

**VILLAGE OF MONROE  
ARCHITECTURAL APPEARANCE REVIEW BOARD**

**2017 MAY MONTHLY MEETING**

The regular monthly meeting of the Architectural Appearance Review Board of the Village of Monroe, 7 Stage Road, Monroe, New York, was held on May 8, 2017, at the Village Hall, 7 Stage Road, Monroe, NY. Present: Chairman Mancuso, Members Burroughs and Dupcak  
Absent: Member Galipeau and Stora.

**PLEDGE**

Chairman Mancuso called the meeting to order at 7:10 P.M. with the Pledge of Allegiance.

**SCOOPS & SMILES/GLEN SCHAEFFER**

(554 Route 17M , Taxmap #220-4-7)

John Coladonato of Cushmann & Wakefield, and Glen Schaeffer, Owner, appeared before the AARB with the Scoops & Smiles sign proposal.

Chairman Mancuso informed the applicant that as stated on the application form, color samples need to be submitted for the file. He further explained to the applicant that there are currently three members present. If a vote were to be taken on the application tonight, the vote would need to be unanimous. The applicant could also request the vote be taken when there are more members present. In addition, Chairman Mancuso stated the AARB only approves the sign visually. A building permit would need to be obtained from the Building Department before work can begin.

Mr. Coladonato stated that Scoops & Smiles will be open year round. The overall signage size is 72.35"x 226.25". The three scoop ice cream cone is 48.99" and the swirls are 18.7" x 32.91". The sign is made up of channel letters, 040 white aluminum returns, 3/16 white acrylic faces with purple translucent vinyl, white borders and white trim. The ampersand is violet translucent vinyl. The letters are mounted directly on the façade and not on a raceway. The letters will be positioned "kid friendly", not a straight placement and back lit. The three scoop ice cream cone is yellow, blue, violet and tan cone color with violet swirls on either side of the cone.

**Motion made by Member Dupcak to accept the sign as submitted, pending color samples be brought in for the file. Seconded by Member Burroughs and unanimously approved.**

**APPROVAL OF MINUTES**

**Motion made by Member Dupcak to approve the Minutes of March 13, 2017, seconded by Member Burroughs and unanimously approved.**

**ADJOURNMENT**

**Motion To Adjourn at 7:25 PM made by Member Burroughs, seconded by Member Dupcak and unanimously approved.**

Respectfully submitted,

*Helen W. Knickerbocker*

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AARB Secretary