

**BOARD OF TRUSTEES MEETING
TUESDAY, JANUARY 17, 2012**

The first of the bi-monthly meetings of the Board of Trustees was held on Tuesday, January 3, 2012 at 7 PM in the Boardroom of the Village Hall, 7 Stage Road, Monroe, NY. Deputy Mayor Gormley called the meeting to order and led in the pledge to the flag. Emergency exits were announced.

Present: Deputy Mayor Gormley, Trustee Chan, and Trustee Eppinger

Also present: Attorney Bonacic, Building Inspector Wilkins, DPW Supt. Smith, Treasurer Murray, Village Clerk Carey

Absent: Mayor Purcell, Trustee Wright and Police Chief Giudice (no one was present to represent the Police Department)

SPECIAL WASTE DISPOSAL AGREEMENT – WHEELABRATOR WESTCHESTER, L.P.:

There was no one present from the Police Department. Deputy Mayor Gormley referring to Trustee Wright's behest / recommendation of November 2011 whereby no action will be taken on any Police agenda item until such time as a representative of the Department is present, thus this matter was tabled to the next meeting on February 7th.

NEW YORK RURAL WATER ASSOCIATION LABORATORY TRAINING SESSION:

On a motion by Deputy Mayor Gormley seconded by Trustee Eppinger, it was:

RESOLVED, the Board of Trustees approved the attendance of Water Maintenance Leader Jaime Prince at the NY Rural Water Association's training seminar, "Laboratory", on Wednesday, February 8, 2012 at the Ramada Inn in Fishkill, NY. Course is a requirement for license renewal. Cost not to exceed \$75 from budget line F8330.472. Approval included use of the department's village vehicle.

Ayes: Trustees Chan, Eppinger and Deputy Mayor Gormley

Nays: None

ELECTION POLL WORKERS / INSPECTORS / CUSTODIAN – MARCH 20, 2012:

On a motion by Deputy Mayor Gormley seconded by Trustee Chan, it was:

RESOLVED, the Board of Trustees does hereby appoint the following residents, from the County's Certified List, to serve as Poll Workers / Election Inspectors for the March 20, 2012 Village Election. Compensation for the Chairman is \$150, Poll Worker & Inspectors \$125 each.

Deirdre Doyle-Nosal, Ch.	4 Peterson Road	Poll Worker
Renate T. Braunagel	135 Neptune Drive	Poll Worker
Joan B Norris	3 Stahl Way	Inspector
Jeffrey J Nosal	4 Peterson Rd	Inspector
Arlene Maher	69 Lois Lane	Inspector
David A. Aginsky	3 Sunny Lane	Inspector

Alternates:

Clidia N Mercado 14 Jupiter Drive
Marie R Puzzone 155 Pine Tree Road

Ayes: Trustees Chan, Eppinger and Deputy Mayor Gormley
Nays: None

FIELD TECHNICIAN:

On a motion by Deputy Mayor Gormley seconded by Trustee Chan, and carried, it was:

RESOLVED, the Boards of Trustees engage the services of County Certified Voting Machine Field Technician Eileen Hand, 13 Railroad Avenue, Chester, NY at the compensation of \$20/hour to assist with the Village's March 20, 2012 Village Election.

RFP: STAGE ROAD SIDEWALK REPLACEMENT (CDBG 2011)

On a motion by Deputy Mayor Gormley seconded by Trustee Chan, it was:

RESOLVED, the Board of Trustees authorized the Village Clerk to publish a "Request for Proposals" for the O.C. Community Development Block Grant 2011 Stage Roads Sidewalk Project (CDBG: Federal Contract No. B-10-UC-36-0105 / County Contract No. 30/108692.7510A10). Publication date January 20, 2012. Bid Opening will be on Wednesday, February 29, 2012 at 2:30 PM. Award to be made at the Village Board Meeting of March 6th.

Ayes: Trustees Chan, Eppinger and Deputy Mayor Gormley
Nays: None

WATER MAINTENANCE AGREEMENT: CORRPRO (WATER STORAGE TANK / CLARIFIER CATHODIC PROTECTION)

On a motion by Deputy Mayor Gormley seconded by Trustee Chan, with all in favor, it was:

RESOLVED, in accordance with the Village's Procurement Policy, the following agreement was approved:

Annual Water Storage Tank Inspection Agreement for the Filtration Plant with Corrpro, Waterworks Division, 1055 West Smith Road, Medina, OH 44256 at a budgeted cost of \$675 for period 3/1/12-2/28/13. To be allocated from budget line F8330.450. It is further

RESOLVED, Deputy Mayor Gormley is authorized to sign the Annual Service Agreement for the Water Storage Tank / Clarifier Cathodic Protection.

COUNTY BID LETTING INCLUSION ROAD MATERIALS:

On a motion by Trustee Eppinger seconded by Trustee Chan, with all in favor, it was:

RESOLVED, to increase buying power and save the Village money, the Board of Trustees approved participation in County Bid letting for the following:

Gravel, Borrow, Topsoil and Stone Fill, Frames & Grates for Catch Basins and Drop Inlets, Crushed Stone and Cover Materials, Hot Mix Asphalt for Maintenance, Various Size Drainage Pipes, Liquid Calcium Chloride and Ready Mix Concrete. It is further

RESOLVED, that the Board of Trustees agree to abide by the resolution governing political subdivisions requiring written permission from the County Department of Public Works to withdraw from the bid.

**MAINTENANCE AGREEMENT RENEWAL: GOOSETOWN COMMUNICATIONS
EVENTIDE LOGGING RECORDER SEMI-ANNUAL BILLING:**

Deputy Mayor Gormley repeated as no one is present from the Police Department, no action will be taken. This matter was tabled to the February 7th Meeting.

TRI-COUNTY CHAPTER BUILDING INSPECTOR'S MEETING: 1/25 & 1/31

On a motion by Deputy Mayor Gormley seconded by Trustee Chan, and carried, it was:

RESOLVED, the Board of Trustees approved the attendance of the Building Department at the following Tri-County Chapter Building Inspectors Meeting and Training for credit hours:

1/25/12 9 AM – 4 PM – 6 hour in-service credit training program covering 2 hours “Smoke Control Systems & Smoke and Heat Venting” and 4 hours “Residential Energy. Building Inspector Wilkins and Assistant Building Inspector Cocks attending. Total cost \$70 budgeted from A3620.472.

1/31/12 1-4 PM NYS Department of Health and NYS Division of Codes District Reps at the O.C. Emergency Services Center, Goshen, NY. No cost. Building Inspector Wilkins will attend.

INFORMATIONAL MEETING – VILLAGE ELECTION 2/2/12:

On a motion by Deputy Mayor Gormley seconded by Trustee Chan, with all in favor, it was:

RESOLVED, the Board approved the Village Clerk’s attending the Orange County Board of Election Commissioners information meeting concerning the upcoming March 20th Village Election on Thursday, February 2, 2012 at 10 AM at their office, 25 Court Lane, Goshen, NY.

REAPPOINTMENT: GARY PARISE, PLANNING BOARD – 5 YEAR TERM

On a motion by Deputy Mayor Gormley seconded by Trustee Chan, it was unanimously:

RESOLVED, the Board of Trustees does hereby reappoint Gary Parise to the Planning Board for a 5-year term (1/2012-1/2017). Gary has been a member of the Planning Board for 16 years and holds a position of respect and outstanding leadership.

RETAINAGE RELEASE – ALI PRES REALTY, LLC – SOUTHERN ORANGE FAMILY YMCA:

Attorney Bonacic summarized for the Board, the correspondence received from John O’Rourke, P.E., Lanc & Tully Engineering with regard to release of the final retainage held by the Village for the Southern Orange Family YMCA Project on Gilbert Street extension. A site inspection was done together with the design engineer, MJS Engineering to confirm that the piping system network along with filtering systems were inspected, reviewed and operating as designed. Based upon that review, it appears that all stormwater facilities have been installed in accordance with the plan. In addition, all facilities appear to be working as designed. It is recommended that an annual inspection is required of the facilities and that this inspection should be submitted to the Village Building Department on an annual basis. On a motion by Trustee Chan seconded by Trustee Eppinger, it was:

RESOLVED, the Board of Trustees accepted the recommendation of the Village’s Engineer, Lanc & Tully, John O’Rourke, PE, and release to Ali Pres Realty, LLC, the final retainage held by the Village as it relates to the money held in escrow for the inspected and approved stormwater system, in the amount of \$47,354.57.

Ayes: Trustees Chan, Eppinger and Deputy Mayor Gormley
Nays: None

LOSAP MANAGEMENT FEES:

Frank T. Simeone, Esq., Kornfeld, Rew, Newman & Simeone, counsel to the Board of Fire Commissioners of the Monroe Joint Fire District, in correspondence dated 1/5/12 wrote in regard to payment of management fees for the three (3 fire depts.) Length of Service Award Program (LOSAP) plans which existed prior to the establishment of the joint fire district. These plans were frozen with no new entitlements, but with each municipal board continuing to be responsible for the management necessary to fulfill the obligations of the frozen plans. This responsibility includes working with the plan vendors to see to it that as members “age out” and become entitled under the terms of the old plans, appropriate distributions are made. In discussions leading up to the establishment of the new district, the Steering Committee proposed that the new district would assume “all costs” in connection with the conversion of the LOSAPs. To that end, the new fire district has submitted in its 2012 budget, a line item of \$5,000 to pay these management costs. The commissioners intend to use these funds to honor the Steering Committee’s commitment and to submit a budget to pay this amount each year in the future until funds in the frozen plans are fully paid out and the plans terminate. Accordingly, we are writing to propose that each municipality, upon receipt of the management fees, pay same and then submit a voucher to the fire district for reimbursement of the expense. Attorney Bonacic will call Attorney Simeone to get more information about what the steps behind the letter were. He suggested Mayor Purcell contact Town Supervisor Leonard and Harriman Mayor Welle to see if they have discussed the letter and how they want to proceed. Treasurer Murray said she would like direction on the distribution of the yearly statements under the former LOSAP Plan. Currently we are giving them to the Fire District Secretary, Mary Ellen Beams, for distribution. Attorney Bonacic will follow-up on it with Attorney Simeone. Trustee Chan questioned the procedure, the Village has to pay, than voucher the district for reimbursement. Where does it say the District has to pay us? If the voucher is rejected then what? It is unclear. Trustee Chan said he isn’t saying they wouldn’t pay, but it is his job to protect the taxpayer of the Village of Monroe. Attorney Bonacic said he is unclear on the \$5,000. Is it \$5,000 each or a total of \$5,000 for all three municipalities? How is that broken out? This matter was tabled to the February 7th Meeting.

BUDGET WORKSHOP DATE SCHEDULE:

The following date was established to commence work on the FY/2013 budget: Thursday, January 19, 2012 beginning at 7 PM. Other dates to be announced.

PUBLIC COMMENT: There was no one present from the public.

ADJOURNMENT:

On a motion by Trustee Chan seconded by Trustee Eppinger, and carried, no further business the meeting was closed at 7:45 PM.

Respectfully submitted,

Virginia Carey
Village Clerk