVED, the Village of Monroe Board of Trustees authorize Mayor Dwyer, the Chief elected official of the Village of Monroe, to submit its application for consideration under the FY/2022 Orange County Urban Consortium Community Development Program. They further certify that they have read and understood the Orange County Urban County Consortium Community Development Guidelines for the FY/2022 program year, and have met all its applicable requirements and the information contained in the application is accurate and true to the best of their knowledge. The Village of Monroe is submitting for the Calvin Terrace & Forshee Street Water Main Replacement program.

Ayes: Trustees Alley, Behringer, Houle and Karl

Nays: None

Mayor Dwyer shared with the public that this grant is available to all municipalities and reiterated that the \$375,000 in funding through HUD is very specific as to how you can apply. Mayor Dwyer stated that the Board is continuing their effort to upgrade the Village's infrastructure.

SUPPLEMENTAL AGREEMENT TO CONTRACT WITH NYSDOT / LAKE ST. & STAGE RD. PEDESTRIAN IMPROVEMENT PROJECT – CONTINUED:

On a motion by Trustee Karl, seconded by Trustee Behringer, it was:

WHEREAS, a Project for the Lake Street and Stage Road Pedestrian Improvements in the Village of Monroe, Orange County, PIN 8761.79 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the Village of Monroe desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of construction and construction inspection.

NOW, THEREFORE, the Monroe Village Board, duly convened does hereby

RESOLVE, that the Monroe Village Board hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Monroe Village Board hereby authorizes the Village of Monroe to pay in the first instance 100% of the federal and non-federal share of the cost of construction and construction inspection work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$345,000 is made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Monroe Village Board shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Mayor thereof, and it is further

RESOLVED, that the Mayor of the Village of Monroe be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or applicable Marchiselli Aid on behalf of the Village of Monroe with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED, this Resolution shall take effect immediately.

Ayes: Trustees Alley, Behringer, Houle and Karl

Nays: None

ELECTRICAL WORK FOR SMITHFIELD COURT GATE – CONTINUED:

Mayor Dwyer stated that the Village is implementing the installation a gate to close off Smithfield Court to vehicular traffic due to safety concerns. In doing so it requires a certain amount of electrical work and

Mayor Dwyer shared that he received two bids for the work. The first bid was from Top Notch Electric, PO Box 275 Dingsmans Ferry, PA 18328 in the amount of \$3,453.00 and the second from CASCOL, LLC, One Sears Drive Paramus, NJ 07652 in the amount of \$4,875.00. Mayor Dwyer added that the bids are based on the same scope of work. On a motion by Trustee Karl, seconded by Trustee Alley, it was:

RESOLVED, the Board of Trustees awarded the electrical work on the Smithfield Court gate to Top Notch Electric, PO Box 275 Dingsmans Ferry, PA 18328 in the amount of \$3,453.00. The cost for this work is to be allocated from budget line A.5110.4530, St. Maintenance, Equipment Maintenance.

Ayes: Trustees Alley, Behringer, Houle and Karl

Nays: None

Trustee Karl asked if these funds were carried over from last year or was it budgeted for this year. Treasurer Murray confirmed that this expense had not been budgeted for.

DESIGNATION OF LOCAL PROSECUTORS:

On a motion by Trustee Houle, seconded by Trustee Behringer, it was:

WHEREAS the Village of Monroe must designate a local prosecutor to prosecute local traffic infractions, violations of the Village Code and the NYS Uniform Codes including the property maintenance code, fire code and building code.

NOW THEREFORE BE IT RESOLVED that the Village of Monroe hereby makes the following appointments:

Robert Rametta is hereby appointed subject to the terms of his legal services agreement to prosecute traffic tickets and violations of the Village of Monroe code with the exception of zoning violations. It is intended that Mr. Rametta prosecute any Village Code violations that are initiated by the Village of Monroe Police Department.

Elizabeth Cassidy is hereby appointed subject to the terms of her legal services agreement to prosecute violations of the Village's zoning code, property maintenance code as well as violations of the New York State Uniform Codes. It is intended that Ms. Cassidy prosecute those Village Code violations that are initiated by the building department.

BE IT FURTHER RESOLVED that notice of these appointments shall be transmitted to the Village of Monroe Justice Court, the Village of Monroe Police Department, and the Orange County District Attorney's Office.

Ayes: Trustees Alley, Behringer, Houle and Karl

Nays: None

VEHICLE PURCHASE – DUMP TRUCK / DPW:

Mayor Dwyer stated that the Village has been looking into the purchasing of a new truck for the DPW and had provided the Board with the two bids that he received with the exact menu of the buildout for the vehicle. Mayor Dwyer continued that Campbell Freightliner of Orange County LLC, 2040 Rt. 208, Suite 2 Montgomery, NY 12549 had the favorable bid and was also on State contract. Mayor Dwyer also added that it would need to be ordered as soon as possible to ensure that it is here on time for snow removal.

On a motion by Trustee Houle, seconded by Trustee Karl, it was:

RESOLVED, the Board of Trustees authorized the purchase of a new, 4X2 front plow / end dump body set back axle truck from Campbell Freightliner of Orange County LLC, 2040 Rt. 208, Suite 2 Montgomery, NY 12549, in the amount of \$193,545.59, to be allocated from budget line A.9950.9000, Highway Reserve.

Ayes: Trustees Alley, Behringer, Houle and Karl

Nays: None

Trustee Karl stated that he agreed with the purchase of the vehicle from Freightliner. Trustee Alley commented that there was no budget line included as to where the funds would be coming from. Mayor Dwyer replied that there were a couple of things that they were going to do. Trustee Karl added that he

thought they would be bonding the funds and Mayor Dwyer replied that was part of a bigger picture. Right now what they have to do is order the truck so it is ready for the winter use. He added that Freightliner isn't looking for a penny from the Village right now. Mayor Dwyer continued that there are approximately 7 items or so that the DPW is in need of, so they will ban the money, but he wants to put the best deal together first before presenting it to the Board. Once it is financed, the funds will go into the proper budget line. The Board discussed with Counsel the bonding process and whether it would be subject to a permissive referendum, but for these purposes they would identify the Highway Reserve line.

EVENT APPLICATION - BOURBON STREET BAR & GRILL FIREWORKS CELEBRATION 7/2/21:

An event application was submitted by Scott Benoit, owner of Bourbon Street Bar & Grill to extend their business outside from 11AM to 11:00PM on July 2, 2021 (rain date 7/3/21) during the Village of Monroe fireworks display. The applicant submitted the required application, along with the \$50.00 application fee, permission from the building landlord and necessary certificate of liability insurance. The application has also been reviewed by the DPW, Building and Police Departments. The Building Department has issued a temporary tent permit for the 20' X 40' foot tent the applicant is utilizing for the event as well as indicated that there must be a 20' separation from the tent to any parked cars. One (1) 5lb fire extinguisher is required on site and inspection of the tent is required prior to the event. The Police Department indicated that there was no additional cost for additional police services. On a motion by Trustee Houle, seconded by Trustee Behringer, it was:

RESOLVED, the Board of Trustees approved Bourbon Street Bar and Grill, 78 Millpond Parkway, extending their business outside from 11 AM to 11:00 PM on July 2, 2021 (rain date 7/3/21) during the Village of Monroe Fireworks Display. Marshall & Sterling Insurance, Monroe Fire District and Monroe Volunteer Ambulance Corp will be notified of the event when the approval letter is sent.

Ayes: Trustees Alley, Conklin, Behringer, Houle and Karl

Nays: None

EVENT APPLICATION – VILLAGE OF MONROE 2021 DOWNTOWN DINING:

On a motion by Trustee Behringer, seconded by Trustee Houle, it was:

RESOLVED, the Board of Trustee's approved the Special Events Permit Application submitted by Mayor Dwyer to host the 2021 Downtown Dining on Friday and Saturday evenings beginning in June. The dining event will comprise of closing off Lake Street from Stage Road to Millpond Parkway beginning on Friday at 12PM and reopening on Saturday at 11:30PM on the following dates: 6/25 & 6/26, 7/2 & 7/3, 7/9 & 7/10, 7/16 & 7/17, 7/23 & 7/24, 7/30 & 7/31, 8/6 & 8/7, 8/13 & 8/14, 8/20 & 8/21, 8/27 & 8/28, 9/3 & 9/4. The dining event will occur from 5PM to 9PM on Friday's and 3PM to 9PM on Saturday's. The DPW, Building and Police Departments have all reviewed and approved the event application. Additional Police services include crowd and traffic control as well as one officer on 4 hours of overtime for the Friday dates and one officer on 6 hours of overtime for the Saturday dates if the patrol shifts are at minimal staffing. The estimates total cost of these services is \$7,200.00. There are no additional Public Works services needed for the event and no additional cost. Emergency Services and the Village's insurance carrier, Marshall & Sterling, will be copied on the approval letter.

Ayes: Trustees Alley, Behringer, Houle and Karl

Nays: None

MAYOR & TRUSTEE'S REPORT:

Trustee Houle shared that she was at the Monroe Free Library for the retirement celebration of longtime Library Executive Director, Marilyn McIntosh, and had the pleasure of meeting the new Executive Director, Amanda Primiano, MLS. Ms. Primiano was present at the Board meeting and spoke briefly. She shared that the library has a lot of summer programs coming up and they were beginning work on the library's 5 year plan. Ms. Primiano stated that she was thrilled to meet the Board and excited to serve the community that she had lived in for 5 years. She looked forward to working closely with the Village.

Trustee Behringer shared that she received a memo from Chief Guzman regarding the re-accreditation of the Monroe Police Department and read the following letter:



MONROE POLICE DEPARTMENT

104 Stage Road Monroe, NY 10950
Main: (845) 782-8644 - Fax: (845) 782-2227
www.monroepd.org



Darwin M. Guzman
Chief of Police

June 8, 2021

TO: Mayor Dwyer and the Board of Trustees

COPY:

FROM: Chief Darwin M. Guzman

SUBJECT: New York State Re-Accreditation

The New York State Law Enforcement Agency Accreditation Program was established as a voluntary program that would provide law enforcement agencies with a mechanism to evaluate and improve the overall effectiveness of their agency and the performance of their staff. The Accreditation Program continues to provide a comprehensive blueprint for effective, professional law enforcement.

The Monroe Police initially received the honor of being an accredited police agency in 2001. Agencies are accredited for a period of five years. To become reaccredited, the agency must undergo a thorough reassessment process and must be able to demonstrate that compliance with the program standards have been maintained for the entire five-year period. We have maintained our accreditation status since 2001 and have most recently been reaccredited once again by New York State.

This is a culmination of five years of hard work and dedication by our project manager, Administrative Sergeant Douglas Krauss. Administrative Sergeant Krauss exemplified the utmost professionalism in overseeing this program for the past fifteen years.

I would like to express my sincere gratitude to Sergeant Krauss and the current accreditation team (Sergeant Young, Detective Lindell, Police Officer Farningham, Dianne Martini), along with past team members (Sergeant Tenaglia and Sergeant Grosso).

Respectfully submitted,

Darwin M. Guzman
Chief of Police

Trustee Behringer continued that School Resource Officer Ken Malgieri was recently presented with the Community Connection Aware award for this work at Sapphire Elementary during the 2020-2021 school year. Trustee Behringer read the following letter from Caitlyn Caldwell, Principal of Sapphire Elementary on behalf of Officer Malgieri:

Good evening ladies and gentlemen of the Board of Education, Superintendent Rodriguez, and Members of our District Cabinet, and to all those who are celebrating these commendations here and at home. My name is Caitlin Caldwell, and I am the Principal of Sapphire Elementary School. On behalf of Sapphire Elementary School, it is my great honor to speak about a very important member of our school community whom we are honoring this evening with the Community Connections Award.

Over the last two years, we have all undoubtedly seen the world around us change at a meteoric pace. However I am proud to speak to you about someone who has never wavered and has ensured our students' safety and security are top priority: School Resource Officer Ken Malgieri. Officer Malgieri, or; Officer Ken as he is affectionately known at Sapphire is truly an extraordinary asset to the Sapphire family. Officer Malgieri retired from the New York City Police Department as a patrol officer before he came to Sapphire, the happiest place on earth, I'm not sure what he envisioned the start of his retirement looking like, but I can imagine he did not expect to spend his days elbow bumping five and six year olds strapping our little ones into car seats, or reminding students to use "walking feet" when they travel throughout the building. No rain, sleet or snow can keep Officer Kenny from getting our students in and out of the building safely - even yesterday during

the down pour at dismissal, Officer Ken was not deterred. He was soaked, but our students were dry and safe when they got to their parents cars.

Each day Officer Ken greets students at the doors upon arrival, knowing every single one of their little names on their backpacks, their pets' names, and even their siblings. He visits our student in the cafeteria during lunch to get to know them even more closely, to ask them about their favorite sports and favorite playing and to give them nicknames as they skip through the lobby. We can hear him joyfully call out, "Here comes "the skipper" and our students light up immediately Officer Ken joins the students at recess and in gym class, he checks COVID screenings, he confirms dismissal routines, he mans the greeter desk when needed - he is up for all of the excitement that comes with working at Sapphire and he is truly one of our own. Our students love seeing Officer Ken, and we are so proud to have him as a member of the Sapphire team.

Since the reopening of our schools, Officer Ken has eagerly done absolutely everything to ensure our students' safety and connection. He could be heard asking hopefully when our students would be returning, telling us how much he has missed them, and reminding everyone of the magnificent energy our students bring to each day. Little does he know, Officer Ken brings just as much warmth and compassion to our building as our students, faculty, and staff do. It is truly an honor to celebrate Officer Malgieri with the Community Connections Award. Officer Ken on behalf of the entire Sapphire family, we love and are very grateful for you.

Mayor Dwyer shared with that, he recently met with Jim DeLoria, a telecommunications person, and discussed with him assisting the Village with their contract with the company that maintains the cell tower on top of Bald Hill. Mayor Dwyer continued that one of the things that they have learned is that it is a very one-sided lease and it automatically renews. Mayor Dwyer stated that Mr. DeLoria sent up a drone to look at the tower from all sides to get a comprehensive look at what's on the tower and what work site upgrades could be made. Mr. DeLoria would also look at some alternate small cell sites throughout the Village as well. Mayor Dwyer stated that he would like to work with the Board for a fixed cost for 1 year and asked the Board to think about it and they would circle back on the conversation.

PUBLIC COMMENT:

PRESENT 3

TIME: 7:54 PM

Resident Helen Knickerbocker, 423 High Street, appeared before the Board to discuss the obnoxiously, loud music being played on Sunday evening at the Smith Farm development. Mrs. Knickerbocker stated that the music was so loud you couldn't be outside and she could even hear it in her kitchen. Mrs. Knickerbocker added that she contacted the Village Police Department about the noise who advised her that they were aware of the music from their local Torah walk, that it would be over by 8pm but that there was nothing that they could do. Mrs. Knickerbocker stated that she felt that was unacceptable and even looked up the local ordinance regarding noise and shared that there is a fine associated with it of \$100, with a max up to \$300 for a 1st offense. Mrs. Knickerbocker stated that it wasn't about the fine, but common courtesy. Mrs. Knickerbocker added that she also spoke with Town Supervisor Cardone who was in agreeance.

Trustee Karl shared that he had a similar experience in Wingate Woods as well. It was very loud. Trustee Karl stated that he had the Clerk's Department pull up the noise ordinance for the Village of Monroe, and other local municipalities. Woodbury was the only one that included decibel ranges, our does not mention decibel limits. Trustee Karl suggested that the Village provide the police department with decibel meters for stronger enforcement and said that he would share the various ordinances with the rest of the Board and Counsel for review.

Trustee Alley asked if it was located in the Town of Monroe or the Village and Building Inspector Cocks replied that it was right in the middle of the boundary line. Trustee Alley asked Police Chief Guzman if something went on in Smith Farm but it was on property that is in the Town of Monroe, would there be anything that they could do. Mayor Dwyer interjected that it would be a State Police issue. Police Chief Guzman stated that it could be coordinated with both entities. Trustee Behringer asked if there were markers to identify Village and Town and Building Inspector Cocks replied that there were not.

Police Chief Guzman stated that the reason for their delayed response to this particular call was due to another priority call. Police Chief Guzman clarified that when the officer arrived on scene they found the noise to be excessive and requested it be turned down. The officer maintained a presence in the area and the music was turned down within 5 minutes.

Resident Don Weeks was also present and expressed his displeasure about the noise. Mr. Weeks stated that he has had conversations with some of the new residents and feels that something can be worked out encouraged a conversation with them about it.

Additionally Mr. Weeks commented on the traffic and tonnage on Gilbert Street. It has gotten very bad and some of the vehicles are too big for the road.

EXECUTIVE SESSION:

On a motion by Trustee Houle, seconded by Trustee Behringer, and carried, following a 5-minute recess, the Board convened in Executive Session at 8:11 PM for discussion of Advice of Counsel.

Executive Session Minutes compiled by Mayor Dwyer.

OPEN SESSION: on a motion by Trustee Alley, seconded by Trustee Behringer and carried, the Open Meeting resumed at 9:35PM.

RE-OPENING OF VILLAGE HALL TO THE PUBLIC / CORRECTED RESOLUTION:

At the June 1st 2021 Board Meeting, the Board of authorized the suspension of the Village of Monroe COVID protocols with the exception of mask wearing and maintaining 6 feet of social distance. The Board further authorized the re-opening of only the first floor of Village Hall to the public on Monday June 7th stating that the second floor would remained closed to public access and all Village business would be conducted on the main level. After additional consideration by the Board of Trustees, it was decided that the public and Village Hall employees would function more efficiently with the building fully open to the public. On a motion by Trustee Houle, seconded by Trustee Karl, it was:

RESOLVED, the Board of Trustees rescinded a portion of their June 1, 2021 resolution as it pertained to the re-opening of only the first floor of Village Hall to the public and it is further

RESOLVED, that the Village of Monroe 6 ft. social distancing protocols be suspended, effective immediately, with the COVID-19 restrictions having been lifted by Governor Cuomo now that 70 percent of New Yorkers aged 18 or older have received the first dose of their COVID-19 vaccination series.

Ayes: Trustees Alley, Behringer, Houle and Karl

Nays: None

ADJOURNMENT:

On a motion by Trustee Houle, seconded by Trustee Karl and carried, no further business, the meeting was adjourned at 9:37 PM.

Respectfully Submitted,

Ann-Margret Baxter
Village Clerk

MONTHLY REPORTS:

On a motion by Trustee Houle, seconded by Trustee Behringer, with all in favor, the department monthly reports were accepted and filed.

MAY 2021 VILLAGE CLERK'S REPORT SUBMITTED BY ANN-MARGRET BAXTER, VILLAGE CLERK:

1. Minutes prepared, processed associated correspondence and Legal Notices completed for the May 4th and May 18th Board of Trustee Meetings along with a Public Hearing on May 18th.
2. Permits issued: Handicap Parking: 11 Garage Sale: 6 Solicitor/Peddling: 0
Road Opening: 0 Blasting Permit: 0 Liquor License: 0 Towing Permits: 0
3. Processed 8 FOIL Requests.
4. Processed 5 Event Applications.
5. Public Hearings Held: 1
6. Closed out mailing machine for month on 5/28.
7. Bi-Weekly payroll worksheets completed and submitted.

8. Collected May water rents.
9. Called for estimates to paint Village Hall.
10. Participated in NYCOM Webinar - 5/20/21 – “Emerging from COVID”.
11. Met with Toshiba / Docuware – Re: Electronic Document Archival System – 5/20/21.
12. Picked up 2021/2022 Tax Bills from OC Dept of Real Property.
13. Updated Village of Monroe Tax Warrant to reflect updated legislation dated 5/11/21 ~ Chapter 106 of Public Service Law, which removed utility relevies from municipal tax bills.
14. Mailed 2021/2022 Tax Bills.
15. Required paperwork filed with O.C. Department of Human Resources.
16. Declared continuation of State of Emergency on May 21, 2021 to June 21, 2021.
17. Oversee updates and maintenance, of Village Website and Constant Contact. (14 sent)
18. Daily retrieval of messages left during the day and after hours. Forwarded messages and responded as required.
19. Vouchers completed as required. Transmittal of money collected completed and bank deposits done.
20. Scan and email pertinent information to Board and Attorney.

MAY 2021 JUSTICE COURT REPORT:

Total Fines: \$20,718.00 Total Surcharges: \$6,494.00 Total Parking: \$2,650.00
 Total Civil Fees: \$305.00 Bail Poundage Collected: \$30.00 Total Bail Forfeited: \$0.00
Total for May: \$30,197.00

Vehicle & Traffic Tickets: 262 Disposed: 207
 Criminal Cases: 24 Disposed: 29 Civil Cases: 1 Disposed: 5
 Paid Parking Tickets: 66 Dismissed Traffic Tickets: 27

MAY 2021 POLICE DEPARTMENT REPORT SUBMITTED BY DARWIN GUZMAN, CHIEF:

CALLS FOR SERVICE

TOTAL CALLS – 1,302
 CASES/CRIMINAL OFFENSE – 187
 ARRESTS – 41

TRAFFIC REPORT

TRAFFIC TICKETS – 242
 PARKING TICKETS – 26
 GAS - \$2,094.31 /930.86 G
 MVA’s – 24

TRAINING

INSTRUCTOR DEV – LINDELL
 FBI SURVEILLANCE PHOTO – MALGIERI
 K9 – BERKE
 IMPLICATION OF FTS EVIDENT – FREEMAN
 BULLETPROOF DUI – FREEMAN
 MVA PREVENTION – FREEMAN / ROONEY

MAY 2021 FILTRATION PLANT REPORT SUBMITTED BY ERNEST MABEE, CHIEF OPERATOR:

Production: Lake Mombasha:	32,972,528	27,771,241 Gallons LY 2020
Well #4:	6,592,272	4,127,418 Gallons LY 2020

Consumption: 39,564,800 Gallons / 4,127,418 Gallons LY 2020
 Water Samples / Testing: Passed
 Rainfall: 5.14”
 Reservoir: -1

Miscellaneous:

Mark Outs
2 Reservoir Inspections
Final Water Reads
Daily Equipment Maintenance at Plant and Well
Weekly and Monthly Water Testing to Lab, All Results Good
Updated Diamond Maps
PCS here to Calibrate Flow Meters
Treated Mombasha Lake with Copper Sulfate
TAM here to Replace Filter #3 Waste Valve
Replace Check Valve at Pine Tree Pump Station
Removed and Replaced 2 Lead Lines on Stage Road

MAY 2021 DPW SUBMITTED BY LARRY GIUDICE, HEAVY EQUIPMENT OPERATOR:

- 1. Disinfect – buildings – trucks – equipment every day.
- 2. Garbage removal in Village and around Ponds seven times.
- 3. Repaired catch basins.
- 4. Used Sweeper on Village roads for 19 days.
- 5. Picked up papers in the Park.
- 6. Mowed the Park three times.
- 7. Mowed Village green areas three times.
- 8. Cleaned around all monuments – trimmed bushes and mulched.
- 9. Mowed and cleaned up Memorial Day Parade route.
- 10. Planted and mulched flowers.
- 11. Hung flower baskets.
- 12. Watered flowers.
- 13. Power washed Airplane Park and Gazebo.
- 14. Finished water main on Stage Road and blacktopped.
- 15. Blacktopped water main breaks on Lakes Road.
- 16. Clean shop and yard.

MAY 2021 BUILDING DEPARTMENT AS SUBMITTED BY ASSISTANT BUILDING INSPECTOR PROULX:

Building Permits Issued:	51
Rental Inspections Completed:	12*
Title Searches Completed:	26
Violations Issued:	7
Warnings Issued:	33
Building Permit Inspections Performed:	93
C.O's Issued:	28
Complaint Inspections:	56
Fire Inspections:	2*
Open, active building permits:	382
FOIL Requests:	5
Building Permit Fees:	\$ 29,106.06
Rental Permit Fees:	25.00*
Fire Inspection Fees:	0.00*
Title Search Fees:	<u>3,050.00</u>
Total Collected Fees:	\$ 32,181.06*
Monthly Assessor's Report	
Monthly report to FD for Solar	
Daily cash deposits to Clerk	
Bi Monthly mailing for expired permits	

Attendance at Planning Board Meetings, Village Board, and ZBA Meetings
*COVID-19

MONROE FIRE DISTRICT OFFICERS 2021:

Commissions: John Centofanti, Jason Kalter, Thomas M. Smith Dep. Chair, Thomas P. Sullivan, Ch.
Secretary: Mary Ellen Beams
Treasurer: Richard Goldstein
Chief John Scherne, 1st Ass’t Chief Rich Lenahan

MAY 2021 TREASURER’S REPORT SUBMITTED BY CATHERINE MURRAY:

Treasurer's Report Village of Monroe May 2021

SIGNIFICANT ACTIVITY (REVENUES)

Bank interest	474
Franchises	37,157
Planning Board Fees	6,366
Building Permits	34,230
AIM Related Payments	31,456
Mortgage Tax	160,703
CHIPS	164,038

SIGNIFICANT ACTIVITY (EXPENDITURES)

Law Contractual	7,050
Law Contractual/Other Atty	6,893
VH Contractual	6,530
PD Camera Equipment	5,146
PD Uniform Allowance	13,876
St Maint Hwy Equipment	51,595
St Maint Equipment Maint	11,338
Street Lighting Street	8,711
Planning Board Engineer Contractal	19,516
Source Equipment - Water fund	86,890
Purification Chemicals - Water fund	12,184
Purification Contractual - Water fund	8,846
Purification Equipment Maint - Water fund	5,128
Purification Waste Removal - Water fund	42,690
Distribution General Expense - Water fund	24,854
Distribution Contractual - Water fund	23,817
Distribution Equipment Maintenance - Water fund	17,150
Distribution General Maintenance - Water fund	5,917
Radio Reads - Water fund	14,956
Bonds Water System Interest	42,594
Health Insurance - General Fund	151,318
- Water Fund	16,314
	<hr/> 167,632

STATUS OF FY2021 CONTINGENCY ACCOUNTS

	CURRENT BALANCE
General Fund Appropriation -budgeted \$141,162	140,162
Water Fund Appropriation -budgeted \$25,000	25,000

COMMENTS:

We have completed 12 months of the fiscal year and expenses should be at 89.4%. The expenses are at 108.9% for the General Fund and 89.4% for the Water Fund.

Respectfully submitted,

Catherine Murray
Treasurer